

SCHEDULE 4

Regulation 24

PARTICULARS TO ACCOMPANY APPLICATION FOR REGISTRATION OF VOLUNTARY HOMES

1. The name of the voluntary organisation making the application.
2. The address and telephone number of the registered office or principal office of the voluntary organisation.
3. The names and addresses of the chairman and secretary of, or any other person responsible for the management of, the organisation, their dates of birth and, if the Secretary of State has requested, their qualifications and experience (if any) of running a home.
4. The name, address and telephone number of premises in respect of which registration is sought.
5. The name and address of any other home within the scope of Parts VI, VII or VIII of the Act, or Parts I or II of the Registered Homes Act 1984(1) in respect of which the voluntary organisation has or at any time had a financial interest, and details of that interest.
6. A description of the premises and the area in which the premises are situated and details of any comments made by the health officer or environmental health officer for the area.
7. Particulars of the accommodation provided for residents in the home and for the employees and volunteers at the home.
8. The date on which the home was established or is to be established.
9. Particulars of any other business which is or will be carried on in or from the same premises as the home.
10. The name, sex, date of birth of the person in charge or intended to be in charge of the home and whether or not he resides or is to reside in the home, together with—
 - (a) the name and address of each person by whom he is or has been employed in the past ten years;
 - (b) the names and addresses of two persons, in addition to those referred to in subparagraph (a) who are willing and able to give a reference as to his suitability to be in charge of a home;
 - (c) particulars of his health and an undertaking to provide a report by a registered medical practitioner where the Secretary of State considers it necessary.
11. The number and sex of every person working or whom it is proposed should work in the home (as an employee or otherwise) with particulars of—
 - (a) whether they are or will be resident;
 - (b) whether they are full-time or part-time, and, if part-time the number of hours for which they are or will be employed;
 - (c) the positions they hold or will hold;
 - (d) any relevant qualifications.
12. Particulars of the equipment, facilities and services provided or to be provided in the home, and any special arrangements or services for any particular category of children.
13. The arrangements for the storage and administration of medicinal products.
14. The arrangements for medical and dental examinations and treatment.

(1) 1984 c. 23.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

15. The scale of charges payable in respect of residents.
16. The arrangements for the education of the children and what contact there is with the local education authority.
17. Particulars of any children in residence, including their name, sex, date of birth, and details of who was responsible for their placement in the home.
18. Particulars of any prospectus or advertisement relating to the home.
19. The particulars set out in Part I of Schedule 1.