STATUTORY INSTRUMENTS

# 2009 No. 1801

# **COMPANIES**

The Overseas Companies Regulations 2009

Made - - -Coming into force 8th July 2009 1st October 2009

# THE OVERSEAS COMPANIES REGULATIONS 2009

#### PART 1

- 1. Citation and commencement
- 2. Interpretation

#### PART 2

- 3. Application and interpretation of Part
- 4. Duty to deliver return and documents
- 5. Particulars to be included in return
- 6. Particulars of the company
- 7. Particulars of the establishment
- 8. Documents to be delivered with the return: copy of company's constitution
- 9. Documents to be delivered with the return: copies of accounting documents
- 10. Statement as to future manner of compliance with accounting requirements
- 11. Penalty for non-compliance

#### PART 3

- 12. Application of Part
- 13. Return of alteration in registered particulars
- 14. Return of alteration in company's constitution
- 15. Return of alteration as regards filing of certified copy of constitution
- 16. Return of alteration of manner of compliance with accounting requirements
- 17. Penalty for non-compliance

# PART 4

- 18. Application and interpretation of Part
- 19. Protected information

- 20. Protected information: restriction on use or disclosure by company
- 21. Protected information: restriction on use or disclosure by registrar
- 22. Permitted use of protected information by the registrar: communication
- 23. Permitted disclosure by the registrar: disclosure to specified public authority
- 24. Permitted disclosure by the registrar: disclosure to credit reference agency
- 25. Application to prevent disclosure to credit reference agency
- 26. Disclosure under court order
- 27. Circumstances in which registrar may put address on the public record
- 28. Putting the address on the public record
- 29. Penalty for non-compliance

#### PART 5

# CHAPTER 1

30. Application of Part

# CHAPTER 2

- 31. Application and interpretation of Chapter
- 32. Duty to file copies of accounting documents disclosed under parent law
- 33. Statement of details of parent law and other information
- 34. Period allowed for filing copies of accounting documents
- 35. Penalty for non-compliance

# CHAPTER 3

- 36. Application of Chapter
- 37. A company's financial year
- 38. Duty to prepare accounts
- 39. Approval and signing of accounts
- 40. Duty to file accounts
- 41. Penalty for non-compliance
- 42. Supplementary provisions

# PART 6

# CHAPTER 1

# 43. Application and interpretation of Part

# CHAPTER 2

- 44. Application and interpretation of Chapter
- 45. Initial filing of copies of accounting documents
- 46. Filing of copies of subsequent accounting documents
- 47. Statement of details of parent law and other information

- 48. Supplementary provisions as to obligation to file copies of accounting documents
- 49. Exception where documents available for inspection
- 50. Penalty for non-compliance

# CHAPTER 3

- 51. Application of Chapter
- 52. An institution's financial year
- 53. Duty to prepare accounts
- 54. Approval and signing of accounts
- 55. Duty to file accounts
- 56. Penalty for non-compliance
- 57. Supplementary provisions

#### PART 7

- 58. Application and interpretation of Part
- 59. Legibility of displays and disclosures
- 60. Requirement to display name etc at business location
- 61. Manner of display of name etc
- 62. Company's name to appear on communications
- 63. Particulars to appear in business letters, order forms and websites
- 64. Disclosure of names of directors
- 65. Disclosures relating to address for service
- 66. Civil consequences of failure to make a required disclosure
- 67. Penalty for non-compliance

#### PART 8

# ETC

- 68. Application of Part
- 69. Return in case of winding up
- 70. Returns to be made by liquidator
- 71. Return in case of insolvency proceedings etc (other than winding up)
- 72. Penalties for non-compliance
- 73. Notice of appointment of judicial factor
- 74. Offence of failure to give notice

#### PART 9

- 75. Service of documents on director, secretary or permanent representative
- 76. Documents subject to Directive disclosure requirements
- 77. Duty to give notice of closure of UK establishment

#### PART 10

- 78. Documents that may be drawn up and delivered in a language other than English
- 79. Revocations
- 80. Transitional provisions and savings Signature

# SCHEDULE 1 — SPECIFIED PUBLIC AUTHORITIES

# SCHEDULE 2 — CONDITIONS FOR PERMITTED DISCLOSURE

- PART 1 DISCLOSURE TO SPECIFIED PUBLIC AUTHORITY
- 1. Paragraphs 2 and 3 set out the conditions specified for...
- 2. The specified public authority has delivered to the registrar a...
- 3. Subject to paragraph 4, the specified public authority ("the authority")...
- Paragraph 3 does not apply where the specified public authority...
  PART 2 DISCLOSURE TO CREDIT REFERENCE AGENCY
- 5. Paragraphs 6 to 10 set out the conditions specified for...
- 6. The credit reference agency— (a) is carrying on in the...
- 7. The credit reference agency has delivered to the registrar a...
- 8. The credit reference agency has delivered to the registrar a...
- 9. The credit reference agency has delivered to the registrar a...
- 10. The credit reference agency has delivered to the registrar a... PART 3 — INTERPRETATION OF THIS SCHEDULE
- 11. (1) In this Schedule— "processor" means any person who provides...

# SCHEDULE 3 — APPLICATION TO PREVENT DISCLOSURE OF ADDRESS TO CREDIT REFERENCE AGENCY

- 1. Introductory
- 2. Application by the individual concerned
- 3. Application by company
- 4. Supplementary provisions relating to applications
- 5. Appeals
- 6. Duration of favourable decision on application
- 7. Revocation of favourable decision on application

#### SCHEDULE 4 — OVERSEAS COMPANIES INDIVIDUAL ACCOUNTS PART 1 — GENERAL RULES

- 1. Subject to the following provisions of this Schedule-
- 2. (1) The company's directors must use the same line items...
- 3. Where the company's directors consider it appropriate, the balance sheet...
- 4. (1) Items that are not of a similar nature or...
- 5. (1) Where the nature of the company's business requires it,...
- 6. (1) Subject to sub-paragraph (2), the directors may exclude an...
- 7. (1) For every item shown in the balance sheet or...
- 8. Amounts in respect of items representing assets or income may...
- The company's directors must, in determining how amounts are presented... PART 2 — ACCOUNTING PRINCIPLES AND RULES
- 10. Preliminary
- 11. Accounting principles
- 12. Accounting policies must be applied consistently within the same accounts...
- 13. All income and charges relating to the financial year to...
- 14. In determining the aggregate amount of any item, the amount... PART 3 — NOTES TO THE ACCOUNTS
- 15. Any information required in the case of any company by...
- 16. The accounting policies adopted by the company in determining the...
- 17. It must be stated whether the accounts have been prepared...
- 18. The company must include in the statement of accounting policies-...

- 19. (1) The company must provide information which is relevant to...
- 20. In this Schedule the expression "line item" has the same...

# SCHEDULE 5 — OVERSEAS COMPANIES GROUP ACCOUNTS

- 1. General rules
- 2. The consolidated balance sheet and profit and loss account must...
- 3. (1) Where assets and liabilities to be included in the...
- 4. Amounts that in the particular context of any provision of...
- 5. Elimination of group transactions
- 6. (1) The following provisions apply where an undertaking becomes a...
- 7. (1) An acquisition must be accounted for-
- 8. Minority interests
- 9. Joint ventures
- 10. Associated undertakings
- 11. (1) The interest of an undertaking in an associated undertaking,...

# SCHEDULE 6 — CREDIT AND FINANCIAL INSTITUTIONS INDIVIDUAL ACCOUNTS

# PART 1 — GENERAL RULES

- 1. Subject to the following provisions of this Schedule—
- 2. (1) The institution's directors must use the same line items...
- 3. Where the institution's directors consider it appropriate, the balance sheet...
- 4. (1) Items that are not of a similar nature or...
- 5. (1) Where the nature of the institution's business requires it,...
- 6. (1) Subject to sub-paragraph (2), the directors may exclude an...
- 7. (1) For every item shown in the balance sheet or...
- 8. Amounts in respect of items representing assets or income may...
- 9. The institution's directors must, in determining how amounts are presented...

# PART 2 — ACCOUNTING PRINCIPLES AND RULES

- 10. (1) The amounts to be included in respect of all...
- 11. (1) The institution is presumed to be carrying on business...
- 12. Accounting policies must be applied consistently within the same accounts...
- 13. All income and charges relating to the financial year to...
- 14. In determining the aggregate amount of any item, the amount... PART 3 — NOTES TO THE ACCOUNTS
- 15. Any information required in the case of any institution by...
- 16. The accounting policies adopted by the institution in determining the...
- 17. It must be stated whether the accounts have been prepared...
- 18. The institution must include in the statement of accounting policies—...
- 19. (1) The institution must provide information which is relevant to...
- 20. In this Schedule the expression "line item" has the same...

# SCHEDULE 7 — CREDIT AND FINANCIAL INSTITUTIONS GROUP ACCOUNTS

- 1. General rules
- 2. The consolidated balance sheet and profit and loss account must...
- 3. (1) Where assets and liabilities to be included in the...
- 4. Amounts that in the particular context of any provision of...
- 5. Elimination of group transactions
- 6. (1) The following provisions apply where an undertaking becomes a...
- 7. (1) An acquisition must be accounted for—

- 8. Minority interests
- 9. Joint ventures
- 10. Associated undertakings
- 11. (1) The interest of an undertaking in an associated undertaking,...

#### SCHEDULE 8 — TRANSITIONAL PROVISIONS AND SAVINGS PART 1 — INTRODUCTION

- 1. Interpretation
- 2. Registration of returns and documents delivered before 1st October 2009 PART 2 — INITIAL REGISTRATION OF PARTICULARS
- 3. Company with existing registered branch
- 4. (1) The following particulars about the company, as they appeared...
- 5. (1) The following particulars about the branch, as they appeared...
- 6. (1) The certified copy of the company's constitution delivered under...
- 7. (1) Copies of accounting documents delivered under paragraph 6(1)(a) of...
- 8. (1) If the company is one to which Chapter 2...
- 9. Company with existing registered place of business
- 10. (1) The following particulars about the company, as they appeared...
- 11. (1) The following particulars about the place of business, as...
- 12. (1) The certified copy of the company's constitution delivered under...
- 13. Duty to deliver transitional return
- Company with existing unregistered branch or place of business PART 3 — ALTERATIONS TO REGISTERED PARTICULARS
- 15. Alteration to registered particulars
- 16. Alteration in company's constitution
- Alteration as regards filing of certified copy of constitution PART 4 — RESIDENTIAL ADDRESSES: PROTECTION FROM DISCLOSURE
- 18. Existing registered residential address treated as service address
- 19. Residential addresses: protection from disclosure
- 20. In determining under regulation 27 whether to put a director...
- 21. Continuation of protection afforded by confidentiality orders under the 1985 Act
- 22. Effect of pending application for confidentiality order PART 5 — DELIVERY OF ACCOUNTING DOCUMENTS: GENERAL
- 23. Companies required to prepare and disclose accounts under parent law
- 24. Companies not required to prepare and disclose accounts under parent law
  - PART 6 DELIVERY OF ACCOUNTING DOCUMENTS: CREDIT OR FINANCIAL INSTITUTIONS
- 25. Institutions required to prepare accounts under parent law
- 26. Institutions not require to prepare accounts under parent law
  - PART 7 RETURNS IN CASE OF WINDING UP ETC
- 27. Return in case of winding up
- 28. Returns to be made by liquidator
- 29. Return in case of insolvency proceedings etc (other than winding up)
- 30. Notice of appointment of judicial factor
  - PART 8 SUPPLEMENTARY PROVISIONS
- 31. Saving for provisions as to form or manner in which documents to be delivered

Explanatory Note