

SCHEDULE 1

Regulations 3 and 5

PROVISION OF INFORMATION ABOUT INDIVIDUAL PUPILS

PART 1

All Pupils On The School Register

1. In respect of each pupil on the school's register on the date specified in the request for information, the following information.
2. The pupil's—
 - (a) gender;
 - (b) date of birth;
 - (c) current unique pupil number, and, where the school has held a previous unique pupil number for that pupil, the previous number;
 - (d) surname, and where the pupil has a former surname which is known to the governing body or, where appropriate, the proprietor, that former surname;
 - (e) preferred surname;
 - (f) first name, or if more than one, each first name;
 - (g) ethnic group;
 - (h) date of admission to the school;
 - (i) first language;
 - (j) National Curriculum year group, and
 - (k) usual mode of travel to school.
3. Whether the information as to the pupil's ethnic group provided by virtue of this Part was provided by—
 - (a) the pupil;
 - (b) a parent;
 - (c) the school;
 - (d) a former school; or
 - (e) any other source.
4. The address and postcode of the home where the pupil normally resides.
5. Whether the pupil is a registered pupil at one school or more than one school, and, where the pupil is registered as a pupil at more than one school, the school that the pupil attends for the majority of his time.
6. Whether the pupil is part-time.
7. Whether the pupil is a day or boarding pupil at the school.
8. In the case of a special school that is not a special school established in a hospital, whether the boarding pupil boards at the school for seven or less nights per week.
9. Where the pupil has special educational needs, the type of special educational needs that pupil has, the primary and secondary ranking of those types if there is more than one type, and which special educational needs provision type is being made for him.

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- 10.** Where the pupil has special educational needs, whether the pupil is taught (wholly or partly) —
- (a) in a special educational needs unit in a school which is not a special school; or
 - (b) at a place reserved in a school which is not a special school where that school receives additional funding from a local education authority in order to cater for the pupil’s special educational needs.
- 11.** Where the pupil is, to the knowledge of the governing body or, where appropriate, the proprietor, a child looked after by the local authority, that fact and the name of the local authority.
- 12.** Whether the pupil has been, to the knowledge of the governing body or, where appropriate, the proprietor, a child looked after by the local authority whilst on the school’s register.
- 13.** Whether, pursuant to section 512(3) and 512ZB(1) of the 1996 Act, the pupil has applied and been found eligible for free school meals.
- 14.** In the case of a school which provides primary education, whether the pupil is receiving nursery education in a nursery class at the school.
- 15.** In the case of a school that is not a primary school—
- (a) whether an instruction under section 117(2) of the Learning and Skills Act 2000(2) has been received by the school; and
 - (b) any other information relating to the provision of information about the pupil by the school under section 117(1)(c) of the Learning and Skills Act 2000, including information as to whether the pupil, or in the case of a pupil who has not attained the age of 16, the pupil’s parent—
 - (i) has agreed to the school providing information under that subsection;
 - (ii) has been contacted by the school in order to obtain his views on the school providing information under that subsection;
 - (iii) has responded to any enquiries made by the school that relate to the provision of information under that subsection.
- 16.** Whether the pupil has been registered or identified by the school as belonging to its Gifted and Talented cohort.
- 17.** For each pupil who is not a boarder, the total number of morning and afternoon sessions which the pupil could have attended during such periods as are specified in the request for information, and—
- (a) the number of authorised absences from such sessions; and
 - (b) the number of unauthorised absences from such sessions.
- 18.** Where the pupil’s school has registered the pupil’s absences (if any) referred to in paragraph 17 in the school’s electronic management information system, or in a system compatible with the school’s electronic management information system, the reason for the absences.

(1) Section 512ZB was substituted by the Education Act 2002 c. 32, section 201(1).
(2) 2000 c. 21.

PART 2

Excluded Pupils

1.—(1) Subject to sub-paragraph (2), in respect of each pupil who has been excluded from the school (whether permanently or otherwise) and whose exclusion start date was during such period as is specified in the request for information in the twelve months preceding that request, the exclusion start date, and the information in the following paragraphs as it existed on the exclusion start date.

(2) This Part shall not apply to a pupil referred to in sub-paragraph (1) where⁽³⁾—

- (a) the governing body of the school has decided that the pupil should be reinstated;
- (b) an appeal panel has directed that the pupil is to be reinstated; or
- (c) an appeal panel has decided that because of exceptional circumstances or for other reasons it is not practical to give a direction requiring the pupil's reinstatement, but that it would otherwise have been appropriate to give such a direction.

2. The pupil's—

- (a) gender;
- (b) date of birth;
- (c) unique pupil number, and, where the school has held a previous unique pupil number for that pupil, the previous number;
- (d) surname, and where the pupil has a former surname which is known to the governing body or, where appropriate, the proprietor, that former surname;
- (e) first name or, if more than one, each first name;
- (f) date of admission to the school, and
- (g) (where applicable) date of leaving the school.

3. Whether the pupil was part-time.

4. Where the pupil had special educational needs, which special educational needs provision type was being made for him.

5. Whether the pupil was, to the knowledge of the governing body or, where appropriate, the proprietor, a child looked after by the local authority.

6. Whether the exclusion is or was—

- (a) for a fixed period (otherwise than as specified in sub-paragraph (b));
- (b) for a fixed period or periods between the morning and the afternoon school sessions⁽⁴⁾; or
- (c) permanent.

7. Where the exclusion is or was for a fixed period, the number of sessions to which the exclusion applies or applied.

8. The reason for the exclusion.

(3) The Education (Pupil Exclusions and Appeals) (Maintained Schools) (England) Regulations 2002 (S.I. 2002/3178) make provision for reviews of, and appeals against, exclusions.

(4) The Education (Pupil Exclusions and Appeals) (Maintained Schools) (England) Regulations 2002 (S.I. 2002/3178) provide that any exclusion for a fixed period between the morning and afternoon sessions shall for the purposes of those Regulations be taken as equivalent to half a school day.

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PART 3

Attendance Information For Pupils No Longer On The School Register

1. In respect of each pupil not on the school's register who—
 - (a) was not a boarder, and
 - (b) was on the school's register on any day in the school term which preceded the date specified in the request for information,the following information.
2. The pupil's—
 - (a) gender;
 - (b) date of birth;
 - (c) unique pupil number, and, where the school has held a previous unique pupil number for that pupil, the previous number;
 - (d) surname, and where the pupil has a former surname which is known to the governing body or, where appropriate, the proprietor, that former surname;
 - (e) first name or, if more than one, each first name;
 - (f) date of admission to the school, and
 - (g) date of leaving the school.
3. Whether the pupil was part-time.
4. The total number of morning and afternoon sessions which the pupil could have attended during such periods as are specified in the request for information, and—
 - (a) the number of authorised absences from such sessions; and
 - (b) the number of unauthorised absences from such sessions.
5. Where the pupil's school has registered the pupil's absences (if any) referred to in paragraph 2 in the school's electronic management information system, or in a system compatible with the school's electronic management information system, the reason for the absences.