

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 2

Regulation 4(b)

FORM OF PART 2 OF AN OUTTURN STATEMENT

Part 2 of an outturn statement (school level information) shall be in the following form and in accordance with the notes.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Part 1: General Information		Part 2: Detailed Information	
Section	Sub-section	Item	Value
Part 1: General Information	Section 1: Identification	1.1 Title	
		1.2 Description	
		1.3 Author	
		1.4 Date	
Part 2: Detailed Information	Section 2: Content	2.1 Introduction	
		2.2 Main Body	
		2.3 Conclusion	
		2.4 Appendix	
Part 3: Additional Information	Section 3: References	3.1 Bibliography	
		3.2 Footnotes	
		3.3 Endnotes	
		3.4 Index	
Part 4: Final Information	Section 4: Summary	4.1 Executive Summary	
		4.2 Key Findings	
		4.3 Recommendations	
		4.4 Conclusion	

NOTES TO PART 2—SCHOOL LEVEL INFORMATION

The numbered notes below refer to the matters bearing the corresponding number on the tabular part of the form. References in the notes to “the financial year” are references to the financial year to which the outturn statement relates.

Where there is no amount to be entered in any particular place a zero should be entered. Figures should be shown to the nearest whole pound.

(1) *School Name*—Enter in column (1) the names of all schools maintained by the authority in the financial year in the following order—

- (a) primary schools;
- (b) secondary schools without sixth forms;
- (c) secondary schools with sixth forms;
- (d) special schools.

(2) *DfEE Number*—Enter in column (2), opposite the name of each school, that school’s DfEE number.

(3) *Planned Budget Share*—Enter in column (3), opposite the name of each school, the amount of the school’s budget share for the financial year, as determined at the beginning of that financial year, taking into account any adjustments required by reason of the school having been maintained for part only of the financial year and any transitional adjustments under regulation 18 of the 1999 Regulations.

(4) *In-Year Adjustments to Planned Budget Shares*—Enter in column (4), opposite the name of each school, the total value of increases and decreases in the school’s budget share (including adjustments to correct errors) in accordance with the authority’s allocation formula or arrangements under regulation 23 of the 1999 Regulations. A deduction must be treated as a negative number and shown in brackets.

(5) *Balance Brought Forward*—Enter in column (5), opposite the name of each school, the amount of any unspent budget share or maintenance grant brought forward from the previous financial year or the amount of any deficit brought forward from that year. A deficit must be treated as a negative number and shown in brackets.

(6) *Additional Resources Allocated to Schools from Contingency Funds* —Enter in column (6), opposite the name of each school, any amount, not forming part of the school’s budget share, paid or otherwise made available to the school to meet expenditure, without which the education of pupils at the school would be seriously impaired and which because of both its size and unexpectedness it would not be reasonable to expect the governing body to meet from the school’s budget share.

(7) *Additional Resources Allocated to Schools from Other Central Heads* —Enter in column (7), opposite the name of each school, any amount paid or otherwise made available to the school from the LSB not forming part of the school’s budget share or falling within note (6) above.

(8) *Total LEA Resources Available to the School*—Enter in column (8), opposite the name of each school, the aggregate of the amounts entered in columns (3) to (7).

(9) *School Expenditure, Net of Income*—Enter in column (9), opposite the name of each school, the amount of expenditure by that school during the financial year net of any income accruing to the school from use of the school’s premises and equipment or from interest on school funds.

(10) *Unspent Allocations (Earmarked Resources)*—Enter in column (10) the amounts of any grants paid to the school or made available by the authority to be spent by the governing body which have not been spent or which have to be repaid.

(11) *Balance carried forward*—Enter in column (11), opposite the name of each school, the amount in column (8) less the aggregate of the amounts in columns (9) and (10). A deficit must be treated as a negative number and shown in brackets.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

(12) *Balance as a percentage of Planned Budget Share*—Enter in column (12), opposite the name of each school, the amount of the balance carried forward (column (11)) as a percentage of the planned budget share (column (3)).

(13) *Totals in respect of Primary Schools*—Enter in these boxes in each of columns (3) to (11) the aggregate of the numbers entered in each of those columns in respect of primary schools and in column (12) enter the aggregate of the balances carried forward (column (11)) as a percentage of the aggregate of the planned budget shares (column (3)).

(14) *Totals in respect of Secondary Schools without Sixth Forms*—Enter in these boxes in each of columns (3) to (11) the aggregate of the numbers in each of those columns in respect of secondary schools without sixth forms and in column (12) enter the aggregate of the balances carried forward (column (11)) as a percentage of the aggregate of the planned budget shares (column (3)).

(15) *Totals in respect of Secondary Schools with Sixth Forms*—Enter in these boxes in each of columns (3) to (11) the aggregate of the numbers in each of those columns in respect of secondary schools with sixth forms and in column (12) enter the aggregate of the balances carried forward (column (11)) as a percentage of the aggregate of the planned budget shares (column (3)).

(16) *Totals in respect of Special Schools*—Enter in these boxes in each of columns (3) to (11) the aggregate of the numbers in each of those columns in respect of special schools and in column (12) enter the aggregate of the balances carried forward (column (11)) as a percentage of the aggregate of the planned budget shares (column (3)).

(17) *Totals for all Schools*—Enter in these boxes in each of columns (3) to (11) the aggregates of the numbers entered in each of those columns in accordance with notes (13) to (16) and in column (12) enter the aggregate of the balances carried forward (column (11)) as a percentage of the aggregate of the planned budget shares (column (3)).