
DRAFT STATUTORY INSTRUMENTS

2012 No.

**The CRC Energy Efficiency Scheme (Allocation
of Allowances for Payment) Regulations 2012**

PART 3

GENERAL

Notices

13.—(1) Any notice to be given under these Regulations by the Environment Agency may be in such form as the Environment Agency thinks fit and may be included as part of any other notice or communication by the Environment Agency to the person in question.

(2) A notice or document may be served on, or given to, a person by—

- (a) delivering it to that person in person,
- (b) leaving it at that person's proper address,
- (c) sending it by post or electronic means to that person's proper address, or
- (d) in the case of an account holder, using such facilities as are provided by the Registry.

(3) For the purpose of sub-paragraph (2)(c), a person's proper address may be taken as—

- (a) that person's principal place of business in the United Kingdom,
- (b) an email address provided to the Environment Agency,
- (c) in the case of a body corporate, the registered or principal office of that body, and
- (d) in the case of a partnership, or a partner or person having control or management of the partnership business, the principal office of the partnership.

(4) For the purpose of sub-paragraph (3)(c), the principal office of a company registered outside the United Kingdom or of a partnership established outside the United Kingdom is their principal office in the United Kingdom.

(5) In the case of a body corporate a notice or document may be served on, or given to one of the persons listed in sub-paragraph (6) by means of the service of that notice, or the giving of that document, to those persons in accordance with contact details provided to the Environment Agency.

(6) The persons referred to in paragraph (5) are as follows—

- (a) the secretary or clerk of that body, or
- (b) where that body corporate is an account holder, a director, or
- (c) where the body corporate is not a company and the account holder is a participant, a person of equivalent status to a director of a body corporate, who is responsible for compliance with the scheme, or
- (d) an officer or employee who has authority to deal with the Environment Agency on behalf of the account holder on a day-to-day basis.

(7) In the case of a partnership, a notice or document may be served on, or given to—

- (a) a partner or a person having control or management of the partnership business, or
 - (b) where that partnership is an account holder, any partner or employee who has authority to deal with the Environment Agency on behalf of the account holder on a day-to-day basis.
- (8) In the case of any other person, a notice or document may be served on, or given to—
- (a) any person of equivalent status to a secretary or clerk of a body corporate, or
 - (b) where that person is a participant, an officer or employee who has authority to deal with the Environment Agency on behalf of the account holder on a day-to-day basis.
- (9) Where a notice or document is served, or given, using electronic communications, the service is deemed to be effected, and the notice or document received, by addressing and transmitting the electronic communication.
- (10) Where a participant is a group and the administrator gives any communication to the public body or undertaking who is the account holder, that communication is deemed to be made to each member of the group.