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*Changes to legislation: There are currently no known outstanding effects for the Housing (Scotland) Act 2006, Paragraph 1. (See end of Document for details)*

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## SCHEDULE 4 APPLICATIONS FOR HMO LICENCES: PROCEDURE

### *Content of application*

- 1 (1) An application for an HMO licence must be written in such form as the local authority may reasonably require.
- (2) Such an application must set out—
- (a) the address of the living accommodation concerned,
  - (b) in the case of an application by an individual, the name and address of the applicant,
  - (c) in the case of an application by a body, the information set out in sub-paragraph (3),
  - (d) if the applicant wishes the HMO licence to authorise an agent to act for the applicant in relation to the occupation of the living accommodation—
    - (i) where the agent is an individual, the name and address of the agent, or
    - (ii) where the agent is a body, the information set out in sub-paragraph (3),
  - (e) any other information which the Scottish Ministers may by order require to be set out in such an application, and
  - (f) any other information which the local authority may reasonably require.
- (3) The information referred to in sub-paragraph (2)(c) and (d)(ii) is—
- (a) the name of the body,
  - (b) the body's principal office, and
  - (c) the name and address of each of the directors, partners or other persons concerned in the management of the body.
- (4) The application must be—
- (a) signed by or on behalf of the applicant, and
  - (b) accompanied by the application fee (see section 161).

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#### **Commencement Information**

**II** Sch. 4 para. 1 in force at 31.8.2011 by S.S.I. 2010/159, art. 3

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