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SCHEDULE 1

Regulation 3

FORM OF PART 1 OF BUDGET STATEMENT

Part 1 of a budget statement shall be in the following form (including the notes).

SECTION 42 BUDGET STATEMENT FOR (1) **YEAR** (2)

PART 1: TOTAL BUDGETED EXPENDITURE BY THE LEA UNDER ITS LMS SCHEME

	PRIMARY (3)		SECONDARY (4)		SPECIAL (5)		TOTAL (6)		% OF PSB (7)
	(£k)	(£k)	(£k)	(£k)	(£k)	(£k)	(£k)	(£k)	
AGGREGATED SCHOOLS BUDGET (ASB) (8)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	X
RESOURCES EXCLUDED FROM ASB (9)									
Expenditure subject to limit (10)									
Management and administration (11):									
a. education department	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(X)
b. other departments	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	(X)
Advisory and inspection service (12)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Education welfare service (13)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Education psychology service (14)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Special needs support services, including special units (15):									
a. pupils with statements	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
b. other services	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Peripatetic staff services, excluding special needs (16):									
a. instrumental music service	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
b. other services	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Library services for schools (17)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Museum services for schools (18)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Operational units, excluding special needs (specify separately) (19)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Pupil support (20):									
a. clothing grants	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
b. allowances for pupils aged 16+	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Staff costs (21):									
a. supply cover	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
b. salary safeguarding	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
c. training	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Premature retirement compensation (22):									
a. new commitments (arising after 1 April)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
b. existing commitments	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Insurances (23):									
a. insurance for governors	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
b. other insurance	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Structural repairs and maintenance (24)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
LEA initiatives (25)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
School specific contingencies (26)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Other items (specify separately) (27)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Total expenditure subject to limit (28)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	X
POTENTIAL SCHOOLS BUDGET (PSB) (29)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	100

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	PRIMARY (3)		SECONDARY (4)		SPECIAL (5)		TOTAL (6)	
	(£k)	(£k)	(£k)	(£k)	(£k)	(£k)	(£k)	(£k)
Expenditure not subject to limit (30)								
Discretionary exceptions (31)								
Home to school transport (32)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
School meals and milk (33):								
a. expenditure to be met by income	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. other expenditure	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total discretionary exceptions not subject to limit (34)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mandatory exceptions (35)								
Capital expenditure (36)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Capital financing costs (37)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Specific grant related expenditure (38):								
a. expenditure to be reimbursed by grant	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. LEA contribution	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total mandatory exceptions (39)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL EXPENDITURE OUTSIDE PSB (40)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
GENERAL SCHOOLS BUDGET (GSB) (41)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Basis for attributing planned expenditure to primary, secondary and special schools (42):

NOTES TO PART 1

The numbered notes below refer to the matters bearing the corresponding number on the tabular part of the form. Where an authority do not plan to make any financial provision in respect of any matter listed on the form a nought should be entered in the appropriate place.

- (1) Enter the name of the authority.
- (2) Enter the financial year to which the statement relates.

(3) Enter in the column below this heading opposite the references in the first column to each of the aggregated schools budget, the potential schools budget, the general schools budget and each description of expenditure, and in accordance with notes (8) to (41) below, the amount of the authority's planned financial provision for primary schools included in that budget and in respect of that description of expenditure respectively, including the amount of any administrative costs or overheads attributable to that description of expenditure in respect of such schools.

(4) Enter in the column below this heading opposite the references in the first column to each of the aggregated schools budget, the potential schools budget, the general schools budget and each description of expenditure, and in accordance with notes (8) to (41) below, the amount of the authority's planned financial provision for secondary schools included in that budget and in respect of that description of expenditure respectively, including the amount of any administrative costs or overheads attributable to that description of expenditure in respect of such schools.

(5) Where the authority's scheme covers the special schools maintained by it, enter in the column below this heading opposite the references in the first column to each of the aggregated schools budget, the potential schools budget, the general schools budget and each description of expenditure, and in accordance with notes (8) to (41) below, the amount of the authority's planned financial provision for such schools included in that budget and in respect of that description of expenditure respectively, including the amount of any administrative costs or overheads attributable to that description of expenditure in respect of such schools.

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(6) Enter in the column below this heading opposite the references in the first column to each of the aggregated schools budget, the potential schools budget, the general schools budget and each description of expenditure the aggregate of the amounts entered in respect of that budget or description of expenditure pursuant to notes (3) to (5) above.

(7) Enter in the column below this heading opposite the references in the first column to the aggregated schools budget, expenditure on management and administration and total expenditure subject to limit the amounts entered in accordance with note (6) above in respect of those matters expressed as a percentage of the potential schools budget (defined in note (29) below).

(8) The authority's aggregated budget for the financial year in question.

(9) A general heading for the matters referred to in notes (10) to (40) below which comprise all excepted heads or items of expenditure and all expenditure excluded under the authority's scheme.

(10) A sub-heading for the matters referred to in notes (11) to (28) below which comprise excluded expenditure under the authority's scheme the amount of which (except in the case of certain authorities in inner London) is subject to a limit in accordance with the authority's scheme.

(11) Planned expenditure on management and administration not attributable to any of the matters referred to in notes (12) to (27) and (30) to (40) below, indicating separately—

- (a) expenditure to be met out of the budget of the education department of the authority; and
- (b) expenditure to be met otherwise than in sub-paragraph (a) above.

(12) Planned expenditure on services provided by education advisers and on the inspection of schools maintained by the authority.

(13) Planned expenditure on services provided by education welfare officers and social workers.

(14) Planned expenditure on services provided by educational psychologists.

(15) Planned expenditure on special educational provision for pupils with special educational needs (other than any included under notes (13) and (14) above), indicating separately—

- (a) expenditure on making assessments of special educational needs under section 5 of the Education Act 1981, making the special educational provision for pupils with statements of special educational needs specified in their statements and reviewing such statements; and
- (b) other expenditure on making special educational provision for pupils with special educational needs.

(16) Planned expenditure on teaching and other staff who are employed by the authority to work at more than one school otherwise than exclusively in the provision of services for pupils with special educational needs, indicating separately expenditure on—

- (a) teachers of musical instruments and singing; and
- (b) other staff.

(17) Planned expenditure on the provision of library services for schools.

(18) Planned expenditure on the provision of museum services for schools.

(19) Planned expenditure (other than any included under notes (15) to (18) above) on the provision of facilities (whether in the form of curriculum resource centres, outdoor centres, computer centres or otherwise) to support specific aspects of the work of schools and their pupils. List at the foot of the form each such facility and the amount attributed to it.

(20) Planned expenditure on—

- (a) the provision of clothing for pupils; and
- (b) the granting of scholarships, exhibitions, bursaries or other allowances to pupils over compulsory school age, to enable them to take advantage of educational facilities without hardship to themselves or their parents;

indicating the amount for each of sub-paragraphs (a) and (b) above separately.

(21) Planned expenditure in respect of the costs directly or indirectly attributable to schools of—

- (a) the provision of staff to cover for absent staff;
- (b) providing that part of the staff remuneration which represents the safeguarding or protection of such remuneration; and
- (c) staff training;

indicating the amount for each of sub-paragraphs (a), (b) and (c) above separately.

(22) Planned expenditure in respect of the costs directly or indirectly attributable to schools of compensation, redundancy and other payments for staff who are dismissed or who retire

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prematurely, or for the purpose of securing the resignation of members of staff, indicating separately–

- (a) commitments expected to be entered into after the beginning of the financial year to which the statement relates; and
- (b) commitments entered into or expected to be entered into before that date.

(23) Planned expenditure in respect of the costs directly or indirectly attributable to schools of providing insurance, indicating separately expenditure in respect of–

- (a) insurance of governors against liability for negligence in the discharge of their functions; and
- (b) other insurance.

(24) Planned expenditure in respect of the repair and maintenance of school premises, not treated by the authority as expenditure of a capital nature.

(25) Planned expenditure in respect of the costs directly or indirectly attributable to schools of projects of limited duration and application undertaken by the authority to initiate or promote developments in schools.

(26) Planned expenditure in respect of contingencies occurring during the financial year to which the statement relates.

(27) Planned expenditure on all heads or items of excluded expenditure under the authority's scheme not included in the amounts entered in accordance with notes (11) to (26) above or (32) or (33) below. List at the foot of the form each such head or item and the amount attributed to it.

(28) The aggregates of the amounts entered in accordance with notes (3) to (6) above in respect of the matters referred to in notes (11) to (27) above.

(29) The aggregate for each column of the amounts entered in accordance with notes (8) and (28) above. The aggregate of those amounts entered in accordance with note (6) above is referred to in this Schedule as the "potential schools budget".

(30) Sub-heading for the matters referred to in notes (31) to (39) below which comprise excepted heads or items of expenditure and excluded expenditure under the authority's scheme the amount of which is not subject to a limit in accordance with the authority's scheme or any condition imposed by the Secretary of State in approving its scheme.

(31) Sub-heading for the matters referred to in notes (32) to (34) below, which comprise excluded expenditure under the authority's scheme the amount of which is not subject to a limit in accordance with the authority's scheme or any condition imposed by the Secretary of State in approving its scheme.

(32) Planned expenditure on the provision of transport for pupils between home and school.

(33) Planned expenditure on the provision of school meals and milk, indicating separately expenditure–

- (a) which is offset by income received in respect of such provision; and
- (b) which is not so offset.

(34) The aggregates of the amounts entered in accordance with notes (3) to (6) above in respect of the matters referred to in notes (32) and (33) above.

(35) Sub-heading for the matters referred to in notes (36) to (39) below which comprise excepted heads or items of expenditure.

(36) Planned expenditure, so far as taken into account in determining the authority's general schools budget, treated by the authority as expenditure of a capital nature.

(37) Planned expenditure, so far as taken into account in determining the authority's general schools budget, in respect of the payment of interest on, and the discharge of any other financial obligation (other than the repayment of the principal) in connection with, any loan raised to meet expenditure of a capital nature.

(38) Planned expenditure falling to be left out of account in determining the authority's aggregated budget pursuant to regulations made under section 38(4)(c) or (d) of the Act(a), indicating separately–

- (a) expenditure which is offset by income received as central government grant or grants from the European Economic Community which, in each case, is in support of specific expenditure; and

(a) The current regulations are the Education (Financial Delegation to Schools) (Mandatory Exceptions) Regulations 1989, S.I. 1989/1352.

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(b) that part of the expenditure on heads or items not offset by such grants where part of the expenditure on those heads or items is so offset.

(39) The aggregates of the amounts entered in accordance with notes (3) to (6) above in respect of the matters referred to in notes (36) to (38) above.

(40) The aggregate for each column of the amounts entered in accordance with notes (34) and (39) above.

(41) The aggregate for each column of the amounts entered in accordance with notes (29) and (40) above.

(42) State the principal elements of the basis on which the authority attribute planned expenditure on excepted heads or items or which is excluded expenditure under the authority's scheme to primary, secondary and special schools respectively.