STATUTORY INSTRUMENTS

1990 No. 517 (L.6)

COUNTY COURTS

PROCEDURE

The County Court (Forms) (Amendment) Rules 1990

Made - - - - 5th March 1990 Coming into force - - 1st April 1990

- 1.—(1) These Rules may be cited as the County Court (Forms) (Amendment) Rules 1990.
- (2) In these Rules, a form referred to by number means the form so numbered in the Schedule to the County Court (Forms) Rules 1982(1) and "the main Schedule" means that Schedule.
- **2.** There shall be substituted in the main Schedule, for forms N.1, N.1(SPC), N.2, N.3, N.4, N.5, N.6, N.7, N.9, N.9(SPC), N.10(HP), N.11, N.12, N.14, N.22, N.23, N.25, N.26, N.27, N.27(1), N.27(2), N.28, N.29, N.30, N.30(1), N.30(2), N.31, N.32, N.32(1), N.32(2), N.32(3), N.32(4), N.32(5), N.33, N.34, N.35, N.36, N.37, N.38, N.39, N.41, N.42, N.46, N.48, N.49, N.52, N.55, N.56, N.58, N.64, N.67, N.72, N.73, N.74, N.79, N.82, N.83, N.84, N.85, N.95, N.96, N.97, N.98, N.99, N.108 and N.109, the forms contained in the Schedule to these Rules.
 - 3. Forms N.45(1), 45(2), 47 and 85(1) in the main Schedule shall be omitted.

S.I. 1982/586; the relevant amending instruments are S.I. 1982/1141, 1983/1715, 1984/879, 1985/567, 1986/1505, 1987/1119, 1988/279, 1989/886 and 1918.

SCHEDULE

C M 學 M A	_	···	T	1
County Court Summons		Case Number		
		In the	L	
(1) Plaintiff's	_	The court offi		ounty Court
full name address				
	į	is open from	10am to 4pm N	Monday to Friday
(2) Name and address for service and payment If different from above i Ref/Tel no.			T SEND P. O THE CO	
(3) Defendant's			Seal)
name address				sealed by the court
	Y		THIS SUN	MONS - REFER TO IT
What the plaintiff claims from you				hin the district
Give brief description of type of claim e.g. price of goods		court, the pla arose:	untiff states 1	nat the cause of
Particulars of the plaintiff's claim against you		Plai	ntiff's claim	
			Court fee	
		Sol	icitor's costs	:
		To	tal amount	
			Issued on	
	What	you sho	uld do	
	explaine		the date of ser der the headir ould either	
	at th the p	e address sh laintiff direct	ount to the p nown in box (ly if no addres Pay on back)	s is shown
	admi paym reply ordefer	ent, by filling form and ser nd the claim	and make and in the front of the front of the filling in the sending it to	f the enclosed e court: he back of the
	If you o	do nothing you and enfor	, judgment ma cement proced urther notice.	y be entered
Signed Plaintiff's solicitor) (or see enclosed form Particulars of claim)			tion on whathe back of	i i

N1 Default summons (fixed amount) (Order 3, rule 3(2×b))

If you admit owing all the claim

either pay the total amount - see **How to Pay** on this page; or, if you require time to pay, fill in the part of the enclosed form for admitting the claim and return it to the court. Give details of how you propose to pay the claim

If your offer of payment is accepted, the court will enter judgment and send an order telling you how to pay.

If your offer is not accepted, the court may either

- enter judgment and tell you how to pay; or
- arrange a hearing which you should attend.

You will be told what the court has decided.

If you dispute all or part of the claim

You may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.

- Say how much you dispute in the part of the enclosed form for defending the claim and return it to the court. The court will arrange a hearing and will tell you when you should attend.
- If you dispute only part of the claim, you should also fill in the part of the form for admitting the claim and pay the amount admitted to the address for payment.
- If you have paid the amount of the plaintiff's claim since the summons was issued, fill in the part of the form for defending the claim. Say when you paid the claim. Then pay the costs to the address for payment unless you dispute having to pay them.
 Explain your reasons.
- o If the court named on the summons is not your local county court, you may write to the court named, asking for the case to be transferred to your local county court and explaining your reasons. However, if the case is transferred and you later lose the case, you may have to pay more in costs.
- A claim for £500 or less will normally be dealt with by arbitration under the small claims procedure. A free booklet about the small claims procedure is available from any county court office.

If you want to make a claim against the plaintiff

This is known as a counterclaim
Fill in the part of the enclosed form headed
Counterclaim. If your claim is for more than the
plaintiff's claim, you may have to pay a fee - the court
will let you know. Unless the plaintiff admits your
counterclaim there will be a hearing. The court will tell
you when to attend.

To be completed on the court copy only

Served on:

By posting on:

Officer:

N1 Default summons (fixed amount)

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit

- If the money is paid in full <u>within one month</u> of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment. You will have to pay a fee for this.
- If you pay in full <u>after one month</u>, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark. You have 14 days from this date to pay or reply to the summons.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If the total amount is not paid in full within 14 days after the date of service of this summons, you may have to pay more costs.
- \bullet $\;$ When corresponding with the court, please address forms or letters to the Chief Clerk.
- Always quote the whole of the case number which appears at the top right corner of the front of this form; the court is unable to trace this summons without it.

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information, you should contact the plaintiff or his representative.

This summons was returned by the Post Office marked 'Gone Away' on:

Printed in the UK for HMSO Dd 8155939 C20000 28312 11/89

AN MA	Always quote this number
County Court Summo	Number
	In the
Plaintiff's full name Address	County Court
	The court office at
	is open from 10 am to 4 pm Monday to Friday
Plaintiff's Solicitor's Address	
Ref/Tel no. Defendant's name	Seal
Address	This summons is only valid if sealed by the court. If it is not sealed, it should be sent to the court.
	KEEP THIS SUMMONS - YOU MAY NEED TO REFER TO IT
What the plaintiff claims from you Give brief description of type of claim e.g. price of goods	If the defendant does not live within the district of the court, the plaintiff states that the cause of action arose:
Particulars of the plaintiff's claim against you	Plaintiff's claim
	Court fee
	Solicitor's costs
	Total amount
	Issued on
	What you should do
	Within 14 days from the date of service (which is explained overleaf under the heading General information), you should either
	pay the total amount into court (see Payments into Court box overleaf); or
	 admit the claim and make an offer of payment by filling in the front of the enclosed reply form and sending it to the court;
	defend the claim by filling in the back of the enclosed form and sending it to the court.
Signed	If you do nothing, judgment may be entered against you, and enforcement proceedings may be commenced without further notice.
Plaintiff('s solicitor) (or see enclosed form Particulars of claim)	For more information on what to do next, please read the back of the form

N1(D) Default summons (fixed amount, plaintiff under disability) (Order 3, rule 3(2)(b))

If you admit owing all the claim

either pay the total amount - see Payments into Court on this page; or, if you require time to pay, fill in the part of the enclosed form for admitting the claim and return it to the court. Give details of how you propose to pay the claim.

If your offer of payment is accepted, the court will enter judgment and send an order telling you how to pay.

If your offer is not accepted, the court may either:

- enter judgment and tell you how to pay; or
- arrange a hearing which you should attend.

You will be told what the court has decided.

If you dispute all or part of the claim

You may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.

- Say how much you dispute in the part of the enclosed form for defending the claim and return it to the court. The court will arrange a hearing and will tell you when you should attend.
- If you dispute only part of the claim, you should also fill in the part of the form for admitting the claim and pay the amount admitted to the court.
- If you have paid the amount of the plaintiff's claim since the summons was issued, fill in the part of the form for defending the claim. Say when you paid the claim. Then pay the costs to the court unless you dispute having to pay them. Explain your reasons.
- If the court named on the summons is not your local county court, you may write to the court named, asking for the case to be transferred to your local county court and explaining your reasons. However, if the case is transferred and you later lose the case, you may have to pay more in costs.
- A claim for £500 or less will normally be dealt with by arbitration under the small claims procedure. Information about the small claims procedure is available from any county court office.

If you want to make a claim against the plaintiff

This is known as a counterclaim

Fill in the part of the enclosed form headed Counterclaim. If your claim is for more than the plaintiff's claim, you may have to pay a fee - the court will let you know. Unless the plaintiff admits your counterclaim there will be a hearing. The court will tell you when to attend.

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit

- If the money is paid in full within one month of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment. You will have to pay a fee for this.
- If you pay in full <u>after one month</u>, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark. You have 14 days from this date to pay or reply to the summons.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If the total amount is not paid in full within 14 days after the date of service of this summons, you may have to pay more costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk.
- Always quote the whole of the case number which appears at the top right corner of the front of this form; the court is unable to trace this summons without it.

Payments into Court

You can pay the court

by calling at the court office which is open 10 am to 4 pm Monday to Friday.

You may only pay by:

- cash
- banker's or giro draft
- cheque supported by a cheque card
- cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to

HM Paymaster General and crossed. Please bring this form with you.

By post

You may only pay by:

- postal order
- banker's or giro draft
- cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

The payment must be made out to HM Paymaster General and crossed.

This method of payment is at your own risk.

And you must:

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit transfers.

Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff

To be completed on the court copy only

Served on:

By posting on:

Officer:

This summons was returned by the Post Office marked 'Gone Away' on:

N1(D) Default summons (fixed amount, plaintiff under disability)

(1) Plaintiff's full name address (2) Name and address for service and payment (fulfdereal from above) Tel no. Reference	Case Number (Always quote this) In the County Court Court Address: The court office at the above address is open from 10 am to 4pm Monday to Friday seal
(3) Defendant's name address	
What the plaintiff claims from you	If the defendant does not live within the district of the court, the plaintiff states that the cause of action arose
Give brief description of type of claim e.g. price of goods	
Particulars of the plaintiff's claim against you	Plaintiff's claim
	Court fee
	Solicitor's costs Total amount
	Issued on
	What you should do Within 14 days from the date of service (which is explained overleaf under the heading General information) you should either: • pay the total amount to the person named at the address shown in box (2). Only pay the plaintiff directly if no address is shown there. (see How to Pay on back); or • admit the claim and make an offer of payment by filling in the front of the attached reply form, detaching it and sending it to the court; or • defend the claim by filling in the back of the attached form, detaching it and sending it to the court. If you do nothing, judgment may be entered against you and enforcement proceedings may be commenced without further notice.
Plaintiff('s solicitor)	For more information on what to do next, please read the back of the form

N1 (SPC) Default summons (fixed amount) (Order 3, rule 3(2)(b))

If you admit owing all the claim

either pay the total amount to the plaintiffsee How to Pay on this page; or, if you require time to
pay, fill in the part of the attached form for admitting
the claim, detach it and return it to the court.
Give details of how you propose to pay the claim.
If your offer of payment is accepted, the court will
enter judgment and send an order telling you how to pay.
If your offer is not accepted, the court may either:

- enter judgment and tell you how to pay; or
- arrange a hearing which you should attend.

You will be told what the court has decided.

If you dispute all or part of the claim

You may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens'advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.

- Say how much you dispute in the part of the attached form for defending the claim, detach it and return it to the court. The court will arrange a hearing and will tell you when you should attend.
- If you dispute only part of the claim, you should also fill in the part of the form for admitting the claim, and pay the amount admitted to the address for payment.
- If you have paid the amount of the plaintiff's claim since the summons was issued, fill in the part of the form for defending the claim. Say when you paid the claim. Then pay the costs to the address for payment unless you dispute having to pay them. Explain your reasons.
- If the court named on the summons is not your local county court, you may write to the court named asking for the case to be transferred to your local county court and explaining your reasons. However if the case is transferred and you later lose the case, you may have to pay more in costs.
- A claim for £500 or less will normally be dealt with by arbitration under the small claims procedure. A free booklet about the small claims procedure is available from any county court office.

If you want to make a claim against the plaintiff

This is known as a counterclaim
Fill in the part of the attached form headed
Counterclaim. If your claim is for more than the
plaintiff's claim, you may have to pay a fee - the court
will let you know. Unless the plaintiff admits your
counterclaim there will be a hearing. The court will
tell you when to attend.

To be completed on the court copy only

This summons was returned by the Post Office marked `Gone away' on:

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit

- If the money is paid in full within one month of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment. You will have to pay a fee for this.
- If you pay in full <u>after one month</u>, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

General information

- If you received this summons through the post, the date of service will be 8 days (for a limited company at its registered office, the 3rd working day) after the date of issue as shown on this summons. You have 14 days from this date to pay or reply to the summons.
- You can get help to complete the attached form at any county court office or citizens' advice bureau.
- If the total amount is not paid in full within 14 days after the date of service of this summons, you may have to pay more costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk.
- Always quote the whole of the case number which appears at the top right corner of the front of this form; the court is unable to trace this summons without it.

- How to Pay -

- PAYMENT(S) MUST BE MADE
 to the person named at the address for
 payment, quoting their reference and the
 court case number.
- DO NOT bring or send payments to the court.
 THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information you should contact the plaintiff or his representative.

Do not send payments to the court

RM & MA	Always quote this number
County Court Summons	Case Number
	In the
Plaintiff's	County Court
full name address	The court office at
	is open from 10am to 4pm Monday to Friday
Plaintiff's Solicitor's address Ref/Tel No. Defendant's name address	Seal
	This summons is only valid if sealed by the court. If it is not sealed it should be sent to the court.
What the plaintiff claims from you	If the defendant does not live within the district of the court, the plaintiff states that the cause of
Give brief description of type of claim	action arose:
Particulars of the plaintiff's claim against you	Plaintiff's claim : see particulars
	Court fee
	Solicitor's costs
	Total amount
	Issued on
	What you should do
	Within 14 days from the date of service (which is explained overleaf under the heading General Information), you should either
	 admit the claim and make an offer of payment, by filling in the front of the enclosed reply form and sending it to the court;
	 defend the claim by filling in the back of the enclosed form and sending it to the court.
	If you do nothing, judgment may be entered against you.
Signed Plaintiff('s solicitor) (or see enclosed form Particulars of claim)	For more information on what to do next, please read the back of the form.
N2 Defects assessed (organization fixed) (Order 3 rule 3(2)(b))	Dd 8155937 120M 12/99 E4/272969

N2 Default summons (amount not fixed) (Order 3, rule 3(2)(b))

If you admit the claim or any part of it

You may pay an appropriate amount into court to compensate the plaintiff (see Payments into Court box on this page), accompanied by a notice (or letter) that the payment is in satisfaction of the claim. If the plaintiff accepts the amount paid he is also entitled to apply for his costs.

If you require time to pay complete the enclosed form of admission and give details of how you propose to pay the plaintiff. If that offer is accepted the court will send an order telling you how to pay. If it is not accepted, the court may either:

- enter judgment and tell you how to pay or
- arrange a hearing which you should attend.

You will be told what the court has decided.

If the plaintiff does not accept the amount paid or offered, the court will fix a hearing to decide how much you must pay to compensate the plaintiff. The court will tell you when the hearing, which you should attend, will take place.

If you dispute all or part of the claim

You may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.

- Say how much you dispute in the part of the enclosed form for defending the claim and return it to the court. The court will arrange a hearing and will tell you when you should attend.
- If you dispute only part of the claim, you should also fill in the part of the form for admitting the claim and pay the amount admitted into court.
- If the court named on the summons is not your local county court, you may write to the court named asking for the case to be transferred to your local county court and explaining your reasons. However, if the case is transferred and you later lose the case, you may have to pay more in costs.
- A claim for £500 or less will normally be dealt with by arbitration under the small claims procedure. A free booklet about the small claims procedure is available from any county court office.

If you want to make a claim against the plaintiff

This is known as a counterclaim.

Fill in the part of the enclosed form headed Counterclaim. If your claim is for more than the plaintiff's claim, you may have to pay a fee — the court will let you know. Unless the plaintiff admits your counterclaim there will be a hearing. The court will tell you when to attend.

To be completed on the court copy only

Served on:

By posting on:

Officer:

N2 Default summons (amount not fixed)

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit

- If the money is paid in full within one month of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment.
- If you pay in full <u>after one month</u>, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment.

General information

- If you received this summons through the post the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- Please address forms or letters to the Chief Clerk.
- Always quote the whole of the case number which appears at the top right corner of the front of this form; the court is unable to trace this summons without it.

Payments into Court

You can pay the court

by calling at the court office which is open 10 am to 4 pm Monday to Friday.

You may only pay by:

- cash
- banker's or giro draft
- cheque supported by a cheque card
- cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to

HM Paymaster General and crossed. Please bring this form with you.

By post

You may only pay by:

- postal order
- banker's or giro draft
- cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

The payment must be made out to

HM Paymaster General and crossed.

This method of payment is at your own risk.

And you must:

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit transfers.

payments by bank and giro credit transfers.

Note: You should carefully check any future forms from

the court to see if payments should be made directly to the plaintiff.

This summons was returned by the Post Office marked 'Gone Away' on:

Dd 8155935 65M 12/89 Ed(272883)

	Fixed Date Summons Pre-Trial Review	Case Number	
	210 21.00	In the	
aintiff's		County	y Court
ll name Idress		The court office at	
		is open from 10am to 4pm Monday	to Friday
dress for rvice and yment ff/Tel No.		Do not send payments to t	he cour
efendant's time ldress		Seal	
To the de	fendant		
• The plain	tiff claims	(see particulars enclosed)	
		Court fee	
		Solicitor's costs	
		Total	
		This summons was issued on	
• The Regi	strar will consider giving directions for the determina	tion of this action	
on		am/pm	
at			
L			

N3 Fixed date summons (pre-trial review) (Order 3, rule 3(2)(b))

Instructions

Within 14 days after the date of service

(which is explained under the heading General information below)

- If there is a claim for money and you admit the claim or any part of it, pay the amount admitted and the costs to the address for payment overleaf (see How to Pay box). If you require time to pay, complete the enclosed form of admission.
- If you dispute the claim or any part of it, return the
 enclosed form of defence to the court, stating clearly
 how much you dispute and your reasons for doing so. If
 you dispute only part of the claim, you should also fill in
 the form of admission. Pay the amount admitted to the address for payment.
- If you have a claim against the plaintiff, complete and return to the court the enclosed form of counterclaim giving details of your claim. If your claim is for more than the plaintiff's claim, you may have to pay a fee— the court will let you know.
- Unless you pay or make an admission and proposal for payment which the plaintiff accepts, you should attend the court at the time and place stated on the summons. Be prepared to give the court information about the nature of your case. The court will then give directions as to how the action is to be dealt with. If you intend to ask the court for any particular direction, you should give notice of your intention to the court and the plaintiff. If you do not attend as stated on the summons, judgment may be entered against you. against you.

General information

- If you received this summons through the post the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you dispute the claim, you may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid
- You can get application forms for issue of a witness summons at the court office.

- If you intend to defend this claim and the court named on the summons is not your local county court, you may write to the court named, asking for the action to be transferred to your local county court and explaining your reasons. However, if the case is transferred and you later lose the case, you may have to pay more in costs.
- Any delay in payment or in returning the enclosed form may add to the costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit.

If the money is paid in full within one month of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment. You will have to pay a fee for this.

If you pay in full after one month, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow <u>at least 4</u> days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information, you should contact

the plaintiff or his representative. N3 Fixed date summons (pre-trial review) is a true copy was served by me on Certificate of Service Service was effected certify that the summons of which by inserting it enclosed in an envelope addressed to the defendant, in the letter be at the address stated on the summons. I har reason to believe that the summons will reach the defendant in sufficient time, because: by delivering it to the defendant personally (or to by posting it to (leaving it at) the address stated on the summons as the place of business of the limited company. by posting it to (leaving it at) the address stated on the summons as the registered office of the limited company. by posting it to the defendant on at the address stated on the summons. apparently not less than 16 years old, w promised to give it to the defendant on same day) at the address stated on the summons (or at N12 served for the following reasons: I certify that the summons has not been (or on 0R Certificate of service (Order 7, rule 6 (1)(a) and (2)) (tick and complete whichever applies) Bailiff/Officer of the Court Bailiff/Officer of the Court (date) h this who the have you.

	Fixed Date Summons	Case Number	Always quote this number
		In the	
intiff's]	County cour
l name dress		The court office	at
		is open from 10	am to 4 pm Monday to Friday
me and dress for vice and rment fferent from above) f/Tel No.		Do not send	seal Seal
endant's ne dress			
		_	
To the defend	lant		
• The plain	tiff claims	(see partic	ulars enclosed)
			Court fee
		:	Solicitor's costs
			Total amount
		This summon	s was issued on
• The claim	will be heard		
on		am/pm	
OII			
		l l	
at			
at	are summoned to attend. Failure to attend may re	esult in judgment being	entered against you.

N4 Fixed date summons (Order 3, rule 3(2)(b))

Printed in the UK for HMSO Dd 8156058 C600 11/89 28312

Please read this page: it will help you deal with the summons

Instructions

Within 14 days after the date of service (which is explained under the heading General info you must complete the enclosed form of reply and send it to the court. Delay in returning the reply form may add to the costs.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau
- If you dispute the claim, you may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.
- You can get application forms for issue of a witness summons at the court office.
- When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit

- If the money is paid in full within one month of the date of judgment, you can ask the court to remove the entry $% \left(x_{i}\right) =\left(x_{i}\right) +\left(x_{i}\right)$ and for a certificate proving payment. You will have to pay a fee for this.
- If you pay in full after one month, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

N4 Fixed date summons

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information, you should contact the plaintiff or his representative.

I certify that the summons of which this is a true was served by me on (date) Certificate of Service: ice was effected (tick and complete at the (or at by delivering it to the defendant (or to at the address stated on the summons on by posting it to(leaving it at) the address stated on the summons as the place of business of the limited posting it to (leaving it at) the address st e summons as the registered office of the posting it to the defendant address stated on the less than 1 defendant the 16 j the personally same old, who day) stated tated on limited copy

OR Bailiff/Officer of I certify that the summons has not served for the following reasons:

Bailiff/Office of the Court

by inserting it, enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. Have reason to believe that the summons will reach the defendant in sufficient time,

t a					Always quote t	his number
		Summons for		Case Number		
		Possession of Land		In the		County court
Plaintiff's full name Address				The court offi	ce at	
				is open from	10 am to 4 pm Mon	day to Friday
Name and address for service and payment (if different from above) Ref/Tel No.			E	o not sei	nd payments Seal	to the court
Defendant's name Address						
● The p	laintiff cla	aims possession				
of			on the	e grounds state	d in the particulars	of claim
● The p	plaintiff al	so makes a claim for money	<u>_</u>	(see par	rticulars enclosed)	
					Court fee	
					Solicitor's costs	1
					Total amount	
				This summ	ons was issued on	
• The cl	laim will l	be heard		1		
on				am/pm		
at						
when	you are s	ummoned to attend.				
		Important - for instruc	tions turi	n over		
N5 Possession summons	s (Order 3, ru	de 3(4))	· · · · · · · · · · · · · · · · · · ·		Pri	nted in the UK for HMSO Dd 8156059 C800 11/89 28312

Instructions

Within 14 days after the date of service (which is explained under the heading General information below you must complete the enclosed form of reply and send it to the court. Delay in returning the reply form may add to the costs.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you dispute the claim, you may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.
- You can get application forms for issue of a witness summons at the court office.
- When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit

- If the money is paid in full within one month of the date
 of judgment, you can ask the court to remove the entry
 and for a certificate proving payment. You will have to
 pay a fee for this.
- If you pay in full <u>after one month</u>, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

|--|--|

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow <u>at least</u> 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information, you should contact the plaintiff or his representative.

I certify that the summons of which this is a true copy was served by me on (date) Certificate of Service: Possession Summons Service was effected apparently not l to give it to the at the address (or at being a conspicuous part of the property sought to be recovered, the premises being at the time vacant for occupied by virtue of the presence of furniture or other goods). by posting it to the defendant OR Bailiff/Officer of the Court I certify that the summons has not been served for the following reasons: by delivering it to the defendant by posting it to(leaving it at) the address stated on the summons as the place of business of the limited by posting it to (leaving it at) the address stated on the summons as the registered office of the limited at the address stated on the summons by affixing it to inserting it, enclosed in an envelope addressed to e defendant, in the letter box at the address stated the summons. I have reason to believe that the mmons will reach the defendant in sufficient time, as the registered stated (tick and complete whichever than 16 years t on the personally old, applies) who day)

Bailiff/Office of the Court

55 ma		Al	lways quote this numb	er
	Possession Summons	Case Number		
	(Forfeiture)	In the		
			C	ounty Court
Plaintiff's ull name Address		The court office	e at	
		is open from 10	am to 4 pm Mor	nday to Friday
Plaintiff's olicitor's ddress			Seal	
kef/Tel No.				
Defendant's ame Address				
of of	claims possession	by way of enforcing for non-payment of are stated in the exparticulars of clair	of rent, details of enclosed	
	Rent in arre	ars at date of issue of	this summons	
			Court fee	
		Sc	olicitor's costs	
		⁽¹⁾ To	tal amount	
		This summons w	vas issued on	
			(I) See	note (a) overle
• The claim w	ill be heard			
on		am/pm		
at				
when you ar	e summoned to attend.			
	Important — for instruct	ions turn over		

N6 Possession summons (forfeiture) (Order 3, rule 3(4))

Dd 8156060 15M 12/89 (273655)

Instructions

You must either

Pay into court all monies required to satisfy the claim, as set out in paragraph (a) below (See Payments into Court box).

Within 14 days of service you should complete the enclosed form of reply and send it to the court.

General information

- (a) This action will cease if, at least 5 clear days before the hearing date you pay into court the total sum shown overleaf, together with any further rent that has become payable between the date when the summons was issued and the date when it was served on you. You can find the daily rate of rent in the enclosed particulars of claim.
- (b) If you do not pay as in paragraph (a) above at least 5 clear days before the hearing date, the hearing will proceed and the plaintiff may ask for judgment for that amount, together with any further sum that has fallen due up to the hearing
- (c) You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- (d) If you dispute the claim, you may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.
- (e) You can get application forms for issue of a witness summons at the court office.
- (f) Any delay in payment or in returning the enclosed form may add to the costs.
- (g) When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

Registration of judgments

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments.

This may make it difficult for you to get credit.

If the money is paid in full within one month of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment. You will have to pay a fee for this.

If you pay in full <u>after one month</u>, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

Payments into Court

You can pay the court

by calling at the court office which is open 10 am to 4 pm Monday to Friday.

By post
You may only pay by:

• postal order
• banker's or giro draft
• cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)
The payment must be made out to HM Paymaster General and crossed. This method of payment is at your own risk.

by delivering it to the (or to

defendant personally

- crossed. This method of payment is at your own risk.

 And you must:

 pay the postage
 enclose this form
 enclose a self addressed envelope so that the court can return this form with a receipt

 The court cannot accept stamps or payments by bank and giro credit transfers.

Service was effected

(tick and complete

applies)

by posting it to the defendant on at the address stated on the su

stated on the summons.

transfers

You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff.

N6 Possession summons (forfeiture)

OR I certify that the summons has not been served for the following reasons: Bailiff/officer of the Court

being a conspicuous part of the property sought to be recovered, the premises being at the time vacant (or occupied by virtue of the presence of furniture or other goods). by affixing it to by inserting it enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. Have reason to believe that the summons will reach the defendant in sufficient time, because:

at the address stated on the summons (or at give it to the not less ot less than 16 years old, who defendant on the same day) promised to

by posting it to summons as the by posting it to (leaving it at) the address summons as the registered office of the li (leaving it at) the address place of business of the l ess stated of ss stated of limited on the on the

I certify that the summons copy was served by me on (Certificate of Service Possession Summons (date) of which this is a true

Case No

Bailiff/Officer of the Court

•-		Alw	ays quote this number
	Summons for	Case Number	
	Arrears of Rent	In the	
DIV			County Court
Plaintiff's full name Address		The court office	at
		is open from 10	am to 4 pm Monday to Friday
Name and address for service and payment. (if different from above) Ref/Tel No.		Do not send	payments to the court
Defendant's name Address			
To the	defendant		
• The	plaintiff claims arrears of rent	(see particular	s enclosed)
			Court fee
		Solid	citor's costs
		Tota	amount
		This summons wa	s issued on
• The	claim will be heard		
on		am/pm	
at			
whe	n you are summoned to attend.		
	Important — for instructi	ons turn over	

N7 Summons for arrears of rent (Order 24, rule 10)

Dd 8156061 10M 12/89 (273662)

Instructions

- If you admit the claim or any part of it, pay the amount admitted and the costs to the address for payment overleaf (see How to Pay box). Delay in payment may add to the costs.
- If you dispute the claim or any part of it or if you require time for payment, you must attend the court at the time and place stated on the summons, otherwise judgment may be given in your absence.

General information

- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you dispute the claim, you may be entitled to help with your legal costs. Ask about the legal aid scheme at any county court office, citizens' advice bureau, legal advice centre or firm of solicitors displaying the legal aid sign.
- You can get application forms for issue of a witness summons at the court office.
- When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow <u>at least</u> 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information, you should contact the plaintiff or his representative.

Registration of judgments

N7 Summons for rent

If the summons results in a judgment being made against you, your name and address may be entered in the Register of County Court Judgments. This may make it difficult for you to get credit. If the money is paid in full within one month, of the date of judgment you can ask the court to remove the entry and for a certificate proving payment. You will have to pay a fee for this. If you pay in full atter-one-month, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. You will have to pay a fee for this.

Z C	П						□ %	··· is	C	C
OR Bailiff/Officer of the Cour I certify that the summons has not been served for the following reasons: Bailiff/Officer of the Cour Bailiff/Officer of the Cour Certificate of service (Order 7, Rule 6(1)(a) and (2)	by inserting it enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. I have reason to believe that the summons will reach the defendant in sufficient time, because:	at the address stated on the summons (or at	apparently not less than 16 years old, who promised to give it to the defendant on the same day) (or on	by delivering it to the defendant personally (or to	by posting it to (leaving it at) the address stated on the summons as the place of business of the limited company.	by posting it to (leaving it at) the address stated on the summons as the registered office of the limited company.	Service was effected (lick and complete whichever applies) by posting it to the defendant on at the address stated on the summons.	erify that the summons of which this a true copy was served by me on (date)	ertificate of Service	CASE NO.

19

					
	ving to a Summons	In the County Court			
 Tick the correct boxes an 	mmons before completing this forn ad give the other details asked for eted and signed form immediately	Case Number (always q	uote this)		
to the court office shown	n on the summons py of the summons unless you are	Plaintiff (reference)			
making full payment		Defendant			
	d how to pay see the summons				
What is your full nar	me: (BLOCK CAPITALS)	c. Bank account and savi	nge		
Surname			-		
Forenames		I do not have a bank acc	count		
<u> </u>	Mrs Miss Ms	I have a bank account w	vith		
		At (branch)			
How much of the cla	•	The account is in crea	dit overdrawn	£	:
All of it (complete on		I do not have a savings	account		
Part of it (sections 1, 2		I have a savings accoun			
	sections 3, 4 and 5 overleaf)				
Section 1 Offer of p	payment	At (branch)			
I offer to pay the amount a	admitted on (date)	The amount in the acco	ount is	£	:
or for the reasons set ou	at below I cannot pay	d. Dependants (people you	u look after fina	ncially)	
the amount admitted in or	ne instalment	Number of dependants (give ages of children)			1
but I can pay by monthly	instalments of £ :				
plaintiff decide whether your off Your answers will also help the	s possible. Your answers will help the er is realistic and ought to be accepted. court,if necessary, to fix a rate of payment	e. Outgoings I make regular payments a	s follows :		
that you can afford.		Mortgage		£	:
Section 2 Income a	and outgoings	Rent		£	:
a. Employment Iam		Mail order		£	:
Unemployed		TV rental/licence		£	:
A pensioner		HP repayments		£	:
		Court orders		£	:
Self employed as a		specify period: year	rly, quarterly etc.		
Employed as a		Gas		£	:
My employer is		Electricity		£	:
Employer's address		Community charge		£	:
		Water rates	• • • • • • • • • • • • • • • • • • • •	£	:
o. Income		Other regular payments (giv	e details below)	l	
specify	y period: weekly, fortnightly, monthly etc.	3			
My usual take home pay is	£ :			e e	.
child benefit(s) total	£ :	C	/ 1 11 11	T	•
ly state benefit(s) total	£ :	Credit card and other debts	(please list)	·	
My pension(s) total	£ :				
Other people living in my some give me	£ :			£	:]
Other income (give details belo	ow)	Of the payments above, I an	n behind with p	ayments t	0
	£ :			£	:
conti	nue on a separate sheet if necessar	- put the case number in the top	p right hand co	rner	
Give an address to whi should be sent to you	ich notices about this case	Signed			
should be sell to you		(to be signed by you or by you	um oolinitaas		1
	Post		ir solicitor)		
	code	Dated			
MO (NDC) Pount of a destanting	1.0	reform MI (NDC) (A. L. 9 Laws			

		Case No
Section 3 Defending the claim: defence	Section 4	Making a claim against the plaintiff: counterclaim
Fill in this part of the form only if you wish to defend the claim or part of the claim a. How much of the plaintiff's claim do you dispute? All of it	Fill in this pagainst the If your clair against you office wheth a. What i against b. If your are you	plaintiff: counterclaim part of the form only if you wish to make a clain
continue on a separate sheet if necessary –	put the case number i	r in the top right corner
Section 5 Arbitration under the Small Claims I		said held in multiple
 (This involves an informal hearing taking place in private instiful in this part if the claim against you or the amount you claim. Do you want the case to be dealt with by arbitration? Yestlotes If you defend a claim for £500 or less it will be referred to be dealt with by arbitration you will have to apply to the of the word of the sum of the s	n is more than £5 s No arbitration autocourt. The court	comatically. If you do not want the claim to t office can give you more details.
Give an address to which notices about this case should be sent to you	Signed (to be sig	gned by you or by your solicitor)
-	Dated	

	Table
Form for Replying to a Summons	In the County Court
 Read the notes on the summons before completing this fo Tick the correct boxes and give the other details asked for Send or take this completed and signed form immediatel 	Case Number (always quote this)
 to the court office shown on the summons You should keep your copy of the summons unless you ar 	Plaintiff (reference)
making full payment For details of where and how to pay see the summons	Defendant
What is your full name? (BLOCK CAPITALS)	
	c. Bank account and savings
Surname	I do not have a bank account
Forenames	I have a bank account with
Mr Mrs Miss Mss Ms [At (branch)
How much of the claim do you admit?	
All of it (complete only sections 1 and 2)	The account is in credit overdrawn _£ :
Part of it (sections 1, 2, 3, 4, 5) Amount £	I do not have a savings account
None of it (complete sections 3, 4 and 5 overleaf)	I have a savings account with
Section 1 Offer of payment	At (branch)
	The amount in the account is £ :
I offer to pay the amount admitted on (date)	d. Dependants (people you look after financially)
or for the reasons set out below I cannot pay the amount admitted in one instalment	Number of dependants
but I can pay by monthly instalments of	(give ages of children)
Fill in the next section as fully as possible. Your answers will help the	e. Outgoings
plaintiff decide whether your offer is realistic and ought to be accepted. Your answers will also help the court,if necessary, to fix a rate of paymer that you can afford.	I make regular payments as follows : weekly monthly
Section 2 Income and outgoings	Mortgage£ :
	Rent
a. Employment I am	Mail order
Unemployed	HP repayments
A pensioner	Court orders
Self employed as a	specify period: yearly, quarterly etc.
Employed as a	Gas £ :
My employer is	Electricity £ :
Employer's address	Community charge £ :
	Water rates £ :
b. Income	Other regular payments (give details below)
specify period: weekly, fortnightly, monthly e	ic.
My usual take home pay is £ : Child benefit(s) total	2 :
Manatata homofit(a) total	Credit card and other debts (please list)
My pension(s) total	
Other people living in my	£ :
home give me	
Other income (give details below)	Of the payments above, I am behind with payments to
£ :	
	ary - put the case number in the top right hand corner
Give an address to which notices about this case should be sent to you	Signed
Should be sent to Jou	(to be signed by you or by your solicitor)
Post	Dated
code	

			C	ase No		
Section 3	Defending the cl	aim:defence	Section 4	Making plaintiff	a claim ag	ainst the
claim or part of a. How much o All of it Part of it If you dispute on sections 1 and 2	of the form only if you the claim If the plaintiff's claim Give amount aly part of the claim, yo overleaf and part b. be our reasons for disput	£ u must complete low	Fill in this part against the plai If your claim against you, yo office whether a. What is the against the	t of the formintiff gainst the unay have a fee is pay nature of plaintiff?	m only if you in plaintiff is for see to pay a fee yable. the claim you pecific sum of	wish to make a claim more than his claim Ask at the court wish to make money, how much
	continue on a separ	ate sheet if necessary -	put the case number	er in the to	p right corne	
Section 5 A	Arbitration unde	the Small Clain	ns Procedure			
This involves ar	n informal hearing tak	ing place in private ir	nstead of a formal t	rial held i	n public)	
	the claim against you	-		00.		
Oo you want the	case to be dealt with b	y arbitration? Ye	es No			
be dealt with When a defe	a claim for £500 or les h by arbitration you w nded claim is arbitrat es in which a judge car	ll have to apply to the ed the decision of the a	court. The court of arbitrator is final.	fice can g	ive you more	details.
	dress to which no nould be sent to y		Signed (to be signed by y	ou or by yo	our solicitor)	

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Form for Poplying to a Summons	In the	
Form for Replying to a Summons (return of goods)	County Co	ourt
Read the notes on the summons before completing this	Case Number quote this	
form Tick the correct boxes and give the other details asked for	Plaintiff (including reference)	
Send or take this completed and signed form immediately to the court office shown on the summons. You should keep your copy of the summons unless you are making full payment. For details of where and how to pay see the summons.	Defendant	
	h Income	
What is your full name? (BLOCK CAPITALS)	b. Income specify period: weekly, fortnightly, monthly etc. My usual take home pay£:	
Surname	Child benefit(s) total £ :	
Forenames	Other state benefit(s) total \pounds :	
Mr Mrs Miss Ms Ms	$ \begin{array}{llllllllllllllllllllllllllllllllllll$	
How much of the claim do you admit?	home give me£:	
All of it (complete only sections 1 and 2)	Other income (give details) £ :	
Part of it (sections 1, 2, 3, 4, 5) Amount £ :	c. Bank account and savings I do not have a bank account	
None of it (complete sections 3, 4, and 5 overleaf)	I have a bank account with	
Are the goods in your possession? Yes No	At $(branch)$ The amount in the account is £:	
understand that if the plaintiff accepts my offer of payment by instalments the court will make an order for the return of the goods but the plaintiff will not be able to enforce this order so long as I pay the instalments punctually.	☐ I do not have a savings account ☐ I have a savings account with At (branch) The amount in the account is £ :	
	d. Dependants (people you look after financially)	
Section 1 Offer of payment	Number of dependants	
I offer to pay the amount admitted on (date)	(give ages of children)weekly monthly	
or for the reasons set out below	Morgage	
cannot pay the amount admitted in one instalment	Rent £ :	
but I can pay by monthly instalments of £:	Mail order	
Fill in the next section as fully as possible. Your answers will help the olaintiff decide whether your offer is realistic and ought to be accepted. Your Answers will also help the court, if necessary, to fix a rate of	TV rental/licence	
Your Answers will also help the court, if necessary, to fix a rate of payment that you can afford.		
	HP repayments	
Section 2 Income and outgoings	Court orders	
a. Employment I am	specify period: yearly, quarterly etc.	
Unemployed	Gas £ : Electricity £ :	
A pensioner	Electricity £ : Community charge £ :	
- ·	Water rates £ :	
Self employed as	Other regular payments: (give details below) $\mathfrak L$:	
Employed as a		
My employer is	Credit card and other debts: (please list) $\qquad \pounds$:	
Employer's address:	Of payments above, I am behind with payments to \mathfrak{L} :	
continue on a separate sheet if necessary - _l	put the case number in the top right hand corner	
Give an address to which notice about this case should be sent to you	Signed	
Post	(To be signed by you or by your solicitor)	
code	Dated	

N10 (HP/CCA) Form of admission, defence and counterclaim to accompany forms N3 and N4 (Hire Purchase Act 1965, section 35 or Hire Purchase Act 1938, section 12, Order 3, rule 3(2)(c)) and the Consumer Credit Act 1974, section 133, Order 3 Rule 3 (2)(c))

			Case No	
	Defending the claim: defence	Section 4	Making a clain	n against the ounterclaim
	ert of the form only if you wish to defend part of the claim.	Fill in this po	urt of the form only if y	you wish to make a
a. How much	n of the plaintiff's claim do you dispute?	If your claim against you, y		s more than his claim fee. Ask at the court
sections 1 and	give amount £		ne nature of the claim e plaintiff?	you wish to make
b. What are	your reasons for disputing the claim?	b. If your cla are you cla		m of money, how much
			your reasons for maki	
	continue on a separate sheet if necessar	y - put the case numbe	r in the top right corner	
	Arbitration under the Small C			:-)

(This involves an informal hearing taking place in private instead of a formal trial held in public)

Fill in this part of the form if the claim against you or the amount you claim is more than £500 $\,$

Do you want the case to be dealt with by arbitration?

Notes

- If you defend a claim for £500 or less it will be referred to arbitration automatically. If you do not want the claim to be dealt with by arbitration you will have to apply to the court. The court office can give you more details.
- When a defended claim is arbitrated the decision of the arbitrator is final. There are only very limited circumstances in which a judge can set aside an arbitration decision.

Give an address to which notices about this case can be sent to you	Signed
Post code	(To be signed by you or by your solicitor) Dated

(n	orm for Replying to a Summons	In the County Court		
	ossession of land)	Case Number quote		
for	ad the notes on the summons before completing this m. Please use black ink	Plaintiff (including reference)		
Ser to t You	k the correct boxes and give the other details asked for ad or take this completed and signed form immediately the court office shown on the summons a should keep your copy of the summons r details of where and how to pay see the summons	Defendant		
YOU	MUST ANSWER QUESTION 1			
1.	Do you admit the plaintiff is entitled to possession of	the premises? Yes No		
	e give below any facts you would like the court to take int	to consideration when making an order for possession		
)r yo	our reasons for disputing the claim.			
	•			
YOU:	NEED ONLY ANSWER THE FOLLOWING QUESTIONS IF THE			
	THE STATE OF THE SECOND OF THE	ERE IS ALSO A MUNEY CLAIM AGAINST YOU		
	Do you admit the money claim in full?	Yes No No		
2.				
2.	Do you admit the money claim in full?	Yes No		
2.	Do you admit the money claim in full? Do you admit only part of the money claim?	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim?	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted	Yes		
2.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted If you dispute all or part of the plaintiff's money claim	Yes		
2. 3. 4.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted If you dispute all or part of the plaintiff's money claim continue on a separate sheet if necessary an address to which notices about this case should be see	Yes No See No Se		
 2. 3. 4. 	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted If you dispute all or part of the plaintiff's money claim continue on a separate sheet if necessary an address to which notices about this case should be see	Yes No Yes No See No Se		
2. 3. 4.	Do you admit the money claim in full? Do you admit only part of the money claim? Please state the amount admitted If you dispute all or part of the plaintiff's money claim continue on a separate sheet if necessary an address to which notices about this case should be see	Yes No See No Se		

Cer	tificate of Service
CAS	E NO.
	tify that the summons of which this is a true copy served by me on (date)
Serv	ice was effected (tick and complete whichever applies)
	by posting it to the defendant on at the address stated on the summons.
	by posting it to (leaving it at) the address stated on the summons as the registered office of the limited company.
	by posting it to (leaving it at) the address stated on the summons as the place of business of the limited company.
	by delivering it to the defendant personally (or to
	apparently not less than 16 years old, who promised to give it to the defendant on the same day (or on
	at the address stated on the summons (or at
	by inserting, it enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. I have reason to believe that the summons will reach the defendant in sufficient time because:
	Bailiff / Officer of the Court
OR	I certify that the summons has not been served for the following reasons:
NI2 C	Bailiff / Officer of the Court
NI2 C	enificate of service (Order 7, rule 6(1)(a) and (2)) Printed in the UK for HMSO. 12/89/Dd8156069/C750/46248/11891

Request for Entry of Judgment by I	Default	In the		
Plaintiff				County Cour
Defendant(s)		Case Number		
	••••••	Plaintiff's Ref		
Please enter judgment by default (the defendant has against the defendant(s)	•	,		
Indicate how the judgment is to be paid Please tick appropriate box	Amount of claim a	shown as stated in summo	ns	£
Forthwith On or before	Court fees entered	,		
By instalments of £	Solicitor's charge	(if any) entered on	summons	
for every	Solicitor's charge	(if any) on entering	g judgment	
the first instalment to be	Interest since issue	e of summons (if an	y)	
paid on	Period	R		
			Sub total	
Plaintiff (or plaintiff's solicitor)	Deduct amount (i	f any) paid since is	sue	
Dated		Balance payable	by defendant	

N14 Request for entry of judgment in default action (Order 9, rule 6(1))

Dd 8155941 250M 11/89 Ed(272876)

Judgment for Plaintiff's Costs	In the	
Plaintiff (on acceptance of amount paid)		County Cour
	Case No. Always	
Defendant	Plaintiff's Ref.	
	DO NOT SEND PA	VMFNTS
	TO THE COL	
	(Seal)	
The defendant having paid the whole amount of the plain court) by the defendant having been accepted by the plaintiff in s		paid (into
And the plaintiff's costs having been taxed and allowed at the su	um of £	
It is adjudged that the plaintiff do recover against the defend of entering judgment)	ant the sum of £ for his c	osts (including the costs
It is ordered that the defendant do pay the said sum to reach t	the plaintiff by	
		
	Dated	
	Duttu	
Take If you do not pay in accordance with this order your goods n	e Notice	ement proceedings
may be taken against you	nay be removed and sold of other emore	ement proceedings
 This judgment has been registered in the Register of County Court Judgment If you pay in full <u>within one month</u> of the date of judgment, you can ask the 		
If you pay in full after one month, you can ask the court to mark the entry in		
Address for Payment	How to Pay	
•	PAYMENT(S) MUST BE MADE to the person of for payment quoting their reference and the coup DO NOT bring or send payments to the court. TACCEPTED.	rt case number.
	You should allow at least 4 days for your payment or his representative.	to reach the plaintiff
	Make sure that you keep records and can account for Proof may be required if there is any disagreement, unless you use registered post.	It is not safe to send cash
:	A leaflet giving further advice about payment can be If you need more information you should contact the representative.	
The court office at		

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N22 Judgment for plaintiff for costs where whole claim paid or amount paid accepted in satisfaction (Order 11, rules 2(3),(b), 3(5),(a))

l	ntiff	¬ L		County Cour
L		Case No.	Always quote this	
Defe	endant	Plaintiff's Re		
			NOT SEND P	
			Seal)
	It is adjudged that the plaintiff do recover against the for costs (or his costs of this action for costs (or his costs of this action for costs (or his costs of this action for costs).		for deb amounting togethe	ot (or damages), and or to the sum of
	(Or that judgment be entered for the defendant (or the for costs (or his costs to be taxed		plaintiff do pay th	ne defendant the sum o
	And it is further adjudged that the defendant do rec for debt (or damages), and \pounds for costs his costs of this action, to be taxed on scale), and		•	sum of £
	(Or that judgment be entered for the plaintiff on the of the defendant do pay the plaintiff the sum of ${\bf \pounds}$ on the counterclaim)	defendant's counterclaim (or tha for costs (or his cos		
the same succeeds ne action ad on the	It is ordered that the plaintiff (or defendant) do pay with the costs when taxed) being the amount adjudge		e sum of £	(together
erclaim, complete this section	after the deduction of the amount adjudged to the plai (together with the	the costs when taxed), the balan- intiff (or defendant)), the said so the amount of the costs when taxes	um to reach the pla	aintiff by
ne party ds in the and the er on the	Or (together with the amount of the costs when taxed	i) by instalments of £	for every	calendar month, the
erclaim, omplete this	first instalment to reach the plaintiff by			
section	,	Date Take Notice	d	
	you do not pay in accordance with this order your		old or other enfor	cement proceedings
	This judgment has been registered in the Register of County Court J	Judgments. This may make it difficult	t for you to get credit	
	If you pay in full within one month of the date of judgment, you can		-	
• 1	If you pay in full after one month, you can ask the court to mark the	entry in the register as satisfied and fo	r a certificate proving	payment.
	Address for Payment -	F	low to Pay —	
		PAYMENT(S) MUST BE MA for payment quoting their refe DO NOT bring or send payme ACCEPTED. You should allow at least 4 day or his representative. Make sure that you keep record Proof may be required if there is cash unless you use registered p A leaflet giving further advice a If you need more information y	erence and the court ents to the court. THI s for your payment to s and can account for a s any disagreement. It toost.	case number. EY WILL NOT BE reach the plaintiff all payments made. is not safe to send obtained from the court.

Judgment for Plaintiff	In the	
Plaintiff (with costs to be taxed)	Cour	nty Court
	Case No. Always quote	
Defendant	Plaintiff's Ref.	
	DO NOT SEND PAYME TO THE COURT	ENTS
	Seal	
t is adjudged that the plaintiff do recover against the defendant the discosts of this action, to be taxed on scale	e sum of £ for debt (or damage	es)
and (the defendant having paid the sum of £)	
t is ordered that the defendant do pay to the plaintiff the sum of £	(forthwith)	
or <u>by</u> und do pay the amount of the taxed costs by that day or, if the costs h uxation)	ave not been taxed, within 14 days of	
)r (together with the costs when taxed) by instalments of £	f	
	for every calendar month, th	e first
		e first
nstalment to reach the plaintiff <u>by</u>	Dated	e first
Take Notice If you do not pay in accordance with this order your goods may proceedings may be taken against you. * This judgment has been registered in the Register of County Court Judgm • If you pay in full within one month of the date of judgment, you can ask t	Dated De removed and sold or other enforcement ents. This may make it difficult for you to get cred the court to remove the entry and for a certificate prov	l it. ving payment.
nstalment to reach the plaintiff <u>by</u> Take Notice If you do not pay in accordance with this order your goods may	Dated De removed and sold or other enforcement ents. This may make it difficult for you to get cred the court to remove the entry and for a certificate prov	l it. ving payment.

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N25 Judgment for plaintiff with costs to be taxed (Order 22, rule 1(1))

udgment for Plaintiff (Recovery of Land)	In the	County Count
laintiff	Always	County Court
	Case No. Always quote this	
efendant	Plaintiff's Ref.	
	DO NOT SEND TO THE (
	Seal	
It is adjudged that the plaintiff do recover against the defene of claim enclosed with the summons in this action, namely:		ioned in the particulars
And that the plaintiff do recover against the defendant the s profits and $\mathfrak L$ for costs [or his costs of t together to the sum of $\mathfrak L$	um of £ his action to be taxed on scale	for rent and mesne], amounting
It is ordered that the defendant do give the plaintiff possess	ion of the said land on the	
And that the defendant do pay the plaintiff the [total] sum n [and do pay the amount of costs when taxed by that day or, taxation] Or [together with the amount of costs when taxed] by install first instalment to reach the plaintiff by	if the costs have not been taxed,	within 14 days of y calendar month, the
	Dated	
Take N Failure to comply with this order may result in your eviction removed and sold to pay the money judgment * This judgment has been registered in the Register of County Court Judg • If you pay in full within one month of the date of judgment, you can ask the court to mark the entermination of the date of judgment.	on by the bailiff of the court and gments. This may make it difficult for you the court to remove the entry and for a c	u to get credit. certificate proving payment.
Address for Payment	How to Pay -	
paymen DO NO ACCEF You she his repr Make se Proof m It is not A leafe	ould allow at least 4 days for your paymer esentative. ure that you keep records and can accoun hay be required if there is any disagreeme is afe to send cash unless you use register et giving further advice about payment ac- teed more information you should contac-	rase number. THEY WILL NOT BE Int to reach the plaintiff or It for all payments made. Int. Int. Int. Int. In be obtained from the court.
The court office at		
is open between 10 am and 4 pm. When corresponding with the court, please at N26. Judgment for plaintiff in action for recovery of land (Order 22, rule 1(1))	ddress forms or letters to the Chief Clerk	and quote the case number. Dd 8156074 20M 2/90 Ed(27
pulled (Order 22, fulle 1(1))		DG 0130074 ZUM 2790 Ed(27

Jud	gment for Plaintiff - Forfeitur	e In the
Plain	tiff (Non-payment of ren	t) County Court
		Always
Defer	adant	Case No. quote this
Deter		Plaintiff's Ref.
		_
		Seal
		3.55
1) here lescribe the and as set out in the particulars	It is adjudged that the plaintiff is entitled to recove particulars of claim enclosed with the summons in this ad	er against the defendant possession of the land mentioned in the ction, namely: (1)
	the rent of the land, amounting to ${\bf \pounds}$, be in respect thereof	cing in arrear and the plaintiff having a right of re-entry or forfeiture
	And that the plaintiff do recover against the defendant th f for costs (or his costs of this action to f))	
2) a date ot less than weeks from ne date of	It is ordered that the defendant do pay the (total) sum me (and do pay the amount of the costs when taxed by that d	entioned above into the court office by (2) ay or, if the costs have not been taxed, within 14 days of taxation)
ne order	And that unless payment of the said sum is made by the sland to the plaintiff.	said date the defendant shall thereupon give possession of the said
	And it is further adjudged that the plaintiff do recover ${\mathfrak L}$	
	And it is ordered that the defendant do pay this further s	sum into the court office by
		Dated
	Take	e Notice
	e to comply with this order may result in your eviction r other enforcement proceedings being taken against yo	by the bailiff of the court and your goods being removed and ou
ot	udgment has been registered in the Register of County Court Judgments	
ed -	u pay in full within one month of the date of judgment, you can ask the u pay in full after one month, you can ask the court to mark the entry in	
11 30		
You c	Payments int an pay the court	By post
by callin	ng at the court office which is open	You may only pay by:
	am to 4 pm Monday to Friday. y only pay by:	 postal order banker's or giro draft
1 ou ma	• cash	cheque (cheques may be accepted, subject to clearance, if the
	 banker's or giro draft 	Chief Clerk agrees) The payment must be made out to HM Roymester General and grossed
	 cheque supported by a cheque card cheque (unsupported cheques may be 	The payment must be made out to HM Paymaster General and crossed. This method of payment is at your own risk.
	accepted, subject to clearance, if the Chief	And you must:
Channe	Clerk agrees)	pay the postage enclose this form
	and drafts must be made payable to HM Paymaster and crossed.	 enclose this form enclose a self addressed envelope so that the court can return this
	oring this form with you.	form with a receipt
N.4 1	/	The court cannot accept stamps or payments by bank and giro credit transfers.

The court office at

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N27 Judgment for plaintiff in action of forfeiture for non-payment of rent (Order 22, rule 1(1))

•	intiff (order refused under Rent Acts)	In the	County Court
		Case No.	
Defe	endant	Plaintiff's Ref.	
e e e the s set the alars	It is adjudged for the purposes of section 138 of the County Co against the defendant possession of the land mentioned in the pa namely:(1)		aintiff is entitled to recover
	the rent of the land, amounting to ${\bf \pounds}$, being in a in respect thereof	rrear and the plaintiff having a	a right of re-entry or forfeiture
	And that the plaintiff do recover against the defendant the sum of \mathfrak{L} for costs (or his costs of this action to be taxe \mathfrak{L}))		ars of rent (and the sum of together to the sum of
ate is than ks from	It is ordered that the defendant do pay the (total) sum mentione (and do pay the amount of the costs when taxed by that day or, it		

And it is ordered that the defendant do pay this further sum into the court office by

And no order or judgment being made or given under the Rent Acts for the recovery of possession of the land

And it is further adjudged that the plaintiff do recover against the defendant by way of mesne profits the sum of

It is ordered that no warrant shall issue to enforce the said order for possession

Dated

Take Notice

For the aforesaid purposes only, that unless payment of the said sum is made by the said date the defendant shall thereupon

If you pay the rent arrears and costs in full by the date specified at (2) above (or within such time as the court may allow), you will be entitled to keep possession of the property under the existing lease. However, if you fail to pay the rent arrears and costs, your landlord may take further proceedings to evict you.

* This judgment has been registered in the Register of County Court Judgments. This may make it difficult for you to get credit.

- If you pay in full within one month of the date of judgment, you can ask the court to remove the entry and for a certificate proving payment.
- If you pay in full after one month, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment.

You can pay the court

by calling at the court office which is open from 10 am to 4 pm Monday to Friday.

You may only pay by:

• cash

- cashbanker's or giro draft
- cheque supported by a cheque card cheque (unsupported cheques may be

give possession of the said land to the plaintiff

accepted, subject to clearance, if the Chief

Cheques and drafts must be made payable to HM Paymaster

General and crossed.

Please bring this form with you.

Payments into Court

By post
You may only pay by:

• postal order

- hanker's or g

- banker's or giro draft
 cheque (cheques may be accepted, subject to clearance, if the
- Chief Clerk agrees)

The payment must be made out to HM Paymaster General and crossed. This method of payment is at your own risk.

And you must:

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit transfers. Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff of the plaintif

The court office at

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N27(1) Judgment for plaintiff in action of forfeiture for non-payment of rent where order refused under Rent Acts (Order 22, rule 1(1))

Ju	dgment for Plaintiff	- Forfeiture	In the	
Plai	intiff (suspended	dider Kent Acts)		County Court
L			Case No.	:
Def	endant 		Plaintiff's Ref.	3
			(Seal
e the set he	It is adjudged that the plaintiff is enti of claim enclosed with the summons in		defendant possession of th	ne land mentioned in the particulars
ars	the rent of the land, amounting to £ in respect thereof	, being in a	rrear and the plaintiff hav	ing a right of re-entry or forfeiture
	And that the plaintiff do recover again f for costs (or his costs ())	st the defendant the sum of osts of this action to be tax		rrears of rent (and the sum of nting together to the sum of
te than s from	It is ordered that the defendant do pay (and do pay the amount of the costs w			
e of er	And that unless payment of the said so land to the plaintiff	ım is made by the said date	the defendant shall there	upon give possession of the said
	And it is further adjudged that the p	laintiff do recover against t	he defendant by way of n	nesne profits the sum of
	And it is ordered that the defendant of	o pay this further sum into	the court office by	
	And it is further ordered that execut plaintiff the said sum of £ by instalments of £	and £	for mesne profits, ma	king a total of £
	to the current rent of \pounds sum of \pounds has been p	per , a	mencing on the and that no execution shal	in addition I issue on such order when the said
			Dated	
prope suspe	pay the rent arrears and costs in full by the date spectry under the existing lease. In addition, if you keep rended. If you become ill or out of work, ask your land p you prepare an application to the judge.	to the terms mentioned in the final	me as the court may allow), you v paragraph above, execution of th	is order for possession and payment will be
e is e	This judgment has been registered in the Regist If you pay in full within one month of the date or If you pay in full after one month, you can ask t	of judgment, you can ask the court t	o remove the entry and for a certi	ficate proving payment.
ed	ii you pay iii tuti <u>atter one monui,</u> you can ask t	Payments into		cate proving payment.
	can pay the court	Вуј	oost	
	lling at the court office which is open	You	may only pay by:	
	10 am to 4 pm Monday to Friday. nay only pay by:		 postal order banker's or giro draft 	
. ou i	• cash			be accepted, subject to clearance, if the
	 banker's or giro draft 		Chief Clerk agrees)	
	cheque supported by a cheque card			1 Paymaster General and crossed.
	 cheque (unsupported cheques may be accepted, subject to clearance, if the Ch 		method of payment is at your ow	n risk.

Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff.The court office at

General and crossed. Please bring this form with you.

You may only pay by:

cash
banker's or giro draft
cheque supported by a cheque card
cheque (unsupported cheques may be
accepted, subject to clearance, if the Chief
Clerk agrees)

Cheques and drafts must be made payable to HM Paymaster

And you must:

form with a receipt

pay the postage
 enclose this form
 enclose a self addressed envelope so that the court can return this

The court cannot accept stamps or payments by bank and giro credit transfers.

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number. N27(2) Judgment for plaintiff in action of forfeiture for non-payment of rent where order suspended under Rent Acts (Order 22, rule 1(1))

	spended Order for Recovery of Land	In the	
Pla	intiff		County Court
		Case No. Always quote this	
Def	fendant	Plaintiff's Ref.	
			SEND PAYMENTS THE COURT
			Seal
ere ibe	It is adjudged that the plaintiff do recover against the particulars of claim enclosed with the summons in this ac		of the land mentioned in the
out culars	And that the plaintiff do recover against the defendant the profits and) $\mathfrak L$ for costs (or his costs of the together to the sum of $\mathfrak L$).		for arrears of rent and mesne n scale), (amounting
	It is ordered that the judgment for possession shall no long thereafter as the defendant punctually pays to the pl by instalments of $\mathfrak L$ per in addition to		ays in any event, and for so rent, mesne profits and) costs
	And that the judgment for $\mathfrak L$ (and costs to be defendant pays the instalments of $\mathfrak L$ per	e taxed) shall not be en	nforced for so long as the
lete	defendant pays the instalments of $\mathfrak L$ per And also that the judgment(s) shall cease to be enforced	able when the (arrears ${f \pounds}$	
ent	defendant pays the instalments of £ per And also that the judgment(s) shall cease to be enforced costs referred to above are satisfied. CURRENT RENT	able when the (arrears ${f \pounds}$	of rent, mesne profits and)
ent for rs of	defendant pays the instalments of £ per And also that the judgment(s) shall cease to be enforced costs referred to above are satisfied. CURRENT RENT (ARREARS TO DATE OF JUL) The first payment must reach the plaintiff by	able when the (arrears £ DGMENT £ Date	of rent, mesne profits and) $)^{(2)} \\$
elete e hient i for irs of and ie is if	defendant pays the instalments of £ per And also that the judgment(s) shall cease to be enforced costs referred to above are satisfied. CURRENT RENT (ARREARS TO DATE OF JUDGMENT FOR TO DATE OF JUDGMENT FOR TO DATE OF JUDGMENT FAIlure to comply with this order may result in your eviction by	able when the (arrears DGMENT £ Date Date	of rent, mesne profits and))(2)
e nent for rs of and e	And also that the judgment(s) shall cease to be enforced costs referred to above are satisfied. CURRENT RENT (ARREARS TO DATE OF JUL) The first payment must reach the plaintiff by Take No Failure to comply with this order may result in your eviction by sold to pay the money judgment If you become ill or out of work, ask your landlord to suspend the order should ask the court officials to help you prepare an application to the items.	Date Date otice y the bailiff of the court until you are better or bac judge. (udgments. This may mak	of rent, mesne profits and))(2) d and your goods being removed and a at work. If he will not do so, you e it difficult for you to get credit
e ment if for irs of and ie its if	And also that the judgment(s) shall cease to be enforced costs referred to above are satisfied. CURRENT RENT (ARREARS TO DATE OF JUL) The first payment must reach the plaintiff by Take No Failure to comply with this order may result in your eviction by sold to pay the money judgment If you become ill or out of work, ask your landlord to suspend the order should ask the court officials to help you prepare an application to the job of the property of the p	Date Date Otice y the bailiff of the court until you are better or bac judge. fudgments. This may mak to the court to remove the ent	of rent, mesne profits and))(2) d and your goods being removed and a at work. If he will not do so, you e it difficult for you to get credit ry and for a certificate proving paymen ed and for a certificate proving paymen
entent for ors of and oe ts if	And also that the judgment(s) shall cease to be enforced costs referred to above are satisfied. CURRENT RENT (ARREARS TO DATE OF JUL) The first payment must reach the plaintiff by Take No. Failure to comply with this order may result in your eviction by sold to pay the money judgment If you become ill or out of work, ask your landlord to suspend the order should ask the court officials to help you prepare an application to the jean of the suspending that the plaintiff of County Court Jean of the suspending that the plaintiff of County Court Jean of the suspending that the plaintiff of County Court Jean of County Court Jean of the plaintiff of County Court Jean of Count	Date Otice y the bailiff of the court until you are better or bac judge. udgments. This may mak the court to remove the ent	of rent, mesne profits and) (2) d and your goods being removed and a state work. If he will not do so, you e it difficult for you to get credit ry and for a certificate proving paymened and for a certificate proving paymened and for a certificate proving paymened.

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N28 Suspended order for recovery of land (Order 22, rule 1(1))

	dgment for Plaintiff (mortgage or charge)	In the			
Pla	intiff (mortgage of charge)				County Cou
		Case No.	Always quote		
Def	fendant	Plaintiff'	s Ref.		
			O NOT SI	END PAY	MENTS
		2		HE COU	
				_	
			(Seal	
L			(
	Upon hearing				
	and upon reading				
the	It is ordered that the defendant do deliver to the plainti		lay of		19
et e ars	possession of the property comprised in a mortgage (or leg	al charge) dated		and	l known as: (1)
	And that the plaintiff do recover against the defendant (th	e sum of £	for p	rincipal mon	ney and or interest
	secured by the mortgage or charge and) the sum of £	for costs	, (amounting		
	secured by the mortgage or charge and) the sum of \pounds) (or his costs of this action to be taxe		, (amounting		
			, (amounting		
		d on scale) a mentioned above by y or, if the costs have		together to	the sum of
	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by	d on scale) a mentioned above by y or, if the costs have		together to ed, within 14 for every ca	the sum of days of taxation)
	And that the defendant do pay the plaintiff the (total) sur (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by	n mentioned above by y or, if the costs have instalments of £	not been tax	together to ed, within 14 for every ca	the sum of days of taxation)
	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by	d on scale) mentioned above by y or, if the costs have instalments of £	not been tax Dat	ed, within 14 for every ca	the sum of
is e 2	And that the defendant do pay the plaintiff the (total) sur (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by	d on scale) mentioned above by y or, if the costs have instalments of £	not been tax Dat	ed, within 14 for every ca	the sum of
e a ed	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tal Failure to comply with this order may result in your evicand sold to pay the judgment This judgment has been registered in the Register of County Court Judgment	a mentioned above by y or, if the costs have instalments of £ The Notice See Notice Stein by the bailiff of	not been tax Dat the court a	ed, within 14 for every ca ed	the sum of days of taxation) alendar month, the
s e a ed	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tal Failure to comply with this order may result in your evicand sold to pay the judgment This judgment has been registered in the Register of County Court Judg If you pay in full within one month of the date of judgment, you can as	a mentioned above by y or, if the costs have instalments of £ Re Notice Stein by the bailiff of ments. This may make it to the court to remove the er	Dat the court a difficult for your and for a co	ed, within 14 for every ca ed nd your goo u to get credit. rtificate proving	the sum of days of taxation) alendar month, the ds being removed
e a ed	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tal Failure to comply with this order may result in your evicand sold to pay the judgment This judgment has been registered in the Register of County Court Judgment	a mentioned above by y or, if the costs have instalments of £ Re Notice Stein by the bailiff of ments. This may make it to the court to remove the er	Dat the court a difficult for your and for a co	ed, within 14 for every ca ed nd your goo u to get credit. rtificate proving	the sum of days of taxation) alendar month, the ds being removed
e a ed	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tal Failure to comply with this order may result in your evicand sold to pay the judgment This judgment has been registered in the Register of County Court Judg If you pay in full within one month of the date of judgment, you can as	a mentioned above by y or, if the costs have instalments of £ Re Notice Stein by the bailiff of ments. This may make it to the court to remove the er	Dat the court a difficult for your and for a co	ed, within 14 for every ca ed nd your goo u to get credit. rtificate proving p	the sum of days of taxation) alendar month, the ds being removed
e a ed	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tail Failure to comply with this order may result in your evidand sold to pay the judgment This judgment has been registered in the Register of County Court Judg If you pay in full within one month of the date of judgment, you can asl If you pay in full after one month, you can ask the court to mark the enterprise of the state of th	a mentioned above by y or, if the costs have instalments of £ Ke Notice Steen Notice The cost is may make it to the court to remove the erry in the register as satisfie PAYMENT(S) MUST for payment, quoting of DO NOT bring or sen ACCEPTED. You should allow at lea	Data the court and difficult for your and for a cert and for a cert the man and for a cert	ed, within 14 for every ca ed nd your goo u to get credit. rrificate proving in ficate proving in to Pay the person nar and the court. THE	days of taxation) lendar month, the ds being removed g payment. payment. med at the address case number. EY WILL NOT BE
is be a red	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tail Failure to comply with this order may result in your evidand sold to pay the judgment This judgment has been registered in the Register of County Court Judg If you pay in full within one month of the date of judgment, you can asl If you pay in full after one month, you can ask the court to mark the enterprise of the state of th	mentioned above by y or, if the costs have instalments of £ The Notice stion by the bailiff of the cost of the co	Date the court and difficult for your and for a cert and for a cer	ed, within 14 for every cared and your goo us to get credit. Trifficate proving in the Pay ———————————————————————————————————	days of taxation) alendar month, the ds being removed g payment. med at the address case number. EY WILL NOT BE reach the plaintiff all payments made.
is ne a red	And that the defendant do pay the plaintiff the (total) sum (and do pay the amount of the costs when taxed by that da Or (together with the amount of the costs when taxed) by instalment to reach the plaintiff by Tail Failure to comply with this order may result in your evidand sold to pay the judgment This judgment has been registered in the Register of County Court Judg If you pay in full within one month of the date of judgment, you can asl If you pay in full after one month, you can ask the court to mark the enterprise of the state of th	mentioned above by y or, if the costs have instalments of £ SEE Notice SEE Notice SEE Notice This may make it to the court to remove the erry in the register as satisfied by the service of the court to remove the erry in the register as satisfied by the service of the court to remove the erry in the register as satisfied by the service of the court to remove the erry in the register as satisfied by the service of the s	Dat the court at difficult for your and for a cert How their reference d and for a cert still 4 days for your precords and confidence in the court and c	ed, within 14 for every cared and your goo u to get credit. Trifficate proving in the person name and the court. The trifficate proving in the court. The trifficate proving in the court. The court. The trifficate proving in the court. The trifficate proving in the person name and the court and an account of a sagreement. It is the province of the person part of the person	days of taxation) alendar month, the ds being removed g payment. med at the address case number. Ty WILL NOT BE each the plaintiff all payments made. Is not safe to send cash obtained from the court

Judgment for Plaintiff	Case
(payment by instalment)	Number
(payment by instanment)	In the
Plaintiff	County Court
	The court office at
	is open from 10 am to 4 pm Monday to Friday
Name and address for payment Ref / Tel no.	Do not send payments to the cour
Defendant	Scal
It is adjudged that	
the plaintiff do recover against the defendant the sum of	for debt (or damages)
and	for costs.
amounting together to the sum of	
And (the defendant having paid the sum of)	
It is ordered that the defendant do pay the sum of	to the plaintiff
(by instalments of	for every calendar month
the first i	nstalment to reach the plaintiff by
Dated	
Take Notice If you do not pay in accordance with this order your goods may be removed and sold This judgment has been registered in the Register of County Court Judgments. This m If you pay in full within one month of the date of judgment, you can ask the court If you pay in full after one month, you can ask the court to mark the entry in the	ay make it difficult for you to get credit. to remove the entry and for a certificate proving payment.
PAYMENT(S) MUST BE MADE to the person named at	

If you need more information you should contact the plaintiff or his representative.

N30 Judgment for plaintiff (Order 22, rule 1(1))

reference and the court case number.

Dd 8156074 20M 1/90 Ed(273985)

DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
 You should allow at least 4 days for your payment to reach the plaintiff or his representative.
 Make sure that you keep records and can account for all payments made. Proof may be required if

there is any disagreement. It is not safe to send cash unless you use registered post.

• A leaflet giving further advice about payment can be obtained from the court.

Judgment for Plaintiff	Always quote	Casa Na	
Judgment for Plaintiff	this number	Case No.	
(Single payment)		In the	
Plaintiff			County Court
Plaintill		The court o	ffice at
		_	n 10 am to 4 pm Monday to Friday
Name and address for payment (if different from above)		Do not s	end payments to the court
Ref / Tel no.			
Defendant			Seal
	1		
	J		
It is adjudged that			
the plaintiff do recover against the defendant the sum of		for	debt (or damages)
and		for	costs.
amounting together to the sum of			
And (the defendant having paid the sum of)			
It is ordered that the defendant do pay the sum of		to t	he plaintiff,
state of defendant at pay the same of			ne plantin,
		to	reach the plaintiff by
Dated			each the plantin by
Take Notice :			
If you do not pay in accordance with this order your goods may be rem * Poleste of blots us not to blots us not to brogistered • If you pay in full within one month of the date of judgment brogistered • If you pay in full after one month you can ask the court to	nty Court Judg t you can ask t	gments.This may he court to remov	make it difficult for you to get credit. The the entry and for a certificate proving payment.
	to Pay —		
 PAYMENT(S) MUST BE MADE to the person quoting their reference and the court case n 		t the address	s for payment,
DO NOT bring or send payments to the cour			l l
You should allow at least 4 days for your paymer Make sure that you keep records and can account			
 Make sure that you keep records and can accoun if there is any disagreement. It is not safe to sen 			
A leaflet giving further advice about payment ca			1
 If you need more information you should contact 	tne plainti	II or his repre	sentative.

N30(1) Judgment for plaintiff (Order 22, rule !(1))

Judgment for Plaintiff	Always quote this number	Case No.		
Disposal without hearing (Single payment or instalment))	In the	<u> </u>	
Plaintiff				County Court
		Th		County Court
		The court of	nce at	
		is open from	10 am to 4 pm Mond	ay to Friday
Name and		Do not	send payments to	the court
address for payment				
(if different from above)			(Seal	
Ref/Tel no.				
Defendant		-	y objects to the terms his order, they must no	1
		in writing of t	heir objection within	14 days of the
			e of this form (The dat ys after the date of pos	II.
		by the postma	rk). The court will arr	
		and inform bo	oth parties of the date.	
The court having considered the papers received from the parties				
It is adjudged that the plaintiff do recover against the defendant the sum of		for d	ebt (or damages)	
and		for c	osts.	
amounting together to the sum of				
And (the defendant having paid the sum of)				
It is ordered that the defendant do pay the sum of		to the	e plaintiff	
(by instalments of		for e	very calendar month)	
(0, 110111111111111111111111111111111111	(the first		reach the plaintiff by	
Dated	[7	<u>-7</u>	
Take Notice:	L			
If you do not pay in accordance with this order your goods may be removed This judgment has been registered in the Register of County C If you pay in full within one month of the date of judgmen If you pay in full after one month, you can ask the court to	ourt Judgments. It you can ask the mark the entry i	This may make it court to remove the	difficult for you to get credit. e entry and for a certificate pro	ving payment.
PAYMENTS(S) MUST BE MADE to the pureference and the court case number.	w to Pay _ erson name	d at the addi	ress for payment, qu	oting their
DO NOT bring or send payments to the co	urt. THEY	WILL NOT	BE ACCEPTED.	
You should allow at least 4 days for your pay		-	-	
 Make sure that you keep records and can according is any disagreement. It is not safe to send cas 				ired if there
A leaflet giving further advice about payment If you need more information you should con-				

N30(2) Judgment for plaintiff(disposal without hearing) (Order 22, rule 1(1)).

Suspended Order for Post (mortgage		In the	
Plaintiff			County Court
		Case No. Always quote	<u></u>
Defendant		Plaintiff's Ref.	
			END PAYMENTS HE COURT
			Seal
Upon hearing			
and upon reading			
It is ordered that the defend 19 , possession of t and known as:-		plaintiff by the day of d in a mortgage (or legal charge	
And that the plaintiff do reco		dant the sum of £ for),	costs
And it is further ordered whilst the defendant pays to t		ot be enforced without the leav	e of the court
(a) the arrears of £ by instalments of £ by		the mortgage (or legal charge) (lendar month, the first instalment)	
and			
		ital and) interest or otherwise to ome due or would have becom	
And also that this order shal	l cease to be enforceal	ble when the arrears (and costs	s) referred to above
are satisfied.		Dated	
	Tak	e Notice	
Failure to comply with this order may pay the money judgment. * This judgment has been registered in • If you pay in full within one month o	the Register of County Cou	rt Judgments. This may make it difficul	t for you to get credit.
• If you pay in full after one month, you	u can ask the court to mark		
Address for Pay			•
	for Poly Add Yes	AYMENT(S) MUST BE MADE to the programmer quoting their reference and the DNOT bring or send payments to the concepted with the programmer and the concepted with the	e court case number. ourt. THEY WILL NOT BE r payment to reach the plaintiff n account for all payments made. greement. It is not safe to send cash unle ment can be obtained from the court.

N31 Order for possession of mortgaged land suspended under the Administration of Justice Acts 1970 and 1973 - (Order 22, rule 1(1))

Dd 8156082 33M 12/89 Ed(274180)

	In the	
intiff		County Court
	Case No. Always quote this	
fendant	Plaintiff's Ref.	
	DO NOT SEN TO THE	
	Se	al
It is adjudged that the plaintiff do recover against the owngly detained by the defendant, namely:(1)	defendant the following good	s of the plaintiff
of the value of £ and [also the sum of £ for cos		ages for the detention
It is ordered (2) that the defendant do return the goods to the plaint their value, to reach the plaintiff by	iff, or do pay the sum of £	,
$\hat{\mathbf{Or}}^{(2)}$ that the defendant do return the goods to the plaint	iff <u>by</u>	
\boldsymbol{And} that the defendant do also pay the sum of [£ for costs to reach the plaintiff \underline{by}	damages and the sum	of] £
	Dated	
Take N	otico	
Failure to comply with this order may result in the remov		f the goods mentioned,
and the removal and sale of other of your goods to pay th		
* This judgment has been registered in the Register of County Court Jud		
	sk the court to remove the entry an	
* This judgment has been registered in the Register of County Court Jude • If you pay in full within one month of the date of judgment, you can a	sk the court to remove the entry an	for a certificate proving payment.

N32 Judgment for delivery of goods (Order 22, rule 1(1))

Judg	gment for Delivery of	Goods	In the	
Plainti	iff			County Court
			Case No. Always quote this	
Defen	dant		Plaintiff's Ref.	
				END PAYMENTS HE COURT
			(Seal
ete ed for ints inder the urchase is as the ay be ert name r	It is adjudged that the defendan agreement for regulated condition made between plaintiff and the dethe plaintiff do recover against the following goods of the plaintif defendant, namely:- (4)	al sale agreement] da efendant(s) ⁽²⁾ e defendant ⁽³⁾	ted the day of	19
ocify ods the	and do recover against the defendance and do recover against the defendance and defendance are seen as a second of the defendance and do recover against the defendance are seen as a second of the defendance are second of the defendanc	do recover against the defendant the sum of $\mathfrak L$ for costs [or his costs to be taxed on e]		
een ed	And it is ordered that the defer the plaintiff by	ndant (3)		do return the goods to
	And that the defendant do pay the taxed to the plaintiff by [or by instalments of £ by		[or	e amount of the costs when within 14 days of taxation] alment to reach the plaintiff
			Date	d
		Take Notice		
	are to comply with this order may resul			ods mentioned, and the
lete * Thi	oval and sale of other of your goods to is judgment has been registered in the Regist			It for you to get credit.
ot is	you pay in full within one month of the date of			
• If y	you pay in full after one month you can ask	the court to mark the entr	y in the register as satisfied an	d for a certificate proving payment.
	Address for Payment —		How to	Pay
		for paym DO NO ACCEP	TED.	the court case number. court. THEY WILL NOT BE
		or his re • Make su	presentative.	our payment to reach the plaintiff can account for all payments made. disagreement. It is not safe to send ca

The court office at

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N32(1) HP/CCA Judgment for delivery of goods under paragraph (a) of section 35(4) of the Hire-Purchase Act 1965 (or section 12(4) of the Hire-Purchase Act 1938 or under section 133(1) (i) of the Consumer Credit Act 1974) (Order 22. rule 1(1)).

	iff (suspended)	7 L	County Cou	
		Case No. Always quote this		
Defen	dant	Plaintiff's Ref.		
			END PAYMENTS HE COURT	
			Scal	
d for tts nder rchase	It is adjudged that the defendant having failed agreement [or regulated conditional sale agreemade between the plaintiff and the defendant (the plaintiff do recover against the defendant of the plaintiff, being goods subject to the agreement (4)	ement] dated the day o	f 19 the following good's	
y he rt name	(4)			
ify Is he	and do recover against the defendant the sum be taxed on scale	of £ for costs [o	r his costs of this action to	
en i	It is ordered that unless the defendant(s) fulfil the conditions of the suspension hereinafter imposed, the defendant (3) do return the goods to the plaintiff by			
any	And that the operation of this order be suspen hire-purchase price, namely £ , is for every calendar month, the first instalment	paid to the plaintiff by instalme		
ns I by the	And that the terms of the above-mentioned ag no sum except the above-mentioned instalr agreement during the suspension			
any spects the ent d.	And also that the defendant do pay the sum of taxed] to the plaintiff by instalments of £ paid one calendar month after the last instalments.	for every calendar mont	amount of the costs when h, the first instalment to be a paid.	
	m		ated	
Failu	Take I are to comply with this order may result in the remo	Notice oval by a bailiff of the court of the	e goods mentioned,	
	the removal and sale of other of your goods to pay			
be • If y	is judgment has been registered in the Register of County Co ou pay in full within one month of the date of judgement, yo	ou can ask the court to remove the entry	and for a certificate proving payme	
• It y	ou pay in full after one month. you can ask the court to ma			
	Address for Payment	PAYMENT(S) MUST BE MADE to for payment quoting their reference are DO NOT bring or send payments to tACCEPTED. You should allow at least 4 days for or his representative. Make sure that you keep records and Proof may be required if there is any cash unless you use registered post. A leaflet giving further advice about polify you need more information you st	the person named at the address and the court case number. The court. THEY WILL NOT BE your payment to reach the plaintiff it can account for all payments mady disagreement. It is not safe to send ayment can be obtained from the co	
<u> </u>		representative.	iouid contact the plaintill or his	

Plaint	tiff		County Court		
		Case No. Always quote this			
Defen	dant	Plaintiff's Ref.			
		DO NOT SENI TO THE			
		Se	al		
ete ed for nts	It is adjudged that, the defendant having faile agreement for regulated conditional sale agreer		gulated) ⁽¹⁾ hire-purchase 19		
nder the archase 55 as the ay be ert name	made between the plaintiff and the defendant(sthe plaintiff do recover against the defendant(sthe following goods of the plaintiff, being good defendant, namely:(4)		ngfully detained by the		
cify ods he	and do recover against the defendant the sum of scale.	of £ for costs [or	his costs to be taxed on		
d	It is ordered that the defendant ⁽³⁾ plaintiff by	do	return the goods to the		
	And that the defendant do pay the sum of £ taxed] to the plaintiff \underline{by} [or by instalments of £ plaintiff \underline{by}		nount of the costs when thin 14 days of taxation] instalment to reach the		
cify nainder goods to	And that the plaintiff's title to the following goods be transferred to the defendant ⁽⁵⁾				
the nent		Dated			
		ake Notice			
	ure to comply with this order may result in the the removal and sale of other of your goods to		he goods mentioned,		
	his judgment has been registered in the Register of County C		r you to get credit.		
	you pay in full within one month of the date of judgment, yo	ou can ask the court to remove the entry and f	or a certificate proving payment		
• If	f you pay in full after one month, you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment.				
	Address for Payment	How to Pay			
		PAYMENT(S) MUST BE MADE to the payment quoting their reference and the DO NOT bring or send payments to the ACCEPTED. You should allow at least 4 days for your representative.	court case number. court. THEY WILL NOT BE		
		 Make sure that you keep records and car Proof may be required if there is any dist unless you use registered post. A leaflet giving further advice about payr 	agreement. It is not safe to send ment can be obtained from the		
		 If you need more information you should representative. 	contact the plaintiff or his		
The co	urt office at				
	between 10 am and 4 pm. When corresponding with the cou				

	ntion Order (return of goods)	In the				
Plaintif	îf		County Cour			
		Case No. Always quote				
Defend	ant	Plaintiff's Ref.				
		DO NOT SEND PAYM TO THE COURT				
		Seal				
state the ed ditions	It is ordered that, instead of the conditions men the day of the following conditions, namely: ⁽¹⁾	tioned in the judgment in this action dated 19, the operation of the order sl	nall be suspended o			
state the pects in icch the eement is e modified	And that the terms of the regulated agreement following respects: ⁽²⁾	t referred to in the judgment be further mod	ified in the			
insert name nirer	Or that the suspension of the operation of the orde the day of	er in the judgment in this action dated 19 , be revoked and that the det	endant (3)			
	do return the goods specified in the judgment to the plaintiff by					
	And that the defendant ⁽³⁾ [or the costs of these proceedings when taxed] to the for every calendar month, the f	do pay the sum of £ ne plaintiff by [or within 14 days of taxation][or lirst instalment to reach the plaintiff by	for costs by instalments of]			
		Dated				
		ke Notice moval by a bailiff of the court of the good	s mentioned, an			
	loval and sale of other of your goods to pay the	e money judgment				
		e money judgment How to Pay				
	Address for Payment		se number. WILL NOT BE the plaintiff payments made. not safe to send cash ained from the court.			

rder for Balance of Purchase Price (return of goods)	In the	
Plaintiff (Teturn or goods)		County Court
	Case No. Always quote this	
efendant	Plaintiff's Ref.	
	DO NOT SEND TO THE	
	Sea	
It is ordered that the order in this action dated the	day of	19 ,
for the return of the specified goods be revoked and that the	ne defendant do pay the sum of	£
in respect of the balance of the total price of the goods and	for costs to the plai	ntiff
by	·	
(or by instalments of £ for every calendar m	onth. The first instalment to rea	ach the plaintiff
by)
	Dated	
Take Noti	ice	
If you do not pay in accordance with this order your good		other
enforcement proceedings may be taken against you		
* This judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court Judgment has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has been registered in the Register of County Court has b		-
 If you pay in full within one month of the date of judgment, you can as If you pay in full after one month, you can ask the court to mark the er 		
		certificate proving payment.
Address for Payment —	How to Pay	
pay DO AC You repr Mal Pro unl A A	YMENT(S) MUST BE MADE to the perment quoting their reference and the control of t	ourt case number. ourt. THEY WILL NOT BE ayment to reach the plaintiff or hi ecount for all payments made. reement. It is not safe to send cash ent can be obtained from the court
repi	resentative.	
he court office at	resentative.	

'lai	_	ivery of Goods (simple hire agreement)	In the	
141	intiff			County Cour
			Case No.	
ef	endant		Plaintiff's Ref.	
			DO NOT SEN	ND PAYMENTS
				E COURT
			(5	Geal
fy	It is adjudged that the p	laintiff do recover against the defer	ndant the following goods of the	e plaintiff wrongly detained by
s ie	,,.			
en I	of the value of £ for costs	and also the sum of £	for arrears of hire-r	ent and the sum of £
	It is ordered that the defreach the plaintiff by	endant do return the goods to the p	laintiff, or do pay the sum of £	, their value,
	And also that the defendatiogether to the sum of £ first instalment to reach the	, to the plaintiff by in	arrears and £ estalments of £	for costs, amounting for every calendar month, t
			Dated	
		Take N		
r	emoval and sale of other of	order may result in the removal b your goods to pay the money jud	otice y a bailiff of the court of the g gment	,
s e red ed	emoval and sale of other of This judgment has been registered	order may result in the removal by your goods to pay the money jud in the Register of County Court Judgments.	otice y a bailiff of the court of the g gment This may make it difficult for you t	o get credit.
* r	emoval and sale of other of This judgment has been registered If you pay in full within one month	order may result in the removal b your goods to pay the money jud	otice y a bailiff of the court of the g gment This may make it difficult for you t ourt to remove the entry and for a certif	o get credit. icate proving payment.
s red *	emoval and sale of other of This judgment has been registered If you pay in full within one month If you pay in full after one month,	order may result in the removal by your goods to pay the money jud in the Register of County Court Judgments. Lof the date of judgment, you can ask the court to mark the entry in the court to mark the entry in the second of the court to mark the entry in the second of the court to mark the entry in the second of the court to mark the entry in the second of the court to mark the entry in the second of the court to mark the entry in the second of the court to mark the entry in the court to mark the court to mark the court to mark the entry in the court t	otice y a bailiff of the court of the g gment This may make it difficult for you t ourt to remove the entry and for a certific te register as satisfied and for a certific	o get credit. icate proving payment. ate proving payment.
s e red *	emoval and sale of other of This judgment has been registered If you pay in full within one month	prder may result in the removal by your goods to pay the money jud in the Register of County Court Judgments. Lof the date of judgment, you can ask the court to mark the entry in the ayment ayment PA' for DO AC You or h Mal Prountle A le If you	otice y a bailiff of the court of the g gment This may make it difficult for you t ourt to remove the entry and for a certif	person named at the address d the court. THEY WILL NOT BE payment to reach the plaintiff account for all payments made, reement. It is not safe to send cash ent can be obtained from the court.

Final Judgment for Plaintiff	In the	
Plaintiff (after assessment of damages)		County Court
	Always	
Defendant	Case No. quote this	
	Plaintiff's Ref.	
	DO NOT SEND TO THE C	
	Seal	
Jpon Hearing		
The plaintiff in this action having on the defendant for damages to be assessed, and the registrar having a		tory judgment against the
t is adjudged that the plaintiff do recover against the defend ogether with the sum of £ for costs, (or his co	dant the sum of £ osts of this action, to be taxed on scale)
And (the defendant having paid the sum of £)	
t is ordered that the defendant do pay to the plaintiff the sur or <u>by</u> and do pay the amount of the taxed costs by that day, or if the c		s of taxation)
	for every calendar month	, the first instalment to reach
	for every calendar month Dated	, the first instalment to reach
he plaintiff <u>by</u>) Tak If you do not pay in accordance with this order your goods i	Dated xe Notice	
Tak If you do not pay in accordance with this order your goods to be taken against you	Dated se Notice may be removed and sold or other enf	orcement proceedings may
Tak f you do not pay in accordance with this order your goods to te taken against you This judgment has been registered in the Register of County Court Judgmen	Dated Se Notice may be removed and sold or other enf as. This may make it difficult for you to get cre	dit.
Tak f you do not pay in accordance with this order your goods to te taken against you This judgment has been registered in the Register of County Court Judgmen of you pay in full within one month of the date of judgment, you can ask the	Dated Se Notice may be removed and sold or other enf us. This may make it difficult for you to get cre court to remove the entry and for a certificate pro	orcement proceedings may dit. wing payment.
Or (together with the costs when taxed) by instalments of £ the plaintiff by Tak If you do not pay in accordance with this order your goods to be taken against you This judgment has been registered in the Register of County Court Judgmen of If you pay in full within one month of the date of judgment, you can ask the of If you pay in full after one month, you can ask the court to mark the entry in Address for Payment	Dated Se Notice may be removed and sold or other enf us. This may make it difficult for you to get cre court to remove the entry and for a certificate pro	orcement proceedings may dit. ving payment. ng payment.

In the

Variation Order

Plaint	III	County	Court
		Case No. Always quote this	
Defen	dant	Plaintiff's Ref.	
		DO NOT SEND PAYMENTS TO THE COURT	S
		Seal	
	On the application of the defendant/plaintiff		
	The judgment (or order) made against the d on the	efendant in this court	
	for payment of £ and £	for costs is hereby varied.	
	It is now ordered that		
elete ance own court	the defendant do pay to the plaintiff the outst (by instalments of £ for eve to reach the plaintiff \underline{by}	anding sum (*of £) ry calendar month, the first instalment)	
		Dated	
	Ta	ke Notice	
	• •	ler your goods may be removed and sold or other	
	enforcement proceedings may be taken again (There remain £ unsatisfied exe	st you. cution costs under the previous judgment (or order).	
	•	nding sum (*shown in this order), to enable you to	
	obtain a certificate of satisfaction for the original		
	Address for Payment —	How to Pay	
		PAYMENT(S) MUST BE MADE to the person named at t payment quoting their reference and the court case numbe DO NOT bring or send payments to the court. THEY WII ACCEPTED. You should allow at least 4 days for your payment to reach representative. Make sure that you keep records and can account for all pa Proof may be required if there is any disagreement. It is no unless you use registered post. A leaflet giving further advice about payment can be obtain If you need more information you should contact the plaint representative.	the plaintiff or hayments made. It is a fe to send cannot seld from the country.
	t office at etween 10 am and 4 pm. When corresponding with the co	urt, please address forms or letters to the Chief Clerk and quote	the case numbe

A n	der for Possession (under Order 24)	In the	
AP	pircant		County Court
	•	Case No. Always quote	
₹es	spondent	Applicant's Ref.	
		DO NOT SEND TO THE (
		Seal	
	Upon Hearing		
	(and upon reading the affidavit of of)
the	It is ordered that the applicant do recover possession of in this matter, namely: (1)	the land mentioned in the original	inating application
	(Where the respondent is named and the court exercises in And it is ordered that the respondent do give possession		dd)
	And that the applicant do recover against the responden (or his costs of this action to be taxed on scale)	at the sum of £	for costs
	And further that the respondent do pay the applicant th (or do pay the amount of costs when taxed by that day within 14 days of taxation)		xed by that day,
		Dated	
•	Take Notice This judgment has been registered in the Register of County Court Judg If you pay in full within one month of the date of judgment, you can as If you pay in full after one month, you can ask the court to mark the en	k the court to remove the entry and for	a certificate proving payment.
	Address for Payment —	How to Pay	
	payr DO ACC You repr Mak	(MENT(S) MUST BE MADE to the perment quoting their reference and the control of t	ourt case number. ourt. THEY WILL NOT BE ayment to reach the plaintiff or h ccount for all payments made.

Dd 8156080 30M 12/89 Ed(274207)

N36 Order for possession under Order 24 (Order 24, rule 5(3))

			In the		
De	fendant				County Cour
			Case No.	Always quote	
			Oral Exan	n No.	
			Plaintiff's	Ref.	
			Do not ser	ıd payn	nents to the court
To	the defendant				
ne ec	On the against you in this court ([and (the plaintiff has not account have failed to provide a statement of the court of	epted the contents of your		lavit) (or y) ⁽¹⁾ Seal
	You are ordered to attend office at	d before the Registrar (or b	pefore one of the	officers) o	f this court at the court
	on examined under oath as to yo have, and to produce at the en information about your finance	xamination any books or do		operty or o	
	And it is further ordere the Registrar	d that the costs of this app	plication and of the	he examina	ation be in the discretion
				Dated	
	This order was made on the a	application of			
		of			Plaintiff ('s solicitor)
	TAKE NOTICE: REPEATE RESULT I	D FAILURE TO ATTEN N YOUR IMPRISONMEN		ATION A	T THE COURT MAY
	Balance d	due at date of this request	£		
	_	Fee on issue of this order	£		
	_	AMOUNT NOW DUE	£		
			£	1	
	Unsatisfied warrant	costs not included above	ž.		
	Unsatisfied warrant	Important—for instr		over	
Wh	Unsatisfied warrant	Important—for inst	ructions turn		and quote the case numb
		Important—for inst	ructions turn		and quote the case numb

How to Pay and Address for Payment	 PAYMENT(S) MUST BE MADE to the person named the address for payment, quoting their reference and court case number. 	
Address for Tayment	 DO NOT bring or send payments to the court. TH WILL NOT BE ACCEPTED. 	EY
	 You should allow <u>at least</u> 4 days for your payment to re the plaintiff or his representative. 	ach
	 Make sure that you keep records and can account for payments made. Proof may be required if there is disagreement. It is not safe to send cash unless you registered post. 	any
	 A leaflet giving further advice about payment can obtained from the court. 	be
	If you need more information you should contact plaintiff or his representative.	the

Books or documents in your possession or power

When you attend the examination the court will expect you to provide evidence of your income and commitments. Examples of the sort of evidence you should bring with you are:

- rent books
- pay slips
- bank statements
- court orders on which you still owe money
- share certificates, etc
- receipts for mortgage repayments hire-purchase or other hiring agreements •
- Building Society, Post Office or Trustee Savings Bank books
- bills which you either owe or are owed to you

If you own, or are a partner in, a business you should also bring with you documents to prove the present financial state of the business.

Amount now due

It will not be necessary for you to attend the examination if you pay before the date of the hearing, the sum shown on the front of this form as the amount now due (see How to Pay above).

If payment is made too late to prevent the plaintiff's attendance at the hearing, you may be liable for further costs.

Bailiff / Offi	Bailiff Officer of to OR I certify that the order has not b served for the following reasons:	by inserting it, enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the order. I have reason to believe that the order will reach the defendant in sufficient time because:	at the address stated in the (or at	apparently not less than 16 y old, who promised to give it defendant on the same day) (or on	by delivering it to the defe personally (or to	Service was effected tick and complete whichever applies by posting it to the defends on at the address stated in the	CASE NO. I certify that the order of wh a true copy was served by me (date)	Certificate of Service	
Bailiff / Officer of the Cou	Bailiff Officer of the Cour	, enclosed in an envelope he defendant, in the letter fress stated on the order. to believe that the order defendant in sufficient	ted in the order	s than 16 years d to give it to the same day)	the defendant	e defendant ted in the order.	er of which this is d by me on	ervice – O/E	

	rder for Oral Examination	In the						
(r	person other than			County Court				
	ıdgment debtor)	Case No.	Always quote this					
To		Plaintiff	1113					
		Defendant	t					
		Oral Exan	n No.					
		Plaintiff's	Ref.					
		Do n	ot send pa	ayments to the court				
			·	Seal				
e aga e (an	the the ainst the above named defendant in this court(In the plaintiff has not accepted the contents of the state that the provide a statement or affidavit as to its means or mpany (or		on behalf of t)(1) he company) (or the company has				
Y	ou are ordered to attend before the Registrar (or	before one of the offic	ers) of this co	urt at the court office at				
pro	on at o'clock and be examined under oath as to the financial circumstances of the defendant company, including what property or other assets it may have, and to produce at the examination any books or documents in your possession or power containing information about the financial circumstances of the defendant company							
	nd it is funther ordered to the constitution							
	nd it is further ordered that the costs of this	application and of the		e in the discretion of the Registrar				
A	nd it is further ordered that the costs of this a is order was made on the application of of							
A	is order was made on the application of			e in the discretion of the Registrar				
A	is order was made on the application of							
A	is order was made on the application of	Dated						
A	is order was made on the application of of	Dated						
A	is order was made on the application of of Balance due at date of th	Dated is request £ this order £						
A	is order was made on the application of of Balance due at date of th	is request £ this order £ OW DUE £						
A	Balance due at date of the AMOUNT No.	is request £ this order £ OW DUE £						
Th	Balance due at date of the AMOUNT No.	is request £ this order £ DW DUE £ ded above £	Plaintiff(to be paid before the date of the				
A. Th	Balance due at date of the Fee on issue of AMOUNT Note It will not be necessary for you to attend the examinal hearing the sum shown above as the amount now due	is request £ this order £ DW DUE £ ded above £ tion if your company p	Plaintiff()	to be paid before the date of the any may be liable for further costs.				
An Th	Balance due at date of the Fee on issue of AMOUNT No. Unsatisfied warrant costs not included the authorized the sum shown above as the amount now due If payment is made too late to prevent the plaintiff's a	is request £ this order £ DW DUE £ ded above £ tion if your company p	Plaintiff()	to be paid before the date of the any may be liable for further costs.				

How to Pay and Address for Payment	and					 PAYMENT(S) MUST BE MADE to the person named at the address for payment, quoting their reference and the court case number. DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED. You should allow at least 4 days for your payment to reach the plaintiff or his representative. Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registere post. A leaflet giving further advice about payment can be obtained from the court. If you need more information you should contact the plaintiff or his representative. 			
address stated in the order. I have reason to believe that the order will the within named in sufficient time, beca the within named in sufficient time, beca to the within named in sufficient time, beca the within named in sufficient time, because the within named in sufficient time, because the within named in sufficient time, because the within named in sufficient time.	at the address stated in the order (or at by inserting it, enclosed in an envelope ac to the within named, in the letter box at the	apparently not less than 16 years old, who promised to give it to the defendant on the day) (or on	by delivering it to the within named pers (or to	by posting it to the within named on at the address stated in the order.	Service was effected (tick and complete whichever applies)	I certify that the order of which this is copy was served by me on (date)	CASE NO.	Certificate of Service - O/E	

BailifflOfficer of the Court

Order for (Defendant's)	In the
Attendance at Adjourned	1
Oral Examination	County Court
To (the defendant)	Case No.
	Plaintiff
	Defendant
	Oral Exam No.
	Plaintiff's Ref.
You were ordered to attend court on the at o'clock to be examined under oath as to [or as to the financial circumstances of the defendation of the appointment for your examination has been defended in the contract of the court	dant company] and failed to do so
the day of	19 , at o'clock
at	
when you are ordered to attend	
AND TAKE NOTICE THAT IF YOU FAIL TO D FOR CONTEMPT OF COURT	O SO YOU MAY BE COMMITTED TO PRISON
	Dated
The balance now due [, including the costs of the (Unsatisfied warrant costs, not included in the above Payment of the balance on or before the costs (see Payments into Court box overleaf)	pove, amount to £) date of the hearing must be made into court
at the address shown in the box below. You must verthe plaintiff('s solicitor) receives your claim not lehearing. Note: If you do claim your travelling expenses the	asonable sum to cover your travelling expenses to benses you should write to the plaintiff('s solicitor) write, stating the amount of such expenses, so that ater than 7 days before the date of the adjourned bey will be added to the balance due from you to the y the same instalments as that balance is payable.
The plaintiff('s solicitor's) name and addres	s is Important for further instructions on what to do turn over
The court office at	

 $is open \ between \ 10 \ am \ and \ 4 \ pm. \ When \ corresponding \ with \ the \ court, \ please \ address \ forms \ or \ letters \ to \ the \ Chief \ Clerk \ and \ quote \ the \ case \ number.$

N39 Order for defendant's attendance at an adjourned hearing of an oral examination (Order 25, rule 3(4))

Books or documents in your possession or power

When you attend the examination the court will expect you to provide evidence of your income and commitments.

Examples of the sort of evidence you should bring with you are:

- rent books
- receipts for mortgage repayments
- pay slips
- hire-purchase or other hiring agreements
- bank statements
- Building Society, Post Office or Trustee Savings
- court orders on which you still owe money
- bills which you either owe or are owed to you
- share certificates etc

If you own, or are a partner in, a business you should also bring with you documents to prove the present financial state of the business.

Balance now due

It will not be necessary for you to attend the examination if you pay (or your company pays or causes to be paid) into the court office before the date of the hearing, the sum shown on the front of this form as the balance now due (see Payments into Court box).

If payment is made too late to prevent the plaintiff's attendance at the hearing, you (or your company) may be liable for further costs.

Payments into Court

You can pay the court

by calling at the court office which is open 10 am to 4 pm Monday to Friday.

You may only pay by:

- cash
- banker's or giro draft
- cheque supported by a cheque card
- cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to HM Paymaster General and crossed.

Please bring this form with you.

By post

You may only pay by:

- postal order
- banker's or giro draft
- cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

The payment must be made out to

HM Paymaster General and crossed.

This method of payment is at your own risk.

And you must:

- pay the postage
- · enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit transfers.

Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff.

Certificate of Service (to be completed by the court)

I certify that the order of which this is a true copy was served by me on the within named personally at the address stated in the order, or at

19 on the day of

Bailiff/Officer of the Court

I certify that the order has **not been served** for the following reasons:

Bailiff/Officer of the Court Date

Printed in the UK for HMSO Dd 8156084 C1000 12/89 28312

Books or documents in your possession or power

When you attend the examination the court will expect you to provide evidence of your income and

Examples of the sort of evidence you should bring with you are:

- rent books
- receipts for mortgage repayments
- pay slips
- hire-purchase or other hiring agreements
- bank statements
- Building Society, Post Office or Trustee Savings Bank books
- court orders on which you still owe money
- bills which you either owe or are owed to you
- share certificates etc

If you own, or are a partner in, a business you should also bring with you documents to prove the present financial state of the business.

Balance now due

It will not be necessary for you to attend the examination if you pay (or your company pays or causes to be paid) into the court office before the date of the hearing, the sum shown on the front of this form as the balance now due (see Payments into Court box).

Note:

If payment is made too late to prevent the plaintiff's attendance at the hearing, you (or your company) may be liable for further costs.

Payments into Court

You can pay the court

by calling at the court office which is open 10 am to 4 pm Monday to Friday.

You may only pay by:

- cash
- banker's or giro draft
- cheque supported by a cheque card
- cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to HM Paymaster General and crossed.

Please bring this form with you.

By post

You may only pay by:

- postal order
- banker's or giro draft
- $\bullet \ \ cheque \, (cheques \, may \, be \, accepted, subject \, to \,$ clearance, if the Chief Clerk agrees)

The payment must be made out to

HM Paymaster General and crossed.

This method of payment is at your own risk.

And you must:

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

 $The \, court \, cannot \, accept \, stamps \, or \, payments$ by bank and giro credit transfers.

Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff.

Certificate of Service (to be completed by the court)

I certify that the order of which this is a true copy was served by me on the within named personally at the address stated in the order, or at

on the day of 19

Bailiff/Officer of the Court

I certify that the order has **not been served** for the following reasons:

Bailiff/Officer of the Court Date

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The ba	ailiff has	levied on your goods. This r	Notio	u must	not dispose of the goods as the	In the	County Cou	Case no
court r Certain	nay have n goods	e to seize and sell them at pu will not be seized by the bail and tolls of trade up to a tota	blic auct	ion to ra	ise money to pay your debt.	Wor	rant of Execution	Warrant
If you will no	pay the to t have to	total due, which is shown ove o pay further costs.	erleaf, yo	ur good	s will not be removed and you	1	strar and Bailiff at	number
Walki	ng posse	er this warrant must be madession agreement			-	. To the Reg.	-	Date applied for at o'clock
You may request the bailiff not to remove the goods; this is called a walking possession agreement. If you wish to do so you should sign the walking possession agreement and the copy on the bailiff's warrant form.								PLAINTIFF
If your	r goods :	are removed given a list of the goods rem	oved.			1		Plaintiff(solicitor)'s address
earl	ier sale o	or the goods are perishable. given at least 4 days' notice			removal unless you request an	_	-	
• Furt	ther fees ing the s	s may be charged which will back	be listed.			Take notice this wa execution at an add	rrant has been issued out of this court for lress within the jurisdiction of your court required to execute the said warrant.	7
norma	llv have	opped because the warrant is to pay a fee of 10p for every mably incurred in removing t	£1 of the	e assesse	d value of the goods and any	Date sent Date receiv	seal	Ref. DEFENDANT(S)
Auctio When	n fees your goo	ods have been removed, they			and sold. If they are, you may	Returns other	er than payments	DEFENDANI(3)
• for	o pay the	e following additional fees: the goods: 5p for every £1 of this is normally 15p for ever	the asse	ssed val	ue.	Date of levy Date Time	.	Address(es) to levy at
When	the good	ds are sold en a detailed written accoun						_
		Walking poss	ession	agree	ment			_
		(Request not	to remo					_
Pleas	se do not	trar and Bailiff of the court t remove the goods seized (li nt is withdrawn:	isted her	e) until	payment is made			_
or th	e warrar	it is withdrawn:				:		Balance of debt
								Amount of warrant Fee
		will not remove the goods or do so without your permissi		t of then	or allow any other person	-		Solicitor's costs Land Registry fee
	• I v	will not damage the goods or do so;	any par	t of ther	or allow any other person	-		- Total
l	lev	will show this form to any oth vying on the goods and tell y	ou of the	eir visit a	it once,	:		Amounts recovered or passed through:
		ise you to re-enter the pren the enforcement of the war				-		Date taken Amount Date taken Amount
Signe	ed			Dat	ed	-		
					Dd 8156063 60M 1/90 Ed(273978)	N 42 Warran	t of execution (Order 26, rule 1	
Retur	ns (co	ntinued)				In the	County Court	Case no
Date	Time		Date	Time			County Court	Warrant
							nt of Execution	number
						To the Registra	ar and Bailiff at	Date applied for at o'clock
						ı	ı	PLAINTIFF
								Plaintiff(solicitor)'s address
						1	ı	
						The court office is of Mondays to Friday.	pen from 10 am to 4 pm	
							Seal	Ref. DEFENDANT(S)
To the l	Registra	r and Bailiff					Seal	Ref. DEFENDANT(S)
The plai	intiff obt	r and Bailiff ained a judgment enforceabl at the plaintiff's request this v	varrant h	ac haan	icenad		Seal	
The plai	intiff obt	ained a judgment enforceabl	varrant h	ac haan	icenad	To the defen	(Seal)	DEFENDANT(S)
The plai	intiff obt	ained a judgment enforceabl at the plaintiff's request this v quired to levy for the total sh ctions 85 and 89 of the Count	varrant h own ove y Courts	as been rleaf in Act 198	issued. accordance with the 4.	The plaintiff ob against you, wh	Seal	DEFENDANT(S)
The plai as order You are provisio	intiff obt ed and a now rec	ained a judgment enforceabl it the plaintiff's request this w juired to levy for the total sh- tions 85 and 89 of the Count Walking posses (Request not to	varrant h own over y Courts	as been rleaf in : Act 198	issued. accordance with the 4.	The plaintiff ob against you, wh this court.	dant tained a judgment ich is enforceable in	DEFENDANT(S)
The plai as order You are provisio	e Registre do not	ained a judgment enforceabl the plaintiffs request this valued to levy for the total sh- tions 85 and 89 of the Count Walking posses (Request not to rar and Bailiff of the court remove the goods seized (list	varrant h own over y Courts ssion a	Act 198	issued. uccordance with the 4.	The plaintiff ob against you, wh this court. You have not n were ordered to	idant tained a judgment ich is enforceable in nade payment as you do and at the	DEFENDANT(S)
The plai as order You are provisio	e Registre do not	ained a judgment enforceably the plaintiff's request his quired to levy for the total sh- tions 85 and 89 of the Count Walking posses (Request not te rar and Bailiff of the court	varrant h own over y Courts ssion a	Act 198	issued. uccordance with the 4.	The plaintiff ob against you, wh this court.	idant tained a judgment iich is enforceable in nade payment as you do and at the st this warrant	DEFENDANT(S)
The plai as order You are provisio	e Registre do not	ained a judgment enforceabl the plaintiffs request this valued to levy for the total sh- tions 85 and 89 of the Count Walking posses (Request not to rar and Bailiff of the court remove the goods seized (list	varrant h own over y Courts ssion a	Act 198	issued. uccordance with the 4.	The plaintiff ob against you, wh this court. You have not n were ordered to plaintiff's reque has been issued. The warrant given yower to seize a second to se	idant Intained a judgment ich is enforceable in ande payment as you of o and at the lest this warrant . The set he bailiff the and sell your goods or to	DEFENDANT(S) Address(es) to levy at Balance of debt Amount of warrant
The plai as order You are provisio	e Registre ed on ot	ained a judgment enforceable to the plantiff's request this valured to levy for the total shotions 85 and 89 of the Count Walking posses (Request not to rar and Bailiff of the court remove the goods seized (list is withdrawn:	varrant hown over y Courts ssion a o remove ted here)	as been rleaf in : Act 198 agreen e goods	issued. decordance with the 4. Hent whent whent is made	The plaintiff ob against you, wh this court. You have not n were ordered to plaintiff's reque has been issued. The warrant given yower to seize a second to se	tadant tained a judgment ich is enforceable in nade payment as you do and at the est this warrant .	Balance of debt Amount of warrant Fee Solicitor's costs
The plai as order You are provisio	e Registre ed on of the control of t	ained a judgment enforceabl it the plaintiff's request this value to levy for the total sh tions 85 and 89 of the Count Walking posses (Request not to rar and Bailiff of the court remove the goods seized (list it is withdrawn: ill not remove the goods or a do so without your permissio ill not dramage the goods or a lill not dramage the goods or a lill not dramage the goods or a	varrant hown over y Courts ssion a o remove ted here)	as been rleaf in : Act 198 agreen e goods until pa	issued. ccordance with the 4. ient yment is made or allow any other person	The plaintiff ob against you, wh this court. You have not n were ordered to hear the plaintiff's reque has been issued. The warrant gip power to seize a seize your monototal due.	idant tained a judgment ich is enforceable in ande payment as you od o and at the set this warrant	DEFENDANT(S) Address(es) to levy at Balance of debt Amount of warrant Fee
The plai as order You are provisio	e Registre do not warrant I w to c I w to c I w to c I w to c	ained a judgment enforceable to the plantiffs request this valued to levy for the total shetions 85 and 89 of the Count Walking posse: (Request not to rar and Bailiff of the court remove the goods esized (list is withdrawn: ill not remove the goods or a do so without your permissio ill not damage the goods or a do so; ill show this form to any othey wine on the goods and tell wo	ssion as o remove ed here)	as been rleaf in a Act 198 Act 198 agreen e goods until pa	issued. ccordance with the 4. ient yment is made or allow any other person or allow any other person or allow in the intention of once.	The plaintiff ob against you, wh this court. You have not n were ordered to plaintiff's reque has been issued. The warrant gip power to seize is seize your montotal due. You should now under the warrante court name:	idant Itatined a judgment ich is enforceable in ande payment as you of o and at the set this warrant Ves the bailiff the and sell your goods or to ey unless you pay the vest we have all payments int to the bailiff or to	Balance of debt Amount of warrant Fee Solicitor's costs Land Registry fee
The plai as order You are provisio To the Please or the	e Registre do not swarrant I w to co unit warrant to co unit warran	ained a judgment enforceable to the plantiff's request this valured to levy for the total shetions 85 and 89 of the Count. Walking posses: (Request not to the court remove the goods seized (list is withdrawn: ill not remove the goods or a do so without your permission ill not dramped the goods or of so so; ill not dramped the goods or a do so; ill not dramped the goods or a do so; ill not dramped the goods or a do so; ill not from the goods or a do so; ill show this form to any other.	ssion a o remove any part on iny part on iny part of er person u of their ises at an	as been rleaf in a Act 198 agreen e goods a until pa	cordance with the 4. Thent T	The plaintiff of against you, wh this court. You have not n were ordered to plaintiff's reque has been issued The warrant gip power to seize is seize your monitotal due. You should now under the warrant ecourt name local county could a county could a county could be a county county could be a county could be a county could be a county could be a county county county could be a county could be a county could be a county co	idant stained a judgment ich is enforceable in ande payment as you do and at the set this warrant . ves the bailiff the and sell your goods or to ey unless you pay the w make all payments int to the bailiff or to d above, which is your art.	Balance of debt Amount of warrant Fee Solicitor's costs Land Registry fee
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						· ·	
evy l	Notice	(this does not apply to	the goods liste	ed overle	af) dispose of the goods as the	In the	Case no
ourt m	ay have i	to seize and sell them	at public aucti by the bailiff; tl	on to rais	se money to pay your judg- clothing and bedding up to a	County Court	Warrant
alue of	£100, ar ay the to	nd tools of trade up to tal due, which is show	a total value of	±150.	vill not be removed and you	Warrant of Delivery	
ill not aymer	have to p it under	oay further costs. this warrant must be	made to the b	ailiff or	to the county court	To the Registrar and Bailiff at	Date applied for at o'clock
Valkin	g posses	sion agreement		. this is	called a walking possession		PLAINTIFF
greeme opy on	nt. If yo the baili	u wish to do so you sh iff's warrant form.	ould sign the w	alking p	ossession agreement and the		Plaintiff(solicitor)'s address
Von	will be a	re removed iven a list of the goods	removed.	their re	noval unless you request an		
earlie	er sale or	r the goods are perisha iven at least 4 days' no	ble.				
Furth	ner fees i	may be charged which	will be listed.			Take notice this warrant has been issued out of this court for execution at an address within the jurisdiction of your court. You are therefore required to execute the said warrant.	
f the sa	le is stop	pped because the warra			suspended you will normally the goods and any expenses	You are therefore required to execute the said warrant Date sent	Ref. DEFENDANT(S)
easona	biy incui	rred in removing the gi	oods of adverti	sing the s	saic.	Date received	
ave to	nov the	following additional fe	es:		d sold. If they are, you may	As the defendant has failed to return the goods and pay as ordered, you are	Address(es) to levy at
for t	ne sale: t	he goods: 5p for every this is normally 15p for	every £1 for w	hich the	goods are sold.	now required to seize the goods listed here and to deliver them to the plaintiff	
Vhen t Ou wi	he good : I be give	s are sold en a detailed written ac	count of the sa	le and di	stribution of the money.	*(unless the unpaid balance of the total price now amounting to	
		Walking	ossession a	oreem	ent	£ is paid) Schedule of goods	
		(reques	t not to remove	goods)			
To th	e Registi	rar and Bailiff of the o remove the goods seiz	ourt ed (listed here) until pa	yment is made		
or the	warrant	t is withdrawn:				I acknowledge having received delivery of	D. b. (days a seed costs
						the goods described (with the exception	Debt/damages and costs Fees
						of)	Solicitor's costs Land Registry fee
	do	so without your permi	ission:		or allow any other person to		Total amount to be levied
	do	so:			or allow any other person to		Amounts recovered or passed through:
	lev	ving on the goods and	tell you of the	ir visit at	ay call with the intention of once	(for the) plaintiff	Date taken Amount Date taken Amount
and I	authori lete the	se you to re-enter the enforcement of the wa	premises at an irrant, or to in	y time (a spect the	nd as often as you want) to goods		
						 Applies to orders for return of goods suspended on payment under CCA 1974. Delete if not applicable. 	
Signe	:d			Dated		N46 Warrant of delivery (Order 26, rule 16)	
eturns	other th	han payments	Date of levy		19	In the	Case no
Date	other th	han payments	Date of levy	Time	19	In the County Court	Case no
		han payments		Time	19		
		han payments		Time	19	County Court	Warrant
		han payments		Time	19	County Court	Warrant
		han payments		Time	19	County Court	Warrant
		han payments		Time	19	County Court	Warrant
		han payments		Time	19	County Court	Warrant
		han payments		Time	19	County Court Warrant of Delivery	Warrant
		han payments		Time	19	County Court	Warrant
		han payments		Time	19	County Court Warrant of Delivery The court office is open from	Warrant
Date	Time	To the	Date Date	Bailiff oods list	ed in the schedule overleaf	County Court Warrant of Delivery The court office is open from 10 am to 4 pm Mondays to Fridays	Warrant
Date he plaihe goo	Time	To the I	Date Date Registrar and return of the grayment has no	Bailiff oods liste oot been r	ed in the schedule overleaf.	County Court Warrant of Delivery The court office is open from 10 am to 4 pm Mondays to Fridays To the defendant The plaintiff obtained a judgment against	Warrant
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he plaihe goods was	ntiff obt	To the latined a judgment for not been returned (or st this warrant has bee they may be found with	Date Registrar and in the state of the stat	Bailiff oods liste ot been r are now	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed rt and to deliver them to the	The court office is open from 10 am to 4 pm Mondays to Fridays To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here	Warrant
he plaihe goods was	ntiff obt	To the latined a judgment for not been returned (or st this warrant has bee they may be found with are further required to Walking p	Date Registrar and return of the g payment has no insued. You not in the district o levy for the t	Bailiff goods list oot been i are now of the cou otal amo	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed at and to deliver them to the unt shown overleaf.	The court office is open from 10 am to 4 pm Mondays to Fridays To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid	Warrant
he plai he goo laintiff	nttiff obt ds have s requested and you	To the I tained a judgment of not been returned (or st this warrant has bee they may be found with are further required to Walking p (request	Registrar and return of the gayment has no issued. You in the district to levy for the t	Bailiff goods list oot been i are now of the cou otal amo	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed at and to deliver them to the unt shown overleaf.	The cour office is open from 10 am to 4 pm Mondays to Fridays seal To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid balance)	Warrant
he plai he goods walaintiff	ntiff obt ds have s reques and you Registr do not r	tained a judgment for not been returned (or st this warrant has bee they may be found with are further required to Walking p (request ar and Bailiff of these coremove the goods seize	Registrar and ireturn of the grayment has no insued. You in the district to levy for the transcription of the grayment of the	Bailiff oods list ot been r are now of the cou otal amor	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed at and to deliver them to the unt shown overleaf.	The cour office is open from 10 am to 4 pm Mondays to Fridays seal To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid balance)	Warrant
he plai he goods walaintiff	ntiff obt ds have s reques and you Registr do not r	To the I tained a judgment for not been returned (or st this warrant has bee they may be found with are further required t Walking p (request	Registrar and ireturn of the grayment has no insued. You in the district to levy for the transcription of the grayment of the	Bailiff oods list ot been r are now of the cou otal amor	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed at and to deliver them to the unt shown overleaf.	The cour office is open from 10 am to 4 pm Mondays to Fridays seal To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid balance)	Warrant
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he plai he goods walaintiff	ntiff obt ds have so requested and you	To the I tained a judgment for not been returned (or t this warrant has bee they may be found with are further required t Walking p (reques ar and Bailiff of the coremove the goods seize is withdrawn:	Registrar and return of the gayment has no in issued. You only the district o levy for the troops of troops of the troops of the troops of troops of the troops of troop	Bailiff goods lists to the to	ed in the schedule overleaf. nade) as ordered and at the required to seize the listed r1 and to deliver them to the unt shown overleaf. ent ment is made	The court office is open from 10 am to 4 pm Mondays to Fridays To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid balance) Schedule of goods You have not returned the goods to the	Warrant
he plai he goods walaintiff	ntiff obt ds have see required and you Registra do not rewarrant	To the I tained a judgment for not been returned (or this warrant has bee they may be found with are further required t Walking p (request ar and Bailiff of the or remove the goods seize is withdrawn:	Registrar and return of the gayment has no not remove out distended the district of the district of the gayment has not of the district of the	Bailiff goods lists to tbeen in are now of the country of the country of the country of the country greem goods) until pay	ed in the schedule overleaf. nade) as ordered and at the required to seize the listed rt and to deliver them to the unt shown overleaf. ent ment is made	The court office is open from 10 am to 4 pm Mondays to Fridays seal To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here '(suspended on payment of the unpaid balance) Schedule of goods You have not returned the goods to the plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued.	Warrant
he plai he goods walaintiff	ntiff obt ds have see required and you Registr do not r warrant do so I will do so I will do so	To the latined a judgment for not been returned (or st this warrant has bee they may be found with are further required to the standard st	Registrar and return of the gayment has no not to remove our the district of levy for the the dis	Bailiff goods liststone to been in are now of the country of them or or of them or or of them or	ed in the schedule overleaf. nade) as ordered and at the required to seize the listed at and to deliver them to the ant shown overleaf. ent ment is made allow any other person to r allow any other person to	The court office is open from 10 am to 4 pm Mondays to Fridays (seal) To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here (suspended on payment of the unpaid balance) Schedule of goods You have not returned the goods to the plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailiff or to the court named above, which is your local county	Warrant
he plaihe goods w laintiff To the Please or the	ntiff obt ds have see required to not random variant do not random variant do see I will do see I will levy	To the latined a judgment for not been returned (or not been returned (or this warrant has bee they may be found with are further required to the common state of the cremove the goods seize is withdrawn: Il not remove the goods on without your permis ll not damage the goods (i) ll show this form to an ingo on the goods and the control of the contro	Registrar and return of the gayment has no not to remove on side of the district of levy for the the street of the side of the	Bailiff goods lists of been in are now of the country of them or on the country of them or on who ma	ed in the schedule overleaf. nade) as ordered and at the required to seize the listed at and to deliver them to the ant shown overleaf. ent ment is made allow any other person to allow any other person to yeall with the intention of nice.	The court office is open from 10 am to 4 pm Mondays to Fridays seal To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid balance) Schedule of goods You have not returned the goods to the plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailiff or to the court named above, which is your local county court.	Warrant
he plain the goods was and I s	nttiff obti	To the latined a judgment for not been returned (or not been returned (or this warrant has bee they may be found with are further required to the common state of the cremove the goods seize is withdrawn: Il not remove the goods on without your permis ll not damage the goods (i) ll show this form to an ingo on the goods and the control of the contro	Registrar and return of the payment has not to remove ourt distor any part of distortion and payment has so any part of the too levy for the transport of the too levy for the transport of the t	Bailiff goods listing of the cou otal amou greem goods) until pay who ma visit at c	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed rt and to deliver them to the unt shown overleaf. ent ment is made allow any other person to railow any other person to yeall with the intention of nee, d as often as you want) to	The court office is open from 10 am to 4 pm Mondays to Fridays (seal) To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here (suspended on payment of the unpaid balance) Schedule of goods You have not returned the goods to the plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailiff or to the court named above, which is your local county court. You should send any correspondence concerning this warrant, including claims	Warrant
he plain the goods was and I s	ntiff obt ds have server and you Registr do not r warrant do server i warrant do serve	To the latined a judgment for not been returned (or st this warrant has bee they may be found with are further required to the state of	Registrar and return of the payment has not to remove ourt distor any part of distortion and payment has so any part of the too levy for the transport of the too levy for the transport of the t	Bailiff goods listing of the cou otal amou greem goods) until pay who ma visit at c	ed in the schedule overleaf, nade) as ordered and at the required to seize the listed rt and to deliver them to the unt shown overleaf. ent ment is made allow any other person to railow any other person to yeall with the intention of nee, d as often as you want) to	The court office is open from 10 am to 4 pm Mondays to Fridays (seal) To the defendant The plaintiff obtained a judgment against you for recovery of the goods listed here "(suspended on payment of the unpaid balance) Schedule of goods You have not returned the goods to the plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailiff or to the court named above, which is your local county court. You should send any correspondence	Date applied for at o'clock PLAINTIFF Plaintiff(solicitor)'s address Ref. DEFENDANT(S) Address(es) to levy at Debt/damages and costs Fees Solicitor's costs Land Registry fee Total amount to be levied The bailiff should give a printed and numbered receipt from his official receipt book for every payment made to him under

Levy Notice (this does not apply to the goods listed overleaf) The bailiff has levied on your goods. This means you must not dispose of the goods as the						. In the	Case no
court may	v have to	seize and sell them at publi	c auction	n to raise	money to pay your	County Court	Warrant
judgmenf. Certain goods will not be seized by the bailiff; these are clothing and bedding up to a value of £100, and tools of trade up to a total value of £150. If you pay the total due, which is shown overleaf, your goods will not be removed and you						Warrant of Delivery	number
will not h	ave to pa	y further costs.				To the Registrar and Bailiff at	Date applied for
Payment under this warrant must be made to the bailiff or to the county court Walking possession agreement						· — — —	at o'clock PLAINTIFF
You may request the bailiff not to remove the goods; this is called a walking possession agreement. If you wish to do so you should sign the walking possession agreement and the							l
copy on t	he bailiff	s warrant form.		0.	V		Plaintiff(solicitor)'s address
You w	ill be giv	en a list of the goods remov not be sold before the 6th d	ed. av after	their rer	noval unless you request an	!	
earlier	sale or t	he goods are perishable. en at least 4 days' notice of					I -
 Further 	r fees ma	ay be charged which will be	listed.		,	Take notice this warrant has been issued out of this court for execution at an address within the jurisdiction of your court You are therefore required to execute the said warrant.	
Stopping the sale If the sale is stopped because the warrant is withdrawn, paid or suspended you will normally have to pay a fee of 10p for every £1 of the assessed value of the goods and any						Date sent	Ref. DEFENDANT(S)
expenses Auction	reasonal	oly incurred in removing the	goods	or advert	ising the sale.	Date received	DEFENDANT(S)
When you	ur goods	have been removed, they n llowing additional fees:	ay be va	alued an	d sold. If they are, you may	As the defendant has failed to return the goods and pay as ordered, you are now	Address(es) to levy at
for val	uing the	goods: 5p for every £1 of the is is normally 15p for every:	e assess	ed value	goods are sold	required to seize the goods listed here and to deliver them to the plaintiff. If the	
When the	e goods a					goods cannot be found you are forthwith	
tou wiii	be given	a detailed written account	n the sai	e and di	stribution of the money.	to levy the sum of £ (balance of the assessed value of the	
		Walking posses			ent	goods) together with any damages and costs.	
T- 4	D! -	(request not to	remove	goods)		Schedule of goods	Balance of assessed
Please	do not re	r and Bailiff of the court emove the goods seized (list	ed here)	until pa	yment is made	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	value of goods Damages and costs
or the v	varrant i	s withdrawn:				1 2 1	Fee Solicitor's costs
						I acknowledge having received delivery of	Land Registry fee
						the goods described (with the exception of)	Total amount to be levied
		I not remove the goods or as		of them o	r allow any other person		Total amount to be levied
		I not damage the goods or a		of them o	or allow any other person		Amounts recovered or passed through:
	• I will	show this form to any othe					
	uthorise	ng on the goods and tell you you to re-enter the premise	es at any	time (a	nd as often as you want) to	1	Date taken Amount Date taken Amount
comple	te the en	forcement of the warrant,	or to ins	pect the	goods	(for the) plaintiff	
Signed				Dated		N48 Warrant of delivery – return of goods or value (Order 26, rule 16(4))	
Returns	other th	nan payments Date	of levy	Time	19	In the County Court	Case no
						Warrant of Delivery	number
			-	-			Date applied for
	-		 	 		_	at o'clock
	_		-	-			PLAINTIFF
				-		1	Plaintiff(solicitor)'s address
			<u> </u>				1
						The court office is open from	
		<u> </u>				10 am to 4 pm Mondays to Fridays	
							Ref. DEFENDANT(S)
	•	To the Regist	rar and	Bailiff		seal	
The goo	ods have	ained a judgment for return not been returned as ordere	of the g	oods list t the plai	ntiff's request this warrant		Address(es) to levy at
found w	ithin the	You are now required to se district of the court and, if	the good	ls cannot	be found, you are forthwith	To the defendant	
to levy	or their	value, together with the dan	nages an	u costs a	s snown overleat.		
		Walking posse	ssion	agreer	nent	The plaintiff obtained a judgment against you for recovery of the goods listed here	
1_	_	(request not t				Schedule of goods	Balance of assessed
Please	To the Registrar and Bailiff of the court Please do not remove the goods seized (listed here) until payment is made						value of goods
						1	Damages and costs Fee
1		is withdrawn:				· ·	
							Solicitor's costs
						You have not returned the goods to the plaintiff or made payment as you were	Solicitor's costs Land Registry fee
	• I w	is withdrawn:	any part	of them	or allow any other person	plaintiff or made payment as you were ordered to do and at the plaintiff's request	Solicitor's costs Land Registry fee Total amount to be levied (goods no returned)
	I w to c I w	is withdrawn: ill not remove the goods or it to so without your permission ill not damage the goods or it.	any part			plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued.	Solicitor's costs Land Registry fee Total amount to be levied
	• I wito c	ill not remove the goods or a los owithout your permissic lill not damage the goods or los o;	any part on; any part er person	of them	or allow any other person	plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailiff or to the court	Solicitor's costs Land Registry fee Total amount to be levied (spood not remand) Total amount to be levied (spood remand) The bailiff should give a printed and
	I we to contain to contain to contain to contain to contain the contain to contain the contain th	is withdrawn: ill not remove the goods or ido so without your permissic ill not damage the goods or lo so; ill show this form to any oth ying on the goods and tell yt e you to re-enter the premis	any part on; any part er person ou of the	of them n who m ir visit at y time (a	or allow any other person ay call with the intention of once nd as often as you want) to	plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under	Solicitor's costs Land Registry fee Total amount to be levied (goods no rement) Total amount to be levied (good rement) The bailiff should give a printed and numbered receipt from his official receipt book for every payment made to him under
	I we to contain to contain to contain to contain to contain the contain to contain the contain th	is withdrawn: ill not remove the goods or to so without your permissic ill not damage the goods or to so; ill show this form to any oth ying on the goods and tell y.	any part on; any part er person ou of the	of them n who m ir visit at y time (a	or allow any other person ay call with the intention of once nd as often as you want) to	plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailfor to to the court named above, which is your local county court. You should send any correspondence	Solicitor's costs Land Registry fee Total amount to be levied (spood not rement) Total amount to be levied (spood rement) The bailiff should give a printed and numbered receipt from his official receipt book for every payment made to him under this warrant. You should not accept any other
	I w to c I w to c I w to c I w to c I w tevy authoris lete the e	is withdrawn: ill not remove the goods or ido so without your permissic ill not damage the goods or lo so; ill show this form to any oth ying on the goods and tell yt e you to re-enter the premis	any part on; any part er person ou of the	of them n who m ir visit at y time (a	or allow any other person ay call with the intention of once ond as often as you want) to goods	plaintiff or made payment as you were ordered to do and at the plaintiff's request this warrant has been issued. You should now make all payments under the warrant to the bailiff or to the court named above, which is your local county court.	Solicitor's costs Land Registry fee Total amount to be levied (spood not rement) Total amount to be levied (spood rement) The bailiff should give a printed and numbered receipt from his official receipt book for every payment made to him under this warrant. You should not accept any other

]	Levy Notice			In the		County Count				
not dispose of the go sell them at public as	d on your goods. This means you must gods as the court may have to seize and auction to raise money to pay your debt. of be seized by the bailiff; these are	Possession obtained plaintiff on	and given to the	Wa		County Court or Possession Land	Case no . Warrant			
clothing and bedding up to a total value of If you pay the total d will not be removed If your goods ar	g up to a value of £100, and tools of trade f£150. flue, which is shown overleaf, your goods and you will not have to pay further costs. re removed		Bailifj	Returns of	her than		PLAINTIE	F olicitor)'s a	ddress	
 The goods will no removal unless yo perishable. You will be given 	a list of the goods removed. It is sold before the 6th day after their ou request an earlier sale or the goods are at least 4 days' notice of the day, time	I acknowledge havir possession of the lar in this warrant, on the	d described							
and place of the s	ale. be charged which will be listed.				+		Ref.			
If the sale is stopped or suspended you w every £1 of the asses	I because the warrant is withdrawn, paid ill normally have to pay a fee of 10p for seed value of the goods and any expenses in removing the goods or advertising the	i 					DEFENDA	NT(S)		
sale. Auction fees		 	(for the) plaintif	f —			Address(es	i) to levy at		
and sold. If they are additional fees: • for valuing the go	ave been removed, they may be valued to you may have to pay the following cods: 5p for every £1 of the assessed value.	(for use only when sale of	1	i)						
 for the sale: this is goods are sold. When the goods 	is normally 15p for every £1 for which the	! !	£	_	-					
distribution of the n	ake all payments under the warrant to the	Transport charges Appraisement fee		-						
bailiff or to the cour county court. You should send an	rt named below, which is your local	on £						Balance o	f debt	
warrant, including of address below.	claims to the goods, to the court at the	on £			_		An	nount of w	arrant Fee	
		Advertising Rent to landlord		_			L	Solicitor's and Regist	costs	
		Costs of interpleader						,	Γotal	
	seal	order to be deducted					Amounts	recovered o	or passed th	
		Net amount paid into cou	urt £				Date taken	Amount	Date taken	Amount
The above court off	ice is open	i on I				ion of land (Order 26, rule 17)				
To the Registrar	or Possession of Land r and Bailiffs of the Court On the day of It was adjudged that the plainti	iff was entitled to posse	19 ,				Case no . Warrant			
land as set out in the judgment							PLAINTIF Plaintiff(so		ldress	
	And it was ordered that the def	fendant should give the	plaintiff possession	n of the said la	ınd <u>by</u>		1 1111111(30	nenor) s ac		
(2) add where	[unless the rent in arrear, amour were paid into court by	-	and the costs of th]	€ ,				
judgment was for forfeiture for non-payment of rent	[And it was adjudged that the p for rent and mesne profits and £ [And it was ordered that the de	for co	sts, making togeth	er the sum of :		, ,	Ref. DEFENDA	NT(S)		
(3) add where so ordered	(or by instalments of £ [And it was ordered that the jud	for every dgment for possession)]] ⁽³ be not enforced fo	r dav	and for	so long				
	thereafter as the defendant pune and] costs by instalments of £ payments to be made <u>by</u>	ctually paid to the plai per week	ntiff or his agent the	e [arrears of recurrent rent, th	ent, mesn ie first of	e profits such	Address(es) to levy at		
(4) add where judgment suspended	[And it was ordered that the jud long as the defendant paid the in		[and costs to be per	taxed] be not o	enforced l					
under section 36 of A.J. Act 1970	THE DEFENDANT HAS FAIL. THIS WARRANT HAS BEEN I LAND TO THE PLAINTIFF.	ED TO OBEY THE O ISSUED. YOU ARE N	RDER AND AT T OW REQUIRED	HE PLAINTI TO GIVE PO	FF'S REG SSESSIO	QUEST N OF THE		Balance of	debt	
	[You are further required to lev sections 85 and 89 of the County		shown overleaf in	accordance wi	th the pro	ovisions of		nount of wa Solicitor's	Fee costs	
	Application was made to this cou	urt for this warrant at	minutes	past the hour	of a	o'clock on			otal	
	NOTICE The goods are not to be seized, unless they are of a perish	e sold until after the en	d of 5 days next fol	lowing the day		ı they are	The bailiff si receipt from payment ma should not a	his official de to him u	nder this wa	k for every rrant. You
N49 Warrant for po	ossession of land (Order 26, rule 17)		-qco. of the defent		8156094 185M	11/90 Ed(274348)			tion see o	•

The bailiff has levied nust not dispose of the eize and sell them at	evy Notice on your goods. This means you ne goods as the court may have to public auction to raise money to n goods will not be seized by the	Possession obtained and given to the applicant on		County Court	Case no Warrant number			
ailiff: these are cloth	ing and hedding up to a value of de up to a total value of £150.			and (Order 24)	╝			
you pay the total due	e, which is shown overleaf, your goods d you will not have to pay further	n_226	Date Time	r than payments	APPLICA	NT		
sts. your goods are	removed	Bailiff	Date Time		Applicant ((solicitor)'s	address	
You will be given a The goods will not	list of the goods removed. he sold before the 6th day after s you request an earlier sale or the	I acknowledge having received possession of the land described in this warrant, on the			_			
You will be given at and place of the sal	t least 4 days' notice of the day, time				_ Ref.			
Further fees may be topping the sale	e charged which will be listed.				- RESPOND	FNT(S)		
the sale is stopped id or suspended you p for every £1 of the	because the warrant is withdrawn, u will normally have to pay a fee of e assessed value of the goods and bly incurred in removing the goods	(for the) applicant			- Address(es			
lvertising the sale. uction fees hen your goods hav	re been removed, they may be	(for use only when sale or other charges incurre	d)		- Address(es) to levy at		
llowing additional f		Gross amount levied or received	-		-			
value.	s: 5p for every £1 of the assessed	Gross amount refer to the referred			-			
which the goods are		Transport charges			_			
hen the goods a u will be given a de	etailed account in writing of the sale	Appraisement fee			_			
	e all payments under the warrant to	on £			1	Balance of	debt	
al county court.	urt named below, which is your	Sale fee on £			Ame	ount of war	rant	
rrant, including cla	correspondence concerning this ims to the goods, to the court at the	Advertising					Fee	
dress below.		Rent to landlord				nd Registry		
	seal	Tem to talledoo				Te	otal	
	Ŭ	Costs of interpleader	_		Amounts re	covered or p	assed thro	ugh:
		from proceeds	_		Date taken	Amount	Date taken	Amou
e above court offic	e is open	Net amount paid into court	-		-			
	Mondays to Fridays	on			-		<u> </u>	
	t for Possession of La				Warrant number ———			
To the R	egistrar and Bailiffs of the	Court			APPLICANT			
the land set	On the day of It was ordered that the applic	19 ant do recover possession of ⁽¹⁾			Applicant (sol	icitor)'s ad d	lress	
order	[And it was ordered that the a	pplicant do recover against the responde	ent the com		Ref.			
		making together the sum of £		hich	RESPONDE	NT(S)		
	REQUEST THIS WARRANT	AILED TO OBEY THE ORDER AND A HAS BEEN ISSUED. YOU ARE THEI THE LAND TO THE APPLICANT			Address(es) to	levy at		
		ry for the total shown overleaf, in accord	dance with the					
	Application was made to this	court for this warrant at m	nutes past the l	nour				
	of o'clock on				Ba	lance of de	bt	
					Amou	nt of warra		
		l after the end of 5 days next following the perishable nature, or at the request of the re				licitor's cos		
		or request by the re	,		Land	l Registry f		
					L	Tota	al	
N52 Warrant	for possession of land under Order 2	4 (Order 24. rule 6(1))			The bailiff s. numbered re book for eve under this w any other fo	ceipt from l ry payment arrant. You	nis official made to h should no	receipt im

For more information see over

Dd 8156092 20M 1/90 Ed(274434)

		In the	
Def	fendant		County Cour
		Case No. Alway	s
		thi	s s
		Application No.	
		Plaintiff's Ref.	
To	the defendant	Do not send pa	yments to the court
the be	On the the plaintiff against you in this court (f obtained a judgment (o	r order) Seal
	And you have failed to pay as ordered, the plaintiff has requiring your employer to make deductions from your	• •	8
s of	The application will be heard by the registrar of this cou	urt at ⁽²⁾	
	on the	at	o'clock
for nce	unless you pay to the plaintiff the amount now due (sho	,	•
	of reply and send it to reach the court office within 8 da Failure to return the reply form is a punishable offence		
	to attend this court.	•	
	Balance due at date of this request	£	
	Attachment issue fee	£	
	AMOUNT NOW DUE	£	
	Unsatisfied warrant costs not included above	£]
		Date	d
		tructions turn over	

N55 Notice of application for attachment of earnings order (Order 27, rule 5(1))

Notes to help you complete the enclosed form of reply

All cases

- If you are unemployed or self-employed you should say so on the form and answer as many questions as you can.
- If you want an opportunity to pay voluntarily without your employer being ordered to make deductions from your pay, you should say so on the form at section 5
- You can obtain help in completing the enclosed form at any county court office or citizens' advice bureau.

All cases except maintenance payments

- If you wish to pay the amount due, see How to Pay below.
- If you complete and return the form within 8 days and the court is satisfied with
 the information you give, it will send you notice of the order it intends to make.
 Unless you hear from the plaintiff that he objects to the order proposed, or you
 object to it yourself, you need not attend court.
- If you do not complete and return the reply form or pay the full amount due you must attend court on the hearing date.

and Address for Payment						

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment, quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information you should contact the plaintiff or his representative.

Form for Replying to an Attachment	In the
of Earnings Application	County Court
Read the notes on the notice of application before	Case Number quote this
completing this form	Application Number
 Tick the correct boxes and answer all the questions using block capitals and black ink 	Plaintiff (including ref.)
 Send or take this completed and signed form immediately to the court office shown on the notice of application 	Defendant
 You should keep your copy of the notice of application unless you are making full payment 	n
 For details of where and how to pay see notice of application 	Section 4 Liabilities
Section 1 Personal details	Dependants (people you look after financially) Number of dependants
Surname	Enter number of each age
Forenames	0-11 12-15 16-17 18-over
Mr Mrs Miss Ms	Outgoings
Married Single Age	Outgoings I make regular payments as follows:
Section 2 Employment	weekly monthly
	Mortgage
I am Unemployed	Rent
A pensioner	Mail order
Self employed as	
Employed as a	
My employer is	
Employer's address:	("give details, including name of court, case number, amount still owing and the instalments you are paying)
What is the address of your employer's Head Office if	specify period: yearly, quarterly, etc.
different from above?	Gas £ :
	Electricity£:
What is your weaks number	Community charge £ :
What is your works number	Water rates£ :
and/or pay reference?	Other regular payments/liabilities
Section 3 Pay and income	(give details below)
specify period: weekly, fortnightly, monthly etc.	Credit card and other debts (please list)
Pay before deductions£ :	
Overtime, commission, bonuses etc £ :	Of the payments above, I am behind with payments to
Deductions from pay£:	£ :
My usual take home pay £ :	Section 5 Proposal for payment
Child benefit(s) total£ :	
Other state benefit(s) total£:	What sum would you be prepared to have deducted from your earnings to satisfy this court order?
My pension(s) total£ :	
Other people living in my home give me :	£ week/month If you are sick/unemployed what date do you expect to
Other income (give details)£:	return to work?
continue on a separate sheet if necessary —	put the case number in the top right hand corner
Address	Signed
P	
Post code	Dated
N56 Reply to application for attachment of earnings order (Order 27, rule 5	5(1)) Dd 8156091 313M 12/89 Ed(274331

Order for Defendant's Attendance at Adjourned Hearing of Attachment of Earnings Application	In the					
To the defendant	Case No. Always quote this Plaintiff					
	Defendant					
	Application No.					
	Plaintiff's Ref.					
You failed to attend the court on the day and time fixed for an application for an attachment of earnings order, after b	_	Seal Seal ce of application				
The application has been adjourned to						
the	at	o'clock				
at						
VOLLADE ODDEDED TO ATTEND ATTUATTIME	ONTHAT DAV BAILL	IBE TO ATTEND MAY				

Take Notice

If you either complete the enclosed form of reply and return it immediately to this court or pay into the court office the sum of £ , the amount remaining due, you may not have to attend court

RESULT IN YOU BEING COMMITTED TO PRISON FOR A PERIOD NOT EXCEEDING 14 DAYS

Important - for instructions turn over

Payments into Court

You can pay the court

by calling at the court office which is open from 10 am to 4 pm Monday to Friday.

- You may only pay by:
 cash
 banker's
 - banker's or giro draft
 - cheque supported by a cheque card
 - cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to HM Paymaster General and crossed.

Please bring this form with you.

By post

You may only pay by:

- postal order
 banker's or giro draft
- cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

The payment must be made out to HM Paymaster General and crossed. This method of payment is at your own risk. And you must:

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps of payments by bank and giro credit transfers.

Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff

When corresponding with the court, please address forms and letters to the Chief Clerk and quote the case number The court office at

is open between 10 am and 4pm

N58 Order for defendant's attendance at adjourned attachment of earnings application (Order 27, rule 8(1))

Notes to help you complete the enclosed form of reply

All cases

- If you are unemployed or self-employed you should say so on the form and answer as many questions as you can.
- If you want an opportunity to pay voluntarily without your employer being ordered to make deductions from your pay, you should say so on the form.
- You can obtain help in completing the enclosed form at any county court office or citizens' advice bureau.

All cases except maintenance payments

- If you wish to pay the amount due, see Payments into Court box overleaf.
- If you return the form of reply immediately and the court is satisfied with the
 information you give, it may send you notice of the order it intends to make.
 Unless you hear from the plaintiff that he objects to the order proposed, or
 you object to it yourself, you need not attend court.
- If you do not return the reply form or pay the full amount due you must attend court on the hearing date

I certify that th	of Service (to be completed e order of which this is a true of in the order, or at		defendant personally at the
on the	day of	19	Bailiff/Officer of the Court
I certify that t	he order has not been serve	ed for the following reasons:	
			Bailiff / Officer of the Court

Date

Printed in the UK for HMSO Dd 8156090 C1650 12/89 28312

Attachment of Earnings Order	In the				
		County Court			
	Case No. Always quote	The second section of the second section of the second second section			
	A/E No.				
	Plaintiff's Ref.	VIETO CONTRACTOR CONTR			
	DO NOT SENI TO THE				
	Seal)			
ordance with Schedule 3 to the Attachmen able under the judgment, has been paid of calculating the deductions the normal deduction rate shall be £ the protected earnings rate shall be £ the protected that the operation of this orde inctually pays to the plaintiff the sum of £ for every calendar month (week), the shall be £ the protected that the operation of this orde inctually pays to the plaintiff the sum of £ for every calendar month (week), the shall be £ the protected that the operation of this orde inctually pays to the plaintiff the sum of £ for every calendar month (week), the protected that the protected that the operation of this order than the protected that the operation of the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected that the operation of this order than the protected than the protected that the operation of the protected that the operation of the protected than the protected that the operation of the protected than t	per week/month per week/month r shall be suspended so long as by instalments he first instalment to reach the pl	,			
	Dated				
following details The name and address of your new employer (a Your works number and/or pay reference Your new rate of pay Your letter must quote the above case number	nd the pay office if different)				
Address for Payment — How to Pay — How to Pay					
que	to the point of the court case number of the c	net. THEY WILL NOT BI bayment to reach the plaintiff of count for all payments made, ement. It is not safe to send cash can be obtained from the court.			
	If you change your employer be deferred for every calendar month (week), the of the order on the employer be deferred. If you change your employer, you must not following details The name and address of your new employer (a your works number and/or pay reference Your works number and/or pay reference Your letter must quote the above case number IF YOU DO NOT COMPLY WITH THIS NOTICE Address for Payment PA PA PA PA PA PA PA PA PA P	Case No. Always quote his A/E No. Plaintiff's Ref. DO NOT SENI TO THE Seal Seal Seal DO NOT SENI TO THE Seal DO NOT SENI TO THE Seal Seal Seal Seal Seal Seal Seal Plaintiff's Ref. DO NOT SENI TO THE Seal Seal Seal Seal Seal Seal DO NOT SENI TO THE Seal Sea			

N64 Suspended attachment of earnings order (Order 27, rule 10)

Suspended Attachment of Plaintiff	Earnings Order - maintenance	In the			County Court
Defendant		Case No.	Always quote this		
Defendant		A/E No.			
		Plaintiff's l	Ref.		
			(Seal	

It is ordered that the defendant's employer do make periodical deductions out of the earnings of the defendant in accordance with Schedule 3 to the Attachment of Earnings Act 1971 until £ , the amount payable under the judgment, has been

For the purpose of calculating the deductions

The normal deduction rate shall be £ per week/month and per week/month

And it is further ordered that the operation of this order shall be suspended so long as the defendant punctually pays to the court the sum of £ by instalments of £ for every calendar month (week), the first instalment to reach the court by

And that service of the order on the employer be deferred accordingly

The protected earnings rate shall be £

Dated

Take Notice If you change your employer, you must notify the court in writing within 7 days, giving the following details

- The name and address of your new employer (and the pay office if different)
- Your works number and/or pay reference

IF YOU DO NOT COMPLY WITH THIS NOTICE YOU MAY BE FINED OR IMPRISONED OR BOTH

Payments into Court

You can pay the court by calling at the court office which is open from 10 am to 4 pm Monday to Friday. You may only pay by:

- cash
 banker's or giro draft
- cheque supported by a cheque card
- cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to HM Paymaster Please bring this form with you

You may only pay by:

banker's or giro draft
cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

The payment must be made out to HM Paymaster General and crossed. This method of payment is at your own risk.

And you must:

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit transfers. Note: You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff

The court office at

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N64A Suspended attachment of earnings order - maintenance (Order 27, rule 10)

y u v Plair	dgment Summ	OHS	In the	
ı ıaıı				County Cour
 Defe	ndant		Case No. Always quote	county court
			J/S No.	
			Plaintiff's Ref.	
			Do not send payn	ients to the court
	he defendant (1)		s	eal
he ons is against	On the	1	he plaintiff obtained a judgment	or order against you
or one f several lants	in this court() ⁽²⁾
hem or	And as you have faile	ed to pay as ordered t	ne plaintiff has required this jud	gment summons to be
he	issued against you.			
ay be	Vou are therefore sur	nmoned to annear ne	reanally in this count at	
	tou are therefore sur	nmoned to appear pe	rsonally in this court at	
	on		at o'clock,	
	the terms of the judgment default.	or order and also to show o	ause why you should not be con	nmitted to prison for such
			Dated	
	Sum in payment of which of	defendant has made default	£	
		Fee on issue of summons	£	
(Trav	relling expenses to be paid	or offered to the defendant	£	
		AMOUNT NOW DUE	£	
Amoı	unt, if any, which will rema	in outstanding when the ab	ove sum has been paid £	
If pa	yment is made too late to	prevent the plaintiff's att	endance on the day of hearing	, you may be liable for
furth	er costs			•
	e and address of tiff('s solicitor)			
	Imp	ortant - for instructio	ons on how to pay turn ov	er
	n corresponding with the co	urt, please address forms a	nd letters to the Chief Clerk and	quote the case number
is ope	en between 10 am and 4pm			
N67 Jud	dgment summons under the Debtors A	Act 1869 (Order 28, rule 1)	Printed in the IIK for	HMSO. 1/90/Dd8156088/C375/46248/

How to Pay and Address for Payment	at the the coulons the coulons of the pla of	ABENT(S) MUST BE MADE to the person named address for payment, quoting their reference and urt case number. OT bring or send payments to the court. WILL NOT BE ACCEPTED nould allow at least 4 days for your payment to reach intiff or his representative. sure that you keep records and can account for all nts made. Proof may be required if there is any element. It is not safe to send cash unless you use red post. let giving further advice about payment can be eld from the court. need more information you should contact the ff or his representative
Defendant's place of employment and description (if known) Certificate of Service (to be completed by the court)		
I certify that the summons of which this is a true copy was s given, or at	erved by me or	n the defendant personally at the address
on the day of when I at the same time paid (or offered) to the defendant th	19	for his expenses in travelling to
and from the court	ic sum of 2	tor ins expenses in travening to
		Bailiff/Officer of the Court
I certify that the summons of which this is a true copy was s summons in accordance with the certificate of the plaintiff or or on the defendant by (in accordance with an order for sub-	or his solicitor	
on the day of	19	
I certify that the summons has not been served for the following	owing reason:	Baliff/Officer of the Court Date
		Bailiff/Officer of the Court Date

Suspende	d Committal Order	In the	
Plaintiff	(judgment summons)	_	County Court
		Case No. Always quote	
Defendant		J/S No.	
		Plaintiff's Ref.	
			SEND PAYMENTS THE COURT
			Seal
Take notic	Ce that today the judge made a committal o	order for your imprisonment for	days
This order v	will not be put into force if (in addition to the	he sum of £ paid sir	nce issue of the judgment
summons) ye	ou pay to the plaintiff the sum of £	<u>by</u>	
(or by instalr	ments of £ for every cale	ndar month, the first instalment to rea	ch the plaintiff
by)	
		ere will remain a further sum of £	payable under the
delete original judg ot licable	ment or order) (1)		
		Dated	
Take Notice		thin the time mentioned above, a warra be imprisoned for the period shown abo	
		d by this order you should write or go to ng the reasons why you cannot pay.	
	The court will send you notice of a	a day and time to attend before the judge.	
	 If you satisfy the judge that you ar a further suspension on such terms 	e unable to pay, he has the power to grant as he thinks fit.	
	Address for Payment	How t	o Pay
		PAYMENT(S) MUST BE MADE to for payment, quoting their reference DO NOT bring or send payments to ACCEPTED. You should allow at least 4 days for you	and the court case number. the court. THEY WILL NOT BE
		or his representative. Make sure that you keep records and or Proof may be required if there is any di unless you use registered post. A leaflet giving further advice about print of you need more information you shou	an account for all payments made. sagreement. It is not safe to send cash syment can be obtained from the court.
The court office at		representative.	

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N72 Notice to defendant where committal order made, but directed to be suspended under Debtors Act (Order 28, rule 7(1))

	on Judgment S	Summons In the		
iff				y Court
		Case No.	Always quote this	
dant		J/S No.		
		Plaintiff's 1	Ref.	
		DO	NOT SEND PAYMENTS TO THE COURT	<u> </u>
			Seal	
The defendar	nt ⁽¹⁾			
having failed	to pay the sum of £	due under the judgment of	or order in this action given or ma	de in this
court () ⁽²⁾	
on the	day of	19		
			case, the defendant do pay to the	plaintiff the
		•) hv	
		_	_	
by		or cross, cardinal month, are the)	
			Dated	
		Take Notice		
•			pe removed and sold or other	
Addr	ess for Payment	***************************************	- How to Pay	
		for payment quoting thei DO NOT bring or send p ACCEPTED. You should allow at least or his representative. Make sure that you keep re Proof may be required if the unless you use registered p A leaflet giving further adv	r reference and the court case number, ayments to the court. THEY WILL NO 4 days for your payment to reach the plain ecords and can account for all payments mere is any disagreement. It is not safe to so so to the court payment can be obtained from vice about payment can be obtained from	tiff nade.
	The defendant having failed court (on the It is order amount remains a few for by instalm by If you do not be enforcement.	The defendant(1) having failed to pay the sum of £ court (on the day of It is ordered that upon the hearing of amount remaining due under the judgn £ (together with £ (or by instalments of £ by If you do not pay in accordance of the sum of	The defendant due under the judgment of the day of 19 It is ordered that upon the hearing of a judgment summons issued in this amount remaining due under the judgment or order, namely: £ (together with £ for costs, amounting to £ (or by instalments of £ for every calendar month, the first is by Take Notice If you do not pay in accordance with this order your goods may be the end of the power of the po	The defendant operation of the court (

Summon	of Committal on a sunder the Debtor	•	1			Cou	nty Coı
Plaintiff			Case N	0.			
			J/S No.				
Defendant			Warran				
	···		Waitai				
	rar and bailiffs of the court, an nd to the Governor of Her Ma		le within his			Seal	
The plaintiff	obtained a judgment or an orde	er against the def	fendant(s)(1)				
In this court ()(2)	
on the	day of	19	, for paymer	nt of £		for debt/dar	nages ar
costs forthwit (or by instalm £		for every caler	ndar month) and s	ubsequent cos	ts have beer	n incurred amo	unting to
And the def	endant having failed to pa	y the sum of a	£	due und	er the said	i judgment o	r orde
It is therefo	d or neglected) to pay the same re ordered that the defendan s an affidavit stating that a rece	e and the defend	ant has shown no		should not	s he pays the s	o prison um state
(or has refuse It is therefo below, or files	d or neglected) to pay the same re ordered that the defendan s an affidavit stating that a rece gistrar, bailiffs and others	e and the defend t be committed the eiving order or a s, are therefore Prison	ant has shown no to prison for n order of adjudic	ation in bankr st the defendant	days, unles uptcy has be at and to del cive the defe ed if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or files You, the Re in prison for	d or neglected) to pay the same re ordered that the defendan s an affidavit stating that a rece gistrar, bailiffs and others	e and the defend t be committed to siving order or a s, are therefor Prison rrest under this of	ant has shown no to prison for n order of adjudic e required to arre n and you, the Go	ation in bankr st the defendar vernor, to rece fully discharge Dated	days, unles uptcy has be at and to del cive the defe ed if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or file: You, the Re in prison for	d or neglected) to pay the same re ordered that the defendan s an affidavit stating that a rece gistrar, bailiffs and others days from the a	e and the defend t be committed t eiving order or a s, are therefor Prisor rrest under this of	lant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or files You, the Re in prison for	d or neglected) to pay the same re ordered that the defendants an affidavit stating that a reco- gistrar, bailiffs and others days from the a Warrant iss	e and the defend t be committed t eiving order or a s, are therefor Prisor rrest under this of	ant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of d against every	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or file: You, the Re in prison for Sum in issue of	d or neglected) to pay the same re ordered that the defendant s an affidavit stating that a reco- gistrar, bailiffs and others days from the a Warrant iss Note: a separate warrant	e and the defend t be committed t eiving order or a s, are therefor Priso rrest under this of ued on the must be issued	lant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of d against every	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or file: You, the Re in prison for Sum in issue of	d or neglected) to pay the same re ordered that the defendant is an affidavit stating that a reco- gistrar, bailiffs and others days from the a Warrant iss Note: a separate warrant in payment of which defendant of judgment summons ind costs on issue and hearing of	e and the defend t be committed t eiving order or a s, are therefor Priso rrest under this of ued on the must be issued	lant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of d against every	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or file: You, the Re in prison for Sum it issue of Fee ar Sub to	d or neglected) to pay the same re ordered that the defendant is an affidavit stating that a reco- gistrar, bailiffs and others days from the a Warrant iss Note: a separate warrant in payment of which defendant of judgment summons ind costs on issue and hearing of	e and the defend t be committed t eiving order or a s, are therefor Priso rrest under this o ued on the must be issued had made defau f judgment summ	lant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of d against every alt at the time of	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or file: You, the Re in prison for Sum it issue of Fee ar Sub to	d or neglected) to pay the same re ordered that the defendant is an affidavit stating that a reco- gistrar, bailiffs and others days from the a Warrant iss Note: a separate warrant In payment of which defendant of judgment summons ad costs on issue and hearing of that amount paid since issue of ju-	e and the defend t be committed t eiving order or a s, are therefor Priso rrest under this o ued on the must be issued had made defau f judgment summ	lant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of d against every alt at the time of	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him
(or has refuse It is therefo below, or files You, the Re in prison for Sum in issue of Fee an Sub to Deduct Sub to	d or neglected) to pay the same re ordered that the defendant is an affidavit stating that a reco- gistrar, bailiffs and others days from the a Warrant iss Note: a separate warrant In payment of which defendant of judgment summons ad costs on issue and hearing of that amount paid since issue of ju-	e and the defend t be committed t eiving order or a s, are therefor Priso rrest under this o ued on the must be issued had made defau f judgment summo	lant has shown no to prison for n order of adjudic e required to arre n and you, the Go order, or until law day of d against every alt at the time of	st the defendant vernor, to rece fully discharge Dated	should not days, unles uptcy has be nt and to delive the defe d if sooner	is he pays the seen made again liver him to endant and safe	o prison um state ast him

N74 Warrant of committal on a judgment summons under the Debtors Act 1869 (Order 28, rule 11(1))

To the Governor of Her Majesty's Prison	ı I ar	rested the	e defendant on the	In the		Cou	nty Court
at (here insert name of prison of foreign court)	and	delivere	d him into the custody of the	W	arrant o	f Committ	al
	Go	vernor of	HM Prison at	Case No.			
Take notice that in accordance with the provisions of section 122 of the County Courts Act	on	the		Committal			
1984, this warrant of committal has been sent to this court and that the debtor, if arrested within	1			Warrant Number			
the jurisdiction of this court, is to be conveyed to the prison of this court, and is to be kept there	!		Bailiff of the Court	rumber			
for the time mentioned in the warrant of committal or until lawfully discharged if sooner							
	i	Retur	ns other than payments	Date applie			
	Date	Time		Amount du	e under or	der £	
Dated				PLAINTIF	F		
N75 Indorsement on a warrant of committal sent to a foreign court (Order 28, rule 11(3))	-			Plaintiff's(s	olicitor)'s	address	
	i						
	i						
To the Registrar of the County Court				Ref. DEFENDA	NT		
seal	! 						
Take notice that this warrant has been issued out of this court for execution at an address	i						
within the jurisdiction of your court	!						
You are therefore required to execute the said warrant	:						
	i						
Dated	!			Amounts re	covered or	passed thre	ough:
	!			Date taken	Amount	Date taken	Amount
	!						
	-						
NET We was a few walking as a promised to Presistance of femion court (rection 122 County Courts Act 1984)	N74 W	arrant of co	ommittal (Order 28, rule 11(1))	1		1	

	Order of Committal to Prison		In the	
	for Disobeying a Court Order or Undertaking			County Court
	Between		Case No.	zys ote his
		Applic		
	and	Plainti	111	
		Respondence		Seal
(1) enter name of person against whom application is made	On the day of 19 the court ordered (1) [or the court accepted an undertaking from (1) (2)	,]
(2) set out the precise parts of the order or undertaking relevant to the committal application	At that hearing (1) [appeared personally] [was represented by so	olicito	or / counsel] [q	lid not attend]
(3) enter the	(3) has	s app	lied to commit	
name of the applicant	(I) to	priso	n	
	for disobeying the order dated [or for failing to comply with the undertaking s	given]	
(4) list the allegations as set out on N78 if necessary continue on a separate sheet	The allegations made by (3)			were that (4)
	Details of service on (1) relevant to the application to commit are given	n in t	of the do	
	The court read the affidavits of Name(s)			Date affidavit(s) sworn
	And the court heard oral evidence given by		I	
				continued overleaf

N79 Order of committal to prison for breach of or neglect to obey order (Order 29, rule 1(5))

(5) give exact details of all the allegations of contempt proved	And the court is satisfied, having considered (1) has been gu disobeying the order dated [or failing to comply with his undertaking] b	ilty of contempt of	
(6) enter the name of the prison (7) enter the length of sentence	and that a warrant of arrest and committal be And (1) (or if so ordered to the Judge) to purge his contact.	at (6) atil lawfully discha be issued forthwith can apply to the ntempt and ask for	e court r release
(8) add, if so ordered	[(8) And, as the court by order dated of the notice of application for a committal It is ordered that (1) a Judge of this court as soon as practicable]	order,	nsed with service e brought before
(9) insert any other directions given by the Judge, eg suspended order	[And it is ordered that (9)		1
	And it is ordered that (1) (3) the cost committal, such costs to be taxed by the Reg the applicant (plaintiff) within 14 days after	ts of this application	and paid to
	Dated The Schedul	e	
delete A if committal relates to an N117 undertaking if served on different occasions, please specify	Service of A: the court order dated B: the notice of application for a come Column 1 Service A & * B proved by Endorsement by Bailiff of County Court dated *and Affidavit(s) of service of dated *and Oral evidence of	Service was proved as shown in Col. 1	Column 3 Service dispensed with The court dispensed with service of A & * B by order(s) dated
Ine	en corresponding with the court, please address forms and le court office at pen from 10 am to 4 pm Monday to Friday.	etters to the Chief Clerk	k and quote the case number.

		mittal for Failu	e In the	In the				
	olicitor to ertaking	carry out		County Court				
Plainti	•		Case No. Always quote this					
laniu			Plaintiff's Ref.					
Defend	lant			Seal				
1) enter name of person gainst whom order is made	(1)	g given to this court on the	day of	19 ,				
2) state terms	as solicitor for the	e plaintiff (or defendant) underto	ook to ⁽²⁾					
of undertaking	NT	at a company to a co						
	Now upon readin	-	10 and upon h	aarina				
	dated the	day of	19, and upon h	caring				
(3) add if	(3)and being satisf	ied upon oath [or by the indorse	ment of					
solicitor giving the	a bailiff of this co	ourt (or of the	C	ounty Court)], that a copy of the				
indertaking does not	notice to show ca	use why ⁽¹⁾						
ppear in person	should not be committed has been served personally upon him and being satisfied that (1)							
	has failed to carry	out the undertaking before refe	erred to)					
	It is ordered t	hat ⁽¹⁾						
4) insert name of	be committed for	contempt to Her Majesty's Prise	on at ⁽⁴⁾					
orison used by the court	for a period of		or until lawfully discharged if sooner	until lawfully discharged if sooner and that a warrant for the arrest an				
	committal of(1)		be issued forthwith					
	And it is orde	red that(1)						
(5) insert name of party	do pay the costs of	of this application and of the cor	nmittal, such costs to be taxed by the	registrar				
to receive the	and paid by(1)							
where payable	to ⁽⁵⁾							
	within 14 days of	taxation						
	[And it is furt	her ordered that any applica	tion for the release from custody of (1)					
(6) delete if inapplicable	shall be made to	the Judge] ⁽⁶⁾						
			Dated					
	Address 1	or Payment	How	to Pay				
			PAYMENT(S) MUST BE MADE to for payment quoting their reference DO NOT bring or send payments to ACCEPTED. You should allow at least 4 days for yor his representative. Make sure that you keep records and a Proof may be required if there is any of unless you use registered post.	the person named at the address and the court case number. the court. THEY WILL NOT BE our payment to reach the plaintiff an account for all payments made. lisagreement. It is not safe to send cash ayment can be obtained from the court.				

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N82 Order for committal for failure by solicitor to carry out undertaking (Order 29 rule 2(1))

The court office at

	der for Discharge from stody under Warrant	In the
	Committal	County Court
Plaint		Case No. Always quote this
lam		Plaintiff's Ref.
Defen	ndant	
		Seal
	Upon application made this day by	y of 19 ,
	who was committed to prison for contempt by a 19, and upon reading the application of	n order of this court dated the day of
	attested on the day of contempt, and upon hearing	19 , showing that he is desirous of purging his
or, if no appears iim	(1)(and upon being satisfied that the notice of this	s application has been duly served upon the
insert ne of son add if ordered insert ne of son to om	be discharged out of the custody of the Governormal discharged that do pay the sum of \pounds , the cost to (4)	s of this application, such costs to be taxed and paid
ment is to nade		Dated
		2
	Address for Payment	How to Pay
		PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number. DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED. You should allow at least 4 days for your payment to reach the plaintiff or his representative. Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post. A leaflet giving further advice about payment can be obtained from the court. If you need more information you should contact the plaintiff or his
		representative.

Jarn	nishee Order to Show Cause	In the
Plaintif	f	County Court
)efenda	ant	Case No. Always
Garnisł	hee	this
Го		Plaintiff's Ref.
		Seal
	Upon reading the affidavit of	filed on
r as the nay be	It is ordered that the garnishee do attach so much of the debts owing of will satisfy a judgment or order obtained against the s the plaintiff in this court (or for the sum of £ including costs, of which together with £ the costs of these procee) on ch the sum of £ remains due and unpaid,
	And it is ordered that the garnishee do attend this cat	court
	the garnishee to the defendant or so much of it as matogether with the costs of these proceedings	at o'clock at the garnishee do pay to the plaintiff the debt due from nay be sufficient to satisfy the judgment or order, n day, give notice to the proper officer at the court that he doe
elete if shee is not osit-taking ution		and thereupon the proceedings against the garnishee shall be
	Amount remaining due under judgment (or order)	£
	Court fee	£
	Solicitor's costs	; £
	Total	I £ Dated
		shee deposit-taking institution at which the defendant's accour believed to be held is:
Def	endant's name and address	Plaintiff's (solicitor's) address for service
When co	orresponding with the court, please address forms and rt office at	d letters to the Chief Clerk and quote the above case number

			CASE NO.
Cer	tificate of Service (garnishee)	Cer	rtificate of Service (defendant)
	fy that the order of which this is a true copy was served by me on		tify that the order of which this is a true copy was served by me on
Service	e was effected titick and complete whichever applies) by posting it to the garnishee on at the address stated in the order.	Servi	by posting it to the defendant on at the address stated in the order.
	by posting it to (leaving it at) the address stated in the order as the registered office of the limited company.		by posting it to (leaving it at) the address stated in the order as the registered office of the limited company.
	by posting it to (leaving it at) the address stated in the order as the place of business of the limited company.		by posting it to (leaving it at) the address stated in the order as the place of business of the limited company.
	by delivering it to the garnishee personally (or to		by delivering it to the defendant personally (or to
	apparently not less than 16 years old, who promised to give it to the garnishee on the same day) (or on) at the address stated in the order (or at		apparently not less than 16 years old, who promised to give it to the defendant on the same day) (or on) at the address stated in the order (or at
	by inserting it, enclosed in an envelope addressed to the garnishee, in the letter box at the address stated in the order. I have reason to believe that the order will reach the garnishee in sufficient time, because:		by inserting it enclosed in an envelope addressed to the defendant, in the letter box at the address stated in the order. I have reason to believe that the order will reach the defendant in sufficient time because:
	Bailiff Officer of the Court		Bailiff / Officer of the Court
	I certify that the order has not been served for the following reasons:		I certify that the order has not been served for the following reasons:
	Builiff Officer of the Court		Bailiff / Officer of the Court
Ce	rtificate of Service (garnishee's branch)		
	ify that the order of which this is a true copy was served by me on		
Servic	by posting it to the garnishee's branch on at the address stated in the order.		by inserting it enclosed in an envelope addressed to the garnishee's branch, in the letter box at the address stated in the order. I have reason to believe that the order will reach the garnishee in sufficient time because:
	by delivering it to the garnishee's branch personally (or to		Bailiff / Officer of the Court
	apparently not less than 16 years old, who promised to give it to the garnishee's branch on the same day) (or on) at the address stated in the order	OR	I certify that the order has not been served for the following reasons:
	(or at		Bailiff / Officer of the Court
Certif	icate of Service (Order 7, rule 6(1)(a) and (2))		Dd 8156086 25M 1/90 Ed(274427)

Garnis	hee Order Absolute	In the
Plaintiff		·· County Court
Defendant	t	Case No. quote
Garnishee		·· Plaintiff's Ref.
		Seal
To the gar	rnishee	
	Upon hearing the plaintiff('s solicitor) and	the parnishee and reading the affidavit
	of	filed on
	and the order to show cause made on	
		ing due from the garnishee to the defendant should be attached to
	satisfy a judgment obtained against the defend	ant by the plaintiff in this court on
	for the sum of £ including co.	sts, of which the sum of £ remained due and unpaid
	(together with the costs of these proceedings)	
	It is therefore ordered that the garnishee	do pay to the plaintiff the sum of ${\bf \pounds}$
	the debt due from the garnishee to the defendant	nt (being so much of the debt due from the garnishee to the defendant as
(1) delete if garnishee owes	is sufficient to satisfy the judgment debt and co	osts, together with £ the costs of these proceedings) (1)
less than the judgment debt, costs and costs of these proceedings	to the plaintiff by	
(2) delete if	(And that the sum of £, the plaint	iff's costs of this application, be added to the judgment debt and be
garnishee is able to satisfy the judgment debt, costs and costs of these proceedings.		intiff under this order and in priority to the amount of the judgment
		Dated
		Dateu
	- Address for Payment	How to Pay
		PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number. DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED. You should allow at least 4 days for your payment to reach the plaintiff
		or his representative. • Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post. • A leaflet giving further advice about payment can be obtained from the court. • If you need more information you should contact the plaintiff or his
The court offic	re at	representative.

is open between 10 am and 4 pm. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number. N85 Garnishee order absolute (Order 30, rule 7(1))

Order Revok Administrati		In the	
	on Oruci		County Court
Debtor		Administration Order Number	
			Seal
To the debtor and c	reditor		
It is ordered that the on the be revoked (because) (administration order made agai	nst the above named debtor	
		Dated	
Note to the debtor - the	How to e instructions below tell you how	•	e administration
	IST NOW BE MADE to the credit number if applicable).	tors or their representatives, que	oting their reference
DO NOT bring or s	end payments to the court. THEY	WILL NOT BE ACCEPTED	
	least 4 days for your payment to re	•	
	keep records and can account for all. It is not safe to send cash unless y		e required if there
A leaflet giving furt	her advice about payment can be of formation you should contact the co	btained from the court.	
elete if *To the creditor	*Creditor's ref:	*Case	no:
The court has declared a c Enclosed is a payable ord	lividend on the amount of money per for £	aid by the debtor.	
		The court office at	
		is open between 10 am and 4	1 pm Monday to Friday
		When corresponding with forms or letters to the Chie above administration orde	of Clerk and quote the

N95 Order revoking an administration order (Order 39, rule 14(2))

	der Suspending or Varying Administration Order	In the
D. L.		County Cour
Debt 	or	Administration Order Number
		Seal
	To the debtor and creditor	
	It is ordered that the administration order made again on the be (suspended) (varied) provided that	inst the above named debtor
		Dated
		Dated
	*To the creditor *Creditor's ref:	Dated *Case no:
te if	*To the creditor *Creditor's ref: The court has declared a dividend on the amount of money Enclosed is a payable order for £	*Case no:
	The court has declared a dividend on the amount of money	*Case no:
	The court has declared a dividend on the amount of money	*Case no: paid by the debtor.

AR BR			Always quote this num	ber
	Summons in Personam	Case Number		
	Admiralty Jurisdiction (fixed amount)	In the		
aintiff's	(inco amount)	1		County Court
name dress		The court of	fine at	County Court
		The court of	nce at	
		is open from	10 am to 4 pm Mor	nday to Friday
nme and dress for rvice and yment offerent from above) ef/Tel No.		Do not so	end payments t	to the court
fendant's me ldress			Seal	
		J		
the Defe	ndant			
				£ p
Th	e plaintiff claims	(see par	rticulars enclosed)	
			Court fee	
			Solicitor's costs	
			Total amount	
		This summo	ns was issued on	
W	hat you should do			
	thin 14 days from the date of service (which is explained of	verleaf under the he	eading General infor	mation) you should
eit	her:			
•	pay the total amount of the claim and costs to the person	named at the address	ss for payment above	(see also How to
	Pay overleaf);			
_	OR	using the englaced f	·	
• If	send to the court an admission, defence or counterclaim to you do nothing, judgment may be entered against you and	•		enced without further
	tice.	proce	companies of comme	without furtiles
	Important - for instruct	ions turn over		

Instructions

Within 14 days after the date of service, you must:

- If you admit all or part of the claim, pay the amount admitted and the costs to the address for payment overleaf (see How to Pay box). If you require time to pay, complete the enclosed form of admission and send it to the court.
 - If your offer of payment is accepted, the court will enter judgment and send an order telling you how to pay. If your offer is not accepted, the court will arrange a hearing which you should attend.
- If you dispute all or part of the claim, return the enclosed form of defence to the court stating clearly how much you dispute and your reasons for doing so. If you dispute only part of the claim, you should also fill in the part of the form for admitting the claim. Pay the amount admitted to the address for payment. If you have paid the amount of the plaintiff's claim since the summons was issued, fill in the part of the form for defending the claim. Say when you paid the claim. Then pay the costs to the address for payment unless you dispute having to pay them. Explain your reasons. If you send a defence you may have to attend court. The court will send you notice of hearing.
- If you have a claim against the plaintiff, complete and return to the court the enclosed form of counterclaim giving details of
 your claim. If your counterclaim exceeds the claim, you may have to pay a fee the court will let you know. Unless the plaintiff
 admits your counterclaim there will be a hearing. The court will tell you when to attend.

General information

- If you received this summons through the post the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark. You have 14 days from this date to pay or reply to the summons.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you intend to defend this claim and the court named on this summons is not your local county court, you may write to the court named, asking for the case to be transferred to your nearest county court with Admiralty jurisdiction and explaining your reasons. However, if the action is transferred and you later lose the case, you may have to pay more in costs.
- You can get application forms for issue of a witness summons at the court office.
- Any delay in payment or in returning the enclosed form may add to the costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk. Always quote the case number.

N96 Summons in personam (fixed amount) (Admiralty jurisdiction)

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment, quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information you should contact the plaintiff or his representative.

	OR I certify tha served for t		by inserting it, enclosed to the defendant, in the 1 stated on the summons. that the summons will re sufficient time, because:	at the address (or at	apparently no promised to a day) (or on	by delivering (or to	by posting it to (le the summons as t limited company.	by posting it to (le the summons as t limited company.	by posting it on at the address	Service was effec	I certify that th true copy was s	Certificate of	CASE NO.
BailiffOfficer of the Court	OR I certify that the summons has not been served for the following reasons:	BailifflOfficer of the Court	in an envelope addressed etter box at the address I have reason to believe ach the defendant in	at the address stated on the summons (or at	apparently not less than 16 years old, who promised to give it to the defendant on the same day) (or on	by delivering it to the defendant personally (or to	by posting it to (leaving it at) the address stated on the summons as the place of business of the limited company.	by posting it to (leaving it at) the address stated on the summons as the registered office of the limited company.	by posting it to the defendant on a different states at the address stated on the summons.	Was effected (lick and complete whichever applies)	I certify that the summons of which this is a true copy was served by me on (date)	of Service	

n m 🌬 ~	4		Always quote this number	·	
	Summons in Rem	Case Number			
	Admiralty Jurisdiction (fixed amount)	In the			
Plaintiff's	(fixed amount)			County Co	urt
full name Address				County Co	
Address		The court off	ice at		
		is open from	10 am to 4 pm Mono	day to Friday	
Name and address for service and		Do not se	end payments to	o the cour	t
payment (if different from above) Ref/Tel No.			Scal		
Defendant's name					
Address					
		The owners o	f the		
	To the defendant				
(1) state nature of the action	An action for ⁽¹⁾				
(2) describe and name the ship	has been comr	nenced in this co	ourt,		
(3) add where	on behalf of				
action is against ship and freight	of against the ⁽²⁾				
(4) where action is against ship,	(and the freight due for the transportation of the cargo now or la	ately laden there	in) [©]		
cargo and freight	(and the cargo now or lately laden therein, together with freight	due for the tran	sportation thereof) (*)		
				£	P
•	The plaintiff claims	(see p	articulars enclosed)		
			Court fee		
			Solicitor's costs		
			Total amount		
		This summ	ons was issued on		
•	What you should do				
	Within 14 days from the date of service (which is explained ov should either:	erleaf under the	heading General info	rmation) you	
	 pay the total amount of the claim and costs to the person n Pay overleaf); OR 	amed at the addr	ess for payment above	(see also How	' to

Important - for instructions turn over

send to the court an admission, defence or counterclaim using the enclosed form.
 If you do nothing, judgment may be entered against you and enforcement proceedings may be commenced without further notice.

N97 Summons in rem (fixed amount) (Admiralty jurisdiction Order 40) (Order 3, rule 3(2)(b))

Instructions

Within 14 days after the date of service, you must:

- If you admit all or part of the claim, pay the amount admitted and the costs to the address for payment overleaf (see How to Pay box). If you require time to pay, complete the enclosed form of admission and send it to the court.
 If your offer of payment is accepted, the court will enter judgment and send an order telling you how to pay. If your offer is not accepted, the court will arrange a hearing which you should attend.
- If you dispute all or part of the claim, return the enclosed form of defence to the court stating clearly how much you dispute and your reasons for doing so. If you dispute only part of the claim you should also fill in the part of the form for admitting the claim. Pay the amount admitted to the address for payment. If you have paid the amount of the plaintiff's claim since the summons was issued, fill in the part of the form for defending the claim. Say when you paid the claim. Then pay the costs to the address for payment unless you dispute having to pay them. Explain your reasons. If you send a defence you may have to attend court. The court will send you notice of hearing.
- If you have a claim against the plaintiff, complete and return to the court the enclosed form of counterclaim giving details of your claim. If your counterclaim exceeds the claim, you may have to pay a fee the court will let you know. Unless the plaintiff admits your counterclaim there will be a hearing. The court will tell you when to attend.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark. You have 14 days from this date to pay or reply to the summons.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you intend to defend this claim and the court named on this summons is not your local county court, you may write to the court named, asking for the case to be transferred to your nearest county court with Admiralty jurisdiction and explaining your reasons. However, if the action is transferred and you later lose the case, you may have to pay more in costs.
- You can get application forms for issue of a witness summons at the court office.
- Any delay in payment or in returning the enclosed form may add to the costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk. Always quote the case number.

N97	Summons	in rem	(fixed	amount)	(Admiralty	jurisdiction)
1477	Julimons	III ICIII	(IIIACG	aniount)	(Admin arty	jui isaicuoii)

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information, you should contact the plaintiff or his representative.

Service was effected (tick and complete whichever applies) I certify that the summons of which this is a true copy was served by me on (date) Certificate of Service by inserting it enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. I have reason to believe that the summons will reach the defendant in sufficient time, because: at the address stated on the summons (or at by delivering it to the defendant personally (or to by posting it to (leaving it at) the address stated on the summons as the place of business of the by posting it to (leaving it at) the address stated on the summons as the registered office of the by posting it to the defendant on at the address stated on the summons apparently not less in promised to give it served for the following reasons: certify that the summons has not been limited company. summons as the registered office of to the than 16 years old, BailifflOfficer of the Couri BailifflOfficer of the Couri 9 1, who on the same

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	Summons in Personam	Case Number			
	Admiralty Jurisdiction (amount not fixed)	In the			
Plaintiff's f	ull			County	Court
Address		The court off	ice at		
		is open from	10 am to 4 pm Mo	onday to Frid	lay
Plaintiff's Solicitor's Address			_		
Ref/Tel No.			Seal		
Defendant's	s				
name Address					
To the d	efendant				
	The plaintiff claims	(see partic	culars enclosed)	£	P
•		(300 partic	Court fee		
			Solicitor's costs		
			Total amount		\vdash
			s was issued on		\perp
•	What you should do				
	Within 14 days from the date of service (which is explained ov	erleaf under the he	ading General info	rmation) you	should
	send to the court an admission, defence or counterclaim using				
	If you do nothing judgment may be entered against you witho	ut further notice (e:	xcept in claims invo	lving salvage	or
	towage).				
	Important - for instruction	ns turn over			
	important - for first uction				

N98 Summons in personam (amount not fixed) (Admiralty jurisdiction Order 40) (Order 3, rule 3(2)(b))

Instructions

Within 14 days after the date of service, you must:

- If you admit all or part of the claim, pay the amount admitted and the costs into court (see Payments into Court box). If you require time to pay, complete the enclosed form of admission and send it to the court.
 - If your offer of payment is accepted, the court will enter judgment and send an order telling you how to pay. If your offer is not accepted, the court will arrange a hearing which you should attend.
- If you dispute all or part of the claim, return the enclosed form of defence to the court stating clearly how much you dispute and your reasons for doing so. If you send a defence you may have to attend court. The court will send you notice of hearing.
- If you have a claim against the plaintiff, complete and return to the court the enclosed form of counterclaim giving details of your claim. If your counterclaim exceeds the claim, you may have to pay a fee - the court will let you know. Unless the plaintiff admits your counterclaim there will be a hearing. The court will tell you when to attend.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you intend to defend this claim and the court named on this summons is not your local county court, you may write to the court named asking for the case to be transferred to your nearest county court with Admiralty jurisdiction and explaining your reasons. However, if the action is transferred and you later lose the case, you may have to pay more in costs.
- You can get application forms for issue of a witness summons at the court office.
- Any delay in payment or in returning the enclosed form may add to the costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk. Always quote the case number.

N98 Summons in personam (amount not fixed) (Admiralty jurisdiction)

Payments into Court

You can pay the court by calling at the court office which is open 10 am to 4 pm Monday to Friday. You may only pay by:

- cash
 banker's or giro draft
 cheque supported by a cheque card
 cheque (unsupported cheques may be accepted, subject to

rance, if the Chief Clerk agrees) ues and drafts must be made payable to

HM Paymaster General and crossed. Please bring this form with you.

By post You may only pay by:

- postal order
 banker's or girodraft
 cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

 The payment must be made out to HM Paymaster General and crossed.

This method of payment is at your own risk. And you must:

- pay the postage
 enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit transfers.

You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff.

I certify that the summons of which ti true copy was served by me on (date) CASE NO Service was by delivering it to the defendant personally (or to by inserting it, enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. I have reason to believe that the summons will reach the defendant in by posting it to (leaving it at) the address the summons as the registered office of the by posting it to the defendant on by posting it to (leaving it at) the address stated on the summons as the place of business of the at the address stated on the summons (or at at the address stated on the summons I certify that the summons has not been sufficient time, because: limited served for the following reasons: day) (or on promised to give it apparently not less than limited company. effected (tick and complete whichever applies) 5 둕 BailifflOfficer of the Court BailifflOfficer of the Court 16 years defendant 6년, 9 , who this 듄 stated is a same 9

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	Summons in Rem Admiralty Jurisdiction	Case Number			
	(amount not fixed)	In the			
Plaintiff's full name				County Co	ourt
Address		The court of	fice at		
		is open from	10 am to 4 pm Mon	day to Friday	,
Plaintiff's Solicitor's Address					
Ref/Tel No.			(Seal)		
Defendant's name Address					
		The owners	of the		
7	To the defendant				
(1) state nature of the action	An action for (1)				
(2) describe and name the ship	has been com on behalf of	nmenced in this c	ourt,		
(3) add where action is against	of				
(4) where action	against the ⁽²⁾ (and the freight due for the transportation of the cargo now or	lately laden them	-i=\G)		
,	(and the cargo now or lately laden therein, together with freig	•	•	£	_
	The object of the second	,			p
•	The plaintiff claims	(see par	ticulars enclosed)		
			Court fee		
			Solicitor's costs		
			Total amount		<u> </u>
		This summo	ns was issued on		
•	What you should do				
	Within 14 days from the date of service (which is explained o	verleaf under the	heading General info	rmation) you	
	should send to the court an admission, defence or counterclain	m using the enclo	sed form.		
	If you do nothing, judgment may be entered against you with	hout further notice	e (except in claims invo	olving salvage	or
	towage).				

N99 Summons in rem (amount not fixed) (Admiralty jurisdiction Order 40) (Order 3, rule 3(2)(b))

Important - for instructions turn over

Instructions

Within 14 days after the date of service, you must:

- If you admit all or part of the claim, pay the amount admitted and the costs into court (see Payments into Court box). If you require time to pay, complete the enclosed form of admission and send it to the court.
 - If your offer of payment is accepted, the court will enter judgment and send an order telling you how to pay. If your offer is not accepted, the court will arrange a hearing which you should attend.
- If you dispute all or part of the claim, return the enclosed form of defence to the court stating clearly how much you dispute and your reasons for doing so. If you send a defence you may have to attend court. The court will send you notice of hearing.
- If you have a claim against the plaintiff, complete and return to the court the enclosed form of counterclaim giving details of your claim. If your counterclaim exceeds the claim, you may have to pay a fee - the court will let you know. Unless the plaintiff admits your counterclaim there will be a hearing. The court will tell you when to attend.

General information

- If you received this summons through the post, the date of service will be 7 days (for a limited company at its registered office, the second working day) after the date of posting as shown by the postmark.
- You can get help to complete the enclosed form at any county court office or citizens' advice bureau.
- If you intend to defend this claim and the court named on this summons is not your local county court, you may write to the court named, asking for the case to be transferred to your nearest county court with Admiralty jurisdiction and explaining your reasons. However, if the action is transferred and you later lose the case, you may have to pay more in costs.
- You can get application forms for issue of a witness summons at the court office.
- Any delay in payment or in returning the enclosed form may add to the costs.
- When corresponding with the court, please address forms or letters to the Chief Clerk. Always quote the case number.

N99 Summons in rem (amount not fixed) (Admiralty jurisdiction)

Payments into Court

You can pay the court by calling at the court office which is open 10 am to 4 pm Monday to Friday. You may only pay by:

- cash
 banker's or giro draft
- cheque supported by a cheque card
 cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

Cheques and drafts must be made payable to HM Paymaster General and crossed. Please bring this form with you.

By post
You may only pay by:

• postal order

• banker's or giro draft

• cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees)

The payment must be made out to HM Paymaster General and crossed. This method of payment is at your own risk.

- pay the postage
- enclose this form
- enclose a self addressed envelope so that the court can return this form with a receipt

The court cannot accept stamps or payments by bank and giro credit

You should carefully check any future forms from the court to see if payments should be made directly to the plaintiff.

Certificate of Service Service was effected (lick and complete CASE NO true copy was served certify that the summons of which this is a by inserting it, enclosed in an envelope addressed to the defendant, in the letter box at the address stated on the summons. I have reason to believe that the summons will reach the defendant in (or on apparently not l ised to give it to by delivering it to the defendant personally (or to by posting it to (leaving it at) the summons as the place of l 3 & OR BailiffOfficer of the Court I certify that the summons has not been served for the following reasons: at the address stated on the summons (or at limited by posting it to (leaving it at) the address stated on the summons as the registered office of the æ limited company. 턵 posting it to the defendant address stated on the summons company. time, because: t less o the ᅙ s than 16 years on the defendant on by me on BailiffOfficer of the Couri) the address stated business of the s old, who p (date) whichever applies) day)

The state of the s	Judgment in Perso Admiralty Jurisdic		In the	
Plaintiff				County Co
L		•	Case No. Always quote this	
Defendant			Plaintiff's Ref.	
				END PAYMENTS HE COURT
			(Seal
It is adjudged t	hat the plaintiff do recover against th	he defendant the su	n of £	
for (1)	an	d£ for	costs (or his costs of the	is action to be taxed
on scale)			
It is ordered that	at the defendant do pay to the plainti	iff the sum of £		(forthwith)
(or by)		(10111111111)
	ount of the taxed costs by that day, o	or if the costs have	not been taxed, within	14 days of taxation)
Or (together with	the costs when taxed) by instalments	s of £	for eve	ry calendar month, the first
instalment to reach	the plaintiff <u>by</u>			
			Dated	
		Take Notice		
	y in accordance with this order y be taken against you	your goods may	be removed and so	ld or other enforcement
A	ddress for Payment		How to	o Pay ———
		for payme DO NOT I ACCEPTI You should or his repre Make sure Proof may unless you A leaflet gi	nt, quoting their reference oring or send payments to to D. allow at least 4 days for your sentative. that you keep records and ca be required if there is any di- use registered post.	the person named at the address and the court case number, the court. THEY WILL NOT BE ur payment to reach the plaintiff in account for all payments made, sagreement. It is not safe to send cast yment can be obtained from the court deconated the plaintiff or his
		representat		to contact the plantati of ins

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Judgment in Rem Plaintiff Admiralty Jurisdiction	
Plaintiff Admiralty Jurisdiction	County C
	Case No. Always quote
Defendants	Plaintiff's Ref.
	DO NOT SEND PAYMENTS
	TO THE COURT
	Seal
The owners of the	
L	1
It is adjudged that the plaintiff do recover the sum of £	
for (1) and £	for costs (or his costs of this action to be taxed
on scale)	
It is ordered that the defendants do pay to the plaintiff the	sum of £ (forthwith)
(or by)
(and do pay the amount of the taxed costs by that day, or if the	costs have not been taxed, within 14 days of taxation)
\mathbf{Or} (together with the costs when taxed) by instalments of £	for every calendar month, the first
instalment to reach the plaintiff by	
	Dated
Ta	ake Notice
If you do not pay in accordance with this order your proceedings may be taken against you	goods may be removed and sold or other enforcemen
Address for Payment	How to Pay
	PAYMENT(S) MUST BE MADE to the person named at the address for payment, quoting their reference and the court case number. DO NOT bring or send payments to the court. THEY WILL NOT BACCEPTED. You should allow at least 4 days for your payment to reach the plaintiff or his representative. Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send
	unless you use registered post. A leaflet giving further advice about payment can be obtained from the c If you need more information you should contact the plaintiff or his
	representative.

We, the undersigned members of the Rule Committee appointed by the Lord Chancellor under section 75 of the County Courts Act 1984(2), having by virtue of the powers vested in us in that behalf made the foregoing Rules, do hereby certify the same under our hands and submit them to the Lord Chancellor accordingly.

C.S. Stuart-White, A.N. Fricker, R. Greenslade, Patrick Eccles, Gillian Stuart-Brown, Eifion Roberts, R.E. Hammerton, K.H.P. Wilkinson, R.C. Newport.

I allow these Rules, which shall come into force on 1st April 1990.

Dated 5th March 1990

Mackay of Clashfern, C.

EXPLANATORY NOTE

(This note is not part of the Rules)

These Rules amend the County Court (Forms) Rules 1982 following the restriction of the county courts' banking function by the County Court (Amendment No. 3) Rules 1989 (S.I.1989/1838).

Under the new arrangements, any payments made before judgment is entered, and after judgment but before enforcement, must be made direct to the plaintiff and not through the court (subject to some exceptions, e.g. for payments made for the benefit of a person under a disability). When steps are taken to enforce a judgment, payments must be made through the court as long as the enforcement process continues. Thereafter payment must, once again, be made direct to the judgment creditor. The Amendment No. 3 Rules also made provision for the creditor to certify the amount outstanding when enforcement proceedings are begun. These Rules amend the court forms to reflect the new arrangements. Since the court will no longer maintain records of payments made, the relevant court forms are also amended to advise parties of the desirability of keeping records of payments and of providing receipts.