

## SCHEDULES

### SCHEDULE 2

Section 4.

#### FABRIC ADVISORY COMMITTEES

##### *Membership*

- 1 The fabric advisory committee shall consist of—
- (a) not less than three nor more than five members appointed by the administrative body after consultation with the Cathedrals Fabric Commission, not being either members of the administrative body who are in Holy Orders or persons employed by the administrative body; and
  - (b) not less than three nor more than five members appointed by the Commission after consultation with the administrative body, being persons having special knowledge with respect to the care and maintenance of buildings of outstanding architectural or historic interest and a particular interest in the cathedral church concerned.

The number of members to be appointed by the administrative body and by the Commission shall be the same in each case and shall be determined, on each occasion when the committee is appointed, by the administrative body after consultation with the Commission.

- 2 The committee shall appoint a chairman from among its members.
- 3 The dean or provost of the cathedral church and the residentiary canons shall be entitled to attend, and to speak but not to vote at, meetings of the committee.
- 4 It shall be the duty of the cathedral architect and the person (if any) holding office as archaeological consultant to the cathedral church to attend meetings of the committee unless the chairman permits or directs otherwise.
- 5 No person who holds any paid office in the Commission shall be eligible for appointment as a member of the committee.
- 6 The members of the committee shall hold office for a period of five years but shall be eligible for reappointment.
- 7 The committee shall appoint some person, whether or not a member of the committee, to be secretary of the committee.
- 8 Any expenses properly incurred by a member of the committee for the purposes of this Measure shall be reimbursed by the chapter of the cathedral church.

##### *Casual vacancies*

- 9 Where a casual vacancy occurs among the members of the committee, the body which appointed the person whose place is to be filled may appoint a person to fill the vacancy, and any person so appointed shall hold office for the unexpired portion of the term of office of the person in whose place he is appointed.

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*Status: This is the original version (as it was originally enacted).*

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*Procedure*

- 10 The quorum of the committee shall be—
- (a) six members, if the membership of the committee is ten;
  - (b) five members, if the membership of the committee is eight;
  - (c) four members, if the membership of the committee is six.
- 11 Subject to paragraph 10 above, the committee may act notwithstanding any vacancy in its membership.
- 12 The committee shall hold not less than two meetings each year, and if three or more members, by notice sent to the secretary of the committee, request that a special meeting be held, such a meeting shall be held within four weeks of the sending of that notice.
- 13 The secretary of the committee shall place on the agenda for the next meeting any matter requested by any member of the committee.
- 14 The secretary of the committee shall before each meeting send to the administrative body and to the Commission a copy of the agenda for that meeting and shall after each meeting send to the administrative body and to the Commission a copy of the minutes of that meeting.
- 15 Subject to the preceding provisions of this Schedule, the committee shall have power to regulate its own procedure.