

*Changes to legislation: There are currently no known outstanding effects for the Weights and Measures Act 1985, PART II. (See end of Document for details)*

## SCHEDULES

### [<sup>F1</sup>SCHEDULE 3A

#### APPROVALS UNDER SECTION 11A

##### Textual Amendments

- F1** Sch. 3A inserted (29.3.1999) by [The Deregulation \(Weights and Measures\) Order 1999 \(S.I. 1999/503\)](#), art. 2(15), [Sch.](#)

### PART II

#### REQUIREMENTS TO BE MET BY APPROVED VERIFIERS

##### *Maintenance of quality system*

- 7 (1) An approved verifier shall maintain in force such systems and procedures (in this Part of this Schedule referred to as his quality system) as will ensure that—
- (a) any weighing or measuring equipment passed by the verifier as fit for use for trade satisfies any requirements relating to it imposed by or under this Act; and
  - (b) adequate testing procedures are undertaken by the verifier having regard to the nature of weighing or measuring equipment with which the verifier is concerned and, in particular, to whether any such equipment is electronic.
- (2) An approved verifier shall give the Secretary of State written notice, within five working days of their occurrence, of any modifications to the verifier's quality system which are liable to affect its appropriateness or effectiveness.
- (3) An approved verifier shall permit the Secretary of State, at any reasonable time after giving written notice, to carry out such audits and inspections of the verifier's quality system as the Secretary of State considers necessary to establish that the conditions of the approval have been, and will continue to be, observed.

##### *Preparation etc. of quality system manual*

- 8 (1) An approved verifier shall prepare and keep up-to-date a quality system manual, that is to say, a document—
- (a) showing how his quality system satisfies the requirements of paragraph 7(1) above;
  - (b) setting out the objectives of that system;
  - (c) containing details of his organisational structure, including details of—
    - (i) the persons who have management responsibility for that system, including their names and individual responsibilities;

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- (ii) the persons who are authorised to test, pass or stamp weighing or measuring equipment with which the verifier is concerned, including their names and qualifications;
  - (d) containing details of the equipment and other items required for the testing of weighing or measuring equipment with which the verifier is concerned;
  - (e) containing a description of the regulations made under this Act, and certificates of approval issued under section 12 of this Act, which are applicable to the testing, passing or stamping of weighing or measuring equipment with which the verifier is concerned;
  - (f) containing a description of the verifier's procedures—
    - (i) for the testing of weighing or measuring equipment;
    - (ii) for ensuring that weighing or measuring equipment passed as fit for use for trade conforms with any such regulations and (where applicable) any such certificates of approval;
    - (iii) for ensuring that weighing or measuring equipment which does not conform with any such regulations, or (where applicable) any such certificates of approval, is prevented from being passed as fit for use for trade;
    - (iv) for ensuring that any persons conducting tests of weighing or measuring equipment have the necessary skills and qualifications to do so;
    - (v) for ensuring that the verifier exercises control over and retains responsibility for the actions of any sub-contractor of his in relation to the testing of weighing and measuring equipment;
    - (vi) for enabling identification of individual items or batches of weighing or measuring equipment;
    - (vii) for the control of the equipment used for the testing of weighing or measuring equipment;
    - (viii) for the control and use of the prescribed stamp;
    - (ix) for the control of documents and data;
    - (x) for undertaking internal reviews and audits of the verifier's quality system; and
  - (g) containing a description of the verifier's system of records for showing that any weighing or measuring equipment passed as fit for use for trade conforms with any such regulations and (where applicable) any such certificates of approval.
- (2) An approved verifier shall, on demand by the Secretary of State, provide him with such copies of or extracts from the verifier's quality system manual as may be specified or of a description specified in the demand.

*Keeping of records*

- 9           An approved verifier shall keep a record of every test carried out by him of equipment to which section 11 of this Act applies.]

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