
STATUTORY RULES OF NORTHERN IRELAND

1999 No. 28

Juvenile Justice Centre Rules (Northern Ireland) 1999

Part XII

Special Rules Relating to the Manager

Status of manager

57.—(1) The manager shall be in charge of the centre.

(2) The manager shall be responsible for the safety and control of all children admitted to the centre until the expiration of the period for which they are ordered to be detained.

(3) The manager shall be responsible for safeguarding the rights of children, their treatment according to law and for the maintenance of good order and discipline in the centre.

(4) Subject to any direction from the Board, the manager shall have authority over all members of staff at a centre.

(5) The manager shall ensure the safe custody and proper disposal or use of all monies, equipment and materials in a centre and shall keep whatever records and accounts are required by direction of the Board or the Secretary of State.

(6) The manager shall, subject to the approval of the Board establish and implement policies and codes of practice which comply with current statute and the requirements of the Secretary of State.

Absence of a manager from a centre

58. In the absence of the manager, the centre shall be in the charge of the deputy manager or other designated member of staff who shall be competent to perform and shall perform any duties required of the manager.

Powers and duties relating to members of staff

59.—(1) The manager shall superintend the conduct of all members of staff under his control.

(2) The manager may suspend from duty any member of staff if there is prima facie evidence of misconduct or breach of these rules and shall, without delay, report the matter fully to the Board and shall carry out any directions given by the Board.

(3) The manager shall deal with offences against discipline as empowered by the Board under any instruction made by the Board.

(4) The manager shall record all his orders relating to the management and discipline of the centre and shall have such orders communicated to appropriate members of staff.

(5) The manager shall keep such records of conduct of members of staff as the Board may determine.

(6) The manager shall forward without delay any report or complaint which a member of staff wishes to make to the Board and may add any comments he feels appropriate.

(7) The manager shall:—

- (a) make available to all members of staff, circulars from the Secretary of State and other documents relating to their duties, rights and responsibilities, and
- (b) ensure that members of staff have adequate opportunity to acquaint themselves with the contents of those documents.

Other duties of the manager of a centre

60.—(1) The manager shall provide such information as the Board or the Secretary of State may direct, whether for the purpose of an annual report or not.

(2) The provisions of Rules 52, 53, 54, 55 and 56 shall have effect in relation to managers as well as to members of staff.