#### STATUTORY INSTRUMENTS

# 2001 No. 3967

# The Children's Homes Regulations 2001

# PART VI

### **MISCELLANEOUS**

#### Notice of absence

- **37.**—(1) Where—
  - (a) the registered provider, if he is the person in day to day charge of the children's home; or
  - (b) the registered manager,

proposes to be absent from the home for a continuous period of 28 days or more, the registered person shall give notice in writing to the Commission of the proposed absence.

- (2) Except in the case of an emergency, the notice referred to in paragraph (1) shall be given no later than one month before the proposed absence commences, or within such shorter period as may be agreed with the Commission and the notice shall specify with respect to the proposed absence—
  - (a) its length or expected length;
  - (b) the reason for it;
  - (c) the arrangements which have been made for running the children's home;
  - (d) the name, address and qualifications of the person who will be responsible for the home during the absence; and
  - (e) in the case of the absence of the registered manager, the arrangements that have been or are proposed to be made for appointing another person to manage the children's home during the absence, including the proposed date by which the appointment is to be made.
- (3) Where the absence arises as a result of an emergency, the registered person shall give notice of the absence within one week of its occurrence specifying the matters mentioned in sub-paragraphs (a) to (e) of paragraph (2).
  - (4) Where—
    - (a) the registered provider if he is the person in day to day charge of the home; or
    - (b) the registered manager,

has been absent from the children's home for a continuous period of 28 days or more, and the Commission has not been given notice of the absence, the registered person shall without delay give notice in writing to the Commission specifying the matters mentioned in sub-paragraphs (a) to (e) of paragraph (2).

(5) The registered person shall notify the Commission of the return to duty of the registered provider or (as the case may be) the registered manager not later than 7 days after the date of his return.

## Notice of changes

- **38.** The registered person shall give notice in writing to the Commission as soon as it is practicable to do so if any of the following events take place or are proposed to take place—
  - (a) a person other than the registered person carries on or manages the children's home;
  - (b) a person ceases to carry on or manage the home;
  - (c) where the registered provider is an individual, he changes his name;
  - (d) where the registered provider is a partnership, there is any change in the membership of the partnership;
  - (e) where the registered provider is an organisation—
    - (i) the name or address of the organisation is changed;
    - (ii) there is any change of director, manager, secretary or other similar officer of the organisation;
    - (iii) there is to be any change in the identity of the responsible individual;
  - (f) where the registered provider is an individual, a trustee in bankruptcy is appointed, or he makes a composition or arrangement with his creditors;
  - (g) where the registered provider is a company, a receiver, manager, liquidator or provisional liquidator is appointed; or
  - (h) the premises of the home are significantly altered or extended, or additional premises are acquired.

# Appointment of liquidators etc.

- **39.**—(1) Any person to whom paragraph (2) applies shall—
  - (a) forthwith notify the Commission of his appointment indicating the reasons for it;
  - (b) appoint a manager to take full-time day to day charge of the children's home in any case where there is no registered manager; and
  - (c) not more than 28 days after his appointment notify the Commission of his intentions regarding the future operation of the home.
- (2) This paragraph applies to any person appointed as—
  - (a) the receiver or manager of the property of a company or partnership which is a registered provider of a children's home;
  - (b) a liquidator or provisional liquidator of a company which is the registered provider of a children's home; or
  - (c) the trustee in bankruptcy of a registered provider of a children's home.

### Death of registered person

- **40.**—(1) If more than one person is registered in respect of a children's home, and a registered person dies, the other registered person shall without delay notify the Commission of the death in writing.
- (2) If only one person is registered in respect of a children's home, and he dies, his personal representatives shall notify the Commission in writing—
  - (a) without delay of the death; and
  - (b) within 28 days of their intentions regarding the future running of the home.

- (3) The personal representatives of the deceased registered provider may carry on the home without being registered in respect of it—
  - (a) for a period not exceeding 28 days;
  - (b) for any further period as may be determined in accordance with paragraph (4).
- (4) The Commission may extend the period specified in paragraph (3)(a) by such further period, not exceeding one year, as the Commission shall determine and shall notify any such determination to the personal representatives in writing.
- (5) The personal representatives shall appoint a person to take full-time day to day charge of the home during any period in which in accordance with paragraph (3), they carry on the children's home without being registered in respect of it.

#### **Offences**

- **41.**—(1) A contravention or failure to comply with the provisions of regulations 4 to 38 shall be an offence.
- (2) The Commission shall not bring proceedings against a person in respect of any contravention or failure to comply with those regulations unless—
  - (a) subject to paragraph (4), he is a registered person;
  - (b) notice has been given to him in accordance with paragraph (3);
  - (c) the period specified in the notice has expired; and
  - (d) the person contravenes or fails to comply with any of the provisions of the regulations mentioned in the notice.
- (3) Where the Commission considers that the registered person has contravened or failed to comply with any of the provisions of the regulations mentioned in paragraph (1), it may serve a notice on the registered person specifying—
  - (a) in what respect in its opinion the registered person has contravened or is contravening any of the regulations, or has failed or is failing to comply with the requirements of any of the regulations;
  - (b) what action, in the opinion of the Commission, the registered person should take so as to comply with any of those regulations; and
  - (c) the period, not exceeding three months, within which the registered person should take action.
- (4) The Commission may bring proceedings against a person who was once, but no longer is, a registered person, in respect of a failure to comply with regulations 28(3) or 29(2) and for this purpose, references in paragraphs (2) and (3) to a registered person shall be taken to include such a person.

### Compliance with regulations

**42.** Where there is more than one registered person in respect of a children's home, anything which is required under these Regulations to be done by the registered person shall, if done by one of the registered persons, not be required to be done by any of the other registered persons.

#### Revocation

**43.** The following Regulations are revoked—

- (a) the Children's Homes Regulations 1991(1);
- (b) regulation 2 of the Children (Homes, Arrangements for Placement, Review and Representations) (Miscellaneous Amendments) Regulations 1993(2);
- (c) the Children's Homes Amendment Regulations 1994(3); and
- (d) regulation 4 of the Children (Protection from Offenders) (Miscellaneous Amendments) Regulations 1997(4).

<sup>(1)</sup> S.I.1991/1506.

<sup>(2)</sup> S.I. 1993/3069.

<sup>(3)</sup> S.I. 1994/1511.

<sup>(4)</sup> S.I. 1997/2308.