

## SCHEDULE

### ACAS ARBITRATION SCHEME

## XV. OUTLINE OF PROCEDURE BEFORE THE HEARING

### *Preliminary hearings and directions*

**93.** Where the arbitrator believes that there may be considerable differences between the parties over any issue, including the availability or exchange of documents, or the availability of witnesses, the arbitrator may call the parties to a preliminary hearing to address such issues, or he or she may give procedural directions in correspondence.

**94.** In the course of a preliminary hearing or in correspondence, the arbitrator may express views on the desirability of information and/or evidence being available at the hearing.