# 2016 No. 1024

## The Insolvency (England and Wales) Rules 2016

### PART 3

#### ADMINISTRATION

#### CHAPTER 2

#### Appointment of administrator by Court

#### The order

**3.13.**—(1) Where the court makes an administration order the court's order must be headed "Administration order" and must contain the following—

- (a) identification details for the proceedings;
- (b) the name and title of the judge making the order;
- (c) the address for service of the applicant;
- (d) details of any other parties (including the company) appearing and by whom represented;
- (e) an order that during the period the order is in force the affairs, business and property of the company is to be managed by the administrator;
- (f) the name of the person appointed as administrator;
- (g) an order that that person is appointed as administrator of the company;
- (h) a statement that the court is satisfied either that the EC Regulation does not apply or that it does;
- (i) where the EC Regulation does apply, a statement whether the proceedings are main, secondary or territorial proceedings;
- (j) the date of the order (and if the court so orders the time); and
- (k) such other provisions if any as the court thinks just.

(2) Where two or more administrators are appointed the order must also specify (as required by paragraph 100(2) of Schedule B1)—

- (a) which functions (if any) are to be exercised by those persons acting jointly; and
- (b) which functions (if any) are to be exercised by any or all of those persons.