

## SCHEDULE 1

### Meetings and proceedings of the Safeguarding Board

#### **Notice of meeting**

4.—(1) Before each meeting of the Safeguarding Board, a notice of the meeting which—

- (a) specifies the business proposed to be transacted at it; and
- (b) is signed by the Chair or by an officer of the Safeguarding Board authorised by the Chair to sign on his behalf,

shall be served on each member, so as to be available to him at least seven clear days before the meeting.

(2) The proceedings of any meeting shall not be invalidated by a failure to serve notice to any member.