

## SCHEDULE

Regulation 5(1)

### MATTERS TO BE INCLUDED IN A STATEMENT OF FUNCTIONS AND OBJECTIVES

1. Arrangements to meet the needs and development potential of all children resident in the establishment, including the child's emotional, spiritual, intellectual and physical needs and which give due regard to the child's religious persuasion, cultural and linguistic background and racial origin.
2. Arrangements for the education of children resident in the establishment including—
  - (a) where education is provided in the establishment, the standard and range of educational provision; or
  - (b) where education is not provided in the establishment, the arrangements made with the relevant education authority for such provision.
3. For the purposes of regulation 9, the measures which will be taken to safeguard the physical safety of children resident in the establishment.
4. The sanctions and other arrangements relating to the control of children as provided for in regulations 4 and 10.
5. Arrangements for the residential establishment—
  - (a) in co-operation with the relevant local authority, to assist each child in developing his potential while resident in the establishment and after leaving;
  - (b) for taking into account the needs and wishes of each child so placed, and those of the parents, and for the child's rights and responsibilities to be defined with due regard to his age and maturity; and
  - (c) for formulating procedures in co-operation with the relevant local authority in each case to deal with complaints from children resident in the establishment, or their parents or other relatives.
6. Arrangements for record keeping in accordance with regulation 13 including—
  - (a) procedures for the selection of children to be admitted to the establishment;
  - (b) details of arrangements for admissions and discharges from the establishment;
  - (c) procedures for access to records for staff, children and parents; and
  - (d) records regarding any involvement of children and parents in relation to decisions taken about the child's welfare while resident in the establishment.
7. Arrangements for contact and visits by relatives and friends of children resident in the establishment.
8. The establishment's policy on the involvement of children and parents in decisions about the child's future while resident in the establishment.
9. Policy and practice in regard to the recruitment and training of appropriately qualified staff to ensure that the objectives of the residential establishment are achieved, having regard also to the range of services which will be provided including social work, health and, where relevant, education.
10. Arrangements for health care and its promotion within the residential establishment in accordance with regulation 15.
11. Details of all fire practices and fire alarm tests carried out in the residential establishment.
12. Arrangements for consulting children and staff in preparing and reviewing the statement of aims and objectives.

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**13.** Procedures for dealing with complaints and grievances of staff and children and the arrangements by which children and young people have access on a personal basis on matters of concern to an allocated responsible person.

**14.** Statement covering the general ethos and philosophy of the establishment and how this is reflected in its policies and practices.