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STATUTORY INSTRUMENTS

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**2016 No. 1024**

The Insolvency (England and Wales) Rules 2016

PART 3

ADMINISTRATION

CHAPTER 3

Appointment of administrator by holder of floating charge

**Filing of notice with the court**

**3.18.**—(1) Three copies of the notice of appointment must be filed with the court, accompanied by—

- (a) the administrator's consent to act; and
- (b) either—
  - (i) evidence that the appointer has given notice as required by paragraph 15(1)(a) of Schedule B1; or
  - (ii) copies of the written consent of all those required to give consent in accordance with paragraph 15(1)(b) of Schedule B1.

(2) The court must apply the seal of the court to the copies of the notice, endorse them with the date and time of filing and deliver two of the sealed copies to the appointer.

(3) The appointer must as soon as reasonably practicable deliver one of the sealed copies to the administrator.

(4) This rule is subject to rules 3.20 and 3.21 (appointment made out of court business hours).