

## SCHEDULES

### SCHEDULE 2

#### FIXED PENALTIES

##### *Contents of fixed penalty notices*

2.—(1) A fixed penalty notice must also state—

- (a) the amount of the penalty and the period for its payment;
- (b) the consequences of not paying the penalty before the end of the period mentioned in head (a);
- (c) the person to whom and the address at which payment may be made;
- (d) by what method payment may be made;
- (e) the person to whom and the address at which any representations relating to the notice may be made.

(2) The person mentioned in sub-paragraph (1)(c) and (e) must be the district council on whose behalf the authorised officer was acting when the officer gave the notice.