

## SCHEDULES

### SCHEDULE 2

#### RULES FOR CONDUCT OF THE REFERENDUM

#### PART 2

##### FORMS REFERRED TO IN REFERENDUM RULES

*Note* - The forms contained in this Part may be adapted so far as circumstances require.

##### FORM 1 - FORM OF BALLOT PAPER

Rule 5(1)

##### Front of ballot paper

<b>Referendum on the voting system for United Kingdom parliamentary elections</b>	
At present, the UK uses the “first past the post” system to elect MPs to the House of Commons. Should the “alternative vote” system be used instead?	
Vote (X) in one box only	
<b>YES</b>	
<b>NO</b>	

*Status: This is the original version (as it was originally enacted).*

### Back of ballot paper

No.

Other Unique Identifying Mark

Referendum on the voting system for United Kingdom parliamentary elections

[Insert name of voting area] [Insert date of poll]

#### Directions as to printing the ballot paper

- 1 Nothing is to be printed on the ballot paper except in accordance with these directions.
- 2 So far as practicable, the instructions specified in paragraphs 4 to 10 must be observed in printing the ballot paper.
- 3 The official mark may be printed on either the front or the back of the ballot paper if it does not consist of or include any letters or numbers; if it does, it must be printed on the back of the ballot paper.
- 4 No words must be printed on the front of the ballot paper except—
  - (a) the heading “Referendum on the voting system for United Kingdom parliamentary elections”;
  - (b) the direction “Vote (X) in one box only”;
  - (c) those constituting the referendum question;
  - (d) those indicating the alternative forms of answer to the question.
- 5 Nothing must be printed on the back of the ballot paper except—
  - (a) the number and other unique identifying mark;
  - (b) the name of the referendum: “Referendum on the voting system for United Kingdom parliamentary elections”;
  - (c) the name of the voting area;
  - (d) the date of the poll; and
  - (e) the official mark (if it is not printed on the front of the ballot paper).
- 6 Words printed on the ballot paper must be printed in a clear typeface and in characters of such a size that they are easily legible.
- 7 The following words on the front of the ballot paper must be printed in large characters—
  - (a) Referendum on the voting system for United Kingdom parliamentary elections;
  - (b) Vote (X) in one box only.
- 8 The words mentioned in paragraph (7)(a) must be printed in bold characters.
- 9 The words on the front of the ballot paper indicating the alternative forms of answer to the referendum question must be printed in bold capital letters.
- 10 In relation to the referendum question and answers—
  - (a) a horizontal rule must separate each of the answers to the question from one another and, in the case of the first answer, from the direction “Vote (X) in one box only”;
  - (b) each of the answers must be separated by a vertical rule from a box providing a space in respect of each answer for marking a vote;
  - (c) the portions containing each of the answers to the question must be of equal size;
  - (d) the spaces for marking a vote for each answer must be of equal size.

*Status: This is the original version (as it was originally enacted).*

FORM 2 - FORM OF CORRESPONDING NUMBER LIST (TO BE USED IF REFERENDUM TAKEN ALONE)

Rule 6(2)

Voting area: .....
Date of Poll: .....
Sheet No.: .....

<b>Ballot Paper Number</b>	<b>Unique Identifying Mark</b>	<b>Elector Number</b> <i>(to be completed only in respect of ballot papers issued to postal voters)</i>

FORM 3 - FORM OF POSTAL VOTING STATEMENT

*Status: This is the original version (as it was originally enacted).*

Rule 12(1)(b)

**Postal Voting Statement**

**Referendum on the voting system  
for United Kingdom parliamentary elections**

\*Voter’s name: ..... Ballot paper no. ....

*\*Counting officer to insert name but omit where ballot papers sent to an anonymous elector*  
[other identifying mark]

**You must provide your [# signature and] date of birth. If you do not, the postal voting statement will be invalid and your vote will not be counted.**

I AM THE PERSON THE BALLOT PAPER NUMBERED ABOVE WAS SENT TO

Date of birth 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 (voter’s date of birth)

#Signature 

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 (voter’s signature)  
**IMPORTANT - Keep signature within border**

*#(Counting officer to omit where a person has been granted a waiver)*

It is an offence to vote using a ballot paper that is not addressed to you.

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*Status: This is the original version (as it was originally enacted).*

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PLEASE READ INSTRUCTIONS TO THE VOTER

Issued by the counting officer

INSTRUCTIONS TO THE VOTER

**Complete the ballot paper yourself and in private. If you need help, contact the counting officer's staff as shown below.**

[contact details for assistance; include address as appropriate]

1. You must provide your [#signature and] date of birth. If you do not, the postal voting statement will be invalid and your vote will not be counted.
  2. Vote in one box only. Do not mark the ballot paper in any other way or your vote may not be counted.
  3. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for.
  4. If you need help voting, the person helping you must not tell anyone how you voted.
  5. Put the ballot paper in the small envelope marked **A** and seal it.
  6. Complete the postal voting statement by [#signing it, and] providing your date of birth.
  7. Then put the envelope marked **A** together with the postal voting statement in the larger envelope marked **B**. Return it straightaway.
  8. **After receiving this postal vote, you cannot vote in person at a polling station in this referendum.**
  9. If you accidentally spoil your ballot paper, you can apply to the counting officer for a replacement before 5 pm on [day/date of poll]. You must return the spoiled ballot paper, the postal voting statement and the envelopes marked **A** and **B**. Make sure you contact the counting officer as soon as possible.
- ! Your ballot paper and the postal voting statement must be received by the counting officer by 10 pm on [day/date of poll]. You can deliver your completed postal vote to any polling station in your voting area on polling day.

It is an offence to vote using a ballot paper that is not addressed to you.

**It is illegal to vote more than once (unless you are appointed as a proxy for another person) in this referendum.**

#(Counting officer to omit where a person has been granted a waiver)

FORM 4 - DECLARATION OF IDENTITY (NORTHERN IRELAND)

*Status: This is the original version (as it was originally enacted).*

Rule 12(1)(c)

**Front of form**

**Declaration of identity**

**Referendum on the voting system for United Kingdom parliamentary elections**

Ballot Paper no.....

I am the person to whom the ballot paper numbered above was sent.

My date of birth is ..... (you are not required to give your date of birth if you are to vote as a proxy for someone else).

Voter’s signature .....

The voter, who is personally known to me, has signed this declaration in my presence.

Witness’s signature .....

Name of witness (WRITE CLEARLY) .....

Address of witness (WRITE CLEARLY) .....

.....

SEE INSTRUCTIONS ON THE BACK OF THIS FORM

## Back of form

### INSTRUCTIONS TO THE VOTER

1. You must sign this declaration of identity in the presence of a person known to you. That person should then sign this declaration as a witness, adding his or her name and address. Without this the declaration will be invalid.
2. Vote in one box only. Put no other mark on the ballot paper or your vote may not be counted.
3. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for. Do this secretly. If you cannot vote without assistance, the person assisting you must not disclose how you have voted.
4. Put the ballot paper in the small envelope marked “A” and seal it. Then put the envelope marked “A”, together with the declaration of identity, in the larger envelope marked “B”. Return it without delay. The ballot paper must be received by the counting officer not later than the close of the poll.
5. If you receive more than one ballot paper, remember that it is illegal to vote more than once (otherwise than as proxy) in this referendum.
6. In this referendum you cannot vote in person at a polling station.
7. If you inadvertently spoil your ballot paper, you can apply to the counting officer for another one. With your application you must return, in your own envelope, the spoiled ballot paper, the declaration of identity and the envelopes marked “A” and “B”. We can only issue replacement postal ballot papers before 5 p.m. on [-1 day/date deadline].

FORM 5 - OFFICIAL POLL CARD (TO BE SENT TO AN ELECTOR NOT VOTING BY POST)

*Status: This is the original version (as it was originally enacted).*

Rule 15(5)(a)

**Front of card**

<b>Referendum on the voting system for United Kingdom parliamentary elections</b>	
<b>OFFICIAL POLL CARD</b>	
Voting area ..... Polling Day ..... Polling hours: <b>7 am to 10 pm</b> Your polling station will be: .....	Number on register ..... *Name ..... *Address ..... ..... ..... <i>*Counting officer to omit where poll card sent to an anonymous elector. Poll card to anonymous elector must be delivered in a sealed envelope.</i>
<b>*This card is for information only. You can vote without it, but it will save you time if you take it to the polling station and show it to the clerk there.</b>	
<i>SEE FURTHER INFORMATION ON THE BACK OF THIS CARD</i>	



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*Status: This is the original version (as it was originally enacted).*

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### Back of card

#### **Referendum on the voting system for United Kingdom parliamentary elections**

\*When you go to the polling station, tell the clerk your name and address, as shown on the front of the card.

**\*The clerk will confirm your details on the register.**

When you are given your ballot paper, go to one of the polling booths. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for.

**Vote in ONE box only. Do not put any other mark on the ballot paper, or your vote may not be counted.**

If you spoil your ballot paper by mistake, show it to the presiding officer and ask for a replacement.

Fold the ballot paper in two. Show the presiding officer the number and other unique identifying mark on the back of the ballot paper, but do not let anyone see your vote. Put the ballot paper in the ballot box and leave the polling station.

If you will be away on the date of the poll –

- You can apply to vote by post. Your application must be received by the electoral registration officer before 5 pm on [-11 day/date deadline]. If you are given a postal vote, you will not be entitled to vote in person in this referendum.
- You can apply to vote by proxy (this means someone else can vote on your behalf). Your application must be received before 5 pm on [-6 day/date deadline]. If you appoint a proxy, you can still vote in this referendum yourself provided you do so before your proxy votes for you and provided your proxy is not entitled to vote on your behalf by post.

In certain circumstances it may be possible to apply to vote by proxy after [-6 day/ deadline].

To change any of your voting arrangements please contact [helpline number] as soon as possible.

#### **ISSUED BY THE COUNTING OFFICER**

[Where poll card sent to an anonymous elector substitute for the paragraphs marked with \* above –

**You must have this card with you when you vote. You cannot vote without it.**

**When you go to the polling station, ask to speak to the presiding officer and show them this card.**

**The presiding officer will confirm your entry on the register.]**

FORM 6 - OFFICIAL POSTAL POLL CARD (TO BE SENT TO AN ELECTOR VOTING BY POST)

*Status: This is the original version (as it was originally enacted).*

Rule 15(5)(b)

**Front of card**

<b>Referendum on the voting system for United Kingdom parliamentary elections</b>	
<b>OFFICIAL POSTAL POLL CARD</b>	
<p>Voting area .....</p> <p>For the referendum on: [day/date]</p> <p>Number on Register: .....</p> <p>*Name and Address:</p> <p>.....</p>	<p>This poll card is to tell you that you will receive a postal vote for this referendum because you have asked to vote by post at elections or specifically in this referendum. You will not be able to vote in a polling station. If you want to cancel your postal vote, please call [helpline number] before 5 pm on [-11 day/deadline].</p> <p><b>We will send your postal voting papers around [day/date].</b></p> <p style="text-align: center;">*Addressed to:</p> <p style="text-align: center;">(Name and Address)</p> <p><b>If your postal voting papers have not arrived by [day/date] call [helpline number] and ask for help.</b></p>
<p><i>*Counting officer to omit where postal poll card sent to an anonymous elector. Postal poll card to anonymous elector must be delivered in a sealed envelope.</i></p>	
<p>If you lose or accidentally spoil your postal ballot paper, please call [helpline number] as soon as possible. Replacement ballot papers can only be issued before 5 pm on [day/date of poll].</p>	
<b>This card is to provide you with information about voting by post.</b>	
<i>SEE FURTHER INFORMATION ON THE BACK OF THIS CARD</i>	

*Status: This is the original version (as it was originally enacted).*

### Back of card

#### **Referendum on the voting system for United Kingdom parliamentary elections**

When you receive your postal voting pack, please read the instructions with it carefully before completing your postal ballot paper.

Do not let anyone see your vote. If you need help voting, the person helping you must not tell anyone how you have voted. You can get independent help from the counting officer: please call our helpline on [*helpline number*].

You must **sign** the postal voting statement (unless you have been granted a waiver by prior arrangement with the electoral registration officer) and provide your date of birth. This is a security measure. It will not affect your vote or mean it can be identified. Without your signature and date of birth the statement will not be valid and your vote will not be counted. The counting officer can cross check your signature against other records that they hold.

If you lose or accidentally spoil your ballot paper, please call the helpline number below as soon as possible. We can only issue replacement postal ballot papers before 5 pm on [*day/date of poll*].

Complete and return your postal vote as soon as possible. The counting officer must receive your postal vote by 10 pm on [*day/date of poll*]. You can deliver your completed voting papers to any polling station in the voting area.

If you want to vote in person in this referendum, you must cancel your postal vote before 5 pm on [*-11 day/date deadline*].

If you need any assistance, please call our helpline on: [*helpline number*].

**It is an offence to vote using a ballot paper that was not addressed to you.**

Issued by the Counting Officer

FORM 7 - OFFICIAL PROXY POLL CARD (TO BE SENT TO AN APPOINTED PROXY VOTING IN PERSON)

*Status: This is the original version (as it was originally enacted).*

Rule 15(5)(c)

**Front of card**

<b>Referendum on the voting system for United Kingdom parliamentary elections</b>	
<b>OFFICIAL PROXY POLL CARD</b>	
Voting area ..... Polling Day ..... Polling hours: <b>7 am to 10 pm</b>  The polling station at which you may vote on behalf of the person named on the back of this card will be:	*This poll card is to tell you that you may vote in this referendum on behalf of the person named on the back of this card. Your appointment to vote for this person as his or her proxy is either an existing appointment for elections or an appointment made specifically for this referendum.  *Proxy’s name.....  *Proxy’s address..... .....  *(Counting officer to omit where poll card sent to the proxy of an anonymous elector. Poll card to proxy of anonymous elector must be delivered in a sealed envelope.)
<b>*This card is for information only. You can vote without it, but it will save time if you take it to the polling station and show it to the clerk there.</b>	
<i>SEE FURTHER INFORMATION ON THE BACK OF THIS CARD</i>	

*Status: This is the original version (as it was originally enacted).*

### Back of card

#### Referendum on the voting system for United Kingdom parliamentary elections

\*This poll card is to tell you that for this referendum you are appointed as proxy for:

.....  
\*(Person's name)

.....  
\*(Person's address)

.....  
\*(Person's number on electoral register)

\*When you go to the polling station, tell the clerk that you wish to vote as proxy on behalf of the person shown above.

#### The clerk will confirm your details on the register.

When you are given the ballot paper, go to one of the polling booths. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for.

**Vote in ONE box only. Do not put any other mark on the ballot paper, or the vote may not be counted.**

If you spoil the ballot paper by mistake, show it to the presiding officer and ask for a replacement.

Fold the ballot paper in two. Show the presiding officer the number and other unique identifying mark on the back of the ballot paper, but do not let anyone see the vote. Put the ballot paper in the ballot box and leave the polling station.

If you will be away on the date of the poll, you can apply to vote by post before 5 pm on [-11 day/date deadline]. If you are given a postal vote, you or the person for whom you are appointed as proxy will not be entitled to vote in person in this referendum.

The person for whom you are appointed as proxy may vote in this referendum. If they wish to do so they must vote in person before you vote on their behalf.

#### It is illegal to do any of the following:

- Vote more than once (unless you are appointed as a proxy for another person) in this referendum.
- Vote as a proxy in this referendum for more than two persons unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
- Vote as a proxy for a person if you know that the person is subject to a legal incapacity to vote.

**Issued by the counting officer**

[Where poll card sent to the proxy of an anonymous elector substitute for the text marked with \* above: –

**You must have this card with you when you vote, you cannot vote as proxy without it.**

You are appointed to vote as proxy for the person whose electoral number is shown below:

.....  
(Person's number on register)

To vote as proxy you must go the polling station shown on the front of this card. Ask to speak to the presiding officer and show them this card.]

*Status: This is the original version (as it was originally enacted).*

FORM 8 - OFFICIAL PROXY POSTAL POLL CARD (TO BE SENT TO AN APPOINTED PROXY VOTING BY POST)

Rule 15(5)(d)

**Front of card**

<b>Referendum on the voting system for United Kingdom parliamentary elections</b>	
<b>OFFICIAL PROXY POSTAL POLL CARD</b>	
<p>Voting area .....</p> <p>For the referendum on: [day/date]</p> <p>Name and Address (Proxy):</p>	<p>This poll card is to tell you that you may vote in this referendum on behalf of the person named on the back of this card. Your appointment to vote for this person as his or her proxy is either an existing appointment for elections or an appointment made specifically for this referendum. You will receive a postal vote for the referendum because you have asked to vote by post at elections or specifically at this referendum. <b>You will not be able to vote as proxy in a polling station.</b> If you want to cancel this postal vote and vote in person on polling day, please call [helpline number] before 5 pm on [-11 day deadline].</p> <p><b>We will send the proxy postal voting papers around [day/date].</b></p> <p><b>If the postal voting papers have not arrived by [day/date] please call [helpline number] and ask for help.</b></p>
<p>If you lose or accidentally spoil the proxy postal ballot paper, please call: [helpline number] as soon as possible. Replacement ballot papers can only be issued before 5 pm on [day/date of poll].</p>	
<p><b>This card is to provide you with information about voting by post.</b></p>	
<p>SEE FURTHER INFORMATION ON THE BACK OF THIS CARD</p>	

*Status: This is the original version (as it was originally enacted).*

### Back of card

#### Referendum on the voting system for United Kingdom parliamentary elections

**\*This poll card is to tell you that for this referendum you will be able to vote as proxy for the person named below and you will be sent a postal vote.**

.....  
\*(Person's name)

.....  
\*(Person's address)

When you receive the postal voting pack, please read the instructions with it carefully before completing the postal ballot paper.

Do not let anyone see your vote. If you need help voting, the person helping you must not tell anyone how you have voted. You can get independent help from the counting officer: please call our helpline on [helpline number].

You must **sign** the postal voting statement (unless you have been granted a waiver by prior arrangement with the electoral registration officer) and provide your date of birth. This is a security measure. It will not affect your vote or mean it can be identified. Without your signature and date of birth the statement will not be valid and your vote will not be counted. The counting officer can cross check your signature against other records that they hold.

If you lose or accidentally spoil the postal ballot paper, please call the helpline number below as soon as possible. We can only issue replacement postal ballot papers before 5 pm on [day/date of poll].

Complete and return the postal vote as soon as possible. The counting officer must receive the postal vote by 10 pm on [day/date of poll]. You can deliver your completed voting papers to any polling station in the voting area.

If you want to vote in person as a proxy in this referendum, you must cancel your postal vote before 5 pm on [-11 day/date deadline].

**It is illegal to do any of the following:**

- Vote more than once (unless you are appointed as a proxy for another person) in this referendum.
- Vote as a proxy in this referendum for more than two persons unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
- Vote as a proxy for a person if you know that the person is subject to a legal incapacity to vote.

#### Issued by the Counting Officer

[Where poll card sent to the proxy of an anonymous elector substitute for the text marked with \* above:

**This poll card is to tell you that for this referendum you will be able to vote as proxy for the person whose electoral number is shown below and you will be sent a postal vote.**

You are entitled to vote as proxy for the person whose electoral number is shown below:

.....  
(Person's number on electoral register)

*Status: This is the original version (as it was originally enacted).*

FORM 9 - OFFICIAL POLL CARD (TO BE SENT TO AN ELECTOR IN NORTHERN IRELAND NOT VOTING BY POST)

Rule 15(6)(a)

**Front of card**

<p><b>Referendum on the voting system for United Kingdom parliamentary elections</b></p> <p><b>OFFICIAL POLL CARD</b></p> <p>Voting area: Northern Ireland</p> <p>Polling day .....</p> <p>Your polling station will be .....</p> <p><b>Polling hours: 7 am to 10 pm</b></p> <p>Number on register .....</p> <p>Name .....</p> <p>Address .....</p> <p>.....</p>
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*Status: This is the original version (as it was originally enacted).*

### Back of card

#### **Referendum on the voting system for United Kingdom parliamentary elections**

**This card is for information only. You can vote without it, but it will save time if you take it to the polling station and show it to the clerk there. Remember that you will not be able to vote unless you show an approved form of photographic identification.**

When you go to the polling station, tell the clerk your name and address, as shown on the front of the card and show your photographic identification. If the clerk is satisfied that you are entitled to vote you will be given a ballot paper.

Go to one of the compartments. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for.

Fold the ballot paper in two. Show the number and other unique identifying mark to the presiding officer, but do not let anyone see your vote. Put the ballot paper in the ballot box and leave the polling station.

Vote in one box only. Put no other mark on the ballot paper, or your vote may not be counted.

If by mistake you spoil a ballot paper, show it to the presiding officer and ask for another one.

If you are given a postal vote for this referendum, you will not be able to vote in person in the referendum so please ignore this poll card.

If you have appointed a proxy to vote for you, you may nevertheless vote in this referendum yourself provided you do so before your proxy has voted on your behalf and provided your proxy is not entitled to vote on your behalf by post.

If you need help with voting please ask the clerk who will explain the assistance which can be provided.

To obtain information in relation to the approved forms of photographic identification or other information relating to voting procedures please phone [helpline number]

ISSUED BY THE COUNTING OFFICER

FORM 10 - OFFICIAL PROXY POLL CARD (TO BE SENT TO AN APPOINTED PROXY VOTING IN PERSON IN NORTHERN IRELAND)

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*Status: This is the original version (as it was originally enacted).*

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Rule 15(6)(b)

**Front of card**

**Referendum on the voting system for United Kingdom parliamentary elections**

**PROXY'S OFFICIAL POLL CARD**

Proxy's name.....

Proxy's address.....

Voting area: Northern Ireland

Polling day .....

The poll will be open from 7 am to 10 pm

This poll card is to tell you that you may vote in this referendum on behalf of the person named on the back of this card. Your appointment to vote for this person as his or her proxy is either an existing appointment for elections or an appointment made specifically for this referendum.

*Status: This is the original version (as it was originally enacted).*

### Back of card

#### **Referendum on the voting system for United Kingdom parliamentary elections**

The person named below whose proxy you are is entitled to vote at the polling station –

.....

To vote as proxy you must go to that polling station. Remember that you will not be able to vote unless you show an approved form of photographic identification. Tell the clerk that you wish to vote as proxy; show your approved form of photographic identification and give the name and qualifying address of the person on whose behalf you wish to vote, as follows:

Number on register .....

Name .....

Address .....

If the clerk is satisfied that you are able to vote as a proxy the clerk will give you a ballot paper. The method of voting as proxy is the same as for casting your own vote.

It is an offence to vote as proxy for some other person if you know that that person is subject to a legal incapacity to vote, e.g. if that person has been convicted and is detained in a penal institution in pursuance of his or her sentence. It is also an offence to vote in this referendum for more than two persons of whom you are not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.

The person for whom you are appointed as proxy may himself or herself vote in person in this referendum if he or she is able, and wishes, to do so and if he or she votes before you on his or her own behalf.

If you need help with voting please ask the clerk who will explain the assistance which can be provided.

To obtain information in relation to the approved forms of photographic identification or other information relating to voting procedures please phone [helpline number]

ISSUED BY THE COUNTING OFFICER

FORM 11 - FORM OF CORRESPONDING NUMBER LIST (TO BE USED IN POLLING STATIONS IF REFERENDUM TAKEN ALONE)

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*Status: This is the original version (as it was originally enacted).*

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Rule 17(3)

Voting area: .....
Date of Poll: .....
Polling Station: .....
Sheet No.: .....

<b>Ballot Paper Number</b>	<b>Elector Number</b>

FORM 12 - FORM OF DIRECTIONS FOR THE GUIDANCE OF THE VOTERS IN VOTING

Rule 17(6)

## **Referendum on the voting system for United Kingdom parliamentary elections**

### **Guidance for voters**

1. When you are given a ballot paper go to one of the compartments. Mark a cross (X) in the box on the right hand side of the ballot paper opposite the answer you are voting for.
2. Vote in one box only. Put no other mark on the ballot paper, or your vote may not be counted. Do not let anyone see your vote.
3. Fold the ballot paper in two. Show the back of the ballot paper to the presiding officer so as to disclose the number and other unique identifying mark. Put the ballot paper in the ballot box and leave the polling station.
4. If by mistake you spoil a ballot paper, show it to the presiding officer and ask for another one.

## FORM 13 - FORM OF CERTIFICATE OF EMPLOYMENT

Rule 21(4)(b)

### **Referendum on the voting system for United Kingdom parliamentary elections**

*[insert name of voting area]*

I certify that (name) ..... who is numbered ..... in the register of electors cannot reasonably be expected to go in person to the polling station allotted to him or her in the referendum on *(date of poll)* ..... by reason of the particular circumstances of his or her employment on that date for a purpose connected with the referendum \*as a constable / \*by me.

\*Delete whichever is inappropriate.

Signature .....

\*Counting officer / police officer (inspector or above)

Date .....

Note: The person named above is entitled to vote at any polling station on production and surrender of this certificate to the presiding officer.

## FORM 14 - FORM OF DECLARATION TO BE MADE BY THE COMPANION OF A VOTER WITH DISABILITIES

*Status: This is the original version (as it was originally enacted).*

Rule 31(5)

I, A.B., of ....., having been requested to assist C.D. (*in the case of a person with disabilities voting as proxy add*) voting as proxy for M.N.) whose number on the register is ..... to record his vote in the referendum now being held in this voting area hereby declare that (I am entitled to vote as a voter at that referendum) (I am the \*..... of the said voter and have attained the age of 18 years), and that I have not previously assisted any person with a disability (except E.F., of .....) to vote in that referendum.

\*State the relationship of the companion to the voter.

(Signed) A.B. ....

Date .....

I, the undersigned, being the presiding officer for the ..... polling station in the [*insert name of voting area*] hereby certify that the above declaration, having been first read to the above-named declarant, was signed by the declarant in my presence.

(Signed) G.H. ....

[Date .....]

..... minutes past ..... o'clock [am] [pm]

NOTES: (1) If the person making the above declaration knowingly and wilfully makes therein a statement false in a material particular, he or she will be guilty of an offence.

(2) A voter with disabilities is a voter who has made a declaration under rule 31(2) that he or she is so incapacitated by blindness or other disability, or by an inability to read, as to be unable to vote without assistance.