

SCHEDULE 1

Regulation 4 (1)

INFORMATION TO BE INCLUDED IN THE STATEMENT OF PURPOSE

1. A statement of the overall aims and objectives of the agency
2. The name and address of the registered provider, the responsible individual and the manager.
3. Any conditions for the time being in force in relation to the registration of the registered person under Part III of the Order.
4. The relevant qualifications and experience of the manager.
5. The relevant qualifications and experience of the staff working for the purpose of the agency, including details of registration with any relevant professional regulatory body.
6. The organisational structure of the agency.
7. The system in place to monitor and evaluate the provision of services to ensure that the services provided by the agency are effective and the quality of those services is of an appropriate standard.
8. The procedures for recruiting, preparing, assessing and approving prospective adopters.
9. The arrangements for dealing with complaints.
10. The name, address and telephone number of the RQIA.