
STATUTORY INSTRUMENTS

1998 No. 1941

ARMS AND AMMUNITION

The Firearms Rules 1998

Made - - - - 5th August 1998

Coming into force - - 1st September 1998

In exercise of the powers conferred on him by sections 7(1), 9(2), 13(1), 26A, 26B, 27(2) and (3), 28(2), 33(1), (3) and (5), 37(1), 40(7), 53, 55(1) and 57(4) of the Firearms Act 1968⁽¹⁾ and section 17(2) and (4) of the Firearms (Amendment) Act 1988⁽²⁾, the Secretary of State hereby makes the following Rules:

Citation and commencement

1. These Rules may be cited as the Firearms Rules 1998 and shall come into force on 1st September 1998.

Interpretation

2. In these Rules—

- (a) “the principal Act” means the Firearms Act 1968;
- (b) “the 1997 Act” means the Firearms (Amendment) Act 1997;
- (c) references to firearms include references to imitation firearms to which the Firearms Act 1982⁽³⁾ applies;
- (d) “muzzle-loading pistol”, “approved rifle club” and “approved muzzle-loading pistol club” have the same meaning as in section 15 of the Firearms (Amendment) Act 1988⁽⁴⁾;
- (e) “target shooting club” means any club at which shooting at targets is conducted with firearms to which section 1 of the principal Act applies, whether or not an approved rifle or muzzle-loading pistol club;
- (f) any reference to a form includes a reference to any form to the like effect; and

(1) 1968 c. 27, as extended by section 2(1) of the Firearms Act 1982 (c. 31). Sections 26A and 26B were inserted by section 37 of the Firearms (Amendment) Act 1997 (c. 5) and sections 53 and 55 were extended by section 25(6) of the Firearms (Amendment) Act 1988 (c. 45).

(2) 1988 c. 45.

(3) 1982 c. 31.

(4) Section 15 was substituted by section 45 of the Firearms (Amendment) Act 1997.

- (g) any reference to a Schedule, except in rule 10(5) below, is a reference to a Schedule to these Rules.

Firearm certificates

3.—(1) An application for the grant, renewal or variation of a firearm certificate shall be in the form set out in Part I of Schedule 1.

(2) The information given by an applicant for the grant or renewal of a firearm certificate in answer to the questions numbered 1 to 16 in the form of application referred to in paragraph (1) above shall be verified in the manner specified in rule 4(1) below.

(3) An application for the grant or renewal of a firearm certificate shall be accompanied by—

(a) the names and addresses of two persons who have agreed to act as referees and who satisfy the requirements of rule 4(3) below, and

(b) four photographs of the applicant as specified in rule 7 below.

(4) Subject to paragraph (5) below, a firearm certificate shall be granted or renewed subject to the following conditions (whether or not in addition to any other conditions), namely—

(i) the holder must, on receipt of the certificate, sign it in ink with his usual signature;

(ii) the holder of the certificate must inform the chief officer of police by whom the certificate was granted within seven days of the theft, loss or destruction in Great Britain of the certificate;

(iii) the holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address;

(iv) (a) the firearms and ammunition to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the firearms or ammunition by an unauthorised person;

(b) where a firearm or ammunition to which the certificate relates is in use or the holder of the certificate has the firearm with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the firearm or ammunition is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the firearm or the ammunition.

(5) Where a chief officer of police is satisfied on an application for the grant or renewal of a firearm certificate in relation to any firearm, weapon or ammunition that it is a firearm, weapon or ammunition to which section 5A(1) or (4) of the principal Act or section 3, 4, 5, 7 or 8 of the 1997 Act apply and that it is to be used only for the purpose or purposes specified in those sections, the certificate shall be subject to an additional condition restricting the use of that firearm, weapon or ammunition to use for that purpose or purposes.

(6) A firearm certificate shall bear a photograph of the holder and, subject to paragraph (5) above, shall be in the form set out in Part II of Schedule 1.

Referees: firearm certificates

4.—(1) The information referred to in rule 3(2) above shall be verified by the signed statement of each of the persons nominated as a referee by the applicant pursuant to rule 3(3)(a) above that the information is, to the best of his knowledge and belief, correct.

(2) An application for a firearm certificate shall not be considered by a chief officer of police until he receives from each referee nominated by the applicant pursuant to rule 3(3)(a) above and who satisfy the requirements of paragraph (3) below a completed reference in the form set out in Part

III of Schedule 1 containing a statement to the effect that he knows of no reason why the applicant should not be permitted to possess a firearm.

(3) Subject to paragraph (4) below, to satisfy the requirements of this paragraph a person must not be a member of the applicant's family, a serving police officer or police employee or a registered firearms dealer, and must—

- (a) be resident in Great Britain;
- (b) have known the applicant personally for at least two years; and
- (c) be of good character.

(4) Where the chief officer of police is satisfied pursuant to section 44 of the 1997 Act that the application is for renewal of a firearm certificate in relation to a rifle or muzzle-loading pistol for use only for target shooting, the requirements of paragraph (3) above shall be varied so that one of the referees must be an official of the approved rifle or muzzle-loading pistol club specified in the application who may be a registered firearms dealer and need not have known the applicant personally for at least two years. The other referee must satisfy the requirements of paragraph (3) above and must not be a member of any target shooting club.

Shot gun certificates

5.—(1) An application for the grant or renewal of a shot gun certificate shall be in the form set out in Part I of Schedule 2 and, in the case of an application for renewal, shall be accompanied by the certificate to be renewed if it is available.

(2) The information given by an applicant in answer to the questions numbered 1 to 16 in the form of application for the grant or renewal of a shot gun certificate shall be verified in the manner specified in rule 6(1) below.

(3) An application for the grant or renewal of a shot gun certificate shall be accompanied by—

- (a) a signed statement by the person referred to in rule 6(1) below to the effect that he knows of no reason why the applicant should not be permitted to possess a firearm; and
- (b) four photographs of the applicant as specified in rule 7 below.

(4) Subject to section 34 of the 1997 Act and paragraph (5) below, a shot gun certificate shall be granted or renewed subject to the following conditions, and no others, namely—

- (i) the holder must, on receipt of the certificate, sign it in ink with his usual signature;
- (ii) the holder of the certificate must inform the chief officer of police by whom the certificate was granted within seven days of the theft, loss or destruction in Great Britain of the certificate;
- (iii) the holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address;
- (iv)
 - (a) the shot guns to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the guns by an unauthorised person;
 - (b) where a shot gun to which the certificate relates is in use or the holder of the certificate has the shot gun with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the gun is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the gun.

(5) Where a shot gun which is disguised as another object, is possessed, purchased or acquired by the holder of the certificate for the purpose only of its being kept or exhibited as part of a collection, the certificate shall be subject to an additional condition restricting the use of that shot gun to use for that purpose.

(6) A shot gun certificate shall bear a photograph of the holder and, subject to paragraph (5) above, shall be in the form set out in Part II of Schedule 2.

Verification of application: shotgun certificates

6.—(1) The information referred to in rule 5(2) above shall be verified by the signed statement of a person who satisfies the requirements of paragraph (2) below that the information is, to the best of his knowledge and belief, correct.

(2) To satisfy the requirements of this paragraph a person must not be a member of the applicant's family, and must—

- (a) be resident in Great Britain,
- (b) have known the applicant personally for at least two years, and
- (c) be a member of Parliament, justice of the peace, minister of religion, doctor, lawyer, established civil servant, bank officer or person of similar standing.

Photographs to accompany application

7. The photographs referred to in rules 3(3)(b) and 5(3)(b) above shall, in the case of each application, be four identical unmounted photographs showing the current true likeness of the applicant and measuring 45mm by 35mm, of which—

- (a) one shall be signed in ink, on the back of the photograph, with the applicant's usual signature; and
- (b) one for each of the persons referred to in rule 4(1) or 6(1) above as appropriate shall have set out, on the back of the photograph—
 - (i) a signed statement in ink by that person to the effect that the photograph is a current true likeness of the applicant, and
 - (ii) the date when the likeness was compared.

Visitors' firearm and shot gun permits

8.—(1) An application for the grant of a visitor's firearm permit, a visitor's shot gun permit or a group application for the grant of not more than twenty visitors' firearm permits or not more than twenty visitors' shot gun permits shall be in the form set out in Part I of Schedule 3.

(2) A visitor's firearm permit shall be in the form set out in Part II of Schedule 3.

(3) A visitor's shot gun permit shall be in the form set out in Part III of Schedule 3.

Other permits

9.—(1) A permit issued under section 7(1) of the principal Act (police permit) shall—

- (a) in the case of a permit relating to firearms and ammunition to which section 1 of the principal Act applies, be in the form set out in Part I of Schedule 4, or
- (b) in the case of a permit relating to shot guns only, be in the form set out in Part II of Schedule 4.

(2) A permit issued under section 9(2) of the principal Act (permit for auctioneers) shall—

- (a) in the case of a permit relating to firearms and ammunition to which section 1 of the principal Act applies, be in the form set out in Part III of Schedule 4, or
- (b) in the case of a permit relating to shot guns only, be in the form set out in Part IV of Schedule 4.

(3) A permit issued under section 13(1) of the principal Act (permit to remove firearm from or to a ship or to remove signalling apparatus from or to an aircraft or aerodrome) shall be in the form set out in Part V of Schedule 4.

Firearms dealers

10.—(1) An application under section 33 of the principal Act for registration as a firearms dealer, or for a new certificate of registration as a firearms dealer, shall be in the form set out in Part I of Schedule 5.

(2) A notification under section 37 of the principal Act (notification that a person registered as a firearms dealer proposes to carry on business as such at a place of business not yet entered in the register) shall be in the form set out in Part II of Schedule 5.

(3) The register to be kept by a chief officer of police under section 33 of the principal Act shall be in the form set out in Part III of Schedule 5.

(4) The provisions of Part IV to Schedule 5 shall have effect in relation to the manner in which a register kept under section 40(1) of the principal Act by a person who by way of trade or business manufactures, sells or transfers firearms or ammunition (being firearms or ammunition within the meaning of that subsection) should be kept.

(5) Schedule 4 to the principal Act (particulars to be entered by firearms dealer in register of transactions) shall continue to have effect with the substitution for paragraph 4 of the Schedule of the following paragraph:

“4. The quantities and description of firearms and ammunition sold or transferred with the names and addresses of the purchasers or transferees and (except in cases where the purchaser or transferee is a registered dealer) the areas in which the firearm certificates were issued, and the dates of the several transactions.”.

Discharge of chief officer's functions

11. Any of the functions of a chief officer of police under the principal Act may in the event of his illness or absence, or of a vacancy in the office of the chief officer of police, be discharged—

- (a) in the City of London, by an Assistant Commissioner of City of London Police; and
- (b) in the metropolitan police district, by an Assistant Commissioner of Police of the Metropolis.

Revocations

12. The Rules set out in Schedule 6 are hereby revoked.

Home Office
5th August 1998

Alun Michael
Minister of State

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SCHEDULE 1

FIREARM CERTIFICATES: FORMS OF APPLICATION AND CERTIFICATE

Rule 3(1)

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PART I

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| <p><i>Firearms Acts 1968 to 1997</i></p> <div style="background-color: black; color: white; padding: 5px; text-align: center;"> <h3 style="margin: 0;">Application for a Firearm Certificate</h3> </div> <p><i>I am applying for (tick box which applies)</i></p> <p><input type="checkbox"/> the grant of a Firearm Certificate</p> <p><input type="checkbox"/> the renewal of a Firearm Certificate</p> <p><input type="checkbox"/> the variation of a Firearm Certificate</p> | <p style="text-align: right;">Firearms Form 101</p> <div style="background-color: black; color: white; padding: 5px;"> <p>You should use this form to apply for the grant, renewal or variation of a firearm certificate under section 1 of the Firearms Act 1968</p> </div> <p>Please read the notes on the back of this form carefully before completing this application.</p> <p>Write in BLOCK CAPITALS throughout except when signing.</p> <p>If you wish to provide any information further to the questions below separately to this form, you must sign and date that information.</p> |
| <p>Part A Personal details to be completed in all cases</p> | |
| <p>1 Title (Mr, Mrs, Ms, Dr etc) <input style="width: 150px;" type="text"/></p> <p>2 Surname <input style="width: 150px;" type="text"/></p> <p>3 Forename(s) <input style="width: 150px;" type="text"/></p> <p>4 If you have at any time used a name other than those quoted at 2 and 3 above, please give details – if not write NONE Other surname (if a married woman, give surname before marriage) <input style="width: 150px;" type="text"/></p> <p>5 Other names(s) <input style="width: 150px;" type="text"/></p> <p>6 Home address <input style="width: 150px; height: 40px;" type="text"/></p> <p>Post Code <input style="width: 80px;" type="text"/> Home telephone number <input style="width: 100px;" type="text"/></p> <p>7 Height <input style="width: 80px;" type="text"/> 8 Date of birth (DD/MM/YY) <input style="width: 100px;" type="text"/></p> <p>9 Place of birth <input style="width: 150px;" type="text"/></p> <p>10 Nationality <input style="width: 150px;" type="text"/></p> <p>11 Occupation <input style="width: 150px;" type="text"/></p> <p>12 Business address <input style="width: 150px; height: 40px;" type="text"/></p> <p>Post Code <input style="width: 80px;" type="text"/> Daytime telephone number <input style="width: 100px;" type="text"/></p> | <p>13 If you have lived at addresses other than that stated at 6 during the last five years enter them here <input style="width: 150px; height: 40px;" type="text"/></p> <p>14 Have you been convicted of any offence (see notes to Part A)? On renewal or variation details need only be given of convictions since the existing certificate was issued no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 150px; height: 40px;" type="text"/></p> <p>15a Do you suffer from any medical condition or disability including alcohol and drug related conditions? no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 150px; height: 40px;" type="text"/></p> <p>15b Have you now, or have you ever had Epilepsy? no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 150px; height: 40px;" type="text"/></p> <p>15c Have you ever attended your present or a previous General Practitioner (GP) for treatment of depression or any other kind of mental or nervous disorder? no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 150px; height: 40px;" type="text"/></p> <p>16 Please give details of your current GP Name of GP <input style="width: 150px;" type="text"/> Address <input style="width: 150px; height: 40px;" type="text"/></p> <p>I hereby give permission for the police to approach my GP to obtain factual details of my medical history.</p> <p>Usual signature of applicant <input style="width: 150px; height: 40px;" type="text"/> Date <input style="width: 80px;" type="text"/></p> |

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| Part B Details of firearms and ammunition | | | | | |
|--|---|--|---|--------------------------------|----------|
| 17 Give details of firearms in your possession at the time of this application: | | | | <i>If none write NONE here</i> | |
| Calibre | Type(including action) | Maker's name | Identification number | | |
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| 18 Give details of ammunition in your possession at the time of this application: | | | | <i>If none write NONE here</i> | |
| Calibre | Quantity | Calibre | Quantity | Calibre | Quantity |
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| 19 Give details of each firearm you wish to purchase, acquire or possess, the reasons for requiring each of them (details of shooting disciplines etc), and where you intend to use each of them (other than those in 17) | | | | | |
| Calibre | Type(eg rifle, muzzle-loading pistol etc) | Reason | Where do you intend to use it (giving name and phone number of occupier or club secretary as applicable)? | | |
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| 20 Maximum amount of ammunition you wish to have in your possession at any one time (including expanding ammunition and expanding missiles) Target shooting is no longer considered a good reason to possess expanding ammunition | | 21 Maximum amount of ammunition to be purchased or acquired at any one time (including expanding ammunition and expanding missiles) | | | |
| Calibre | Quantity | Calibre | Quantity | Calibre | Quantity |
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| <p>Part C Storage of firearms and ammunition</p> <p>22 Give address of the location at which the firearms and ammunition concerned are to be stored including details of any certificate holder sharing the storage facilities</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> <p>22a If the guns are to be stored at the address given in question 6 tick this box <input type="checkbox"/></p> <p>22b If the guns are to be stored in a British Standard gun cabinet tick this box <input type="checkbox"/></p> <p>Part D Firearm and/or Shot Gun Certificates</p> <p><i>In the case of an application for renewal or variation of a firearm certificate, details of the current certificate should be provided.</i></p> <p>23 If you hold a current firearm certificate, give details and go to 25a</p> <p>Expiry date <input type="text"/> Issuing police force <input type="text"/></p> <p>24 If you have held a firearm certificate before, give details (if known)</p> <p>Expiry date <input type="text"/> Issuing police force <input type="text"/></p> <p>25a If you hold a current shot gun certificate, give details</p> <p>Expiry date <input type="text"/> Issuing police force <input type="text"/></p> <p>25b Do you wish to apply for a shot gun certificate which will expire at the same time as your firearm certificate (called a co-terminous shot gun certificate)? <i>See note to 25b on page 4</i></p> <p>no <input type="checkbox"/> yes <input type="checkbox"/> If yes complete a separate shot gun certificate application form.</p> <p>25c If you have held a shot gun certificate before, give details (if known)</p> <p>Expiry date <input type="text"/> Issuing police force <input type="text"/></p> <p>26 If you have at any time had an application for the grant or renewal of a firearm or shot gun certificate refused in writing or a certificate revoked or partially revoked, give details</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> | <p>Part E Referees</p> <p><i>See Notes to Part E on page 4</i></p> <p>Please give the names and addresses of the two people who have agreed to be your referees</p> <p>Name of 1st referee <input type="text"/></p> <p>Address of 1st referee <input type="text"/></p> <p>Post Code <input type="text"/> Phone number of 1st referee <input type="text"/></p> <p>Name of 2nd referee <input type="text"/></p> <p>Address of 2nd referee <input type="text"/></p> <p>Post Code <input type="text"/> Phone number of 2nd referee <input type="text"/></p> <p>Referees' declarations</p> <p>I declare that -</p> <p>a to the best of my knowledge and belief the information given in answer to questions 1 to 16 on page 1 is true; and</p> <p>b the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared.</p> <p>Name of 1st referee <input type="text"/></p> <p>Usual signature of 1st referee <input type="text"/> Date <input type="text"/></p> <p>I declare that -</p> <p>a to the best of my knowledge and belief the information given in answer to questions 1 to 16 on page 1 is true; and</p> <p>b the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared.</p> <p>Name of 2nd referee <input type="text"/></p> <p>Usual signature of 2nd referee <input type="text"/> Date <input type="text"/></p> |
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|---|--|------------------------------|------------|-----------|-------------|---|------|---------|--|--|
| <div style="background-color: black; color: white; padding: 5px; font-weight: bold; font-size: 1.2em;">Part F Declaration</div> <p>I/We declare that the statements made on this form are true.</p> <p>I/We understand that I/we will be subject to a check of police records and that my details may be held on computer.</p> <p>It is an offence for any person to knowingly or recklessly make a statement which is false in any material particular for the purpose of procuring either for himself or for another person the grant, renewal or variation of a firearm certificate.</p> <p>The maximum penalty is six months imprisonment and/or a fine.</p> <hr/> <p>General notes</p> <p>You should use this form to apply for the grant, renewal or variation of a firearm certificate. It is – with certain statutory exceptions – an offence to possess, purchase or acquire any firearm or ammunition to which section 1 of the Firearms Act 1968 applies without holding a firearm certificate. The certificate will show the firearms and ammunition which the holder may have in his or her possession, purchase or acquire. If you are applying to hold a weapon other than a rifle, muzzle loading pistol or shot gun with a large magazine, you should contact your local police firearms licensing department for advice.</p> <p>Section 1 of the 1968 Act applies to all firearms except:</p> <ul style="list-style-type: none"> (i) a shot gun within the meaning of the Firearms Acts 1968 to 1997, that is to say a smooth-bore gun (not being an air weapon) which – <ul style="list-style-type: none"> a has a barrel not less than 60.96 cm (24 inches) in length and does not have any barrel with a bore exceeding 5.08 cm (two inches) in diameter; b either has no magazine or a non-detachable magazine incapable of holding more than two cartridges; and c is not a revolver gun; (ii) an air weapon, (that is a rifle, gun or pistol powered by air or compressed carbon dioxide not of a type declared by Rules made by the Secretary of State under section 53 of the 1968 Act to be specially dangerous); and to all ammunition except: <ul style="list-style-type: none"> (i) cartridges containing five or more shot, none of which exceeds 9.14 mm (.36 inch) diameter; (ii) ammunition for an air weapon; and (iii) blank cartridges not more than 2.54 cm (one inch) in diameter measured immediately in front of the rim or carnature of the base of the cartridge. <p>A firearm certificate is granted subject to conditions. Some conditions are prescribed in law by the Firearms Rules 1996. The chief officer of police may add others. It is an offence to fail to comply with any condition shown on a firearm certificate.</p> <hr/> <p>Notes to Part A Question 11</p> <p>You are not entitled to withhold information about any offence. This includes motoring offences, convictions in places outside Great Britain, and (by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975) convictions which are spent under the 1974 Act. Both a conditional discharge and an absolute discharge count as convictions for this purpose.</p> <p>Notes to Part D Application for grant or renewal of a Firearm Certificate</p> <p>Must be accompanied by four identical photographs of you. The photographs should show you full face and without a hat and should be a current true likeness. The size of the photographs should be 48mm x 35mm. They should be printed on normal thin photographic paper and be unmounted. One of the photographs should be signed in ink, on the back, with your usual signature. Each of the referees must endorse a further separate photograph, in ink, using the words: I CERTIFY THAT THIS IS A CURRENT TRUE LIKENESS OF [INSERT NAME] and signing it with his usual signature and the date the likeness was compared. In the case of an application for both a firearm and a shot gun certificate each of the referees should endorse a separate photograph and two photographs must be signed by you.</p> <p>Notes to Part D Renewal or variations only</p> <p>A fee is payable in respect of a variation only when the number of firearms held by virtue of the certificate is increased.</p> <p>Unless otherwise advised by the police, you should post or take the completed form together with the fee and photographs to the police force headquarters. In the case of an application for renewal or variation, the current certificate should be included with the application. An application for a variation which results from the disposal of one weapon and the need for authorisation to acquire a new weapon of the same type and calibre (a one-for-one variation) should be submitted direct to the police force headquarters.</p> | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Usual signature of applicant</td> <td style="width: 50%; border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 40px;"></td> <td style="border: 1px solid black; height: 40px;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Usual signature of parent or guardian <i>(if the applicant is under 17 years of age)</i></td> <td style="border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 40px;"></td> <td style="border: 1px solid black; height: 40px;"></td> </tr> </table> <hr/> <p>Notes to Part D Question 26a Contaminated Shot Gun Certificate</p> <p>If you simultaneously wish to apply for a Shot Gun Certificate and a Firearm Certificate you should fill in a shot gun certificate application form as well as this form. These called <i>Contaminated Shot Gun Certificates</i> will expire on the same day as your Firearm Certificate. The fee payable for such a certificate may be less than the normal fee for the grant or renewal of a shot gun certificate if both of your application forms are dealt with at the same time.</p> <p>Notes to Part E Referees</p> <p>Under the Firearms Acts 1968 - 1997 if you apply for a firearm certificate you must provide the names and addresses of two people who have agreed to act as referees for your application.</p> <p>If this is a <i>new</i> application then both referees must have known you personally for at least two years. They must be resident in Great Britain and must not be a member of your immediate family. Registered firearms dealers, serving police officers or police employees cannot be accepted as referees, except as set out below. Referees must be of good character. References must be given freely and not on payment.</p> <p>If your application is for the <i>renewal</i> of your firearm certificate for a firearm for target shooting then one of the referees must be an official of the approved club named on your firearm certificate. A registered firearms dealer may act as a referee in these circumstances. The other referee must not be a member of any target shooting club.</p> <p>An application for a <i>variation</i> of a firearm certificate does not require referees.</p> <p>Two referees' forms are enclosed with this application form. You should complete the factual details in questions 1, 2 and 3 on the forms before passing them to the referees.</p> <p>Fees</p> <p>This form must be accompanied by the appropriate fee.</p> | Usual signature of applicant | Date | | | Usual signature of parent or guardian <i>(if the applicant is under 17 years of age)</i> | Date | | | |
| Usual signature of applicant | Date | | | | | | | | | |
| | | | | | | | | | | |
| Usual signature of parent or guardian <i>(if the applicant is under 17 years of age)</i> | Date | | | | | | | | | |
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| For official use only | Fee paid £ | | Signature | | | | | | | |
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Rule 3(6)

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| | | | | | |
|---|----------|--------------|-----------------------|--------------------|----------------------|
| | | | | Certificate number | <input type="text"/> |
| 1 Firearms possessed, or authorised to be purchased or acquired | | | | | |
| i Firearms possessed | | | | | |
| Calibre | Type | Maker's name | Identification number | | |
| | | | | | |
| ii Firearms authorised to be purchased or acquired | | | | | |
| Calibre | Type | Calibre | Type | | |
| | | | | | |
| 2 Ammunition including expanding ammunition and expanding missiles | | | | | |
| i Maximum quantity authorised to be possessed at any one time | | | | | |
| Calibre | Quantity | Calibre | Quantity | | |
| | | | | | |
| ii Maximum quantity authorised to be purchased or acquired at any one time | | | | | |
| Calibre | Quantity | Calibre | Quantity | | |

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Certificate number

Instructions to anybody who sells, lets on hire, gives or lends firearms or ammunition, to the holder of this certificate.

Guidance to holder of certificate

Please ensure that anyone who sells, lets on hire, gives or lends you a firearm or ammunition reads these notes.

- 1 You must complete each column of **Table 1 Firearms** or **Table 2 Ammunition**.
- 2 In the case of a firearm – if you are a registered firearms dealer or a person who is entitled to possess the firearm without a certificate – you must inform the chief officer of police who issued this certificate **within 7 days** about the transaction by registered post or recorded delivery. You should provide a description of the firearm (including its identification number, if any). Also say whether the firearm was sold, let on hire, given or lent, and give the name and address of the holder of this certificate; and
- 3 Any circumstances attending the transaction which appear to require investigation must be reported within 48 hours to the chief officer of police who granted this certificate. If you are selling a firearm which will be sent or posted to another dealer for the buyer to collect in person you should complete this table and notify the police. The dealer who actually hands over the firearm should not complete the table or notify the police (except in circumstances which may require police investigation as above).

Table 1 Firearms

Certification

I certify that the entries I have made in columns A to E alongside are correct and relate to a transaction with the holder of this certificate, that I have inspected the record of the previous transactions, and that I have satisfied myself that the transaction will not place the holder of the certificate in the possession of firearms in excess of or otherwise than as authorised by this certificate.

| A Date of sale or transfer | B Name and address of person selling or transferring firearm | C State whether sold, let on hire, given or lent | D Quantity, calibre, make's name and type of firearm, identification number or mark | E Authority to possess (eg firearm certificate or dealer's registered number) | F Usual signature and date |
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| Table 2 Ammunition | | | | | Certificate number | Certification |
|-------------------------------|--|-----------------------------|---|---|---|----------------------|
| A Date of sale or transfer | B Name and address of person selling or transferring ammunition | C Quantity of ammunition | D Calibre, and description of ammunition | E Authority to possess (eg firearms certificate or dealer's registered number) | I certify that the entries I have made in columns A to E alongside are correct and relate to a transaction with the holder of this certificate, that I have inspected the record of the previous transactions, and that I have satisfied myself that the transaction will not place the holder of the certificate in the possession of ammunition in excess of or otherwise than as authorised by this certificate. F Usual signature and date | |
| | | | | | | |
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Notes

A If you

- i) transfer a firearm to any other person including lending it, selling it, hiring it out or making a gift of it; or
- ii) purchase or acquire a firearm; or
- iii) deactivate a firearm or have it deactivated by someone else; or
- iv) destroy a firearm, lose a firearm or section 1 ammunition, or have firearms or ammunition stolen

the Firearms (Amendment) Act 1997 requires you to notify the chief officer of police who issued your certificate. This requirement applies even if the sale, loss, etc has happened outside Great Britain. It is an offence not to notify. Details of the notifications required are available from your local police.

B Under section 32 of the Firearms (Amendment) Act 1997 where a person sells, lets on hire, lends or gives a firearm or ammunition to which section 1 applies to another person who is not a registered firearms dealer or a person who is entitled to purchase or acquire the firearm or ammunition without holding a certificate -

- i) the person receiving the firearm or ammunition must produce the certificate or permit entitling him/ her to purchase or acquire the firearm or ammunition being transferred;
- ii) the person selling, letting on hire, lending or giving the firearm or ammunition must comply with any instructions in the certificate or permit produced; and
- iii) the final hand over of firearms and ammunition must take place in person.

It is an offence for a person to fail to comply with these requirements.

C Her Majesty's Customs and Excise will notify the chief officer of police who issued this certificate of any firearm which is imported into Great Britain on the authority of the certificate.

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Rule 4(2)

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PART III

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| <p style="font-size: small; margin: 0;">Firearms Act 1968 to 1997</p> <div style="background-color: black; color: white; padding: 5px; text-align: center; font-weight: bold; font-size: 1.2em;">Reference Form</div> <p style="font-size: x-small; margin: 5px 0;">Notes for guidance on completion of the Reference Form Please write in BLOCK LETTERS except when signing</p> <p>General</p> <p>1 The Firearms Act requires an applicant for the grant or renewal of a firearm certificate to supply the names and addresses of two people who have agreed to act as referees. You have been nominated by the applicant as a referee in his or her application for the grant or renewal of their firearm certificate. You are not guaranteeing their future good behaviour or conduct.</p> <p>Acceptability</p> <p>2 You must be resident in Great Britain. Members of the applicant's immediate family, registered firearms dealers, serving police officers and police employees may not act as referees except as set out below in Note 4. A referee should be of good character. A reference should be given freely and not on payment.</p> <p>Knowledge of the Applicant</p> <p>3 Except in the case of a club official acting as a referee in accordance with Note 4 below, you should have known the applicant personally for at least the last two years. Please also state the capacity in which you have known the applicant: eg business or social, employer/employee.</p> <p>4 If the application is made in respect of a renewal of a firearm certificate for a firearm for target shooting then one referee must be a club official of the approved club named on the applicant's firearm certificate. Dealers may act as referees in these circumstances. The second referee must not be a member of any target shooting club. For the grant of a certificate it is not essential that one of the referees is a club official.</p> <p>5 You must sign and date the declarations.</p> <p>6 Section 27 of the Firearms Act 1968 (as amended by the 1997 Act) requires a chief officer to be satisfied that the applicant is fit to be entrusted with a firearm and is not prohibited by the Act from possessing a firearm. The chief officer must also be satisfied that the applicant can be permitted to have the firearm or ammunition in his possession without danger to the public safety or to the peace. In reaching his decision the chief officer will take into account whether there is any known history of alcohol, drug or medication abuse, violent or unsocial behaviour, or mental or psychiatric disorder. If you know of any matter or occurrence of which you think the chief officer should be aware then you should include it on the form. You should mention anything that gives rise to any concerns you have about the applicant's suitability to possess firearms.</p> <p>7 You may be interviewed by the police to clarify any statement on the form.</p> <p>Confidentiality</p> <p>8 When you have completed this form, you must return it direct to the police. It is not to be returned or shown to the applicant. It will be treated with strict confidentiality. However, if the application is refused, the form will have to be produced in court in the event of an appeal.</p> <p>Data Protection Act</p> <p>9 You may be vetted against police records. Your personal details may be held on computer.</p> <p>Returning the Form</p> <p>10 THE FORM SHOULD BE RETURNED DIRECT TO THE POLICE FIREARMS LICENSING DEPARTMENT (not returned to the applicant) as soon as possible and in any case no later than 28 days after receipt.</p> | <p style="text-align: right; font-size: small; margin: 0;">Firearms Form 125</p> <div style="background-color: black; color: white; padding: 5px; text-align: center; font-weight: bold; font-size: 1.2em;">Part A Details of applicant</div> <p>1 Applicant (name) <input style="width: 95%;" type="text"/></p> <p>2 Address <input style="width: 95%; height: 40px;" type="text"/></p> <p>3 Date of birth (DD/MM/YY) <input style="width: 60%;" type="text"/></p> <p>4 Has applied for a firearm certificate in order to possess (insert type of firearm) <input style="width: 95%; height: 25px;" type="text"/> for the purpose of <input style="width: 95%; height: 25px;" type="text"/></p> <div style="background-color: black; color: white; padding: 5px; text-align: center; font-weight: bold; font-size: 1.2em;">Part B Details of referee</div> <p>5 Referee's (surname) <input style="width: 95%;" type="text"/> Referee's (surnames) <input style="width: 95%;" type="text"/></p> <p>6 Address <input style="width: 95%; height: 40px;" type="text"/></p> <p>7 Telephone (daytime) <input style="width: 60%;" type="text"/> Telephone (evening) <input style="width: 60%;" type="text"/></p> <p>8 Date of Birth <input style="width: 60%;" type="text"/> 9 Place of Birth <input style="width: 60%;" type="text"/></p> <p>10 Occupation <input style="width: 95%;" type="text"/></p> <p>11 Your firearm/shot gun certificate/dealer's registration number (if applicable) and issuing authority <input style="width: 95%; height: 25px;" type="text"/></p> <p>12 How long have you known the applicant? <input style="width: 20px;" type="text"/> years</p> <p>13 In what capacity do you know the applicant (eg employer/employee/club official)? <input style="width: 95%;" type="text"/></p> <p>14 Are you an official of an approved target shooting club? no <input type="checkbox"/> yes <input type="checkbox"/> If yes what is the name of the club? <input style="width: 95%;" type="text"/></p> <p>Home Department Approval No. <input style="width: 60%;" type="text"/> What is your role in the club? <input style="width: 95%;" type="text"/></p> |
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| Part C Reference | | | | | | | | | | | |
|---|---|--|---------|---------------|--|--|---------------|----------------|--|--|--|
| <p>Please give your opinion as to the applicant's suitability to possess firearms, or on any other aspect of the application which might be relevant to enable the Chief Constable to decide whether to grant an application.</p> <p>Please see the Notes of Guidance for the completion of this form overleaf. Continue on a separate sheet if necessary. Separate sheets must be signed and dated.</p> <p>15 Personal history of the applicant. Do you have any knowledge of any medical or emotional problems, alcohol, drugs or medication related abuse, or mental or physical disability suffered by the applicant? Please give details and say how you came by this information.</p> <div style="border: 1px solid black; height: 250px; width: 100%; margin-top: 10px;"></div> | <p>16 Domestic circumstances of applicant. Do you have any knowledge of any significant difficulties the applicant has in relationship with his or her immediate family or anyone living with the applicant which may give cause for concern given that a firearm or ammunition may be available in the household? Please give details</p> <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div> <p>17 What do you know of the applicant's experience with firearms?</p> <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div> <p>18 What do you know of the applicant's attitude towards firearms?</p> <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div> | | | | | | | | | | |
| Declaration | | | | | | | | | | | |
| <p>I know of no reasons why the applicant should not be permitted to possess a firearm.</p> <p>Signature <input style="width: 200px; height: 30px;" type="text"/> Date <input style="width: 60px; height: 30px;" type="text"/></p> | <p>I declare that the statements made by me on this form are true. I understand that it is a criminal offence knowingly or recklessly to make a false statement in order to procure a certificate. I understand that I may be subject to a check of police records and that my details may be held on computer.</p> <p>Signature <input style="width: 200px; height: 30px;" type="text"/> Date <input style="width: 60px; height: 30px;" type="text"/></p> | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f0f0f0;"> <th colspan="2" style="text-align: left; padding: 2px;">For Police use only</th> </tr> </thead> <tbody> <tr> <td style="width: 50%; padding: 2px;">FAC No.</td> <td style="width: 50%; padding: 2px;">Grant/Renewal</td> </tr> <tr> <td style="padding: 2px;"><input style="width: 95%; height: 20px;" type="text"/></td> <td style="padding: 2px;"><input style="width: 95%; height: 20px;" type="text"/></td> </tr> <tr> <td style="padding: 2px;">PNC/SCR check</td> <td style="padding: 2px;">Date processed</td> </tr> <tr> <td style="padding: 2px;"><input style="width: 95%; height: 20px;" type="text"/></td> <td style="padding: 2px;"><input style="width: 95%; height: 20px;" type="text"/></td> </tr> </tbody> </table> | For Police use only | | FAC No. | Grant/Renewal | <input style="width: 95%; height: 20px;" type="text"/> | <input style="width: 95%; height: 20px;" type="text"/> | PNC/SCR check | Date processed | <input style="width: 95%; height: 20px;" type="text"/> | <input style="width: 95%; height: 20px;" type="text"/> | <p>ISBN 0113412250 Order No.</p> <p>© Crown Copyright 1996. Published with permission of the Home Office on behalf of the Controller of Her Majesty's Stationery Office.</p> <p>Applications for reproduction should be made in writing to: The Copyright Unit, Her Majesty's Stationery Office, St Clements House, 3-16 Colindale, Norwich NE5 1BQ.</p> <p>Data Protection Act 1998 Personal data supplied may be held or verified by computer.</p> |
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SCHEDULE 2

SHOTGUN CERTIFICATES: FORMS OF APPLICATION AND CERTIFICATE
Rule 5(1)

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PART I

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| <p><i>Firearms Act 1968 to 1997</i></p> <p style="text-align: right;">Firearms Form 103</p> <div style="background-color: black; color: white; padding: 5px; text-align: center;"> <h2 style="margin: 0;">Application for a Shot Gun Certificate</h2> </div> <p><i>I am applying for (tick box which applies):</i></p> <p><input type="checkbox"/> the grant of a Shot Gun Certificate</p> <p><input checked="" type="checkbox"/> the renewal of a Shot Gun Certificate</p> | <div style="background-color: black; color: white; padding: 5px;"> <p>You should use this form to apply for the grant or renewal of a shot gun certificate</p> </div> <p>Please read the notes on the back of this form carefully before completing this application.</p> <p>Write in BLOCK CAPITALS throughout except when signing.</p> <p>If you wish to provide any information further to the questions below separately to this form, you must sign and date that information.</p> |
| <p>Part A Personal details to be completed in all cases</p> | |
| <p>1 Title (Mr, Mrs, Ms, Dr etc) <input style="width: 100%;" type="text"/></p> <p>2 Surname <input style="width: 100%;" type="text"/></p> <p>3 Forename(s) <input style="width: 100%;" type="text"/></p> <p>4 If you have at any time used a name other than those quoted at 2 and 3 above, please give details – if not write NONE Other surname (if married woman, give surname before marriage) <input style="width: 100%;" type="text"/></p> <p>5 Other forename(s) <input style="width: 100%;" type="text"/></p> <p>6 Home address <input style="width: 100%; height: 40px;" type="text"/></p> <p>Post Code <input style="width: 150px;" type="text"/> Home telephone number <input style="width: 150px;" type="text"/></p> <p>7 Height <input style="width: 150px;" type="text"/> 8 Date of birth (DD/ MM/ YY) <input style="width: 150px;" type="text"/></p> <p>9 Place of birth <input style="width: 100%;" type="text"/></p> <p>10 Nationality <input style="width: 100%;" type="text"/></p> <p>11 Occupation <input style="width: 100%;" type="text"/></p> <p>12 Business address <input style="width: 100%; height: 40px;" type="text"/></p> <p>Post Code <input style="width: 150px;" type="text"/> Daytime telephone number <input style="width: 150px;" type="text"/></p> | <p>13 If you have lived at addresses other than that stated at 6 during the last five years enter them here <input style="width: 100%; height: 60px;" type="text"/></p> <p>14 Have you been convicted of any offence (see notes at the end of this form)? On renewal details need only be given of convictions since the existing certificate was issued no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 100%;" type="text"/></p> <p>15a Do you suffer from any medical condition or disability including alcohol and drug related conditions? no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 100%;" type="text"/></p> <p>15b Have you now, or have you ever had Epilepsy? no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 100%;" type="text"/></p> <p>15c Have you ever attended your present or a previous General Practitioner (GP) for treatment of depression or any other kind of mental or nervous disorder? no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details <input style="width: 100%;" type="text"/></p> <p>16 Please give details of your current GP Name of GP <input style="width: 100%;" type="text"/> Address <input style="width: 100%; height: 40px;" type="text"/></p> <p>Thereby give permission for the police to approach my GP to obtain factual details of my medical history.</p> <p>Usual signature of applicant <input style="width: 150px; height: 30px;" type="text"/> Date <input style="width: 60px;" type="text"/></p> |

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Part B Details of shot guns

17 Give details of the location at which the shot guns concerned are to be stored including details of any certificate holder sharing the storage facilities

18 Give details of the shot guns in your possession at the time of this application

If none write NONE here

| Maker's name | Gauge, bore or calibre | Type (eg over-and-under, side-by-side etc) including identification number if known |
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| Part C Firearm and/or Shot Gun Certificates | Part D Countersignature (read notes below) |
|--|--|
| <p>19 If you hold a current shot gun certificate, give details and go to question 21a</p> <p>Expiry date <input style="width: 60px;" type="text"/> Issuing police force <input style="width: 200px;" type="text"/></p> <p>20 If you have held a shot gun certificate before, give details (if known)</p> <p>Expiry date <input style="width: 60px;" type="text"/> Issuing police force <input style="width: 200px;" type="text"/></p> <p>21a If you hold a current firearm certificate, give details and go to 21b</p> <p>Expiry date <input style="width: 60px;" type="text"/> Issuing police force <input style="width: 200px;" type="text"/></p> <p>21b Do you wish to apply for a shot gun certificate which will expire at the same time as your firearm certificate (called a cotermious shot gun certificate)? <i>Read note below</i></p> <p>no <input type="checkbox"/> yes <input type="checkbox"/></p> <p>Note to 21b Cotermious shot gun certificate A cotermious shot gun certificate is one which will expire on the same date as the holder's firearm certificate. The fee for the grant or renewal of a cotermious shot gun certificate may be less if the application for it is dealt with at the same time as the application for grant or renewal of the firearm certificate. If you already hold a firearm certificate and you want your shot gun certificate to expire on the same day, you should fill in this form only.</p> <p>21c If you have held a firearm certificate before give details (if known)</p> <p>Expiry date <input style="width: 60px;" type="text"/> Issuing police force <input style="width: 200px;" type="text"/></p> <p>22 If you have at any time had an application for the grant or renewal of a firearm or shot gun certificate refused in writing or a certificate revoked or partially revoked, give details</p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div> | <p>I certify that –</p> <p>a to the best of my knowledge and belief the information given in answer to questions 1 to 16 above is true;</p> <p>b I know of no reason why the applicant should not be permitted to possess a shot gun;</p> <p>c the photographs enclosed with this application bear a current true likeness to the applicant, and that I have endorsed the back of one of the photographs to this effect together with the date on which the likeness was compared; and</p> <p>d I am resident in Great Britain and have known the applicant personally for <input style="width: 40px;" type="text"/> years</p> <p>Full name of countersignatory <input style="width: 300px;" type="text"/></p> <p>Full address and telephone number of countersignatory <input style="width: 300px; height: 50px;" type="text"/></p> <p>Post code <input style="width: 100px;" type="text"/> Telephone number <input style="width: 100px;" type="text"/></p> <p>Occupation, status or profession of countersignatory <input style="width: 300px;" type="text"/></p> <p>Daytime telephone number <input style="width: 150px;" type="text"/></p> <p>Usual signature of countersignatory <input style="width: 200px; height: 40px;" type="text"/> Date <input style="width: 60px;" type="text"/></p> <p>Notes to Part D Countersignature When you have completed questions 1-16 on page 1 of this form, for the grant or renewal of a shot gun certificate, it must be countersigned in ink, by someone who is resident in Great Britain and who has known you personally for at least the last two years.</p> <p>Andative must not countersign. A countersignatory must also be a Member of Parliament, Justice of the Peace, minister of religion, doctor, lawyer, established civil servant, bank officer or person of similar standing. Serving police officers, police employees and registered firearm dealers cannot act as countersignatories.</p> <p>The countersignatory must endorse the back of one of the photographs submitted by writing the words – I CERTIFY THAT THIS IS A CURRENT TRUE LIKENESS OF [INSERT NAME] in ink and signing it with his usual signature and the date the likeness was compared.</p> <p>The person who countersigns the application is required by the Firearms Rules 1998 to declare that he knows of no reason why the applicant should not be permitted to possess a shot gun. The countersignatory should therefore be aware that the Firearms Act 1968 requires a chief officer of police to be satisfied that an applicant can be permitted to possess a shot gun without danger to public safety or the peace and that the Act prohibits the grant of a certificate to any person whom the chief officer has reason to believe is prohibited from possessing a shot gun. Countersignatories should bear in mind the character, conduct and mental condition of the applicant in so far as they are relevant to those matters.</p> <p>If you are applying for both a firearm certificate and a shot gun certificate one of your referees for our firearm certificate application may act as your countersignatory for your shot gun certificate application providing that he fulfill the requirements for countersignatories given above.</p> |

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|---|--|------------------------------|------------|-----------|-------------|---|------|---------|--|--|
| <div style="background-color: black; color: white; padding: 5px; font-weight: bold; font-size: 1.2em;">Part E Declaration</div> <p>I/We declare that the statements made on this form are true. I/We understand that I will be subject to a check of police records and that my details may be held on computer. It is an offence for any person to knowingly or recklessly make a statement which is false in any material particular for the purpose of procuring either for himself or for another person the grant or renewal of a shot gun certificate. The maximum penalty is six months imprisonment and/or a fine.</p> <p>Notes</p> <p>* You should use this form to apply for the grant or renewal of a shot gun certificate. It is – with certain statutory exceptions – an offence for a person to have in his possession, purchase or acquire, any shot gun, without holding a shot gun certificate.</p> <p>A shot gun is defined as: a smooth-bore gun (not being an air weapon) which –</p> <ul style="list-style-type: none"> a has a barrel not less than 60.96 cm (24 inches) in length and does not have any barrel with a bore exceeding 5.08 cm (two inches) in diameter; b either has no magazine or a non-detachable magazine incapable of holding more than two cartridges; and c is not a revolver gun. <p>Other smooth bore guns may require a firearms certificate.</p> <p>A shot gun certificate is granted subject to the conditions prescribed by the Firearms Rules 1998. It is an offence to fail to comply with any condition shown on a shot gun certificate.</p> <p>In answering question 14 you are not entitled to withhold information about any offence. This includes motoring offences, convictions in places outside Great Britain, and (by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975) convictions which are spent under the 1974 Act. Both a conditional discharge and an absolute discharge count as convictions for this purpose.</p> | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; border-bottom: 1px solid black; padding: 5px;">Usual signature of applicant</td> <td style="width: 30%; border-bottom: 1px solid black; padding: 5px;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black; height: 30px;"></td> </tr> <tr> <td style="border-bottom: 1px solid black; padding: 5px;">Usual signature of parent or guardian <i>if the applicant is under 17 years of age</i></td> <td style="border-bottom: 1px solid black; padding: 5px;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black; height: 30px;"></td> </tr> </table> <p>Grant or renewal of a shot gun certificate</p> <p>This form must be accompanied by four identical photographs of you. The photographs should show you full face and without a hat and must bear a current true likeness. The size of the photographs should be 45mm x 35mm. They should be printed on normal thin photographic paper and be unmounted. One of the photographs must be signed in ink, on the back with your usual signature. A second photograph should be endorsed on the back in ink by the countersignatory using the words given in the notes to Part D on page 3.</p> <p>In the case of an application for both a shot gun and a firearms certificate –</p> <ul style="list-style-type: none"> * the shot gun application requires that one photograph must be endorsed by the countersignatory and one by you; * the firearm application requires that each of the referees should endorse a separate photograph and that two photographs must be signed by you. <p>This form must be accompanied by the appropriate fee</p> <p>Unless otherwise advised by the police, you should post or take the completed form together with the fee and photographs to your local police headquarters.</p> | Usual signature of applicant | Date | | | Usual signature of parent or guardian <i>if the applicant is under 17 years of age</i> | Date | | | |
| Usual signature of applicant | Date | | | | | | | | | |
| | | | | | | | | | | |
| Usual signature of parent or guardian <i>if the applicant is under 17 years of age</i> | Date | | | | | | | | | |
| | | | | | | | | | | |
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| For official use only | Fee paid £ | | Signature | | | | | | | |
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Rule 5(6)

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PART II

| | | | |
|---|--|--|--|
| <p><i>Firearms Act 1968 to 1997</i></p> | | <p>Firearms Form 101</p> | |
| <h1 style="margin: 0;">Shot Gun Certificate</h1> | | <p>This certificate is granted for the purpose of section 2 of the Firearms Act 1968 to the holder named below, and relates to the shot gun(s) specified</p> | |
| <p>Name and address of holder:</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div> | | <p>Photograph of holder</p> <div style="border: 1px solid black; width: 100%; height: 100%;"></div> | <p>Stamp of issuing Police Force</p> <div style="border: 1px solid black; width: 100%; height: 100%;"></div> |
| <p>Post Code</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> | <p>Date of birth</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> | | |
| <p>Certificate number</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> | <p>Valid from</p> <div style="border: 1px solid black; width: 50%; height: 20px;"></div> | <p>to</p> <div style="border: 1px solid black; width: 50%; height: 20px;"></div> | |
| <p>Usual signature of holder</p> <div style="border: 1px solid black; width: 100%; height: 30px;"></div> | | <p>Signature of Chief Officer of Police</p> <div style="border: 1px solid black; width: 100%; height: 30px;"></div> | <p>Date</p> <div style="border: 1px solid black; width: 100%; height: 30px;"></div> |
| <p>Conditions</p> <p>The holder of this certificate is authorised for the purposes of section 2 (1) of the Firearms Act 1968 to possess shot guns, subject to the following conditions-</p> | | | |
| <p>1 The holder must, on receipt of the certificate, sign it in ink with his usual signature.</p> | | <p>4 (a) The shot guns to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the shot guns by an unauthorised person.</p> | |
| <p>2 The holder of the certificate must, without undue delay, inform the chief officer of police by whom this certificate was granted of the theft, loss, or destruction in Great Britain of this certificate and/or the theft, loss, deactivation or destruction of any shot guns to which it relates.</p> | | <p>(b) Where a shot gun to which the certificate relates is in use or the holder of the certificate has the shot gun with him for the purpose of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the shot gun is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the shot gun.</p> | |
| <p>3 The holder of the certificate must, without undue delay, inform the chief officer of police by whom the certificate was granted of any change in his permanent address.</p> | | | |
| <p>Additional statutory conditions may be added here by the chief officer of police.</p> | | | |
| <p>Table 1 Shot guns possessed</p> | | | |
| <p>Gauge or calibre</p> | <p>Maker's name</p> | <p>Type (eg over-and-under, side-by-side, etc) including identification number if known</p> | |

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Certificate number

Table 1 Shot guns possessed (continued)

| Calibre | Maker's name | Type (eg over and under and side by side, etc) including identification number if known |
|---------|--------------|---|
|---------|--------------|---|

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Certificate number

Instructions to anybody who sells, lets on hire, gives or lends firearms or ammunition, to the holder of this certificate.

Guidance to holder of certificate
Please ensure that anyone who sells, lets on hire, gives or lends you a shot gun reads these notes.

- 1 You must complete each column of **Table 2 Shot guns transferred**.
- 2 In the case of a shot gun – if you are a registered firearm dealer or a person who is entitled to possess the shot gun without a certificate – you must inform the chief officer of police who issued this certificate **within 7 days** about the transaction by registered post or recorded delivery. You should provide a description of the shot gun (including its identification number, if any). Also say whether the shot gun was sold, let on hire, given or lent, and give the name and address of the holder of this certificate; and
- 3 Any circumstances attending the transaction which appear to require investigation must be reported within 48 hours to the chief officer of police who granted this certificate. If you are selling a shot gun which will be sent or posted to another dealer for the buyer to collect in person you should complete this table and notify the police. The dealer who actually hands over the shot gun should not complete the table or notify the police (except in circumstances which may require police investigation as above).

Table 2 Shot guns transferred

| A Date of sale or transfer | B State whether sold, let on hire, given, or lent | C Type, gauge or calibre, maker's name and description (including identification number where known) | D Name and address of person selling or transferring shot gun | E Authority to possess (eg shot gun certificate or dealer's registered number) | F Certification I certify that the entries in columns A to D are correct Usual signature and date |
|-------------------------------|--|---|--|---|---|
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Table 2 Shot guns transferred (continued)

| A Date of sale or transfer | B State whether sold, let on hire, given, or lent | C Type, gauge or calibre, maker's name and description (including identification number where known) | D Name and address of person selling or transferring shot gun | E Authority to possess (eg shot gun certificate or dealer's registered number) | F Certification I certify that the entries in columns A to D are correct Usual signature and date |
|----------------------------------|---|---|--|--|---|
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Notes

A Her Majesty's Customs and Excise will notify the chief officer of police who issued this certificate of any shot gun which is imported into Great Britain on the authority of the certificate

B If you

- i) transfer a shot gun to any other person including selling it, hiring it out, lending it for more than 72 hours, or making a gift of it or
- ii) purchase or acquire a shot gun; or
- iii) deactivate a shot gun or have it deactivated by someone else; or
- iv) destroy a shot gun, lose one, or have it stolen

The Firearms (Amendment) Act 1997 requires you to notify the chief officer of police who issued your certificate.

This requirement applies even if the sale, loss, etc. has happened outside Great Britain. It is an offence not to notify. Details of the notifications required are available from your local police.

C Under section 32 of the Firearms (Amendment) Act 1997 where a person sells, lets on hire, lends for more than 72 hours or gives a shot gun to another person who is not a registered firearms dealer or a

person who is entitled to purchase or acquire the shot gun without holding a certificate -

- i** the person receiving the shot gun must produce the certificate or permit entitling him/ her to purchase or acquire the shot gun being transferred;
 - ii** the person selling, letting on hire, lending or giving the shot gun must comply with any instructions in the certificate or permit produced; and
 - iii** the final hand over of the shot gun must take place in person.
- It is an offence for a person to fail to comply with these requirements.

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SCHEDULE 3

VISITORS' PERMITS: FORMS OF APPLICATION AND PERMIT

Rule 8(1)

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PART I

| | |
|--|---|
| <p><i>Firearms Act 1968 to 1997</i></p> <p style="text-align: right;">Firearms Form 107</p> <div style="background-color: black; color: white; padding: 5px; text-align: center; font-weight: bold; font-size: 1.2em;"> Application for a Visitor's Firearm/Shot Gun Permit </div> <p><i>I am applying for tick box which applies:</i></p> <p><input type="checkbox"/> a Visitor's Firearm Permit</p> <p><input type="checkbox"/> a Visitor's Shot Gun Permit</p> <p>Please read all the notes on this form carefully before completing this application.</p> <p>Write in BLOCK CAPITALS throughout except when signing.</p> <ul style="list-style-type: none"> • This form should be used to apply for a Visitor's Firearm/Shot Gun Permit. It should be completed by a person resident in Great Britain on behalf of a visitor who wishes to possess firearms to which section 1 of the Firearms Act 1968 applies, or possess, purchase or acquire any ammunition to which that section applies whilst in Great Britain or to possess a shot gun to which section 2 of the Act applies. | <ul style="list-style-type: none"> • The person making the application is referred to in this form as the Sponsor. The completed form should be sent to the Sponsor's local chief officer of police. • Firearms to which section 1 applies include any smooth bore gun which has a barrel with a length of less than 60.96 cm (24 inches) or a bore greater than 5.08 cm (two inches) in diameter, or which has a non-detachable magazine capable of holding more than two cartridges, or a detachable magazine. • It is an offence for any person knowingly or recklessly to make a false statement for the purpose of procuring the grant of a permit. |
| Part A Sponsor's details To be completed by sponsor | Part B Individual visitor's details To be completed by either the sponsor or the visitor |
| <p>1 Title (Mr, Mrs, Ms, Dr etc) <input style="width: 150px;" type="text"/></p> <p>2 Surname <input style="width: 150px;" type="text"/></p> <p>3 Forename(s) <input style="width: 150px;" type="text"/></p> <p>4 If you have at any time used a name other than those quoted at 2 and 3 above, please give details (including in the case of a married woman, surname before marriage) <input style="width: 150px;" type="text"/></p> <p>5 Date of birth (DD/ MM/ YY) <input style="width: 100px;" type="text"/></p> <p>6 Address <input style="width: 150px; height: 40px;" type="text"/></p> <p>Post Code <input style="width: 80px;" type="text"/> Daytime telephone number <input style="width: 100px;" type="text"/></p> <p>7 If you hold a firearm or shot gun certificate or firearms dealer's certificate of registration, give details <input style="width: 150px;" type="text"/></p> <p>8 If you are submitting this application as a representative of a shooting organisation, give details <input style="width: 150px;" type="text"/></p> <p>Name of organisation <input style="width: 150px;" type="text"/></p> <p>Position held <input style="width: 150px;" type="text"/></p> <p>9 What arrangements have been made for the safekeeping of the visitor's firearms and ammunition whilst in Great Britain? <input style="width: 150px; height: 40px;" type="text"/></p> | <p>10 Title (Mr, Mrs, Ms, Dr etc) <input style="width: 150px;" type="text"/></p> <p>11 Surname <input style="width: 150px;" type="text"/></p> <p>12 Forename(s) <input style="width: 150px;" type="text"/></p> <p>13 Date of birth (DD/ MM/ YY) <input style="width: 100px;" type="text"/></p> <p>14 Nationality <input style="width: 150px;" type="text"/></p> <p>15 Permanent address <input style="width: 150px; height: 40px;" type="text"/></p> <p>16 Address of visitor whilst in Great Britain <input style="width: 150px; height: 40px;" type="text"/></p> <p>Post Code <input style="width: 80px;" type="text"/></p> <p>17 If the visitor has been convicted of any offence (including by courts outside Great Britain), give details <input style="width: 150px; height: 40px;" type="text"/></p> |

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18 Give details of firearms/ shotguns to be possessed by the visitor whilst in Great Britain

| Calibre, bore or gauge | Maker's name | Type and action | Identification number |
|------------------------|--------------|-----------------|-----------------------|
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19 Give details of the maximum quantity of ammunition to be possessed, purchased and/ or acquired by the visitor

| Calibre | Quantity: To be possessed | Quantity: To be purchased or acquired |
|---------|---------------------------|---------------------------------------|
| | | |
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| | | |

20 Does the visitor intend to purchase or acquire a shot gun whilst in Great Britain?
no **yes** If yes please give details
 Description Gauge or calibre

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21 Give reason(s) for the visitor requiring each of the firearms/ shot guns and the ammunition specified in 18, 19 and 20.

22 Does the visitor intend to participate in an established shooting event/ competition?
no **yes** If yes give details

If **no** please give details of where the visitor intends to use the firearms/ shotguns and ammunition

23 Expected date of arrival in Great Britain (DD/ MM/ YY)

24 Period for which permit needs to be valid
 from (DD/ MM/ YY) to (DD/ MM/ YY)

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| Part C Group visitors' details (this section may be completed either by the sponsor or by individual group members) | | | | | | | | | |
|---|--------------------------|-------------------|--|---------------------------------|-----------------------|-------------------|--------------------------|--------------------------------------|--|
| Note: An application may be made on behalf of a group of up to 20 visitors who will be using firearms/shot guns for sporting purposes on the same private premises during the same period, or who will be participating in the same competition or event or series of competitions or events. | | | | | | | | | |
| Please print in BLOCK CAPITALS or type | | | | | | | | | |
| 25 Personal details | | | 26 Firearms/shot guns | | | 27 Ammunition | | | |
| a | b | c | Calibre or bore | Maker's name or type and action | Identification number | Calibre possessed | Quantity to be possessed | Quantity to be purchased or acquired | |
| Name | Date of birth (DD/MM/YY) | Permanent address | Address of visitor whilst in Great Britain | | | | | | |
| Nationality | | | | | | | | | |
| a | | | | | | | | | |
| b | | | | | | | | | |
| c | | | | | | | | | |
| a | | | | | | | | | |
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| b | | | | | | | | | |
| c | | | | | | | | | |

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| Part C Group visitors' details (this section may be completed either by the sponsor or by individual group members) | | | | | | | | | |
|---|--------------------------|-------------------|--|-------------------------|-----------------------|---------------|--------------------------|--------------------------------------|--|
| Note: An application may be made on behalf of a group of up to 20 visitors who will be using firearms/shot guns for sporting purposes on the same private premises during the same period, or who will be participating in the same competition or event or series of competitions or events. | | | | | | | | | |
| Please print in BLOCK CAPITALS or type | | | | | | | | | |
| 25 Personal details | | | 26 Firearms/shot guns | | | 27 Ammunition | | | |
| a | b | c | Calibre or bore | Maker's name and action | Identification number | Calibre | Quantity to be possessed | Quantity to be purchased or acquired | |
| Name | Date of birth (DD/MM/YY) | Permanent address | Address of visitor whilst in Great Britain | | | | | | |
| Nationality | | | | | | | | | |
| a | | | | | | | | | |
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| Part C Continued | Part D Application and declaration by sponsor | |
|--|---|---|
| <p>28 If any member of the group has been convicted of an offence (including by courts outside Great Britain), give details</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> | <p>To be completed by the sponsor</p> <p><small>*Delete as applicable</small></p> <p>I hereby apply to the chief officer of police on behalf of</p> <ul style="list-style-type: none"> + the person named in Part B above or + the persons in the group specified in Part C above <p>for *a Visitor(s) Firearm Permit/ *Visitor(s) Shot Gun Permit.</p> <p>I declare that, to the best of my knowledge and belief, the above information is true.</p> | |
| <p>29 Give reason(s) for the members of the group requiring the firearms/ shot guns and ammunition specified in 25 and 26</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> | <p>Usual signature</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p>Date (DD/ MM/ YY)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | |
| <p>30 Do any members of the group intend to participate in an established shooting event/ competition?</p> <p>no <input type="checkbox"/> yes <input type="checkbox"/> If yes give details</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> | <p>This form must be accompanied by the appropriate fee</p> <p>Notes</p> <p>Before submitting this application please ensure that:</p> <ul style="list-style-type: none"> (i) All relevant sections have been completed (ii) You have signed the application (iii) You have enclosed the correct fee. | |
| <p>If no, please give details of where the members of the group intend to use the firearms/ shot guns and ammunition.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> | | |
| <p>31 Period for which permits need to be valid</p> <p>from (DD/ MM/ YY) to (DD/ MM/ YY)</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> </div> | | |
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| <p>Date</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <p>Station</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | |

Rule 8(2)

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Notes

1 A Visitor's Firearm Permit is required for:

- a** the possession by a visitor to Great Britain of any firearm except:
- i)** an air weapon (other than one subject to the Firearms (Dangerous Air Weapons) Rules 1969);
- ii)** a shot gun within the meaning of the Firearms Act;
- b** the possession, purchase or acquisition of any ammunition to which section 1 of the Firearms Act 1968 applies.

2 Any firearm imported into or exported from Great Britain must be declared to HM Customs and Excise together with this permit at the time and place of import or export as the case may be.
No such declaration need be made by permit holders where the firearm is directly imported from, or exported to, another Member State of the European Union, although a Customs Officer may ask to see the permit.

3 The permit holder is requested to report the loss of this permit to the issuing police force at once.

4 Under section 32 of the Firearms (Amendment) Act 1997 where a person sells, lets on hire, lends or gives a firearm or ammunition to which section 1 applies to another person who is not a registered firearms dealer or a person who is entitled to purchase or acquire the firearm or ammunition without holding a certificate –

- i)** the person receiving the firearm or ammunition must produce the certificate or permit entitling him / her to purchase or acquire the firearm or ammunition being transferred;
- ii)** the person selling, letting on hire, lending or giving the firearm or ammunition must comply with any instructions in the certificate or permit produced; and
- iii)** the final hand over of firearms and ammunition must take place in person.

5 If you:

- i)** transfer a firearm to anyone else including, lending it, selling it, hiring it out or making a gift of it; or
- ii)** deactivate a firearm on this permit or have it deactivated by someone else; or
- iii)** destroy a firearm, lose a firearm or ammunition or have firearms or ammunition stolen

the Firearms (Amendment) Act 1997 requires you to notify the chief officer of police who issued your permit within 7 days of the incident by registered post or the recorded delivery service.
It is an offence for a person to fail to comply with these requirements.

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Rule 8(3)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART III

| | | | |
|--|--|---|--|
| Firearms Acts 1968 to 1997 | | Firearms Form 199 | |
| Visitor's Shot Gun Permit | | This permit is issued under section 17(2) of the Firearms (Amendment) Act 1988. The permit allows a visitor to Great Britain to possess, purchase or acquire only those shot guns to which it relates for the period of its validity | |
| Name and address of holder: <input type="text"/> | | Additional conditions may be added here by the chief officer of police. | |
| Post Code <input type="text"/> | Date of birth (DD/ MM/ YY) <input type="text"/> | | |
| Permit number <input type="text"/> | Valid from <input type="text"/> | to <input type="text"/> | |
| Usual signature of holder <input type="text"/> | | | |
| Stamp of issuing Police Force <input type="text"/> | | | |
| Signature of Chief Officer of Police <input type="text"/> | | Date <input type="text"/> | |
| Part 1 Authority to possess the following shot guns | | | |
| Gauge or calibre | Maker's name | Type (eg over and under, side by side, etc) including identification number if known | |
| | | | |

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SCHEDULE 4

OTHER PERMITS: FORMS OF PERMIT

Rule 9(1)(a)

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PART I

| | | | |
|--|---------------------|---|-----------------------|
| <i>Firearms Act 1968 to 1997</i> | | Firearms Form III | |
| Permit to possess a Firearm and/or Ammunition | | This permit is issued under section 7 of the Firearms Act 1968. The permit holder is requested to report the loss of this permit to his local police at once. | |
| Name and address of holder: | | The holder of this permit is hereby permitted to have in his possession, (but not to purchase or acquire) the firearms and/or ammunition specified below, on the terms that the holder shall: | |
| | | | |
| Post Code | Date of birth | | |
| | | | |
| Permit number | Valid from | to | |
| | | | |
| Usual signature of holder | | | |
| | | | |
| Stamp of issuing Police Force | | | |
| | | | |
| Signature of Chief Officer of Police | | Date | |
| | | | |
| Firearms | | | |
| Calibre | Maker's name | Type | Identification number |
| | | | |
| Ammunition | | | |
| Calibre Quantity | Calibre Quantity | Calibre Quantity | Calibre Quantity |
| | | | |

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| | |
|---|--|
| <p>Permit to possess a firearm and/or ammunition</p> <p>Note</p> <p>Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, any firearm or ammunition to which this permit relates, unless that other person produces a firearms certificate authorising him to purchase or acquire it, or shows that he is by virtue of the Firearms Acts entitled to purchase or acquire the firearm or ammunition without holding a certificate.</p> | <p>ISBN 01341207X (A4 Sheets) ISBN 0113412088 (Continuous Stationery)</p> <p>Order No.</p> <p>© Crown Copyright 1998. Published with permission of the Home Office on behalf of the Controller of Her Majesty's Stationery Office.</p> <p>Applications for reproduction should be made in writing to: The Copyright Unit, Her Majesty's Stationery Office, St Clements House, 2-36 Colgate, Norwich NR3 1BQ.</p> <p>Data Protection Act 1994</p> <p>Personal data supplied may be held or verified by computer.</p> |
|---|--|

Rule 9(1)(b)

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PART II

| | | | |
|--------------------------------------|----------------------|--|--|
| Firearms Act 1968 to 1997 | | Firearms Form 112 | |
| Permit to possess Shot Guns | | This permit is issued under section 7 of the Firearms Act 1968 The permit holder is requested to report the loss of this permit to the local police at once | |
| Name and address of holder: | | The holder of this permit is hereby permitted to have in his possession (but not to purchase or acquire) the shot guns specified below on the terms that the holder shall: | |
| <input type="text"/> | | | |
| Post Code | Date of birth | | |
| <input type="text"/> | <input type="text"/> | | |
| Permit number | Valid from | to | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | |
| Usual signature of holder | | | |
| <input type="text"/> | | | |
| Stamp of issuing Police Force | | | |
| <input type="text"/> | | | |
| Signature of Chief Officer of Police | | Date | |
| <input type="text"/> | | <input type="text"/> | |
| Shot guns | | | |
| Gauge or calibre | Maker's name | Type (eg over-and-under; side-by-side etc) including identification number if known | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | |

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| | |
|---|--|
| Permit to possess shot guns | ISBN 0113412096 (A4 Sheets) ISBN 0113412002 (Continuous Stationery) |
| Notes | Order No. |
| Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, a shot gun to which this permit relates, unless that other person produces a shot gun certificate, or shows that he is by virtue of the Firearms Acts entitled to possess it without holding a certificate. | © Crown Copyright 1998. Published with permission of the Home Office on behalf of the Controller of Her Majesty's Stationary Office. |
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Rule 9(2)(a)

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PART III

| | | | |
|---|---|---------------------|--------------------------------------|
| <p><small>Firearms Acts 1968 to 1997</small></p> <h2 style="background-color: black; color: white; padding: 5px;">Auctioneer's Firearm Permit</h2> <p>Name and address of holder:</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div> <p>Post Code Date of birth</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> </div> <p>Permit number Valid from to</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> <div style="border: 1px solid black; width: 60px; height: 20px;"></div> <div style="border: 1px solid black; width: 60px; height: 20px;"></div> </div> <p>Usual signature of holder</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <p>Stamp of issuing Police Force</p> <div style="border: 1px solid black; height: 120px; width: 150px;"></div> <p>Signature of Chief Officer of Police Date</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 240px; height: 25px;"></div> <div style="border: 1px solid black; width: 60px; height: 25px;"></div> </div> | <p style="text-align: right;"><small>Firearms Form 113</small></p> <div style="background-color: black; color: white; padding: 5px;"> <p>This permit is issued under section 9(2) of the Firearms Act 1968 The permit holder is requested to report the loss of this permit to his local police at once</p> </div> <p>The holder of this permit is hereby permitted to sell by auction, to expose for sale by auction and to have in his possession for sale by auction, the firearms and ammunition specified below; in the police force area indicated below; on the terms that the holder shall:</p> | | |
| Firearms | | | |
| <small>Calibre</small> | <small>Maker's name</small> | <small>Type</small> | <small>Identification number</small> |
| | | | |

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| | | | |
|--|---|---|------------------------------------|
| | | | Permit number <input type="text"/> |
| Firearms (continued) | | | |
| Calibre | Maker's name | Type | Identification number |
| | | | |
| Ammunition | | | |
| Quantity | Calibre | Quantity | Calibre |
| | | | |
| Auctioneer's firearm permit | | | |
| Notes | | | |
| <ol style="list-style-type: none"> Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, any firearm or ammunition to which this permit relates, unless that other person produces a firearm certificate authorising him to purchase or acquire it, or shows that he is by virtue of the Firearms Acts entitled to purchase or acquire the firearm or ammunition without holding a certificate. Under section 52 of the Firearms (Amendment) Act 1997 where a person sells, lets on hire, lends or gives a firearm or ammunition to which section 1 applies to another person who is not a registered firearms dealer or a person who is entitled to purchase or acquire the firearm or ammunition without holding a certificate – | <ol style="list-style-type: none"> the person receiving the firearm or ammunition must produce the certificate or permit entitling him/her to purchase or acquire the firearm or ammunition being transferred; the person selling, letting on hire, lending or giving the firearm or ammunition must comply with any instructions in the certificate or permit produced; and the final hand over of firearms and ammunition must take place in person. | | |
| It is an offence for a person to fail to comply with these requirements. | | | |
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Rule 9(2)(b)

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PART IV

| | | | |
|--|---------------------------------------|---|--|
| Firearms Act 1968 to 1997 | | Firearms Form H4 | |
| Auctioneer's Shot Gun Permit | | This permit is issued under section 9(2) of the Firearms Act 1968. The permit holder is requested to report the loss of this permit to his local police at once. | |
| Name and address of holder: <input type="text"/> | | The holder of this permit is hereby permitted to sell by auction, to expose for sale by auction and to have in his possession for sale by auction, the shot guns specified below, in the police force area indicated below, on the terms that the holder shall: | |
| Post Code <input type="text"/> | Date of birth <input type="text"/> | | |
| Permit number <input type="text"/> | Valid from <input type="text"/> | to <input type="text"/> | |
| Usual signature of holder <input type="text"/> | | | |
| Stamp of issuing Police Force <input type="text"/> | | | |
| Signature of Chief Officer of Police <input type="text"/> | | Date <input type="text"/> | |
| Shot Guns | | | |
| Gauge or calibre | Maker's name | Type (eg over-and-under, side-by-side etc) including identification number if known | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | |

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Permit number

Auctioneer's Shot Gun Permit

Notes

- 1 Under section 3(2) of the Firearms Act 1968 it is an offence for a person to sell or transfer to any person in the United Kingdom, other than a registered firearms dealer, any shot gun to which this permit relates, unless that other person produces a shot gun certificate, or shows that he is by virtue of the Firearms Acts entitled to possess it without holding a certificate.
- 2 Under section 52 of the Firearms (Amendment) Act 1997 where a person sells, lets on hire, lends for more than 72 hours or gives a shot gun to another person who is not a registered firearms dealer or a person who is entitled to purchase or acquire the shot gun without holding a certificate -
 - i) the person receiving the shot gun must produce the certificate or permit entitling him/her to purchase or acquire the shot gun being transferred;
 - ii) the person selling, letting on hire, lending or giving the shot gun must comply with any instructions in the certificate or permit produced; and
 - iii) the final hand over of the shot gun must take place in person.

It is an offence for a person to fail to comply with these requirements.

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Order No.

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Rule 9(3)

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PART V

| | | | |
|---|---|---|--|
| Firearms Act 1968 to 1997 | | Firearms Form 115 | |
| <h1 style="margin: 0;">Permit to remove a firearm from or to a ship or a signalling apparatus from or to an aircraft or aerodrome</h1> | | | |
| <p>Name and address of holder:</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div> | | <p>This permit authorises only the removal of the firearm or signalling apparatus specified between the places named below. Possession of a firearm or signalling apparatus otherwise than in accordance with the terms of this permit may constitute an offence under the Firearms Act 1968. The holder of this permit is hereby granted permission to remove the following:</p> | |
| <p>Post Code</p> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> | <p>Date of birth</p> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> | <p>(tick appropriate box)</p> <p>Firearm <input type="checkbox"/> Signalling apparatus <input type="checkbox"/></p> | |
| <p>Permit number</p> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> | <p>Valid from</p> <div style="border: 1px solid black; width: 80px; height: 20px;"></div> | <p>to</p> <div style="border: 1px solid black; width: 80px; height: 20px;"></div> | <p>from / to (state particulars of the ship, aircraft or aerodrome, and also where situated)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> |
| <p>Usual signature of holder</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> | | <p>to / from (state the address to or from which the firearm or signalling apparatus is to be removed)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> | |
| <p>Stamp of issuing Police Force</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> | | <p>For the following purpose:</p> <div style="border: 1px solid black; height: 50px; width: 100%;"></div> | |
| <p>Signature of Chief Officer of Police</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> | | <p>Date</p> <div style="border: 1px solid black; width: 80px; height: 20px;"></div> | |
| <p>Firearms</p> | | | |
| Calibre | Maker's name | Type | Identification number |
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SCHEDULE 5

FIREARMS DEALERS: FORMS OF APPLICATION, NOTIFICATION AND REGISTERS
Rule 10(1)

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PART I

Firearms dealers: Application for registration or for new Certificate of Registration

Please complete this form in **BLOCK CAPITALS** except when signing.

Note
Part A must be completed where an application is made by an individual wishing to be registered as a firearms dealer.
Parts B and C must be completed where an application is made on behalf of a company. In all cases **Parts D and E** must be completed.

| Part A Personal details | |
|---|--|
| 1 Title (eg Mr, Mrs, Ms) | <input style="width: 90%;" type="text"/> |
| 2 Surname | <input style="width: 90%;" type="text"/> |
| 3 Forename(s) | <input style="width: 90%;" type="text"/> |
| 4 If you have at any time used a name other than those quoted at 1 and 3 above, please give details (including in the case of a married woman, surname before marriage) | <input style="width: 90%;" type="text"/> |
| 5 Date of birth | <input style="width: 90%;" type="text"/> |
| 6 Place of birth | <input style="width: 90%;" type="text"/> |
| 7 Nationality | <input style="width: 90%;" type="text"/> |
| 8 Occupation | <input style="width: 90%;" type="text"/> |
| 9 Current home address | <input style="width: 90%;" type="text"/> |
| | Post code <input style="width: 20%;" type="text"/> Telephone number <input style="width: 40%;" type="text"/> |
| 10 Permanent home address (if different from 9) | <input style="width: 90%;" type="text"/> |
| | Post code <input style="width: 20%;" type="text"/> Telephone number <input style="width: 40%;" type="text"/> |
| 11 If you have lived elsewhere than at the addresses quoted at 9 and 10 above during the last five years please give details | <input style="width: 90%;" type="text"/> |
| | Post code <input style="width: 20%;" type="text"/> Telephone number <input style="width: 40%;" type="text"/> |
| 12 Have you previously been registered as a firearms dealer in Great Britain? | yes <input type="checkbox"/> no <input type="checkbox"/> |
| If yes state police force area | <input style="width: 90%;" type="text"/> |
| Name under which you were registered | <input style="width: 90%;" type="text"/> |
| Period of registration | from <input style="width: 20%;" type="text"/> to <input style="width: 20%;" type="text"/> |

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| Part A Continued | |
|--|---|
| <p>13 Have you ever had an application for the grant or renewal of a firearm or shot gun certificate refused or a certificate revoked?</p> <p style="text-align: right;">yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you give details</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>14 Have you ever had an application for registration as a firearms dealer refused, or been removed from a police register of dealers?</p> <p style="text-align: right;">yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you give details</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>15 Have you been convicted of any offences?</p> <p style="text-align: right;">yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If you give details</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p><small>(Note: You are not asked to withhold information about any offences. This includes convictions in places outside Great Britain.)</small></p> | |
| Part B Company details | |
| <p>16 Full name of company</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>17 Registered number of company</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>18 Has the company ever traded under a different name?</p> <p style="text-align: right;">yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state full name of each company</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>19 Has the company been registered as a firearms dealer in another police force area, under this or any other name?</p> <p style="text-align: right;">yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state police force and certificate of registration number</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>20 Principal nature of the business with which the company is concerned</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>21 Names of the officers of the company (including Chairperson, Secretary, Director, etc)</p> | <input style="width: 100%; height: 20px;" type="text"/> |
| <p>22 Do any of the above named officers hold a firearms dealer's certificate of registration?</p> <p style="text-align: right;">yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state full name of each officer</p> | <input style="width: 100%; height: 20px;" type="text"/> |

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| Part B Continued | |
|--|--|
| <p>23 Is any officer of the company also an officer of another company which holds a firearms dealer's certificate?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p> | <div style="border: 1px solid black; height: 40px;"></div> |
| <p>24 Has the company trading under this or any other name, ever been removed from a police register of firearms dealers?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p> | <div style="border: 1px solid black; height: 40px;"></div> |
| <p>25 Has a court ever ordered any of the officers of the company not to be registered as a firearms dealer?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p> | <div style="border: 1px solid black; height: 40px;"></div> |
| <p>26 Has a court ever ordered the company not to be registered as a firearms dealer?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p> | <div style="border: 1px solid black; height: 40px;"></div> |
| <p>27 Has the company been convicted of any offence?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p> | <div style="border: 1px solid black; height: 40px;"></div> |

| Part C Officer making an application on behalf of a company | |
|---|--|
| 28 Title (eg Mr, Mrs, Ms) | <div style="border: 1px solid black; width: 150px; height: 15px;"></div> |
| 29 Full name | <div style="border: 1px solid black; width: 490px; height: 15px;"></div> |
| 30 Date of birth | <div style="border: 1px solid black; width: 150px; height: 15px;"></div> |
| 31 Position held in company | <div style="border: 1px solid black; width: 490px; height: 30px;"></div> |
| 32 Length of time in position stated in question 31 | <div style="border: 1px solid black; width: 150px; height: 15px;"></div> |

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| Part D Places of business | | |
|---|---|--|
| 33 Details of places of business | | |
| Name and address of business | Nature of business eg manufacturing, wholesale, retail, full or part time | Nature of any other business conducted at this address |
| a) Telephone No. <input style="width: 150px;" type="text"/> | | |
| b) Telephone No. <input style="width: 150px;" type="text"/> | | |
| c) Telephone No. <input style="width: 150px;" type="text"/> | | |
| 34 If this is an initial application, please give details of previous experience of handling firearms | | |
| 35 Proposals for ensuring the safe custody of firearms and/or ammunition if the application is granted | | |
| Part E Application and declaration | | |
| <p>36 I hereby apply to the chief officer of police/ I hereby submit this application on behalf of the company named in Part B above*</p> <p style="text-align: center;"><i>*delete as appropriate</i></p> <p>a) for registration as a firearms dealer <input type="checkbox"/> b) for a new certificate of registration <input type="checkbox"/></p> <p>Note: It is an offence for any person to knowingly or recklessly make a statement false in any material particular for the purpose of procuring either for himself or for another person registration as a firearms dealer or the entry of any place of business on a register of firearms dealers.</p> <p>I declare that the above statements are true Usual signature of applicant</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border: 1px solid black; width: 300px; height: 25px;"></div> <div style="border: 1px solid black; width: 80px; height: 25px; text-align: center; font-size: small;">Date</div> </div> | | |
| For official use only | Fee Paid £ <input style="width: 60px;" type="text"/> | Signature <input style="width: 150px;" type="text"/> |
| Receipt number | Date | Bank/Number <input style="width: 150px;" type="text"/> |
| | | Station <input style="width: 150px;" type="text"/> |

Rule 10(2)

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PART II

Notification by a Registered Firearms Dealer of a place of business not already entered in the register

Please complete this form in **BLOCK CAPITALS** except when signing.

This form should be completed by a registered firearms dealer when notifying a new place of business to the chief officer of police in whose area he is registered.

Part A Details of new place of business

| | | |
|---|---|--|
| 1 | Name of firearms dealer | <input style="width: 95%;" type="text"/> |
| 2 | Certificate number | <input style="width: 60%;" type="text"/> |
| 3 | Name of proposed business | <input style="width: 95%;" type="text"/> |
| 4 | Address of proposed place of business | <input style="width: 95%; height: 40px;" type="text"/> |
| 5 | Principal nature of the business to be carried on at the premises | <input style="width: 95%; height: 30px;" type="text"/> |
| 6 | Other business (if any) which will be carried on at the proposed address (or by whom carried on, name of business and name under which business will be carried on) | <input style="width: 95%; height: 60px;" type="text"/> |
| 7 | Full name of applicant or person submitting the application on behalf of a company | <input style="width: 60%;" type="text"/> |
| 8 | Telephone number | <input style="width: 150px;" type="text"/> |

Part B Declaration

| |
|---|
| <p>I, being registered as a firearms dealer in this police force area, hereby notify the chief officer of police that I propose to carry on business as a firearms dealer at a place of business in this area which is not entered in the register.</p> <p>I declare that the statements made on this form are true</p> <p><i>Usual signature of applicant or person acting on behalf of the company</i></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Date</p> <div style="border: 1px solid black; height: 20px; width: 60%;"></div> |
|---|

| | | | | |
|-----------------------|----------------|--|-------------|--|
| For official use only | Fee Paid £ | <input style="width: 95%;" type="text"/> | Signature | <input style="width: 95%;" type="text"/> |
| | Receipt number | <input style="width: 95%;" type="text"/> | Rank/Number | <input style="width: 95%;" type="text"/> |
| | Dues | <input style="width: 95%;" type="text"/> | Station | <input style="width: 95%;" type="text"/> |

Rule 10(3)

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PART III

FORM OF POLICE REGISTER OF FIREARMS DEALERS

Name of Firearms Dealer

Particulars of places of business at date of registration:-

| Addresses | Name of business at each address | Nature of business at each address |
|-----------|----------------------------------|------------------------------------|
| | | |

Date of registration

Particulars of places of business notified subsequently:-

| Addresses | Name of business at each address | Nature of business at each address | Notified on | Entered in register by |
|-----------|----------------------------------|------------------------------------|-------------|------------------------|
| | | | | |

Rule 10(4)

PART IV

FIREARMS DEALER'S REGISTER OF TRANSACTIONS

Directions as to the manner of keeping a register

1. The register may be kept in the following manner—
 - (i) it may be kept in separate sections and subsections; and
 - (ii) it may be divided into separate sections or subsections for firearms and ammunition:

Provided that—

- (a) the nature of the contents of each section or subsection is indicated at the beginning of the section or subsection, and
- (b) the sections and subsections are so kept as to be readily available for inspection.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

2. The description of firearms or ammunition should indicate clearly—
- (a) in the case of firearms—
 - (i) the class of firearms (eg shot gun, rifle, revolver or pistol);
 - (ii) the make, type or distinctive name of the firearm;
 - (iii) the calibre;
 - (iv) the identification number or other distinguishing mark, if present;
 - (v) the maker’s name, if known;
 - (b) in the case of ammunition—
 - (i) the make, type or distinctive name of the ammunition;
 - (ii) the calibre;
 - (iii) the nature of the projectile (eg solid or expanding).
3. No abbreviations should be used, unless their meaning is made plain to any person inspecting the register.
4. Where any such entries other than the prescribed particulars are made in the register, they should be made in such a way as not to interfere with or obscure the entries of the prescribed particulars.

SCHEDULE 6

Rule 12

REVOCATIONS

| <i>Rules revoked</i> | <i>References</i> |
|--|-------------------|
| The Firearms Rules 1989 | S.I.1989/854 |
| The Firearms (Scotland) Rules 1989 | S.I. 1989/889 |
| The Firearms (Amendment) Rules 1992 | S.I. 1992/2824 |
| The Firearms (Scotland) Amendment Rules 1992 | S.I. 1992/2821 |
| The Firearms (Amendment) Rules 1994 | S.I. 1994/3022 |
| The Firearms (Scotland) Amendment Rules 1994 | S.I. 1994/3198 |

EXPLANATORY NOTE

(This note is not part of the Rules)

These Rules prescribe the forms to be used in connection with the grant of certificates and permits for the purposes of the Firearms Acts 1968 to 1997 and the registration of firearms dealers.

The Rules supersede the Firearms Rules 1989 and the Firearms (Scotland) Rules 1989 as amended and the changes of substance are mainly those made to take account of the provisions of the Firearms (Amendment) Act 1997 and the Firearms (Amendment) (No. 2) Act 1997 (c. 64).

The major changes are as follows. Rule 3(3)(a) requires an application for a firearm certificate to be supported by two referees. Rule 4 sets out the requirements for the referees. The prescribed form is in Schedule 1 Part III. Rule 3(5) requires the imposition of special conditions on firearm certificates in the circumstances there set out. Rule 8 provides that applications for visitors' firearm and shotgun permits are now to be made on the same form. Rule 10 no longer requires the register maintained by firearms dealers under section 40 of the Firearms Act 1968 to be in a prescribed form.

Other minor amendments are made to the Rules and forms.