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STATUTORY INSTRUMENTS

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**2000 No. 297**

**The Education (Pupil Information) (England) Regulations 2000**

**Transfer of information when a pupil changes school**

**10.**—(1) Subject to paragraph (4) and regulation 11, where a pupil ceases to be a registered pupil at a maintained school (his “old” school) and becomes a registered pupil at another school (his “new” school), the head teacher of the pupil’s old school shall within the time referred to in paragraph (3) send the information referred to in paragraph (2) and any other educational record to the head teacher of his new school.

(2) The information is—

- (a) the subject and attainment level target achieved by the pupil in each of the core subjects shown by his most recent and all previous assessments (where available) in accordance with the statutory arrangements specifying—
  - (i) in the case of assessments in respect of the final year of Key Stage 1, both teacher and NC task assessed levels; and
  - (ii) in the case of assessments in respect of the final year of the second or third key stage, levels assessed by both teacher assessment and the results of any NC tests;
- (b) in the case of assessments in the final year of the third key stage—
  - (i) the most recent and all previous (where available) teacher assessed levels in accordance with the statutory arrangements in respect of the subject and attainment target levels achieved by the pupil in design and technology and a modern foreign language and the teacher assessed levels achieved by the pupil in geography, history and information technology; and
  - (ii) a brief statement indicating what the pupil has achieved in relation to the end of key stage descriptions for art, music and physical education as assessed in accordance with the statutory arrangements;
- (c) in the case of a pupil of compulsory school age—
  - (i) if he is in the first or second key stage, his teachers' most recent assessments of his achievements in relation to all attainment targets in the core subjects in accordance with the statutory arrangements since the later of his last assessment in accordance with the statutory arrangements and his admission to the old school,
  - (ii) if he is in the third or fourth key stage, the information referred to in (i) above together with his teachers' most recent assessments of his achievements in relation to all attainment targets in the non core subjects; and
- (d) any results held by the school of any public examinations taken and details of vocational qualifications achieved by him (including results of such examinations taken and details of such qualifications achieved, when the pupil was a registered pupil at another maintained school).

(3) The head teacher of the pupil’s old school shall send the information within fifteen school days of the pupil’s ceasing to be registered at the school.

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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(4) This regulation does not apply where it is not reasonably practicable for the head teacher of the old school to ascertain the pupil's new school or where the pupil was registered at his old school for less than four weeks.

(5) Notwithstanding paragraph (4) if the head teacher of the pupil's old school receives at any time a request from the head teacher of the pupil's new school for a report about the pupil he shall send one containing the information referred to in paragraph (2) within fifteen school days of receiving the request.