

SCHEDULE 1

Regulation 3(1)

PARTICULARS TO BE INCLUDED IN APPLICATIONS

1. The address of the property which is the subject of the application.
2. A statement of the purpose of the application, identifying the relevant statutory provision.
3. The name and address of the applicant.
4. The name, address and profession of the applicant's representative, if any.
5. Whether the applicant is the reversioner or other freeholder or landlord, nominated person, nominee purchaser, or tenant; or, if none of the former, the capacity in which the applicant makes the application.
6. The name and address of the respondent and whether the respondent is the reversioner or other freeholder or landlord, nominated person, nominee purchaser or tenant; or, if none of the former, the capacity of the respondent.
7. If the respondent is not the freeholder, the name and address of the freeholder.
8. The name and address of any intermediate landlord, which the applicant knows or could reasonably obtain.
9. The name and address of any person having a mortgage or other charge over an interest in the property held by the freeholder or other landlord, which the applicant knows or could reasonably obtain.
10. Copies of—
 - (a) any lease;
 - (b) any notice served by any party;
 - (c) any application to court or court order; and
 - (d) any other documentwhich are relevant to the application and which the applicant has or could reasonably obtain.
11. Any terms which have already been determined or agreed between the parties, including a copy of any draft conveyance or lease.
12. Any terms which are in dispute.
13. If an amount or price is in dispute, the amount or price which the applicant considers to be appropriate.
14. If the application is for determination of the amount of compensation payable under section 17 or 18 of the Leasehold Reform Act 1967, details of the circumstances under which the claim for compensation arises.
15. If the application includes an application for determination of the amount of a sub-tenant's share of compensation under section 21(2) of the Leasehold Reform Act 1967, the name and address of the sub-tenant, and a copy of any agreement for a sub-tenancy.
16. If the application is made under section 13 of the Landlord and Tenant Act 1987, the date on which the landlord acquired the property, and the terms of acquisition, including the sums paid.
17. If the application is made under the Landlord and Tenant Act 1987 or under the 1993 Act, a map or plan showing the property and any appurtenant property which is relevant to the application.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

18. If the application is for apportionment of an amount under section 91(2)(e) of the 1993 Act, the circumstances by which the need for apportionment arises, and the apportionment which the applicant considers to be appropriate.

19. If the application relates to the grant of leases back to a former freeholder under Schedule 9 to the 1993 Act, the name and address of any secure tenant, tenant under housing association tenancy, or sub-tenant to whose interests the tribunal is required to have particular regard.

20. The date of the application.