SCHEDULE 5

Regulation 25(2), (3) and (4)

PARTICULARS TO ACCOMPANY APPLICATIONS FOR REGISTRATION AS REGISTERED CHILDREN'S HOME

PART I

particulars where applicant is a natural person

- 1. The name, date of birth, address and telephone number of the applicant.
- **2.** The qualifications and experience (if any) held by the applicant which are relevant to his suitability to carry on the home.
- **3.** The names and addresses of any person by whom the applicant is, or has at any time in the preceding ten years been, employed.
- **4.** The names and addresses of two persons, in addition to those referred to in paragraph 3, who are willing and able to give a reference as to the suitability of the applicant to carry on a children's home.
- **5.** A report (where the registration authority consider it necessary) by a registered medical practitioner as to the physical and mental health of the applicant.

PART II

particulars where applicant is a corporate or unincorporate body

- **6.** The address of the registered office or principal place of business of the applicant.
- 7. The names, dates of birth and addresses of the chairman and secretary of the applicant.
- **8.** The qualifications and experience (if any) held by the person whom the applicant intends to be in charge of the home which are relevant to his suitability to be in charge of the home.
- **9.** The names and addresses of two persons who are willing and able to give a reference as to the suitability of the person mentioned in paragraph 8.

PART III

particulars required in all cases

- **10.** The name, address and telephone number of the premises in respect of which registration is sought.
- 11. A description of the premises and the area in which they are situated, and particulars of any comments made by the local fire or environmental health authorities.
- 12. The name and address of any other home within the scope of Parts VI, VII or VIII of the Act, or Parts I or II of the Registered Homes Act 1984(1) in respect of which the applicant has or at any time had a financial interest, or in the case of a natural person at which he was employed, and details of the interest or employment.
 - 13. The date on which the home was established or is to be established.

(1) 1984 c. 23.

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- **14.** Particulars of any children in residence, including their name, sex, date of birth, and the local authority in whose care they are.
- **15.** The name, sex, date of birth and other particulars, including date of employment or proposed employment, of any person employed or proposed to be employed in the children's home as a manager, together with details of—
 - (a) his qualifications, insofar as they are relevant to his employment;
 - (b) his previous experience in work involving or related to the care of children; and
 - (c) whether he is intended to live on the premises;

and in this paragraph "manager" means any person to whom the day to day responsibility for the business of the home or any part of it is or is to be entrusted.

- **16.** The name, sex, date of birth, and the responsibilities of every person working in the home (whether as an employee or otherwise) or whom it is proposed should work in the home, other than a person to whom paragraph 15 applies or a person working at the home only as a teacher.
 - 17. The hours for which it is proposed any person mentioned in paragraphs 15 or 16 should work.
 - **18.** Details of which of the persons mentioned in paragraph 15 or 16 will be resident in the home.
 - **19.** The scale of charges payable for residents in the home.
- **20.** Particulars of the equipment, facilities and services to be provided in the home, if any, and particular needs of children which are intended to be met by means of the equipment, facilities or services.
- 21. Particulars of the arrangements made or proposed for the education of resident children, and, if education is to be provided on the premises, information on the home's status as a school under the Education Act 1944(2).
- **22.** Particulars of the accommodation provided for resident children and for others resident at the home.
 - **23.** The arrangements for medical and dental examinations and treatment.
 - **24.** The particulars set out in Part I of Schedule 1.
 - **25.** Particulars of any prospectus or advertisements relating to the home.
- **26.** Particulars of any other business which is, or is proposed to be, carried on on or from the premises of the home.
- **27.** Where the person carrying on, or intending to carry on, the home is not also the person in charge the particulars required by paragraphs 1 to 5 of Part I of this Schedule for the person in charge.

^{(2) 1944} c. 31.