

SCHEDULE

ACAS ARBITRATION SCHEME

XIII. ARRANGEMENTS FOR THE HEARING

Initial arrangements

68. A hearing must be held in every case, notwithstanding any agreement between the parties to a purely written procedure.

69. Once an arbitrator has been appointed by ACAS, a hearing shall be arranged as soon as reasonably practicable by him or her, with the administrative assistance of the ACAS Arbitration Section.

70. The arbitrator shall decide the date and venue for the hearing, in so far as an agreement cannot be reached with all parties within 28 days of the initial notification to ACAS of the Arbitration Agreement.

71. The ACAS Arbitration Section shall contact all parties with details of the date and venue for the hearing.