
STATUTORY INSTRUMENTS

1991 No. 1506

CHILDREN AND YOUNG PERSONS

Children's Homes Regulations 1991

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CHILDREN'S HOMES REGULATIONS 1991

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SCHEDULE 1 — STATEMENT TO BE KEPT RELATING TO CHILDREN'S HOMES

PART I — particulars to be included in statement

1. The purpose for which the children's home is established, and...
2. The name and address of the responsible body, and of...
3. The following details about the children for whom it is...
4. The organisational structure of the children's home.

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5. The experience of the person in charge of the children's...
6. The facilities and services to be provided within the children's...
7. The arrangements made to protect and promote the health of...
8. The fire precautions and associated emergency procedures.
9. The arrangements made for religious observance by any child accommodated...
10. The arrangements made for contact between a child accommodated there...
11. The methods of control and discipline and the disciplinary measures...
12. The procedure for dealing with any unauthorised absence of a...
13. The arrangements for dealing with any representation (including any complaint)....
14. The arrangements for the education of any child accommodated there....
15. The arrangements for dealing with reviews under section 26 of...
 - PART II — persons to whom statement is to be made available for inspection
 1. The person in charge of the children's home.
 2. The staff of the children's home and any other person...
 3. The children accommodated in the children's home.
 4. The parent of any child accommodated in the children's home....
 5. Any person who is not a parent of a child...
 6. Any local authority looking after or having the care of...
 7. Any voluntary organisation providing accommodation for a child accommodated in...
 8. Any local education authority which has placed a child in...

SCHEDULE 2 — INFORMATION TO BE INCLUDED IN CONFIDENTIAL RECORDS CONCERNING CHILDREN IN CHILDREN'S HOMES

1. The child's name and any name by which the child...
2. The child's sex and date of birth.
3. The child's religious persuasion, if any.
4. A description of the child's racial origin, cultural and linguistic...
5. Where the child came from before he was accommodated in...
6. The person by whose authority the child is provided with...
7. The name, address and telephone number and the religious persuasion,...
8. The name, address and telephone number of any social worker...
9. The date and circumstances of any absence of the child...
10. The date and circumstances of any visit to the child...
11. A copy of any statement of special educational needs under...
12. The name and address of any school or college attended...
13. Every school report received by the child while accommodated in...
14. The date and circumstances of any disciplinary measures imposed on...
15. Any special dietary or health needs of the child.
16. Arrangements for, including any restrictions on, contact between the child...
17. The date and result of any review of the child's...
18. The name and address of the medical practitioner with whom...
19. Details of any accident involving the child.
20. Details of any immunisation, illness, allergy, or medical examination of...
21. Details of any health examination or developmental test conducted with...
22. Details of all medicinal products taken by the child while...
23. The date on which any money or valuables are deposited...
24. Where the child goes to when he ceases to be...

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SCHEDULE 3 — OTHER RECORDS WITH RESPECT TO CHILDREN IN CHILDREN'S HOMES

1. A record showing— (a) a date on which each child...
2. A record showing— (a) the full names;
3. A record of all those persons resident at the children's...
4. A record of accidents occurring in the home.
5. A record of any medicinal product administered to any child...
6. A record of every fire drill or fire alarm test...
7. A record of all money deposited by a child for...
8. A record of all valuables deposited by a child and...
9. Records of all accounts kept in the children's home.
10. A record of menus.
11. A record of every disciplinary measure imposed, giving the information...
12. Records of duty rosters.
13. A daily log of events occurring in the home, including...

SCHEDULE 4 — PARTICULARS TO ACCOMPANY APPLICATION FOR REGISTRATION OF VOLUNTARY HOMES

1. The name of the voluntary organisation making the application.
2. The address and telephone number of the registered office or...
3. The names and addresses of the chairman and secretary of,...
4. The name, address and telephone number of premises in respect...
5. The name and address of any other home within the...
6. A description of the premises and the area in which...
7. Particulars of the accommodation provided for residents in the home...
8. The date on which the home was established or is...
9. Particulars of any other business which is or will be...
10. The name, sex, date of birth of the person in...
11. The number and sex of every person working or whom...
12. Particulars of the equipment, facilities and services provided or to...
13. The arrangements for the storage and administration of medicinal products....
14. The arrangements for medical and dental examinations and treatment.
15. The scale of charges payable in respect of residents.
16. The arrangements for the education of the children and what...
17. Particulars of any children in residence, including their name, sex,...
18. Particulars of any prospectus or advertisement relating to the home....
19. The particulars set out in Part I of Schedule 1....

SCHEDULE 5 — PARTICULARS TO ACCOMPANY APPLICATIONS FOR REGISTRATION AS REGISTERED CHILDREN'S HOME

PART I — particulars where applicant is a natural person

1. The name, date of birth, address and telephone number of...
2. The qualifications and experience (if any) held by the applicant...
3. The names and addresses of any person by whom the...
4. The names and addresses of two persons, in addition to...
5. A report (where the registration authority consider it necessary) by...

PART II — particulars where applicant is a corporate or unincorporate body

6. The address of the registered office or principal place of...
7. The names, dates of birth and addresses of the chairman...
8. The qualifications and experience (if any) held by the person...
9. The names and addresses of two persons who are willing...

PART III — particulars required in all cases

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10. The name, address and telephone number of the premises in...
11. A description of the premises and the area in which...
12. The name and address of any other home within the...
13. The date on which the home was established or is...
14. Particulars of any children in residence, including their name, sex,...
15. The name, sex, date of birth and other particulars, including...
16. The name, sex, date of birth, and the responsibilities of...
17. The hours for which it is proposed any person mentioned...
18. Details of which of the persons mentioned in paragraph 15...
19. The scale of charges payable for residents in the home....
20. Particulars of the equipment, facilities and services to be provided...
21. Particulars of the arrangements made or proposed for the education...
22. Particulars of the accommodation provided for resident children and for...
23. The arrangements for medical and dental examinations and treatment.
24. The particulars set out in Part I of Schedule 1....
25. Particulars of any prospectus or advertisements relating to the home....
26. Particulars of any other business which is, or is proposed...
27. Where the person carrying on, or intending to carry on,...

SCHEDULE 6 — PARTICULARS OF CHANGE OF IDENTITY OF PROPOSED PERSON IN CHARGE OF REGISTERED CHILDREN'S HOME

1. The name, date of birth, address and telephone number of...
2. The qualifications and experience (if any) held by the proposed...
3. The names and addresses of any person by whom the...
4. The names and addresses of two persons, in addition to...
5. A report (where the registration authority considers it necessary) by...

SCHEDULE 7 — PARTICULARS RELATING TO VOLUNTARY HOMES

1. The name, address and telephone number of the home.
2. The name and date of birth of the person in...
3. The name, address and telephone number of the organisation or...
4. The name and address of the chairman and secretary.
5. The maximum number of children who can be accommodated at...
6. The criteria if any for admission to the home.
7. The religious persuasion or persuasions, if any, in which the...
8. The weekly charge made in respect of each child accommodated...
9. The name of any Government Department, other than the Department...
10. The details and number of staff employed by the voluntary...
11. The number of children accommodated in the home at the...

Explanatory Note