

---

STATUTORY RULES OF NORTHERN IRELAND

---

**2005 No. 176**

**HEALTH AND PERSONAL SOCIAL SERVICES**

**The Children's Homes Regulations (Northern Ireland) 2005**

*Made* - - - - - *25th March 2005*

*Coming into operation* *1st April 2005*

**THE CHILDREN'S HOMES REGULATIONS  
(NORTHERN IRELAND) 2005**

PART I

GENERAL

1. Citation and commencement
2. Interpretation
3. Excepted establishments
4. Statement of purpose and children's guide
5. Review of the statement of purpose and children's guide

PART II

REGISTERED PERSONS

6. Fitness of registered provider
7. Appointment of manager
8. Fitness of manager
9. Registered person – general requirements
10. Notification of offences

PART III

CONDUCT OF CHILDREN'S HOMES

CHAPTER 1

*Welfare of Children*

11. Promotion of welfare
12. Child's placement plan
13. Food provided for children
14. Provision of clothing, pocket money and personal necessities

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

15. Contact and access to communications
16. Behaviour management, discipline and restraint
17. Education, employment and leisure activity
18. Religious observance
19. Health needs of children
20. Medicines
21. Use of surveillance
22. Hazards and safety
23. Complaints and representations

## CHAPTER 2

### *Staffing*

24. Staffing of children's homes
25. Fitness of workers
26. Employment of staff

## CHAPTER 3

### *Records*

27. Children's case records
28. Other records
29. Notifiable events

## PART IV

### PREMISES

30. Fitness of premises
31. Fire precautions

## PART V

### MANAGEMENT OF HOMES

32. Visits by registered provider
33. Review of quality of care
34. Regulations and guidance
35. Financial position

## PART VI

### MISCELLANEOUS

36. Notice of absence
37. Notice of changes
38. Appointment of liquidators etc.
39. Death of registered person
40. Offences
41. Compliance with Regulations
42. Revocations
- Signature

---

SCHEDULE	MATTERS TO BE INCLUDED IN THE STATEMENT OF PURPOSE
1	PURPOSE
1.	A statement of the overall aims of the children’s home,...
2.	A statement of the facilities and services to be provided...
3.	The name and address of the registered provider, and of...
4.	The relevant qualifications and experience of the registered provider and,...
5.	The number, relevant qualifications and experience of persons working at...
6.	The arrangements for the supervision, training and development of employees....
7.	The organisational structure of the children’s home.
8.	The following particulars – (a) the age-range, sex and numbers...
9.	Any criteria used for admission to the home, including the...
10.	If the children’s home provides or is intended to provide...
11.	A description of the children’s home’s underlying ethos and philosophy,...
12.	The arrangements made to protect and promote the health of...
13.	The arrangements for the promotion of the education of the...
14.	The arrangements to promote children’s participation in recreational, sporting and...
15.	The arrangements made for consultation with the children accommodated about...
16.	The arrangements made for the control, restraint and discipline of...
17.	The arrangements made for child protection and to counter bullying....
18.	The procedure for dealing with any unauthorised absence of a...
19.	A description of any electronic or mechanical means of surveillance...
20.	The fire precautions and associated emergency procedures in the children’s...
21.	The arrangements for the children’s religious observance.
22.	The arrangements for contact between a child and his parents,...
23.	The arrangements for dealing with complaints.
24.	The arrangements for contributing to the review of placement plans...
25.	The type of accommodation, including the sleeping accommodation, provided, and,...
26.	Details of any specific therapeutic techniques used in the home,...
27.	A description of the children’s home’s policy in relation to...
SCHEDULE	INFORMATION AND DOCUMENTS REQUIRED IN RESPECT OF PERSONS SEEKING TO CARRY ON, MANAGE OR WORK AT A CHILDREN'S HOME
2	
1.	Proof of identity including a recent photograph.
2.	Either – (a) where a certificate is required for a...
3.	Two written references, including a reference from the person’s most...
4.	Where a person has previously worked in a position whose...
5.	Documentary evidence of any relevant qualifications and accredited training.

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

6. A full employment history, together with a satisfactory written explanation...
  7. In respect of a registered manager to whom regulation 8(2)...
- SCHEDULE 3
- INFORMATION TO BE INCLUDED IN THE CASE RECORDS OF CHILDREN ACCOMMODATED IN CHILDREN'S HOMES
1. The child's name and any name by which the child...
  2. The child's date of birth and sex.
  3. The child's religious persuasion, if any.
  4. A description of the child's racial origin, cultural and linguistic...
  5. The child's address immediately prior to entering the home.
  6. The name, address and telephone number of the child's placing...
  7. The statutory provision (if any) under which he is provided...
  8. The name, address, telephone number and the religious persuasion, if...
  9. The name, address and telephone number of any social worker...
  10. The date and circumstances of all absences of the child...
  11. The date of, and reason for, any visit to the...
  12. A copy of any statement of special educational needs maintained...
  13. The date and circumstances of any measures of control, restraint...
  14. Any special dietary or health needs of the child.
  15. The name, address and telephone number of any school or...
  16. Every school report received in respect of the child while...
  17. Arrangements for, including any restrictions on, contact between the child,...
  18. A copy of any plan for the care of the...
  19. The date and result of any review of the placing...
  20. The name and address of the general practitioner with whom...
  21. Details of any accident or serious illness involving the child...
  22. Details of any immunisation, allergy, or medical examination of the...
  23. Details of any health examination or developmental test conducted with...
  24. Details of any medicines kept for the child in the...
  25. The dates on which any money or valuables are deposited...
  26. The address, and type of establishment or accommodation, to which...
  27. Agreed personal development and training activities.
  28. Record of search of child's person or property.
- SCHEDULE 4
- OTHER RECORDS WITH RESPECT TO CHILDREN'S HOMES
1. A record in the form of a register showing in...
  2. A record showing in respect of each person working at...
  3. A record of any persons who reside or work at...
  4. A record of all accidents occurring in the children's home,...
  5. A record of the receipt, disposal and administration of any...
  6. A record of every fire drill, fire alarm test conducted...
  7. A record of all money deposited by a child for...
  8. A record of all valuables deposited by a child and...
  9. Records of all accounts kept in the children's home.
  10. A record of menus served.
  11. A copy of the staff duty roster of persons working...
  12. A daily log of events occurring in the home.
  13. A record of all visitors to the home and to...

SCHEDULE 5 EVENTS AND NOTIFICATIONS

SCHEDULE 6 MATTERS TO BE MONITORED BY THE REGISTERED PERSON

1. In respect of each child accommodated in the children's home,...
  2. The deposit and issue of money and other valuables handed...
  3. Daily menus.
  4. All accidents and injuries sustained in the home or by...
  5. Any illnesses of children accommodated in the home.
  6. Complaints in relation to children accommodated in the home and...
  7. Any allegations or suspicions of abuse in respect of children...
  8. Staff recruitment records and conduct of required checks for new...
  9. Visitors to the home and to children in the home....
  10. Notifications of the events listed in Schedule 5.
  11. Any unauthorised absence from the home of a child accommodated...
  12. The use of measures of control, restraint and discipline in...
  13. Risk assessments for health and safety purposes and subsequent action...
  14. Medicines, medical treatment and first aid administered to any child...
  15. Duty rosters of persons working at the home, and the...
  16. The home's daily log of events.
  17. Fire drills and tests of alarms and of fire equipment....
  18. Records of appraisals of employees and the training and development...
  19. Minutes of staff meetings.
  20. Records of educational progress and attainment of children accommodated in...
- Explanatory Note