

**2022 No. 1382**

**COUNCIL TAX, ENGLAND**

**LOCAL GOVERNMENT, ENGLAND**

**POLICE, ENGLAND AND WALES**

**REPRESENTATION OF THE PEOPLE**

**TOWN AND COUNTRY PLANNING, ENGLAND**

**The Voter Identification Regulations 2022**

*Made - - - - 22nd December 2022*

*Coming into force in accordance with regulation 1*

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The Secretary of State makes the following Regulations in exercise of the powers conferred by the provisions specified in Schedule 1 to these Regulations.

The Secretary of State has consulted—

- (a) the Electoral Commission, in accordance with section 53(5)(a) of the Representation of the People Act 1983(a), paragraph 16(5) of Schedule 4B to the Town and Country Planning Act 1990(b), section 52ZQ(6) of the Local Government Finance Act 1992(c), section 9HE(4) of the Local Government Act 2000(d), section 7(1) and (2)(e), (hc) and (k) of the Political Parties, Elections and Referendums Act 2000(e), and paragraph 12(4) of Schedule 5B to the Local Democracy, Economic Development and Construction Act 2009(f),
- (b) the Information Commissioner and such other persons as the Secretary of State considered appropriate, in accordance with section 53(5)(b) and (c) of the Representation of the People Act 1983,

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(a) 1983 c. 2. Section 53(5) was inserted by paragraph 5 of Schedule 2 to the Electoral Registration and Administration Act 2013 (c. 6).

(b) 1990 c. 8. Schedule 4B was inserted by section 116(2) of, and Schedule 10 to, the Localism Act 2011 (c. 20) and was amended by sections 140(1) and 141 of the Housing and Planning Act 2016 (c. 22) and by S.I. 2013/2597, 2018/1232, 2021/1265. It is prospectively amended by section 7 of the Neighbourhood Planning Act 2017 (c. 20) from a date and time to be appointed.

(c) 1992 c. 14. Section 52ZQ was inserted by section 72(1) of, and Schedule 5 to, the Localism Act 2011 and amended by S.I. 2021/1265.

(d) 2000 c. 22. Section 9HE was inserted by paragraph 1 of Schedule 2 to the Localism Act 2011 and amended by S.I. 2013/2597, 2021/1265.

(e) 2000 c. 41. Section 7(2)(hc) was inserted by paragraph 11 of Schedule 10 to the Police Reform and Social Responsibility Act 2011 (c. 13). Section 7(2)(k) was inserted by paragraph 3(1) and (6) of Schedule 6 to the Recall of MPs Act 2015 (c. 25).

(f) 2009 c. 20. Schedule 5B was inserted by section 2(2) of, and Schedule 1 to, the Cities and Local Government Devolution Act 2016 (c. 1). Paragraph 12 was amended by S.I. 2021/1265.

- (c) the Scottish Ministers, in accordance with section 15(5C) of the Representation of the People Act 1985(a), and
- (d) the Welsh Ministers, in accordance with section 15(5D) of the Representation of the People Act 1985(b).

A draft of these Regulations has been laid before, and approved by resolution of, each House of Parliament in accordance with section 201(2) of the Representation of the People Act 1983(c), section 333(3A) of the Town and Country Planning Act 1990(d), section 52ZQ(7) of the Local Government Finance Act 1992, section 105(6) of the Local Government Act 2000(e), section 117(2) of the Local Democracy, Economic Development and Construction Act 2009(f), section 154(2)(b) of the Police Reform and Social Responsibility Act 2011(g) and section 21(6) of the Recall of MPs Act 2015(h).

## PART 1

### Introduction

#### **Citation, commencement and saving**

- 1.—(1) These Regulations may be cited as the Voter Identification Regulations 2022.
- (2) This Part and regulation 14(6) come into force on the 22nd day after the day on which these Regulations are made.
- (3) Subject to paragraphs (4) and (5), the remainder of these Regulations come into force on the 25th day after the day on which these Regulations are made.
- (4) Regulations 38(2), 39(2) and 41 come into force on the first day on which a provision of Part 3 of the Domestic Abuse Act 2021(i) comes into force, including where that provision is brought into force for a specified purpose or in relation to a specified area under section 90 of that Act.
- (5) Regulation 40(2) and (3) comes into force at the end of 28th February 2023.
- (6) The provisions listed in paragraph (7) do not apply in relation to—
  - (a) a parliamentary general election to which paragraph 18 of Schedule 1 to the Elections Act 2022(j) does not apply;
  - (b) a relevant election, petition or referendum, other than a parliamentary general election, in respect of which the qualifying date is on or before 3rd May 2023.
- (7) The provisions are—
  - (a) Parts 6 to 8;
  - (b) in Part 9, regulations 38(4) to (8) and (11) and 39(4) to (8) and (11);
  - (c) Part 10.

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- (a) 1985 c. 50. Section 15(5C) was inserted by section 4(2) of the Scotland Act 2016 (c. 11).
  - (b) Section 15(5D) was inserted by section 5(2) of the Wales Act 2017 (c. 4).
  - (c) Section 201(2) was substituted by paragraph 69 of Schedule 4 to the Representation of the People Act 1985 and was amended by paragraph 6(1) and (7)(b) of Schedule 21 to the Political Parties, Elections and Referendums Act 2000 (c. 41), by section 13(2) of the Northern Ireland (Miscellaneous Provisions) Act 2014 (c. 13) and by S.I. 1991/1728. It is prospectively amended by paragraph 1(9)(a) of Schedule 8 to the Elections Act 2022 (c. 37) from a date and time to be appointed.
  - (d) Section 333(3A) was inserted by paragraph 22(3) of Schedule 12 to the Localism Act 2011 (c. 20).
  - (e) Section 105 was amended by paragraph 14(1) and (2) of Schedule 3 to the Local Government Act 2003 (c. 26), by paragraph 70 of Schedule 3, and paragraph 52 of Schedule 4, to the Localism Act 2011 and by S.I. 2013/2597, 2018/644, 2021/1265.
  - (f) Section 117(2) was substituted by section 13(2) of the Localism Act 2011.
  - (g) 2011 c. 13.
  - (h) 2015 c. 25.
  - (i) 2021 c. 17.
  - (j) 2022 c. 37.

(8) In paragraph (6)(b), “qualifying date”—

- (a) where the relevant election, petition or referendum is a recall petition, means the beginning date of the signing period as specified in the public notice of petition given under regulation 14 of the 2016 Regulations<sup>(a)</sup>;
- (b) otherwise, means the date of poll as specified in the notice of election or referendum published in accordance with rule 5 of the elections rules.

## **Extent**

2.—(1) This Part extends to England and Wales, Scotland and Northern Ireland.

(2) Parts 2 to 7 extend to England and Wales and Scotland, and the following also extend to Northern Ireland—

- (a) regulation 23;
- (b) in regulation 24, paragraph (2) and, so far as it applies to that paragraph, paragraph (3).

(3) Any amendment made by Parts 8 to 10 has the same extent as the provision amended, except the amendments made by regulations 70 to 75, 77 to 82, 86, 88, 90, 91(a) and 92, which extend to England and Wales and Scotland only.

## **Interpretation**

3.—(1) In these Regulations—

“the 1983 Act” means the Representation of the People Act 1983;

“the 2016 Regulations” means the Recall of MPs Act 2015 (Recall Petition) Regulations 2016;

“anonymous elector’s document” means that document as designed by the Electoral Commission in accordance with regulation 15(1)(a) or (d) or (4)<sup>(b)</sup>;

“combined authority mayoral election” means an election for the return of a mayor as provided for in an order made under Schedule 5B to the Local Democracy, Economic Development and Construction Act 2009;

“digital service” means the Individual Electoral Registration Digital Service, which is the digital service provided by the Secretary of State for the purpose (amongst other purposes) of processing online applications for electoral identity documents under section 13BD of the 1983 Act<sup>(c)</sup> and for verifying information in accordance with regulation 6;

“electoral identity document” means that document as designed by the Electoral Commission in accordance with regulation 15(1)(b) or (d) or (4)<sup>(d)</sup>;

“identity document application” means—

- (a) an application for an electoral identity document under section 13BD of the 1983 Act, or
- (b) an application for an anonymous elector’s document under section 13BE of the 1983 Act<sup>(e)</sup>;

“issued document record entry” means an entry in the record kept in accordance with regulation 20 in respect of an anonymous elector’s document, or an electoral identity document, issued by a registration officer;

“local authority mayoral election” means an election in England for the return of an elected mayor as defined by section 9H(1) of the Local Government Act 2000<sup>(f)</sup>;

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(a) S.I. 2016/295, to which there are amendments not relevant to these Regulations.

(b) See also section 13BE of the Representation of the People Act 1983 (c. 2).

(c) Section 13BD was inserted by paragraph 2 of Schedule 1 to the Elections Act 2022 (c. 37).

(d) See also section 13BD of the Representation of the People Act 1983.

(e) Section 13BE was inserted by paragraph 2 of Schedule 1 to the Elections Act 2022.

(f) Section 9H was inserted by paragraph 1 of Schedule 2 to the Localism Act 2011 (c. 20).

“PCC election” means an election of a police and crime commissioner under Chapter 6 of Part 1 of the Police Reform and Social Responsibility Act 2011(a);

“petition signing place” has the meaning given in regulation 3(1) of 2016 Regulations;

“recall petition” has the meaning given by section 1 of the Recall of MPs Act 2015;

“registration officer” means an electoral registration officer;

“signing period” has the meaning given by section 9(2) of the Recall of MPs Act 2015;

“signing sheet” has the meaning given by regulation 10 of the 2016 Regulations;

“specified document” has the meaning given by rule 37(1H) and (1K) of the elections rules;

“temporary electoral identity document” means an electoral identity document that has a temporary validity, as designed by the Electoral Commission in accordance with regulation 15(1)(c) or (d) or (4).

(2) In these Regulations other than in regulations 14(7) and 20(7), “bank holiday” means—

(a) subject to paragraph (3), in relation to a parliamentary general election, a day which is a bank holiday under the Banking and Financial Dealings Act 1971(b) in any part of the United Kingdom, and

(b) in relation to any other relevant election, petition or referendum—

(i) where the relevant election, petition or referendum is held in an area in England or Wales, a day which is a bank holiday under that Act in England and Wales;

(ii) where the relevant election, petition or referendum is held in an area in Scotland, a day which is a bank holiday under that Act in Scotland.

(3) Where at a parliamentary general election any proceedings are commenced afresh by reason of a candidate’s death, the meaning of “bank holiday” in paragraph (2)(b) applies in relation to that election rather than the meaning in paragraph (2)(a).

(4) In these Regulations, “relevant election, petition or referendum” means an election, petition or referendum listed in the first column of the following table; and the “relevant officer” for such an election, petition or referendum means the officer listed in the corresponding entry in the second column of that table—

<i>Election, petition or referendum</i>	<i>Relevant officer</i>
A parliamentary election in England, Wales or Scotland	The returning officer or (in England and Wales) an acting returning officer
A recall petition in England, Wales or Scotland	The petition officer within the meaning of section 6 of the Recall of MPs Act 2015
A PCC election	The police area returning officer within the meaning of article 2(1) of the Police and Crime Commissioner Elections Order 2012(c)
A local government election in England	The returning officer
A local authority mayoral election	The returning officer within the meaning of regulation 2 of the Local Authorities (Mayoral Elections) (England and Wales) Regulations 2007(d)

(a) Chapter 6 was amended by paragraph 184 of Schedule 8 to the Crime and Courts Act 2013 (c. 22), by section 122(1) of, and by paragraphs 86 and 90 of Schedule 1, paragraph 117 of Schedule 2 and paragraph 73(2) of Schedule 9 to, the Policing and Crime Act 2017 (c. 3), by section 8 of the Wales Act 2017 (c. 4), by paragraph 5 of Schedule 1 to the Local Government (Democracy) (Wales) Act 2013 (anaw 4), by paragraph 16 of Schedule 5 to the Local Government and Elections (Wales) Act 2021 (asc 1) and by S.I. 2014/268, 2015/1376, 1526, 2017/470, 2018/1310, 2021/1265. It is prospectively amended by paragraph 6(2) of Schedule 8 to the Elections Act 2022 (c. 37) from a date and time to be appointed.

(b) 1971 c. 80.

(c) S.I. 2012/1917; relevant amending instruments are S.I. 2014/921, 2016/300, 2018/272, 1310.

(d) S.I. 2007/1024; relevant amending instruments are S.I. 2014/370, 2018/1310.

A combined authority mayoral election	The returning officer within the meaning of article 2 of the Combined Authorities (Mayoral Elections) Order 2017 <b>(a)</b>
A referendum under Part 1A of the Local Government Act 2000 <b>(b)</b>	The counting officer within the meaning of regulation 9 of the Local Authorities (Conduct of Referendums) (England) Regulations 2012 <b>(c)</b>
A referendum under Chapter 4ZA of Part 1 of the Local Government Finance Act 1992 <b>(d)</b>	The counting officer within the meaning of regulation 15 of the Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012 <b>(e)</b>
A referendum under Schedule 4B to the Town and Country Planning Act 1990	The counting officer within the meaning of regulation 9 of the Neighbourhood Planning (Referendums) Regulations 2012 <b>(f)</b>

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(5) Except in Part 7, a reference in these Regulations to a numbered rule in the elections rules is to be read as a reference to—

- (a) in the case of a parliamentary election, the rule of that number in the parliamentary election rules in Schedule 1 to the 1983 Act**(g)**,
- (b) in the case of a recall petition, the corresponding regulation in the regulations made under section 18(1) of the Recall of MPs Act 2015, or
- (c) the corresponding rule in the rules made under—
  - (i) in the case of a PCC election, section 58(1)(a) of the Police Reform and Social Responsibility Act 2011**(h)**,
  - (ii) in the case of a local government election in England, section 36 of the 1983 Act**(i)**,

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- (a)** S.I. 2017/67, amended by S.I. 2018/1310; there are other amending instruments but none is relevant.
  - (b)** Part 1A was inserted by paragraph 1 of Schedule 2 to the Localism Act 2011 (c. 20) and was amended by section 190(10) of the Health and Social Care Act 2012 (c. 7), by section 20 of the Cities and Local Government Devolution Act 2016 (c. 1) and by S.I. 2013/594, 2597, 2021/1265.
  - (c)** S.I. 2012/323; relevant amending instruments are S.I. 2014/924, 2018/1310.
  - (d)** Chapter 4ZA was inserted by Schedule 5 to the Localism Act 2011 and was amended by section 3(5) to (7) of the Local Government Finance Act 2012 (c. 17), by section 41 of the Local Audit and Accountability Act 2014 (c. 2) and by S.I. 2013/733, 2021/1265.
  - (e)** S.I. 2012/444; relevant amending instruments are S.I. 2014/925, 2018/1310.
  - (f)** S.I. 2012/2031; relevant amending instruments are S.I. 2013/798, 2014/333, 2018/1310.
  - (g)** Schedule 1 was amended by sections 1 and 2 of the Elections (Northern Ireland) Act 1985 (c. 2); by sections 13 and 19(5) of, and paragraphs 4 to 7 of Schedule 2 and paragraphs 73 to 86 of Schedule 4 to, the Representation of the People Act 1985 (c. 50); by Part 1 of Schedule 13 to the Local Government Finance Act 1988 (c. 41); by paragraph 83 of Schedule 19 to the Education Act 1993 (c. 35); by paragraph 12(2) of Schedule 2, and paragraph 68(17) of Schedule 16, to the Local Government (Wales) Act 1994 (c. 19); by Schedule 31 to the School Standards and Framework Act 1998 (c. 31); by paragraphs 2 to 6 of Schedule 2 to the Registration of Political Parties Act 1998 (c. 48); by section 13 of, and paragraph 23 of Schedule 1 and paragraph 10 of Schedule 6 to, the Representation of the People Act 2000 (c. 2); by section 38 of, and paragraph 6(9) of Schedule 21 to, the Political Parties, Elections and Referendums Act 2000 (c. 41); by sections 2, 3(4), 4(3) and 5 of the Electoral Fraud (Northern Ireland) Act 2002 (c. 13); by paragraph 85 of Schedule 27 to the Civil Partnership Act 2004 (c. 33); by sections 19, 21, 22, 24, 30, 31, 37, 38(1) and (2), 41(1) to (7), 45, 49(3), 52(1) to (3), and 70(2) of, and paragraphs 14, 34 to 40, 52, 70, 73 to 75, 77 to 81, 83 to 85, 87 to 93, 95 and 129 to 132 of Schedule 1 to, the Electoral Administration Act 2006 (c. 22); by paragraph 6 of Schedule 4 to the Northern Ireland (Miscellaneous Provisions) Act 2006 (c. 33); by sections 24 and 25(b) of, and paragraph 8 of Schedule 6 to, the Political Parties and Elections Act 2009 (c. 12); by section 48 of the Constitutional Reform and Governance Act 2010 (c. 25); by paragraph 121 of Schedule 12 to the Postal Services Act 2011 (c. 5); by paragraphs 10 to 13 of the Schedule to the Fixed-term Parliaments Act 2011 (c. 14); by sections 14(2) to (5), 19, 20 and 21(1) and (2) of the Electoral Registration and Administration Act 2013 (c. 6); by paragraph 1 of Schedule 6 to the Recall of MPs Act 2015 (c. 25); by paragraph 6 of Schedule 12 to the Policing and Crime Act 2017 (c. 3); by paragraph 8 of the Schedule to the Dissolution and Calling of Parliament Act 2022 (c. 11); by section 9(2) to (4) of, and paragraphs 11 to 33 of Schedule 1 to, the Elections Act 2022 (c. 37); and by S.I. 1986/1091, 1996/739, 2001/400, 1149, 2002/1873, 2003/1156, 2008/1741, 2010/728, 1158, 2014/236, 1116, 1880, 2015/656, 2018/699. It is prospectively amended by Schedule 2 to the Electoral Administration Act 2006, by paragraph 52(1)(b) and (2) of Schedule 9 to the Crime and Courts Act 2013 (c. 22) and by sections 5(2) to (4), 7(6), 10 and 11 of, and paragraph 4 of Schedule 4 and paragraph 4 of Schedule 10 to, the Elections Act 2022 from a date and time to be appointed.
  - (h)** Section 58(1) was amended by S.I. 2021/1265.
  - (i)** Section 36 was amended by section 17 of the Representation of the People Act 1985; by Schedule 17 to the Local Government Act 1985 (c. 51); by Part 1 of Schedule 13 to the Education Reform Act 1988 (c. 40); by paragraph 68 of Schedule 16 to the Local Government (Wales) Act 1994 (c. 19); by paragraph 17 of Schedule 3 to the Local Government and Rating Act 1997 (c. 29); by paragraph 4 of Schedule 3 to the Greater London Authority Act 1999 (c. 29); by section



- (iii) in the case of a local authority mayoral election, section 9HE(1)(a) of the Local Government Act 2000,
- (iv) in the case of a combined authority mayoral election, paragraph 12(1)(a) of Schedule 5B to the Local Democracy, Economic Development and Construction Act 2009,
- (v) in the case of a referendum under Part 1A of the Local Government Act 2000, section 9MG(2) or (3) of that Act(a),
- (vi) in the case of a referendum under Chapter 4ZA of Part 1 of the Local Government Finance Act 1992, section 52ZQ(1) or (2) of that Act, or
- (vii) in the case of a referendum under Schedule 4B to the Town and Country Planning Act 1990, paragraph 16(1) of that Schedule.

## PART 2

### Applications for electoral identity or anonymous elector's documents

#### **Identity document applications: general**

- 4.—(1) An identity document application must be in writing, and must state—
- (a) the applicant's full name;
  - (b) the address in respect of which the applicant is registered, or has applied to be registered, on the register of parliamentary electors or local government electors;
  - (c) where the applicant is or has applied to be registered in pursuance of—
    - (i) a service declaration, the applicant's present address, correspondence address or British Forces Post Office Number;
    - (ii) an overseas elector's declaration, the applicant's present address;
  - (d) the applicant's date of birth or, if they are not able to provide that information, the reason why they are not able to do so and a statement as to whether the applicant is under 18 years old;
  - (e) the applicant's national insurance number or, if they are not able to provide that information, the reason why they are not able to do so;
  - (f) an indication as to whether, if the identity document application is granted, the applicant considers that it is necessary for the applicant to collect the document in person instead of the document being delivered to the relevant delivery address, and if so the reason why the applicant considers that collection is necessary;
  - (g) for an identity document application under section 13BE of the 1983 Act, the fact that the applicant has applied or is applying to have an anonymous entry on the register;
  - (h) an indication as to whether, if the identity document application is granted, the applicant requires a Braille, easy read or large print explanation of the anonymous elector's document or the electoral identity document issued;
  - (i) a declaration by the applicant that the information provided in the application is true;
  - (j) the date of the application.

(2) Where an applicant makes an identity document application by virtue of section 13BD(1)(b)(ii) or section 13BE(1)(b)(ii) of the 1983 Act (applicants registered in Wales who will be entitled to vote in police and crime commissioner elections upon attaining the age of 18)—

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13(2) of, and paragraph 2(4) of Schedule 2 to, the Local Government and Elections (Wales) Act 2021 (asc 1) and by S.I. 1991/1730.

(a) Section 9MG was inserted by paragraph 1 of Schedule 2 to the Localism Act 2011 (c. 20) and amended by S.I. 2013/2597, 2021/1265.

- (a) if the applicant is not able to provide their date of birth, the statement referred to in paragraph (1)(d) must indicate whether the applicant is—
    - (i) under the age of 16, or
    - (ii) aged 16 or 17;
  - (b) paragraph (1)(e) does not apply where the applicant is under the age of 16.
- (3) An identity document application must also include—
- (a) a photograph of the applicant which meets the requirements set out in Schedule 2, and
  - (b) where, in accordance with paragraph 3(2) of that Schedule, the applicant is unable to provide a photograph that complies with paragraph 3(1)(d) or (e) of that Schedule, the reason why they are not able to do so.
- (4) An identity document application may (but need not) include the applicant’s email address and telephone number.
- (5) Where the applicant is not able to provide a national insurance number, the applicant may provide as part of an identity document application a copy of any of the documents listed in—
- (a) where the applicant has applied or is applying to have an anonymous entry on the register, regulation 7(3) to (5);
  - (b) otherwise, regulation 7(4) or (5).
- (6) A registration officer may authorise an applicant to provide anything which must or may be included in or with, or which may be provided as part of, an identity document application in accordance with this regulation to the registration officer in person and, where the officer does so, the registration officer must transfer anything provided by the applicant into an application in writing.
- (7) In paragraph (1)(f), “relevant delivery address” means—
- (a) where paragraph (1)(c) applies, the address provided in accordance with that paragraph;
  - (b) where paragraph (1)(c) does not apply, the address provided in accordance with paragraph (1)(b).

**Identity document applications made through the digital service**

5.—(1) This regulation applies where, by virtue of arrangements made by the Secretary of State, an identity document application for an electoral identity document under section 13BD of the 1983 Act may be made through the digital service.

(2) The Secretary of State may complete an identity document application in part for an applicant using information provided by the applicant as part of an application, or partially completed application, under section 10ZC or 10ZD of the 1983 Act<sup>(a)</sup> for registration in, or alteration of, a register of electors made through or completed using the digital service.

(3) The Secretary of State must send to the appropriate registration officer any identity document application the Secretary of State receives together with a reference number unique to that application.

**Verification of information provided in an identity document application**

6.—(1) On receipt of an identity document application made otherwise than through the digital service, a registration officer must disclose the applicant’s name, relevant address, date of birth and national insurance number (“the first stage information”) to the Secretary of State for Levelling Up, Housing and Communities in such format and through such an infrastructure system

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(a) Section 10ZC was inserted by section 1(1) of the Electoral Registration and Administration Act 2013 (c. 6) and was amended by section 6(2) of the Scotland Act 2016 (c. 11) and by section 7 of the Wales Act 2017 (c. 4). Section 10ZD was inserted by paragraph 1 of Schedule 1 to the Electoral Registration and Administration Act 2013 and was amended by section 6(3) of the Scotland Act 2016 and by section 7 of the Wales Act 2017.

as the Secretary of State for Levelling Up, Housing and Communities may have notified to the registration officer in writing.

(2) Following receipt of the first stage information from the registration officer or (in the case of an application made through, or partially completed using, the digital service) from an applicant, the Secretary of State for Levelling Up, Housing and Communities may disclose the first stage information to the Secretary of State for Work and Pensions.

(3) Where the first stage information has been disclosed to the Secretary of State for Work and Pensions under paragraph (2), the Secretary of State for Work and Pensions may compare it against—

- (a) the name, address, date of birth and national insurance number of individuals appearing in the following types of data kept by the Secretary of State—
  - (i) data kept for the purposes of functions relating to social security (including such information kept on behalf of the Department for Social Development), and
  - (ii) data relating to working tax credit, child tax credit and child benefit (being information kept on behalf of His Majesty's Revenue and Customs);
- (b) any other information contained in such types of data which relates to the information disclosed under paragraph (2).

(4) The Secretary of State for Work and Pensions may disclose the results of the comparison of the first stage information ("the second stage information") to the Secretary for Levelling Up, Housing and Communities.

(5) On receipt of the second stage information, the Secretary of State for Levelling Up, Housing and Communities may disclose that information—

- (a) to the Secretary of State for Work and Pensions, or
- (b) to the registration officer to whom the identity document application has been made, or, as the case may be, to whom the Secretary of State has sent the application under regulation 5(3).

(6) Paragraph (3) applies to the second stage information where it has been disclosed to the Secretary of State for Work and Pensions under paragraph (5)(a) as it applies to the first stage information disclosed under paragraph (2).

(7) The Secretary of State for Work and Pensions may disclose the results of the comparison of the second stage information ("the third stage information") to the Secretary for Levelling Up, Housing and Communities.

(8) On receipt of the third stage information, the Secretary of State for Levelling Up, Housing and Communities may—

- (a) compare the third stage information against the information provided in the identity document application, and
- (b) notify the registration officer to whom the identity document application has been made or, as the case may be, to whom the Secretary of State has sent the application under regulation 5(3), as to whether the comparison in sub-paragraph (a) resulted in a match.

(9) The registration officer must take into account any information disclosed by, or notification received from, the Secretary of State for Levelling Up, Housing and Communities in accordance with this regulation when determining the identity document application.

(10) This regulation does not apply where—

- (a) the applicant—
  - (i) makes an application under section 10ZC or 10ZD of the 1983 Act at the same time as the identity document application,
  - (ii) the name, date of birth and national insurance number of the applicant are disclosed in accordance with regulation 29ZA(2) of the Representation of the People (England

and Wales) Regulations 2001(a) or regulation 29ZA(2) of the Representation of the People (Scotland) Regulations 2001(b), and

(iii) the name, date of birth and national insurance number disclosed are identical to the name, date of birth and national insurance number provided by the applicant in the identity document application;

(b) the applicant—

(i) is under the age of 16, or

(ii) does not provide both a date of birth and a national insurance number in accordance with regulation 4(1)(d) and (e) respectively.

(11) Where paragraph (10)(a) applies, the registration officer must take into account any results disclosed by the Secretary of State for Levelling Up, Housing and Communities in accordance with regulation 29ZA of the Representation of the People (England and Wales) Regulations 2001 or (as the case may be) with regulation 29ZA of the Representation of the People (Scotland) Regulations 2001 in respect of the application described in paragraph (10)(a)(i) when determining the identity document application.

(12) In paragraph (1)—

“infrastructure system” has the meaning given in Schedule 3A to the Communications Act 2003(c);

“relevant address” means the address provided by the applicant in accordance with regulation 4(1)(b).

### **Power to request additional evidence where certain information is unavailable or where the registration officer considers it necessary**

7.—(1) A registration officer must require an applicant to provide additional evidence where the registration officer considers additional evidence is necessary to verify the identity of the applicant in respect of their identity document application, including where the officer considers it is necessary because the applicant is not able to state the information required by regulation 4(1)(d) or (e).

(2) Where a registration officer requires additional evidence—

(a) the officer must, at the same time, inform the applicant of—

(i) the evidence submission date, which is the date 28 days after the day on which the registration officer requires the additional evidence, and

(ii) the fact that the registration officer may reject the applicant’s identity document application in the event that the applicant fails or refuses to provide the additional evidence on or before the evidence submission date; and

(b) if the applicant provides additional evidence, it must be provided in accordance with—

(i) where the applicant has or is applying to have an anonymous entry on the register of parliamentary electors or local government electors, one of paragraphs (3) to (6);

(ii) otherwise, one of paragraphs (4) to (6).

(3) The applicant may provide a copy, or where the registration officer considers it appropriate, the original, of one of the following documents—

(a) the applicant’s passport;

(b) the applicant’s identity card issued in the European Economic Area;

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(a) S.I. 2001/341; relevant amending instruments are S.I. 2002/1871, 2006/752, 2910, 2009/725, 2013/3198, 3206, 2015/467, 1971, 2018/312, 2020/1399, 2021/193, 391, 1265, 2022/175, 263 (W. 79).

(b) S.I. 2001/497 (S. 2); relevant amending instruments are S.I. 2002/1872, 2006/834, 2007/925, 2009/725, 2013/3206, 2015/450, 1966, 2018/427, 2021/391, 1265, 2022/175.

(c) 2003 c. 21. Schedule 3A was inserted by Schedule 1 to the Digital Economy Act 2017 (c. 30). It is prospectively amended by paragraph 4 of the Schedule to the Telecommunications Infrastructure (Leasehold Property) Act 2021 (c. 7) from a date and time to be appointed.

- (c) the applicant's biometric immigration document issued in the United Kingdom in accordance with regulations made under section 5 of the Borders Act 2007(a);
  - (d) the applicant's electoral identity card issued in Northern Ireland;
  - (e) the applicant's photocard driving licence granted in the United Kingdom or driving licence granted by a Crown Dependency, which bears a photograph of the applicant.
- (4) The applicant may provide a copy, or where the registration officer considers it appropriate, the original of—
- (a) one of the following documents, which, except in relation to paragraph (vii) must have been issued in the United Kingdom or Crown Dependencies—
    - (i) the applicant's birth certificate;
    - (ii) the applicant's marriage or civil partnership certificate;
    - (iii) the applicant's adoption certificate;
    - (iv) the applicant's firearms certificate granted under the Firearms Act 1968(b);
    - (v) the record of a decision on bail made in respect of the applicant in accordance with section 5(1) of the Bail Act 1976(c);
    - (vi) the applicant's driving licence, which is not in the form of a photocard;
    - (vii) the applicant's driving licence, granted other than in the United Kingdom or Crown Dependencies, which bears a photograph of the applicant and which must be valid for at least 12 months from the date the applicant entered the United Kingdom; and
  - (b) two other documents, each of which may be either from sub-paragraph (a) or paragraph (5).
- (5) The applicant may provide a copy, or where the registration officer considers it appropriate, the original, of four documents, each of which may be any of the following kinds of evidence and which must bear the applicant's full name as stated on the identify document application—
- (a) a financial statement, including but not limited to—
    - (i) a mortgage statement;
    - (ii) a bank or building society statement or a letter from a bank or building society confirming that the applicant has opened an account with that bank or building society;
    - (iii) a credit card statement;
    - (iv) a pension statement;
  - (b) a council tax demand letter or statement;
  - (c) a utility bill;
  - (d) a Form P45 or Form P60 issued to the applicant by their employer or former employer;
  - (e) a statement of benefits or entitlement to benefits, such as a statement of child benefit, within the meaning of section 141 of the Social Security Contributions and Benefits Act 1992(d), or a letter confirming that the applicant is entitled to housing benefit, within the meaning of section 130 of that Act(e).
- (6) The applicant may provide an attestation which must—
- (a) confirm that the applicant is the person named in the identity document application,

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(a) 2007 c. 30. Section 5 was amended by paragraph 19 of the Schedule to the Identity Documents Act 2010 (c. 40).

(b) 1968 c. 27.

(c) 1976 c. 63. Section 5(1) was amended by paragraph (1)(a) of Schedule 3 to the Criminal Justice and Public Order Act 1994 (c. 33) and by Part 12 of Schedule 37 to the Criminal Justice Act 2003 (c. 44).

(d) 1992 c. 4. Section 141 was amended by section 1(1) of the Child Benefits Act 2005 (c. 6).

(e) Section 130 was amended by paragraph 3 of Schedule 9 to the Local Government Finance Act 1992 (c. 14); by Part 6 of Schedule 19 to the Housing Act 1996 (c. 52); and by section 30(1) of, and paragraph 1(1) and (3) of Schedule 5 to, the Welfare Reform Act 2007 (c. 5). It is prospectively amended by section 96 of the Local Government Act 2000 (c. 22), and prospectively repealed by Part 1 of Schedule 14 to the Welfare Reform Act 2012 (c. 5), from a date and time to be appointed.

- (b) state that the qualifying attester is aware of the penalty for providing false information to a registration officer,
  - (c) be in writing and signed by the qualifying attester,
  - (d) state the full name, date of birth, address, electoral number and occupation of the qualifying attester, and
  - (e) state the date on which it is made.
- (7) In paragraph (6), the “qualifying attester” is a person—
- (a) whom the registration officer is satisfied is of good standing in the community,
  - (b) who is registered as an elector—
    - (i) where the registration officer to whom the application is made is appointed for an area in England or Wales, in a local authority area in England or Wales,
    - (ii) where the registration officer to whom the application is made is appointed for an area in Scotland, in a local authority area in Scotland,
  - (c) who is not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant, and
  - (d) who has not already signed attestations under this regulation for two applicants since, whichever is the later of,—
    - (i) the date on which the revised register in which that person’s name appears was last published under section 13(1) of the 1983 Act(a), or
    - (ii) the date on which a notice specifying that person’s entry in the register was issued under (as the case may be) section 13A(2), 13AB(2), 13B(3), (3B) or (3D) or 13BC(3) or (6) of that Act(b) (and if there has been more than one such notice, the date on which the last one was issued).
- (8) This regulation does not apply where—
- (a) the applicant is under the age of 16,
  - (b) there is information available to the registration officer from any educational record relating to the applicant, and
  - (c) that information is sufficient to satisfy the registration officer as to the applicant’s identity.
- (9) In this regulation, “Crown Dependency” means the Bailiwick of Jersey, the Bailiwick of Guernsey or the Isle of Man.

**Registration officer’s right to inspect certain records**

**8.—**(1) A registration officer is authorised to inspect, for the purpose of determining identity document applications, records kept (in whatever form) by—

- (a) an authority listed in paragraph (2), or
  - (b) any person providing services to, or authorised to exercise any function of, any such authority.
- (2) Those authorities are—

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(a) Section 13 was substituted by paragraph 6 of Schedule 1 to the Representation of the People Act 2000 (c. 2) and subsection (1) was further substituted by section 5(1) of the Northern Ireland (Miscellaneous Provisions) Act 2006 (c. 33).

(b) Sections 13A and 13B were inserted by paragraph 6 of Schedule 1 to the Representation of the People Act 2000. Section 13A(2) was amended by paragraph 4 of Schedule 4 to the Northern Ireland (Miscellaneous Provisions) Act 2006. Section 13AB was inserted by section 16(3) of the Electoral Registration and Administration Act 2013 (c. 6). Section 13B was amended by section 11 of the Electoral Administration Act 2006 (c. 22); by section 6(1) of the Northern Ireland (Miscellaneous Provisions) Act 2006; by paragraph 3 of Schedule 10 to the Police Reform and Social Responsibility Act 2011 (c. 13); by paragraph 13 of Schedule 4 to the Electoral Registration and Administration Act 2013; by paragraph 5 of Schedule 2 to the Recall of MPs Act 2015 (c. 25); and by S.I. 2018/1310. Section 13B is prospectively amended by section 18(8) of the Local Government and Elections (Wales) Act 2021 (asc 1) from a date and time to be appointed. Section 13BC was inserted by paragraph 7 of Schedule 2 to the Recall of MPs Act 2015.

- (a) the council by which the registration officer was appointed,
  - (b) where the council by which the registration officer was appointed is a council for a district in a county for which there is a county council, that county council, and
  - (c) any superintendent registrar of births, deaths and marriages, registrar of births and deaths or registrar of marriages.
- (3) A registration officer is authorised to make copies of information contained in such records.

**Power to require information**

**9.—**(1) A registration officer may require any person to give information required for the purpose of determining an identity document application.

(2) A registration officer may not use the power conferred by paragraph (1) to require an applicant to provide information to assist the registration officer in determining, in connection with that person’s application, whether that applicant is the person named in that application.

(3) If a person fails to comply with a requisition under paragraph (1), that person is liable on summary conviction to a fine not exceeding level 3 on the standard scale.

**PART 3**

**Determination of applications**

**Postponement of determination of identity document applications**

**10.—**(1) Where an identity document application is received by a registration officer during the postponement period for a relevant election, petition or referendum held in the area for which the registration officer is appointed, the registration officer—

- (a) must not determine the application in accordance with regulation 11(2) before the postponement date, and
- (b) subject to paragraph (2), must notify the applicant that the application will not be determined before that date.

(2) Paragraph (1)(b) does not apply where the application is received by the registration officer on the postponement date.

(3) In this regulation—

- (a) the “postponement date” in relation to a relevant election, petition or referendum means—
  - (i) the relevant date of that election, petition or referendum, or
  - (ii) where the date under paragraph (i) falls within the postponement period for a subsequent relevant election, petition or referendum held in the area for which the registration officer is appointed, the working day before the date under paragraph (i);
- (b) the “postponement period” for a relevant election, petition or referendum is the period—
  - (i) beginning at 5pm on the sixth working day before the relevant date, and
  - (ii) ending at 10pm on the relevant date;
- (c) the “relevant date” in relation to a relevant election, petition or referendum means the day of the poll or, in the case of a recall petition, the last day of the signing period for that petition;
- (d) “working day” means any day other than a Saturday, Sunday, Good Friday, Christmas Eve, Christmas Day or a bank holiday.

**Determination of identity document applications**

**11.—**(1) A registration officer may refuse an identity document application where—

- (a) the registration officer has required the applicant to provide additional evidence in accordance with regulation 7, and
  - (b) the applicant has failed or refused to comply with that requirement on or before the evidence submission date described in regulation 7(2)(a)(i).
- (2) Except where an identity document application is refused in accordance with paragraph (1), the registration officer must—
- (a) grant an identity document application if the registration officer is satisfied that the following conditions are met—
    - (i) conditions 1 and 2, and
    - (ii) either condition 3 or 4, or
  - (b) refuse the application if not so satisfied.
- (3) Condition 1 is that the application meets the requirements set out in regulation 4(1) to (3).
- (4) Condition 2 is that the applicant is the person named in the application.
- (5) Condition 3 is that—
- (a) the applicant is registered in a register of parliamentary electors in Great Britain, or a register of local government electors in England, which is maintained by the registration officer, or
  - (b) the registration officer is required to enter the applicant in such a register in accordance with section 10ZC(1) of the 1983 Act.
- (6) Condition 4 is that—
- (a) either—
    - (i) the applicant is registered in a register of local government electors in Wales which is maintained by the registration officer, or
    - (ii) the registration officer is required to enter the applicant in that register in accordance with section 10ZC(1) of the 1983 Act, and
  - (b) the applicant is entitled to vote at an election of a police and crime commissioner for a police area in Wales in accordance with section 52(1A) of the Police Reform and Social Responsibility Act 2011(a), or will be so entitled on attaining the age of 18.

### **Notification following determination**

**12.—**(1) Where a registration officer grants or refuses an identity document application, the registration officer must notify the applicant of that determination, together with any other information required by this regulation.

(2) Where the registration officer grants the identity document application, the registration officer must also notify the applicant whether the electoral identity document or, as the case may be, the anonymous elector's document to be issued to the applicant will be delivered to the applicant by post or made available for collection by the applicant, as determined in accordance with regulation 17.

(3) Where the registration officer refuses an identity document application, the registration officer must also notify the applicant of—

- (a) the reason for that refusal,
- (b) the right of appeal under section 56(1)(ac) of the 1983 Act(b), and

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(a) Section 52(1A) was inserted by section 8(8) of the Wales Act 2017 (c. 4).

(b) Section 56(1) was amended by paragraph 1 of Schedule 2, and paragraph 16 of Schedule 4, to the Representation of the People Act 1985 (c. 50); by paragraph 14 of Schedule 1 to the Representation of the People Act 2000 (c. 2); by paragraph 8 of Schedule 1 to the Electoral Administration Act 2006 (c. 22); by paragraph 18 of Schedule 4 to the Electoral Registration and Administration Act 2013 (c. 6); and by paragraph 5 of Schedule 1 to the Elections Act 2022 (c. 37). It is prospectively amended by section 18(9) of the Local Government and Elections (Wales) Act 2021 (asc 1) from a date and time to be appointed.



(c) the time in which any notice of appeal under that section must be given (in accordance with regulation 13(1)).

(4) Where the registration officer notifies the applicant other than by written notification, the registration officer must, as soon as reasonably practicable after that notification send a written notification containing the same information to the relevant delivery address (which has the same meaning as in regulation 4(7)).

### **Appeal following determination**

**13.—**(1) A person who wishes to appeal under section 56(1)(ac) of the 1983 Act against the decision of a registration officer to refuse an identity document application must give notice of the appeal to the registration officer, before the end of the period of 14 days beginning with the day on which the notification under regulation 12 is given, specifying the grounds of the appeal.

(2) Where regulation 12(4) applies in respect of the refusal, the reference to notification in paragraph (1) is to be read as the first notification under regulation 12 to that person.

(3) The registration officer must forward any such notice to the relevant court in the manner directed by rules of court together with a statement setting out—

- (a) the material facts which in the registration officer’s opinion have been established in the case,
- (b) the registration officer’s decision, and
- (c) the registration officer’s representations on any point specified as a ground of appeal.

(4) The registration officer must also give to the relevant court any other information which the court may require and which the registration officer is able to give.

(5) Where it appears to a registration officer that any notices of appeal given to the registration officer are based on similar grounds, the registration officer must inform the relevant court of this to enable the court (if it thinks fit) to consolidate the appeals or select a case as a test case.

(6) In this regulation, “relevant court”—

- (a) where the registration officer is appointed for an area in England or Wales, means the county court;
- (b) where the registration officer is appointed for an area in Scotland, means the sheriff.

### **Processing of information provided in connection with an identity document application**

**14.—**(1) If a person provides an original document under regulation 7(3), (4) or (5), the registration officer must make a copy of that document and return the original document to the person who provided it.

(2) In the remainder of this regulation, the “relevant documents and information” in respect of an identity document application means—

- (a) the application form or, in the case of an application made through the digital service, the information contained in the application, and
- (b) any other information or documents provided to the registration officer in connection with the application or, in the case of original documents which are returned under paragraph (1), a copy of such documents.

(3) The registration officer must retain the relevant documents and information—

- (a) where the registration officer grants the identity document application, for the period of 28 working days beginning with the day on which the registration officer granted the application;
- (b) where the registration officer refuses the identity document application, for the period of 12 months beginning with the day on which the registration officer refused that application.

(4) Information disclosed under regulation 6 must not be disclosed to any other person, except—

- (a) for the purpose of determining the application in connection with which the information was disclosed, or
  - (b) for the purpose of any civil or criminal proceedings.
- (5) A person who discloses information in breach of paragraph (4) is guilty of an offence and liable—
- (a) on conviction on indictment, to imprisonment for a term not exceeding two years, or to a fine (or both);
  - (b) on summary conviction—
    - (i) in England and Wales, to imprisonment for a term not exceeding the general limit in a magistrates’ court, or to a fine (or both);
    - (ii) in Scotland, to imprisonment for a term not exceeding 12 months or to a fine not exceeding the statutory maximum (or both).
- (6) Any information disclosed under regulation 6 must be processed in accordance with any requirements as to the processing of information that may have been imposed by the Secretary of State for Levelling Up, Housing and Communities in writing in advance of that processing, including requirements as to the transfer, storage, destruction and security of that information.
- (7) In this regulation—
- “copy” includes an electronic copy;
  - “working day” means any day other than a Saturday, Sunday, Good Friday, Christmas Eve, Christmas Day or a bank holiday;
  - “bank holiday” means—
    - (a) where the registration officer is appointed for an area in England or Wales, a day which is a bank holiday under the Banking and Financial Dealings Act 1971 in England and Wales;
    - (b) where the registration officer is appointed for an area in Scotland, a day which is a bank holiday under the Banking and Financial Dealings Act 1971 in Scotland.

## PART 4

Design, issuing, delivery, collection etc. of electoral identity documents, anonymous elector’s documents etc.

### CHAPTER 1

Design of documents

#### **Design of electoral identity documents, anonymous elector’s documents, etc.**

- 15.**—(1) The Electoral Commission must design the following—
- (a) an anonymous elector’s document;
  - (b) an electoral identity document;
  - (c) a temporary electoral identity document;
  - (d) a dual Welsh and English version of each of the designs referred to in sub-paragraphs (a) to (c).
- (2) A document designed by the Electoral Commission in accordance with paragraph (1) must meet the requirements for that document as set out in Schedule 3.
- (3) The Electoral Commission must make available—
- (a) each of the designs referred to in paragraph (1)(a) to (c) to a registration officer who is appointed for an area in England or Scotland;

- (b) the dual Welsh and English version of each of the designs referred to in paragraph (1)(a) to (c) to a registration officer who is appointed for an area in Wales.

(4) The Electoral Commission may design a revised version of a document designed in accordance with paragraph (1), and where the Electoral Commission does so—

- (a) paragraphs (2) and (3) apply to a revised version as they apply to the document designed in accordance with paragraph (1), and
- (b) the design of a revised version of a document referred to in paragraph (1) does not invalidate any previous version of the document issued under these Regulations before the day on which the revised version is made available to the registration officer.

## CHAPTER 2

### Issuing and delivery or collection of electoral identity documents and anonymous elector's documents

#### **Issuing of electoral identity documents and anonymous elector's documents**

**16.**—(1) Where the registration officer grants an identity document application, the registration officer must issue the applicant with an electoral identity document or, as the case may be, an anonymous elector's document which must—

- (a) use the version of the design for that document most recently made available to the registration officer in accordance with regulation 15,
- (b) state—
  - (i) in the case of an electoral identity document, the applicant's full name,
  - (ii) in the case of an anonymous elector's document, the applicant's electoral number,
- (c) contain the photograph of the applicant provided in accordance with regulation 4(3),
- (d) state the date of issue,
- (e) state an appropriate identifier, and
- (f) in the case of an electoral identity document, state—
  - (i) the name of the local authority by which the registration officer is appointed, and
  - (ii) states the recommended renewal date for the document.

(2) In paragraph (1)(b)(ii), the applicant's "electoral number" is the number—

- (a) allocated to the applicant as stated in the register of electors, or
- (b) where an entry related to the applicant is added to the register in pursuance of a notice issued under section 13A(2), 13AB(2), 13B(3), (3B) or (3D) or 13BC(3) or (6) of the 1983 Act, as stated in the copy of that notice.

(3) In paragraph (1)(e), an "appropriate identifier" is an identifier made up of up to 20 numbers or letters which—

- (a) is allocated by the registration officer in respect of an electoral identity document or, as the case may be, an anonymous elector's document, and
- (b) is not an identifier allocated by that registration officer in respect of any other electoral identity document or anonymous elector's document.

(4) In paragraph (1)(f)(ii), the "recommended renewal date" for an electoral identity document is the date which is the tenth anniversary of the date of issue of that document.

#### **Delivery or collection of issued electoral identity documents and anonymous elector's documents**

**17.**—(1) Subject to paragraph (3), the registration officer must arrange for an electoral identity document or anonymous elector's document issued in accordance with regulation 16 ("the issued document") to be delivered by post to the applicant's relevant delivery address (which has the meaning given in regulation 4(7)).

(2) An anonymous elector's document to which paragraph (1) applies must be delivered in an envelope or other form of covering so as not to disclose to any other person that the applicant has an anonymous entry.

(3) The registration officer may arrange for the issued document to be made available for collection by the applicant in person (instead of arranging delivery in accordance with paragraph (1)) where—

- (a) an indication is given by the applicant in accordance with regulation 4(1)(f), and
- (b) the registration officer considers that it is necessary to make the issued document available for collection to ensure that the applicant receives the issued document.

(4) Where an issued document is made available for collection in accordance with paragraph (3), the registration officer must notify the applicant—

- (a) that the issued document is available to be collected,
- (b) of the location where, and the times during which, the issued document may be collected, and
- (c) that the issued document may only be collected by the applicant in person, and
- (d) where the issued document is an anonymous elector's document, that the applicant must bring their certificate of anonymous registration when collecting the document, and must show the certificate upon request.

(5) Where the applicant gives an indication in accordance with regulation 4(1)(h), the registration officer must also arrange for a Braille, easy read or large print explanation of the issued document to be delivered or made available for collection (as the case may be) with the issued document.

(6) In paragraph (4)(d), "certificate of anonymous registration" means the certificate issued to an anonymous elector in accordance with regulation 45G of the Representation of the People (England and Wales) Regulations 2001 or regulation 45F of the Representation of the People (Scotland) Regulations 2001.

(7) The registration officer may combine a notification under paragraph (4) with a notification under regulation 12.

## CHAPTER 3

### Issuing of temporary electoral identity documents

#### **Issuing of temporary electoral identity documents**

**18.—**(1) This regulation applies where, at any time during the relevant period for a relevant election, petition or referendum, a registration officer issues an applicant with an electoral identity document in accordance with regulation 16.

(2) The registration officer may also issue the applicant with a temporary electoral identity document where the registration officer is satisfied that the issued electoral identity document may not be delivered in time to the applicant for the applicant to be able to use that document at the relevant election, petition or referendum.

(3) In paragraph (1), "the relevant period" in relation to a relevant election, petition or referendum means the period—

- (a) beginning at 5pm on the sixth working day before the relevant date, and
- (b) ending at—
  - (i) where the relevant election, petition or referendum is a recall petition—
    - (aa) 5pm on the relevant date, or
    - (bb) if earlier, the beginning of the final hour during which the petition will be available for signing at the allotted petition signing place on the relevant date;
  - (ii) otherwise, 5pm on the relevant date.

(4) In paragraph (3)—

- (a) “allotted petition signing place” means the petition signing place allotted to the applicant in accordance with regulation 16 of the 2016 Regulations;
- (b) the “relevant date” is—
  - (i) where the relevant election, petition or referendum is a recall petition, the last day of the signing period for that petition;
  - (ii) otherwise, the date of the poll at that election or referendum;
- (c) “working day” means any day other than a Saturday, Sunday, Good Friday, Christmas Eve, Christmas Day or a bank holiday.

**Temporary electoral identity documents: supplemental**

**19.**—(1) A temporary electoral identity document issued in accordance with regulation 18 is valid only on the relevant date.

(2) The registration officer must ensure that a temporary electoral identity document issued to an applicant in accordance with regulation 18 (“the issued temporary document”)—

- (a) use the version of the design for that document most recently made available to the registration officer in accordance with regulation 15,
- (b) states—
  - (i) the applicant’s full name,
  - (ii) the date of issue,
  - (iii) the name of the local authority by which the registration officer is appointed,
  - (iv) an appropriate identifier,
  - (v) the date for which the issued temporary document is valid,
- (c) contains the photograph of the applicant provided in accordance with regulation 4(3), and
- (d) is signed by the registration officer.

(3) In paragraph (2)(b)(iv), an “appropriate identifier” is an identifier made up of up to 20 numbers or letters which—

- (a) is allocated by the registration officer in respect of an issued temporary document, and
- (b) is not an identifier allocated by that registration officer in respect of any other temporary electoral identity document which is valid on the same date.

(4) The registration officer must, in relation to the issued temporary document—

- (a) arrange for the issued temporary document to be made available for collection by the applicant in person,
- (b) notify the applicant—
  - (i) that the issued temporary document is available to be collected,
  - (ii) of the location where and the times during which the issued document may be collected, and
  - (iii) that the issued temporary document may only be collected by the applicant in person, and
- (c) update the issued document record entry relating to the electoral identity document referred to in regulation 18(1) accordingly.

(5) Where the applicant gives an indication in accordance with regulation 4(1)(h), the registration officer must also arrange for a Braille, easy read or large print explanation of the issued temporary document to be made available for collection with the issued temporary document.

(6) The registration officer may combine a notification under paragraph (4)(b) with a notification under regulation 12.

(7) In paragraph (1), “the relevant date” has the meaning given in regulation 18(4)(b).

## CHAPTER 4

### Record of issued documents

#### **Record of anonymous elector's documents and electoral identity documents**

**20.**—(1) A registration officer must keep a record of all anonymous elector's documents and electoral identity documents issued by the registration officer (in this Chapter, "the record").

(2) The registration officer must—

- (a) as soon as reasonably practicable after issuing an anonymous elector's document or electoral identity document in accordance with regulation 16, 29 or 30(3), make an entry in the record for that document;
- (b) keep entries related to electoral identity documents in a separate part of the record from those related to anonymous elector's documents.

(3) An entry made in accordance with paragraph (2)(a) must contain the following—

- (a) the date of issue and the appropriate identifier of the document;
- (b) the full name of the person to whom the document was issued;
- (c) the address provided by the person in accordance with regulation 4(1)(b);
- (d) any address provided by the person in accordance with regulation 4(1)(c);
- (e) any indication given by the person in accordance with regulation 4(1)(f);
- (f) any indication given by the person in accordance with regulation 4(1)(h);
- (g) a copy of the person's photograph provided in accordance with regulation 4(3);
- (h) any email address or telephone number provided in accordance with regulation 4(4);
- (i) in respect of an electoral identity document, the name of the local authority by which the registration officer is appointed;
- (j) an indication of whether a temporary electoral identity document was also issued in accordance with regulation 18, and if so—
  - (i) the appropriate identifier of that temporary electoral identity document, and
  - (ii) the relevant date (which has the meaning given in regulation 18(4)(b)).

(4) Where—

- (a) an anonymous elector's document is issued in accordance with regulation 29 or 30(3), the reference in paragraph (3)(g) to a photograph provided in accordance with regulation 4(3) is to be read as a reference to the photograph contained in the issued document record entry for the anonymous elector's document referred to in regulation 27(1)(a) or 30(1)(a) (as the case may be);
- (b) an anonymous elector's document is issued in accordance with regulation 29—
  - (i) the reference in paragraph (3)(c) to the address provided in accordance with regulation 4(1)(b) is to be read as a reference to the address referred to in regulation 29(4)(a)(ii)(cc);
  - (ii) the reference in paragraph (3)(d) to any address provided in accordance with regulation 4(1)(c) is to be read as a reference to an address referred to in regulation 29(4)(a)(ii)(aa) or (bb);
  - (iii) the reference in paragraph (3)(e) to regulation 4(1)(f) is to be read as a reference to regulation 28(d).

(5) The registration officer must—

- (a) delete any information included in an entry in accordance with paragraph (3)(c) to (f) and (h) at the end of the first retention period for that entry;
- (b) delete any information included in an entry in accordance with paragraph (3)(j) at the end of the second retention period for that entry;

- (c) delete an entry from the record at the end of the third retention period for that entry.
- (6) In paragraph (5), in relation to an entry in the record—
  - (a) “the first retention period” is the period beginning with the day on which the entry is made and ending—
    - (i) where the entry relates to an electoral identity document, ending with the day which is 28 working days after the date of issue for that document;
    - (ii) where the entry relates to an anonymous elector’s document, ending with the day which is 15 months after the date of issue for that document;
  - (b) “the second retention period” is the period beginning with the day on which the entry is made and ending on the second 1st July following the date of issue for the electoral identity document to which the entry relates;
  - (c) “the third retention period” is the period beginning with the day on which the entry is made and ending on the tenth 1st July following the date of issue for the anonymous elector’s document or electoral identity document to which the entry relates.

(7) In paragraph (6)(a)(i), “working day” means any day other than a Saturday, Sunday, Good Friday, Christmas Eve, Christmas Day or a bank holiday; and for these purposes “bank holiday” has the meaning given in regulation 14(7).

**Duties of registration officer and staff in relation to the record**

**21.**—(1) This regulation applies to—

- (a) a registration officer,
- (b) a deputy registration officer, and
- (c) any person appointed to assist any such officer or who in the course of the person’s employment is assigned to assist such officer in that officer’s functions under section 13BD or 13BE of the 1983 Act.

(2) Where a registration officer is also the relevant officer at any relevant election, petition or referendum, this regulation applies to—

- (a) the registration officer acting in that capacity,
- (b) any person appointed as a deputy to the registration officer acting in that capacity, and
- (c) any person appointed to assist a person mentioned in sub-paragraph (a) or (b) or who in the course of the person’s employment is assigned to assist a person mentioned in sub-paragraph (a) or (b) in respect of the relevant election, petition or referendum in question.

(3) This regulation also applies to a person—

- (a) to whom a copy of the record is supplied or information from the record is disclosed in accordance with paragraph (4), and
- (b) who is not a person to whom this regulation applies by virtue of paragraph (1) or (2).

(4) A person to whom this regulation applies must not—

- (a) supply to any person a copy of the record,
- (b) disclose information contained in it, or
- (c) make use of such information,

otherwise than in accordance with an enactment (including these Regulations) or the order of any court or tribunal made at any hearing or during the course of any proceedings.

(5) Nothing in paragraph (4) applies to the supply or disclosure by a person to whom this regulation applies to another such person in connection with either person’s functions under section 13BD or 13BE of the 1983 Act or for the purposes of a relevant election, petition or referendum.

(6) A person to whom this regulation applies must take proper precautions for the safe custody of the record.

(7) In paragraph (4), “enactment” has the same meaning as in section 17(2) of the Representation of the People Act 2000(a).

(8) In this regulation and in regulations 22 and 23, “record” includes a part of the record.

### **Supply, disclosure and use of record for the purposes of relevant elections, petitions and referendums**

**22.**—(1) A registration officer may upon request supply a copy of the record to a relevant officer for the purposes of a relevant election, petition or referendum.

(2) A person to whom a copy of the record has been supplied under this regulation must not—

- (a) supply to any person a copy of the record,
- (b) disclose any information contained in it, or
- (c) make use of any such information,

other than for the purposes of a relevant election, petition or referendum (as the case may be).

(3) Each person supplied with a copy of the record under this regulation must take proper precautions for its safe custody.

### **Supply of the record to police forces and other organisations**

**23.**—(1) Subject to paragraph (2), a registration officer must upon request supply a copy of the record to—

- (a) any police force in Great Britain,
- (b) the Police Service of Northern Ireland or the Police Service of Northern Ireland (Reserve),
- (c) any body of constables established under an Act, or
- (d) the National Crime Agency.

(2) The registration officer must not supply a copy of the record in accordance with paragraph (1) where that record contains the whole or part of an issued document record entry relating to an anonymous elector’s document unless the request is made in writing by—

- (a) in the case of forces and organisations mentioned in paragraph (1)(a) to (c), an officer of a rank senior to that of superintendent;
- (b) in the case of the National Crime Agency, the Director General of that Agency.

(3) A constable, officer or employee of any of the forces or organisations mentioned in paragraph (1) must not—

- (a) supply to any person a copy of the record,
- (b) disclose any information contained in it, or
- (c) make use of any such information,

otherwise than for the purposes of the prevention and detection of crime and the enforcement of the criminal law (whether in England and Wales or Scotland or elsewhere).

(4) Each person supplied with a copy of the record under this regulation must take proper precautions for its safe custody.

(5) Paragraphs (3) and (4) also apply to a person—

- (a) to whom a copy of the record is supplied or information from the record is disclosed in accordance with paragraph (3), and
- (b) who is not a constable, officer or employee of any of the forces or organisations mentioned in paragraph (1);

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(a) 2000 c. 2.



as those paragraphs apply to such a constable, officer or employee.

### **Offence in respect of contravention of regulation 21(4) or (6), 22(2) or (3) or 23(3) or (4)**

**24.**—(1) A person (“B”) who fails to comply with regulation 21(4) or (6) or 22(2) or (3) is guilty of an offence and is liable on summary conviction—

- (a) in England and Wales, to a fine;
- (b) in Scotland, to a fine not exceeding the statutory maximum.

(2) A person (“B”) who fails to comply with regulation 23(3) or (4) is guilty of an offence and is liable on summary conviction—

- (a) in England and Wales, to a fine;
- (b) in Scotland or Northern Ireland, to a fine not exceeding the statutory maximum.

(3) It is a defence for B to show that B took all reasonable steps to comply with regulation 21(4) or (6), 22(2) or (3) or 23(3) or (4) (as the case may be).

## **PART 5**

### **Anonymous elector’s documents: reminders and replacement**

#### **CHAPTER 1**

#### **Reminders**

### **Reminder of the need for an anonymous elector’s document: general**

**25.**—(1) In this regulation and in regulation 26, a “reminder” is a notice to a person stating that they must have an anonymous elector’s document in order to—

- (a) vote in person as an anonymous elector at a relevant election, petition or referendum other than a recall petition, or
- (b) sign a signing sheet as a person with an anonymous entry in the register at a recall petition.

(2) A registration officer must send a reminder to—

- (a) a person as soon as reasonably practicable after the registration officer makes an anonymous entry in a register of parliamentary electors or a register of local government electors in England or Wales for that person in accordance with section 9B(3)(b) of the 1983 Act<sup>(a)</sup>;
- (b) a qualifying anonymous elector during the relevant period.

(3) Paragraph (2)(a) does not apply to a person who—

- (a) has an anonymous entry in a register of local government electors in Wales, and
- (b) is not entitled to vote at a PCC election for a police area in Wales in accordance with section 52(1A) of the Police Reform and Social Responsibility Act 2011.

(4) In paragraph (2)(b), a “qualifying anonymous elector” is a person who—

- (a) has an anonymous entry in—
  - (i) a register of parliamentary electors,
  - (ii) a register of local government electors in England, or

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<sup>(a)</sup> Section 9B was inserted by section 10(1) of the Electoral Administration Act 2006 (c. 22), and was amended by section 20(a) of the Local Electoral Administration and Registration Services (Scotland) Act 2006 (asp 14) and by paragraph 7 of Schedule 4 to the Electoral Registration and Administration Act 2013 (c. 6).

- (iii) a register of local government electors in Wales and that person is entitled to vote at a PCC election for a police area in Wales in accordance with section 52(1A) of the Police Reform and Social Responsibility Act 2011;
- (b) has not been issued with an anonymous elector's document at any time between the date on which that anonymous entry first takes effect and the beginning of the relevant period, and
- (c) in the event of a relevant election, petition or referendum other than a recall petition, would not have an entry in the postal voters list or the list of proxies.

(5) The registration officer may combine a reminder under paragraph (1)(b) with a reminder under regulation 25A(2) of the Representation of the People (England and Wales) Regulations 2001 or regulation 25A(2) of the Representation of the People (Scotland) Regulations 2001 (reminder of termination of registration of person with anonymous entry).

(6) In this regulation—

- (a) “the list of proxies” means the list of persons kept in pursuance of—
  - (i) in relation to a relevant election, petition or referendum which is a PCC election, paragraph 4(3) of Schedule 2 to the Police and Crime Commissioner Elections Order 2012;
  - (ii) otherwise, paragraph 5(3) of Schedule 4 to the Representation of the People Act 2000;
- (b) “the postal voters list” means the list of persons kept in pursuance of—
  - (i) in relation to a relevant election, petition or referendum which is a PCC election, paragraph 4(2) of Schedule 2 to the Police and Crime Commissioner Elections Order 2012;
  - (ii) otherwise, paragraph 5(2) of Schedule 4 to the Representation of the People Act 2000(a);
- (c) “the relevant period” means the period—
  - (i) beginning with the day which is nine months after the day on which the person's anonymous entry first takes effect, and
  - (ii) ending with the day which is ten months after the day on which that entry first takes effect.

**Reminder of the need for an anonymous elector's document: transitional provision**

**26.—**(1) Subject to paragraph (2), a registration officer must send a reminder to all qualifying anonymous electors registered in a register for which the registration officer is appointed no later than the end of the period of two months beginning with the day on which this regulation comes into force.

(2) Paragraph (1) does not apply in respect of a qualifying anonymous elector where, during the period described in paragraph (1)—

- (a) the qualifying anonymous elector's entry is removed from the register of electors in accordance with section 9C of the 1983 Act(b);
- (b) the registration officer sends a reminder to the qualifying anonymous elector in accordance with regulation 25.

(3) In this regulation, a “qualifying anonymous elector” means a person who, on the day on which this regulation comes into force, has an anonymous entry in—

- (a) a register of parliamentary electors,
- (b) a register of local government electors in England, or

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(a) Paragraph 5(2) was amended by paragraph 137(6) of Schedule 1 to the Electoral Administration Act 2006 (c. 22).

(b) Section 9C was inserted by section 10(1) of the Electoral Administration Act 2006 (c. 22), and was amended by paragraph 8 of Schedule 4 to the Electoral Registration and Administration Act 2013 (c. 6).

- (c) a register of local government electors in Wales and that person is entitled to vote at a PCC election for a police area in Wales in accordance with section 52(1A) of the Police Reform and Social Responsibility Act 2011.

## CHAPTER 2

Replacement of anonymous elector's documents: change of electoral number

### **Application and interpretation of Chapter 2**

**27.**—(1) This Chapter applies where—

- (a) a person has been issued with an anonymous elector's document in accordance with these Regulations, and
- (b) the person is allocated an electoral number which is different from the one shown on that document, other than as the result of an application under section 9B of the 1983 Act (anonymous registration).

(2) In this Chapter, "electoral number" has the same meaning as in regulation 16(2).

### **Notification as to replacement**

**28.** The registration officer must notify a person to whom this Chapter applies that—

- (a) the person's electoral number has changed,
- (b) the anonymous elector's document previously issued to the person is no longer valid as a result,
- (c) the registration officer intends to issue the person with a new anonymous elector's document, and
- (d) the person may notify the registration officer if the person considers that it is necessary to collect the document in person from the registration officer instead of the document being delivered by post, and the reason why the person considers that collection is necessary.

### **Replacement of anonymous elector's document following change of electoral number**

**29.**—(1) A registration officer must issue a person to whom this Chapter applies by virtue of regulation 27(1) with a new anonymous elector's document and regulations 16(1) and 17 apply in relation to the issue of the new document as those regulations apply following the granting of an identity document application in accordance with regulation 11(2)(a), subject to the modifications set out in paragraphs (2) to (4).

(2) References to the applicant are to be read as references to the person issued with a document under this regulation.

(3) In regulation 16(1)(c), the reference to the photograph of the applicant is to be read as a reference to the photograph of the person contained in the issued document record entry relating to the anonymous elector's document described in regulation 27(1)(a).

(4) In regulation 17—

- (a) in paragraph (1)—
  - (i) the reference to regulation 16 is to be read as a reference to this regulation;
  - (ii) the reference to the applicant's relevant delivery address is to be read as a reference to—
    - (aa) where the person is registered in pursuance of a service declaration, the person's present address, correspondence address or British Forces Post Office Number;
    - (bb) where the person is registered in pursuance of an overseas elector's declaration, the person's present address;

- (cc) otherwise, the address in respect of which the person is registered as an elector;
- (b) in paragraph (3)(a), the reference to regulation 4(1)(f) is to be read as a reference to regulation 28(d);
- (c) in paragraph (7), the reference to a notification under regulation 12 is to be read as a reference to a notification under regulation 28.

### CHAPTER 3

#### Replacement of anonymous elector's documents following loss etc. of document

#### **Replacement of anonymous elector's document following loss etc. of document**

**30.**—(1) This regulation applies where—

- (a) a person (“P”) has been issued with an anonymous elector’s document in accordance with these Regulations,
- (b) P intends to use that document as a specified document at a relevant election, petition or referendum, and
- (c) during the replacement period for that relevant election, petition or referendum the document is lost, stolen, destroyed or damaged so as to be no longer usable as a specified document.

(2) Where this regulation applies, P may make a request during the replacement period to the registration officer for a replacement anonymous elector’s document.

(3) Where P makes a request in accordance with paragraph (2), the registration officer must issue a replacement anonymous elector’s document (“the replacement document”), and regulation 16(1) applies in relation to the issue of the replacement document as that regulation applies following the granting of an identity document application in accordance with regulation 11(2)(a), subject to the following modifications—

- (a) references to the applicant are to be read as references to P;
- (b) in regulation 16(1)(c), the reference to the photograph of the applicant is to be read as a reference to the photograph of P contained in the issued document record entry relating to the anonymous elector’s document described in paragraph (1)(a).

(4) The registration officer must—

- (a) arrange for the replacement document to be made available for collection by P in person, and
- (b) notify P—
  - (i) that the replacement document is available to be collected,
  - (ii) of the location where and the times during which the replacement document may be collected,
  - (iii) that the replacement document may only be collected by P in person, and
  - (iv) that when collecting the issued document P must bring their certificate of anonymous registration and must show the certificate upon request.

(5) Where the issued document record entry relating to the anonymous elector’s document described in paragraph (1)(a) contains information described in regulation 20(3)(f), the registration officer must also arrange for a Braille, easy read or large print explanation of the replacement document to be made available for collection with the replacement document.

(6) In this regulation—

- (a) “certificate of anonymous registration” has the same meaning as in regulation 17(6);
- (b) the “replacement period”, in respect of a relevant election, petition or referendum means the period—
  - (i) beginning at 5pm on the sixth working day before the relevant date, and

- (ii) ending at the relevant time on the relevant date.
- (7) For the purposes of paragraph (6)(b)—
  - (a) the “relevant date” means—
    - (i) where the relevant election, petition or referendum is a recall petition, the last day of the signing period for that petition;
    - (ii) otherwise, the day of the poll at that election or referendum;
  - (b) the “relevant time” on the relevant date means—
    - (i) 5pm, or
    - (ii) if earlier, where the relevant election, petition or referendum is a recall petition, the beginning of the final hour during which the petition will be available for signing at the allotted petition signing place on that day;
  - (c) “working day” means any day other than a Saturday, Sunday, Good Friday, Christmas Eve, Christmas Day or a bank holiday.
- (8) In paragraph (7)(b), “allotted petition signing place” means the petition signing place allotted to P in accordance with regulation 16 of the 2016 Regulations.

## PART 6

### Ballot paper refusal lists and signing sheet refusal lists

#### **Ballot paper refusal list at parliamentary elections**

**31.** For the purposes of rule 29(3ZA) of Schedule 1 to the 1983 Act (parliamentary election rules: equipment of polling stations)(a), the prescribed form of the ballot paper refusal list is the form set out in Schedule 4.

#### **Inspection etc. of the completed ballot paper refusal list or signing sheet refusal list**

- 32.**—(1) This regulation applies where—
- (a) a person (“A”) requests a ballot paper or signing sheet (as the case may be) at a relevant election, petition or referendum—
    - (i) to vote at the election or referendum, or to sign the recall petition as proxy on behalf of another person (“B”), or
    - (ii) otherwise, to vote at the election or referendum or to sign the recall petition, and
  - (b) A is refused that ballot paper or signing sheet in accordance with rule 35(3) or 37(1E) of the elections rules (including rule 37(1E) as applied by rule 38, 39 or 40 of the elections rules).
- (2) Where conditions 1 to 4 in this regulation are met, the list officer may—
- (a) open the sealed packet containing the completed ballot paper refusal list or completed signing sheet refusal list (as the case may be) for that relevant election, petition or referendum,
  - (b) inspect the list, and
  - (c) disclose to A, B or the relevant officer (as the case may be) the information relating to A’s refusal.
- (3) Condition 1 is that a person requests disclosure of the information relating to A’s refusal from either—
- (a) the list officer, or

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(a) Rule 29(3ZA) was inserted by paragraph 15 of Schedule 1 to the Elections Act 2022 (c. 37).

- (b) the relevant officer for the relevant election, petition or referendum, and the relevant officer requests disclosure of that information from the list officer.
- (4) Condition 2 is that the request for disclosure is made before the destruction of the completed ballot paper refusal list or completed signing sheet refusal list (as the case may be) in accordance with rule 57(1) of the elections rules.
- (5) Condition 3 is that the person requesting disclosure appears to the list officer or the relevant officer to be A or B (as the case may be).
- (6) Condition 4 is that A or B (as the case may be) provides to the list officer, or provides to the relevant officer and the relevant officer provides to the list officer, the following—
- (a) where paragraph (1)(a)(i) applies, A’s name and address;
  - (b) where paragraph (1)(a)(ii) applies, A’s electoral number.
- (7) The list officer must—
- (a) when opening the sealed packet and inspecting the completed ballot paper refusal list or signing sheet refusal list, ensure that no person other than the list officer can see any information contained in the list, and
  - (b) must re-seal the packet containing the completed ballot paper refusal list or signing sheet refusal list after inspecting the list in accordance with paragraph (2)(b).
- (8) Where the list officer discloses the information relating to A’s refusal to the relevant officer in accordance with paragraph (2)(c), the relevant officer—
- (a) must disclose that information to A or B (as the case may be), and
  - (b) must not disclose that information to any other person.
- (9) In this regulation—
- (a) “electoral number” has the meaning given in rule 40ZB(8) of the elections rules;
  - (b) the “information relating to A’s refusal” means—
    - (i) the reason for the refusal to deliver—
      - (aa) a ballot paper to A, as recorded on the completed ballot paper refusal list in accordance with rule 40ZB(2)(b) or (3)(b) of the elections rules, or
      - (bb) a signing sheet to A, as recorded on the completed signing sheet refusal list in accordance with regulation 30A(2)(b) or (3)(b) of the 2016 Regulations, and
    - (ii) any note relating to A which is added to such a list in accordance with rule 40ZB(5) or (6) of the elections rules;
  - (c) “list officer”—
    - (i) in respect of a recall petition in England or Wales, means the registration officer described in regulation 44(3)(a) of the 2016 Regulations;
    - (ii) in respect of a relevant election, petition or referendum in England or Wales other than a recall petition, means the relevant registration officer as defined by rule 55(1A) of the elections rules;
    - (iii) in respect of a relevant election, petition or referendum in Scotland, means the relevant officer;
  - (d) “relevant election, petition or referendum” does not include a parliamentary general election to which paragraph 18 of Schedule 1 to the Elections Act 2022 does not apply.

## PART 7

### Rule 40B of the elections rules: collection and collation of information

#### Application of rule 40B of the parliamentary election rules

**33.** Rule 40B of Schedule 1 to the 1983 Act (collection and disclosure of information relating to applications made under rules 37 to 40)(a) applies in relation to a parliamentary general election described in section 59A(2) of the 1983 Act(b).

#### Collection of information by the presiding officer

**34.**—(1) This regulation and regulation 35 apply in relation to—

- (a) a parliamentary general election to which rule 40B of Schedule 1 to the 1983 Act applies, and
- (b) a local government election, a combined authority mayoral election or a local authority mayoral election to which the Secretary of State’s duty under section 59A(4) of the 1983 Act applies.

(2) For the purposes of rule 40B(2) of the elections rules, the presiding officer must collect the following information—

- (a) an indication whether the presiding officer or a clerk explained the voter identification requirements to each voter prior to the voter making an application under rule 37(1) of the elections rules;
- (b) the number of voters to whom the presiding officer delivers a ballot paper in each of the following circumstances—
  - (i) following the production of an anonymous elector’s document by the voter;
  - (ii) following the production of an electoral identity document or a temporary electoral identity document by the voter;
- (c) the number of voters who request the use of a private area of the polling station for the production of a document in accordance with rule 37(1B) of the elections rules;
- (d) the number of voters to whom the presiding officer refuses to deliver a ballot paper in accordance with rule 35(3) or 37(1E)(a) or (b) of the elections rules;
- (e) the number of voters to whom the presiding officer, having ascertained the elector’s name and address following that voter’s application under rule 37 of the elections rules, is unable to deliver a ballot paper for any of the following reasons—
  - (i) when asked to produce a specified document, the voter produces a document other than a specified document;
  - (ii) when asked to produce a specified document, the voter is unable to produce a specified document;
- (f) in respect of each of sub-paragraphs (d) and (e), the number of such voters to whom the presiding officer subsequently delivers a ballot paper upon that person making a further application.

(3) In paragraph (2)—

- (a) a reference to rule 37 of the elections rules includes a reference to that rule as applied by rule 38, 39 or 40 of the elections rules;
- (b) a reference to a presiding officer delivering or refusing to deliver a ballot paper includes a reference to a presiding officer—

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(a) Rule 40B was inserted by paragraph 24 of Schedule 1 to the Elections Act 2022 (c. 37).

(b) Section 59A was inserted by paragraph 7 of Schedule 1 to the Elections Act 2022.

- (i) causing or refusing to cause a voter's vote to be marked on a ballot paper in accordance with paragraph (1) of rule 38 of the elections rules (votes marked by presiding officer);
- (ii) granting or refusing an application under paragraph (1) of rule 39 of the elections rules (voting by persons with disabilities);
- (c) a reference to a further application includes a reference to a person seeking a further time to mark a tendered ballot paper under the paragraph of rule 40 of the elections rules (tendered ballot papers) under which a previous such attempt was made;
- (d) the "voter identification requirements" means rule 37(1A) to (1T) of the elections rules.

**Collation of information by relevant registration officer or returning officer**

**35.**—(1) Paragraph (2) applies to the information provided to a collating officer—

- (a) by each presiding officer in accordance with rule 40B(2)(b) of the elections rules, or
- (b) by the returning officer, in accordance with rule 40B(2)(b) and (3)(a) of the elections rules.

(2) For the purposes of rule 40B(5)(b) of the elections rules, the collating officer must collate the information provided by—

- (a) separating that information into two groups depending on whether the indication by the presiding officer in accordance with regulation 34(2)(a) is that the explanation described in that regulation was or was not given;
- (b) for each group described in sub-paragraph (a), calculating the total number of voters for each category of information listed in regulation 34(2)(b) to (f).

(3) In this regulation, the "collating officer"—

- (a) in relation to an election held in England and Wales is the relevant registration officer (as defined in rule 40B(12)(b) of the elections rules);
- (b) in relation to an election held in Scotland, is the returning officer.

## PART 8

### Amendments relating to the conduct of parliamentary elections

**Amendment of the Representation of the People (Scotland) Regulations 1986**

**36.** In regulation 98 of the Representation of the People (Scotland) Regulations 1986 (modification of parliamentary election rules)(a)—

- (a) omit paragraph (4);
- (b) for paragraphs (8) and (9) substitute—
  - “(8) In rule 35 (questions to be put to voters), in the questions specified in the second column of the table—
    - (a) for the words “this election”, wherever they appear, substitute “this Parliamentary election”;
    - (b) in question 3(b) after the words “here or elsewhere” insert “at this Parliamentary election”.
  - (9) In rule 37 (voting procedure and voter identification requirements: Great Britain), after paragraph (3) insert—

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(a) S.I. 1986/1111, amended by S.I. 1990/629; there are other amending instruments but none is relevant.



“(3A) The same copy of the register of electors or where paragraph (3) applies, the same copy of the notice issued under section 13B(3B) or (3D) of this Act may be used under paragraph (1) for each election and—

- (a) one mark may be placed in that register or on that notice under paragraph (1)(c) or in the list of proxies under paragraph (1)(e) to denote that a ballot paper has been issued in respect of each election; and
- (b) where a ballot paper has not been issued in respect of one election, a different mark must be placed in the register on the notice or in the list, so as to identify the election in respect of which the ballot paper was issued.”

;

(c) for paragraph (20) substitute—

“(20) In rule 60 (death of independent candidate) after paragraph (5) insert—

“(6) Neither the countermand of the notice of poll at the parliamentary election nor the direction that that poll be abandoned affects the poll at the local government election.”

(20A) In rule 63 (death of party candidate)—

(a) after paragraph (2) insert—

“(2A) Neither the countermand of the notice of poll at the parliamentary election nor the direction that that poll be abandoned affects the poll at the local government election.”;

(b) in paragraph (3) after “with reference to the” insert “parliamentary”.

(20B) In rule 64 (death of the Speaker of the House of Commons seeking re-election)—

(a) after paragraph (2) insert—

“(2A) Neither the countermand of the notice of poll at the parliamentary election nor the direction that that poll be abandoned affects the poll at the local government election.”;

(b) in paragraph (3) after “with reference to the” insert “parliamentary”.

(20C) For rule 65 (abandoned poll) substitute—

“**65.**—(1) This rule applies to—

- (a) a poll at a parliamentary election which is abandoned in pursuance of rule 60(4)(b) as if it were a poll at a contested election;
- (b) a poll at a parliamentary election which is abandoned in pursuance of rule 63(2)(b) or 64(2)(b).

(2) No further ballot papers at the parliamentary election must be issued in any polling station.

(3) At the close of poll for the local government election the presiding officer at a polling station must take the like steps (so far as not already taken) for the delivery to the returning officer of ballot boxes and ballot papers and other documents as he would be required to do if the poll at the parliamentary election had not been abandoned.

(4) The returning officer must dispose of ballot papers used at the parliamentary election and other documents in his possession as he is required to do on the completion of the counting of votes.

(5) It is not necessary for a parliamentary ballot paper account to be prepared or verified.

(6) Having separated the ballot papers relating to the local government election, the returning officer must take no step or further step for the counting of the ballot papers used at the parliamentary election or of the votes cast at the parliamentary election.

(7) The returning officer must seal up all the ballot papers used at the parliamentary election (whether the votes on them have been counted or not) and it is not necessary to seal up counted and rejected ballot papers in separate packets.

(8) The provisions of these rules as to the inspection, production, retention and destruction of ballot papers and other documents relating to a poll at a parliamentary election apply subject to paragraphs (9) and (10).

(9) Ballot papers on which the votes were neither counted nor rejected must be treated as counted ballot papers.

(10) No order is to be made for—

(a) the production or inspection of any ballot papers, or

(b) the opening of a sealed packet of the completed corresponding number list or of certificates as to employment on the day of the poll,

unless the order is made by a court with reference to a prosecution.”.”;

(d) for paragraph (21) substitute—

“(21) In the Appendix of forms, for the form of directions for the guidance of the voters in voting substitute—

“

## How to vote at [this] [these] election(s)

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.

You only need to present photographic identification if you want to vote in the UK Parliamentary election.



2

Take your ballot papers to a voting booth.



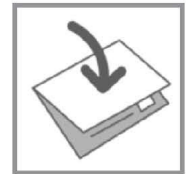
3

Read the instructions in the booth and mark your ballot papers.



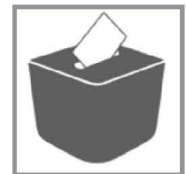
4

When you have marked your ballot papers, fold them so that nobody can see how you have voted.



5

Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted.**

**🗣️ If you make a mistake or need some help, just ask the staff.**

”

## **Amendment of the Representation of the People (Combination of Polls) (England and Wales) Regulations 2004**

**37.** In Schedule 2 to the Representation of the People (Combination of Polls) (England and Wales) Regulations 2004 (modifications to parliamentary elections rules)(a)—

- (a) in paragraph 6, in the inserted text—
  - (i) in paragraph (5), for “If” substitute “Subject to paragraph (6), if”;
  - (ii) after paragraph (5) insert—

“(6) Paragraph (5) does not apply in respect of the official poll card for a local government election in Wales.”;
- (b) in paragraph 19, in the inserted text, in paragraph (1A) after “(c)” insert “, (db)”;
- (c) in paragraph 25, in the substituted text, in paragraph (2)—
  - (i) omit the “or” after sub-paragraph (a);
  - (ii) after sub-paragraph (a) insert—

“(aa) the completed ballot paper refusal list, or”;
- (d) in the Appendix of Forms, for the form of directions for the guidance of the voters in voting substitute the corresponding form in Schedule 5.

## **PART 9**

### **Amendment of the Representation of the People (England and Wales) Regulations 2001 and the Representation of the People (Scotland) Regulations 2001**

#### **Amendment of the Representation of the People (England and Wales) Regulations 2001**

**38.**—(1) The Representation of the People (England and Wales) Regulations 2001 are amended as follows.

(2) In regulation 31I (anonymous registration: evidence consisting of relevant court orders or injunctions), in paragraph (3), after sub-paragraph (s) insert—

“(t) except in relation to an application for an anonymous entry on a register of local government electors in Wales, a domestic abuse protection order within the meaning of section 27 of the Domestic Abuse Act 2021.”.

(3) In regulation 45F (supply of the record of anonymous entries to police forces and other organisations), in paragraph (1)(c), at the beginning insert “so far as the record relates to an anonymous entry in a register of local government electors in Wales,”.

(4) In regulation 52 (additional requirements for applications for the appointment of a proxy)—

(a) in paragraph (A1)(b), after “paragraph 6(7)” insert “or (8)”;

(b) after paragraph (1) insert—

“(1A) Paragraph (1B) applies where—

- (a) an application under paragraph 6(7) or (8) of Schedule 4 for the appointment of a proxy for the purposes of voting by proxy at a parliamentary election or at a local government election in England is made by a person (“A”);
- (b) A has previously appointed a person (“B”) as A’s proxy for those purposes;
- (c) at the time of making the application, B’s appointment remains in force; and
- (d) A’s application is made on grounds relating to voter identification which relate to B.

---

(a) S.I. 2004/294; relevant amending instruments are S.I. 2006/3278, 2014/920.

- (1B) Where this paragraph applies A’s application must—
- (a) state that this paragraph applies, and
  - (b) state, to the best of A’s knowledge and belief, which of the conditions set out in regulation 56A apply in respect of B.

- (1C) In paragraph (1A)—
- (a) in sub-paragraph (a), the reference to an application under paragraph 6(8) of Schedule 4 includes such an application which is included in an application under paragraph 4(2) of Schedule 4(a);
  - (b) in sub-paragraph (d), “grounds relating to voter identification” is interpreted in accordance with regulation 56A(1).”.

(5) In regulation 55A (additional requirements for application for an emergency proxy vote in respect of a particular election), in the heading, at the end insert “: grounds relating to occupation, service or employment”.

- (6) After regulation 55A insert—

**“Additional requirements for application for an emergency proxy vote in respect of a particular parliamentary election or local government election in England: grounds relating to voter identification**

**55B.**—(1) Subject to paragraph (2), this regulation applies to an application under paragraph 4(2) of Schedule 4 to which regulation 56(3D) applies.

- (2) This regulation does not apply where—
- (a) the application under paragraph 4(2) of Schedule 4 includes an application under paragraph 6(8) of Schedule 4, and
  - (b) regulation 52(1B) applies to that application under paragraph 6(8).

(3) Where this regulation applies, the application under paragraph 4(2) must (in addition to providing any other information required by this Part)—

- (a) state that it is made on grounds relating to voter identification, and
- (b) state which of the conditions set out in regulation 56A apply to the applicant.

(4) In this regulation, “grounds relating to voter identification” is interpreted in accordance with regulation 56A(1).”.

- (7) In regulation 56 (closing date for applications)—

- (a) before paragraph (2) insert—  
“(1B) Paragraph (2) is subject to paragraph (2ZA).”;
- (b) after paragraph (2) insert—  
“(2ZA) An application under paragraph 6(7) of Schedule 4 which is made on grounds relating to voter identification must be disregarded for the purpose of a particular parliamentary or local government election in England if it is received by the registration officer after 5pm on the day of the poll at that election.”;
- (c) before paragraph (3) insert—  
“(2C) Paragraph (3) is subject to paragraph (3D).”;
- (d) before paragraph (4) insert—  
“(3D) Where an application is made under paragraph 4(2) or 6(8) of Schedule 4 in relation to a parliamentary election or a local government election in England on grounds relating to voter identification, the application must be refused if it is received after 5pm on the day of the poll at the election for which it is made.

---

(a) Paragraph 4(2) of Schedule 4 to the Representation of the People Act 2000 (c. 2) was amended by section 14(8) of the Electoral Administration Act 2006 (c. 22).

(3E) In paragraphs (2ZA) and (3D), “grounds relating to voter identification” is interpreted in accordance with regulation 56A(1).”.

(8) After regulation 56 insert—

**“Grounds relating to voter identification**

**56A.**—(1) For the purposes of this Part, an application is made on grounds relating to voter identification if it is made because the following apply to B—

- (a) condition 1, 2, 3 or 4 in this regulation, and
- (b) except where B has an anonymous entry on the register, condition 5.

(2) In this regulation, “B” means—

- (a) the applicant, where—
  - (i) the application is made under paragraph 4(2) of Schedule 4, and
  - (ii) regulation 52(1B) does not apply to the application made under paragraph 6(8) of Schedule 4 which is included in that application under paragraph 4(2);
- (b) otherwise, the person already appointed as the applicant’s proxy at the time the application is made.

(3) Condition 1 is that—

- (a) immediately before the deadline, B has a specified document which B intends to use to vote in person at a parliamentary election or at a local government election in England, and
- (b) after that deadline, that document is—
  - (i) lost, stolen, destroyed or damaged so as to be no longer usable as a specified document for the purposes of that election, or
  - (ii) sent by B to another person to prove B’s identity, and B considers it is unlikely to be returned to B on or before the day of poll at that election.

(4) Condition 2 is that—

- (a) at a time during the period of 3 months ending with the deadline, B has applied for a specified document,
- (b) immediately before the deadline, B has not received that document, and
- (c) the application for the specified document has not been refused or withdrawn.

(5) Condition 3 is that—

- (a) B has an anonymous entry on the register, and
- (b) either—
  - (i) B has not been issued with an anonymous elector’s document, or
  - (ii) B has been issued with an anonymous elector’s document, and after the deadline B is allocated an electoral number which is different from the one shown on that document other than as a result of an application under section 9B of the 1983 Act (anonymous registration).

(6) Condition 4 is that—

- (a) B has a temporary electoral identity document which is valid for use on the day of poll at a parliamentary election or a local government election in England, and
- (b) before B is able to vote in person at such an election using that document, proceedings at B’s polling station are adjourned in accordance with rule 42 of the elections rules (adjournment of poll in case of riot).

(7) Condition 5 is that B does not have access to another specified document.

(8) In this regulation—

- (a) “anonymous elector’s document” and “temporary electoral identity document” have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022;
- (b) the “deadline” means the time stated in regulation 56(2) or (3) after which, ignoring any other paragraphs in that regulation, an application under paragraph 4(2) or 6(7) or (8) of Schedule 4 must be disregarded or refused (as the case may be) by a registration officer;
- (c) “specified document” has the meaning given in rule 37(1H) and (1K) of the elections rules.”.

(9) In regulation 94 (restrictions on supply of full register and disclosure of information from it by the registration officer and his staff), after paragraph (4) insert—

“(5) In this regulation, references to a registration officer’s registration duties include references to the officer’s functions under sections 13BD and 13BE of the 1983 Act.”.

(10) In regulation 109 (supply of full register etc to police forces and other agencies), in paragraph (1)(e), at the beginning insert “in relation to a register of local government electors in Wales,”.

(11) In Schedule 3 (forms)—

- (a) for Form A (official poll card to be sent to an elector voting in person), substitute the corresponding form in Part 1 of Schedule 6;
- (b) for Form B (official proxy poll card to be sent to an appointed proxy voting in person), substitute the corresponding form in Part 1 of Schedule 6.

### **Amendment of the Representation of the People (Scotland) Regulations 2001**

**39.**—(1) The Representation of the People (Scotland) Regulations 2001 are amended as follows.

(2) In regulation 31I (anonymous registration: evidence consisting of relevant court orders or injunctions), in paragraph (3), after sub-paragraph (s) insert—

“(t) in relation to an application for an anonymous entry on a register of parliamentary electors, a domestic abuse protection order within the meaning of section 27 of the Domestic Abuse Act 2021.”.

(3) In regulation 45E (supply of the record of anonymous entries to police forces and other organisations), in paragraph (1)(c), at the beginning insert “so far as the record relates to an anonymous entry in a register of local government electors,”.

(4) In regulation 52 (additional requirements for applications for the appointment of a proxy)—

- (a) in paragraph (A1)(b), after “paragraph 6(7)” insert “or (8)”;
- (b) after paragraph (1) insert—

“(1A) Paragraph (1B) applies where—

- (a) an application under paragraph 6(7) or (8) of Schedule 4 for the appointment of a proxy for the purposes of voting by proxy at a parliamentary election is made by a person (“A”);
- (b) A has previously appointed a person (“B”) as A’s proxy for those purposes;
- (c) at the time of making the application, B’s appointment remains in force; and
- (d) A’s application is made on grounds relating to voter identification which relate to B.

(1B) Where this paragraph applies A’s application must—

- (a) state that this paragraph applies, and
- (b) state, to the best of A’s knowledge and belief, which of the conditions set out in regulation 56A apply in respect of B.

(1C) In paragraph (1A)—

- (a) in sub-paragraph (a), the reference to an application under paragraph 6(8) of Schedule 4 includes such an application which is included in an application under paragraph 4(2) of Schedule 4;
- (b) in sub-paragraph (d), “grounds relating to voter identification” is interpreted in accordance with regulation 56A(1).”.

(5) In regulation 55A (additional requirements for application for an emergency proxy vote in respect of a particular election), in the heading, at the end insert “: grounds relating to occupation, service or employment”.

(6) After regulation 55A insert—

**“Additional requirements for application for an emergency proxy vote in respect of a particular parliamentary election: grounds relating to voter identification**

**55B.**—(1) Subject to paragraph (2), this regulation applies to an application under paragraph 4(2) of Schedule 4 to which regulation 56(3D) applies.

(2) This regulation does not apply where—

- (a) the application under paragraph 4(2) of Schedule 4 includes an application under paragraph 6(8) of Schedule 4, and
- (b) regulation 52(1B) applies to that application under paragraph 6(8).

(3) Where this regulation applies, the application under paragraph 4(2) must (in addition to providing any other information required by this Part)—

- (a) state that it is made on grounds relating to voter identification, and
- (b) state which of the conditions set out in regulation 56A apply to the applicant.

(4) In this regulation, “grounds relating to voter identification” is interpreted in accordance with regulation 56A(1).”.

(7) In regulation 56 (closing date for applications)—

- (a) in paragraph (2), after “Subject to paragraph” insert “(2ZA) or”;
- (b) after paragraph (2) insert—

“(2ZA) An application under paragraph 6(7) of Schedule 4 which is made on grounds relating to voter identification must be disregarded for the purpose of a particular parliamentary election if it is received by the registration officer after 5pm on the day of the poll at that election.”;

- (c) in paragraph (3), after “paragraph (3A)” insert “or (3D)”;
- (d) before paragraph (4) insert—

“(3D) Where an application is made under paragraph 4(2) or 6(8) of Schedule 4 in relation to a parliamentary election on grounds relating to voter identification, the application must be refused if it is received after 5pm on the day of the poll at the election for which it is made.

(3E) In paragraphs (2ZA) and (3D), “grounds relating to voter identification” is interpreted in accordance with regulation 56A(1).”.

(8) After regulation 56 insert—

**“Grounds relating to voter identification**

**56A.**—(1) For the purposes of this Part, an application is made on grounds relating to voter identification if it is made because the following apply to B—

- (a) condition 1, 2, 3 or 4 in this regulation, and
- (b) except where B has an anonymous entry on the register, condition 5.

(2) In this regulation, “B” means—

- (a) the applicant, where—



- (i) the application is made under paragraph 4(2) of Schedule 4, and
    - (ii) regulation 52(1B) does not apply to the application made under paragraph 6(8) of Schedule 4 which is included in that application under paragraph 4(2);
  - (b) otherwise, the person already appointed as the applicant's proxy at the time the application is made.
- (3) Condition 1 is that—
- (a) immediately before the deadline, B has a specified document which B intends to use to vote in person at a parliamentary election, and
  - (b) after that deadline, that document is—
    - (i) lost, stolen, destroyed or damaged so as to be no longer usable as a specified document for the purposes of that election, or
    - (ii) sent by B to another person to prove B's identity, and B considers it is unlikely to be returned to B on or before the day of poll at that election.
- (4) Condition 2 is that—
- (a) at a time during the period of 3 months ending with the deadline, B has applied for a specified document,
  - (b) immediately before the deadline, B has not received that document, and
  - (c) the application for the specified document has not been refused or withdrawn.
- (5) Condition 3 is that—
- (a) B has an anonymous entry on the register, and
  - (b) either—
    - (i) B has not been issued with an anonymous elector's document, or
    - (ii) B has been issued with an anonymous elector's document, and after the deadline B is allocated an electoral number which is different from the one shown on that document other than as a result of an application under section 9B of the 1983 Act (anonymous registration).
- (6) Condition 4 is that—
- (a) B has a temporary electoral identity document which is valid for use on the day of poll at a parliamentary election, and
  - (b) before B is able to vote in person at that election using that document, proceedings at B's polling station are adjourned in accordance with rule 42 of the elections rules (adjournment of poll in case of riot).
- (7) Condition 5 is that B does not have access to another specified document.
- (8) In this regulation—
- (a) "anonymous elector's document" and "temporary electoral identity document" have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022;
  - (b) the "deadline" means the time stated in regulation 56(2) or (3) after which, ignoring any other paragraphs in that regulation, an application under paragraph 4(2) or 6(7) or (8) of Schedule 4 must be disregarded or refused (as the case may be) by a registration officer;
  - (c) "specified document" has the meaning given in rule 37(1H) and (1K) of the elections rules."
- (9) In regulation 94 (restrictions on supply of full register and disclosure of information from it by the registration officer and his staff), after paragraph (4) insert—
- "(5) In this regulation, references to a registration officer's registration duties include references to the officer's functions under sections 13BD and 13BE of the 1983 Act."

(10) In regulation 108 (supply of full register etc to police forces and other agencies), in paragraph (1)(e), at the beginning insert “in relation to a register of local government electors,”.

(11) In Schedule 3 (forms)—

- (a) for Form A (official poll card to be sent to an elector voting in person), substitute the corresponding form in Part 2 of Schedule 6;
- (b) for Form B (official proxy poll card to be sent to an appointed proxy voting in person), substitute the corresponding form in Part 2 of Schedule 6.

#### **Amendments consequential on regulation 39**

**40.**—(1) In regulation 2 of the Representation of the People (Proxy Vote Applications) (Coronavirus) Regulations 2021 (expiry and savings provision)(a), in paragraph (1), for “and (2)(a) to (c)” in the second place it occurs, substitute “, (2)(a) to (c) and (4)(a)”.

(2) In regulation 56(2) of the Representation of the People (Scotland) Regulations 2001 (as amended by regulation 39(7)(a)), omit “or (2A)”.

(3) The amendment made by paragraph (2) does not apply in respect of an application made in respect of a parliamentary election after the date on which that paragraph comes into force where—

- (a) the notice of the election is published before 1st March 2023, and
- (b) the poll for that election takes place on or after that date.

#### **Amendment of the Representation of the People (Northern Ireland) Regulations 2008**

**41.** In regulation 38C of the Representation of the People (Northern Ireland) Regulations 2008 (anonymous registration: evidence consisting of relevant court orders or injunctions)(b), in paragraph (3)—

- (a) in sub-paragraph (r), omit the final “or”;
- (b) in sub-paragraph (s), at the end insert “or”;
- (c) after sub-paragraph (s) insert—
  - “(t) a domestic abuse protection order within the meaning of section 27 of the Domestic Abuse Act 2021.”.

## **PART 10**

Amendment of conduct rules for other elections, referendums and recall petitions

#### **Amendment of the Local Authorities (Mayoral Elections) (England and Wales) Regulations 2007**

**42.** The Local Authorities (Mayoral Elections) (England and Wales) Regulations 2007 are amended in accordance with regulations 43 to 45.

#### **Amendment of Schedule 1 (mayoral elections rules)**

**43.**—(1) Schedule 1 (mayoral election rules) is amended as follows.

(2) In the contents list, at the appropriate place—

- (a) insert “41A Refusal to deliver ballot paper: mayoral elections in England”;

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(a) S.I. 2021/391, amended by S.I. 2022/175.

(b) S.I. 2008/1741; relevant amending instruments are S.I. 2014/1808, 2018/331.

- (b) insert “41B Collection and disclosure of information relating to applications made under rules 37 to 40 at mayoral elections in England”.
- (3) In rule 2 (interpretation), after paragraph (1) insert—
- “(1A) In these Rules, “anonymous elector’s document” and “temporary electoral identity document” have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022.”.
- (4) In rule 25 (provision of polling stations) after paragraph (4) insert—
- “(5) In the case of a mayoral election held in England, the returning officer must ensure that each polling station contains an area in which voters can produce proof of identity in private.”.
- (5) In rule 26 (appointment of presiding officers and polling clerks), in paragraph (3), at the end insert—
- “and in respect of a presiding officer for a mayoral election in England only—
- (a) refuse to deliver a ballot paper under rule 35(3A) or rule 37(1F) (including that rule as applied by rules 38, 39 or 40), or
- (b) resolve doubts over identity as mentioned in rule 37(1G) (including that rule as applied by rule 38, 39 or 40).”.
- (6) In rule 28 (equipment of polling stations), before paragraph (6) insert—
- “(5B) In the case of a mayoral election held in England—
- (a) the returning officer must also provide each polling station with a ballot paper refusal list, in the appropriate form in the Appendix or a form to the like effect, on which entries are to be made as mentioned in rule 41A (refusal to deliver ballot paper: mayoral elections in England);
- (b) a large notice must be displayed inside each polling station containing—
- (i) relevant identification details, and
- (ii) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the elector or proxy that the voter claims to be.
- (5C) In paragraph (5B)(b)(i), “relevant identification details” means details of the documents the voter needs to produce when applying for a ballot paper, namely—
- (a) in the case of an elector (other than an elector with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules)(a);
- (b) in the case of an elector with an anonymous entry, the elector’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card.”.
- (7) In rule 35 (questions to be put to voters)—
- (a) in the table following paragraph (1), in the column headed “Question”, in entry 1 (electors), entry 2 (proxies), entry 3 (proxies for an elector with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
- “(za) At a mayoral election held in England, “What is your name?”
- “(zb) At a mayoral election held in England, “What is your address?””;
- (b) after paragraph (2) insert—
- “(2A) In the case of a mayoral election held in England, where a clerk—
- (a) gives a person the required information (see paragraph (5)),
- (b) puts a question specified in paragraph (1) to the person, and

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(a) Rule 37(1H) was inserted by paragraph 18 of Schedule 1 to the Elections Act 2022 (c. 37).

- (c) decides that the person has failed to answer the question satisfactorily, the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
- (c) in paragraph (3), for “A” substitute “In the case of a mayoral election in Wales, a”;
- (d) after paragraph (3) insert—
- “(3A) In the case of a mayoral election held in England, where the presiding officer—
- (a) gives a person the required information,
- (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
- (c) decides that the person has failed to answer the question satisfactorily, the officer must refuse to deliver a ballot paper to the person (and see rule 41A (procedure where ballot paper is refused under this paragraph)).
- (3B) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
- (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of local government electors;
- (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.
- (3C) In the case of an elector in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3B) are to be read as references to the notice issued under section 13B(3B) or (3D).”;
- (e) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter is not to be regarded as an inquiry as to the right of the person to vote)”;
- (f) after paragraph (4) insert—
- “(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—
- (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
- (b) giving false information may be an offence.”.
- (8) In rule 37 (voting procedure)—
- (a) in paragraph (1)—
- (i) for “A” substitute “Subject to rule 35(3A) and to paragraphs (1A) to (1N), a”;
- (ii) in sub-paragraph (a), at the beginning insert “in the case of a mayoral election in Wales only,”;
- (b) after paragraph (1) insert—
- “(1A) Paragraphs (1B) to (1N) apply in the case of a mayoral election held in England.
- (1B) A ballot paper must not be delivered to a voter unless the voter produces a specified document to the presiding officer or a clerk.
- (1C) The presiding officer or clerk must arrange for the voter to produce any document in a private area of the polling station if the voter so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter.
- (1D) Paragraph (1E) applies in relation to a voter where—
- (a) the voter produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1E) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter had produced the document to the presiding officer in the first place.

(1F) The presiding officer must refuse to deliver a ballot paper to a voter where—

- (a) the voter produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to the officer that the officer reasonably suspects to be a forged document.

(1G) Paragraph (1F)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the elector or proxy that the voter claims to be is resolved to the presiding officer's satisfaction at the time of the application by the voter producing further proof of identity, and
- (b) the presiding officer has no other reason (arising from any document produced by the voter) to doubt that the voter is the elector or proxy that the voter claims to be.

(1H) The refusal to deliver a ballot paper to a voter under paragraph (1F) does not prevent the voter making a further application under paragraph (1), and paragraphs (1B) to (1G) apply on any further application.

(1I) In this rule, a “forged document” means a false document made to resemble a specified document.

(1J) In this rule, a “specified document”—

- (a) except in the case of a voter who has an anonymous entry in the register of electors, means a document which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
- (b) in the case of a voter who has an anonymous entry in the register of electors, means an anonymous elector's document which—
  - (i) was issued by the registration officer for the local authority in whose area the election is held, and
  - (ii) contains the number—
    - (aa) allocated to the voter as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1K) Subject to paragraph (1L), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1L) Paragraph (1K) does not apply to a temporary electoral identity document where the date of the poll for the election is after the date for which the document is issued.

(1M) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter's identity, except as permitted by the voter.

(1N) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), after “elector” insert “in respect of a mayoral election in Wales”.

(9) In rule 38 (votes marked by presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1B) to (1N) of rule 37 apply in the case of a voter at a mayoral election held in England who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to causing a voter’s vote to be marked on a ballot paper, and
  - (b) in rule 37(1H), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.
- (10) In rule 39 (voting by persons with disabilities)—
- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
  - (b) after paragraph (2) insert—
    - “(2A) Paragraphs (1B) to (1N) of rule 37 apply in the case of a voter at a mayoral election held in England who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—
    - (a) references to delivering a ballot paper to a voter were to granting a voter’s application, and
    - (b) in rule 37(1H), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.
- (11) In rule 40 (tendered ballot papers – circumstances where available), after paragraph (6) insert—
- “(7) Paragraphs (1B) to (1N) of rule 37 apply in the case of a person who seeks to mark a tendered ballot paper under this rule at a mayoral election held in England as they apply in the case of a voter who applies for a ballot paper under rule 37(1), but as if, in rule 37(1H) the reference to making a further application under paragraph (1) of rule 37 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which the first such attempt was made.”.
- (12) After rule 41 (tendered ballot papers – general provisions) insert—

**“Refusal to deliver ballot paper: mayoral elections in England**

- 41A.**—(1) This rule applies in relation to a mayoral election held in England.
- (2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as an elector, the officer or a clerk must enter on the ballot paper refusal list—
- (a) the voter’s electoral number, and
  - (b) against that number, the reason for the refusal.
- (3) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—
- (a) the name and address of the voter, and
  - (b) against those details, the reason for the refusal.
- (4) Paragraphs (5) and (6) apply where—
- (a) a presiding officer refuses to deliver a ballot paper to a voter under rule 37(1F), and
  - (b) the voter makes a further application as permitted by rule 37(1H).
- (5) If a ballot paper is delivered to the voter following that application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.
- (6) If the presiding officer again refuses to deliver a ballot paper to the voter, the presiding officer or a clerk must note that fact on the ballot paper refusal list.
- (7) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter is refused (or, in the case mentioned in paragraph (5), as soon as practicable after the delivery of a ballot paper to a voter).
- (8) For the purposes of paragraph (2)(a), a person’s “electoral number” is the number—
- (a) allocated to the person as stated in the copy of the register of electors, or

- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(9) Subject to rule 37(1H) and paragraph (10), a refusal to deliver a ballot paper to a voter is final and may not be questioned in any proceeding whatsoever.

(10) A refusal to deliver a ballot paper to a voter is subject to review on an election petition.

(11) In this rule—

- (a) except in paragraph (4)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 35(3A) or 37(1F), and
- (b) any reference to paragraph (1F) or (1H) of rule 37 includes a reference to that paragraph as applied by rule 38, 39 or 40.

### **Collection and disclosure of information relating to applications made under rules 37 to 40 at mayoral elections in England**

**41B.**—(1) This rule applies in relation to a mayoral election to which the Secretary of State’s duty under section 59A(4) of the 1983 Act (reports on voter identification requirements in respect of local government elections) applies by virtue of subsection (5A) of that section.

(2) The presiding officer must—

- (a) collect the information described in regulation 34 of the Voter Identification Regulations 2022 (collection of information by presiding officer) relating to applications made under rules 37(1), 38(1), 39(1) or 40(1), and
- (b) provide that information to the returning officer as soon as practicable after the close of the poll.

(3) The returning officer must forward the information to the relevant registration officer.

(4) As soon as reasonably practicable after receiving the information the relevant registration officer must—

- (a) anonymise the information by removing from it all names and electoral numbers of the people to whom the information relates, and
- (b) collate the information in accordance with regulation 35 of the Voter Identification Regulations 2022 (collation of information by relevant registration officer).

The information as anonymised and collated in accordance with this paragraph is referred to in the rest of this rule as “the paragraph (4) information”.

(5) The relevant registration officer must provide the paragraph (4) information—

- (a) to the Secretary of State, as soon as reasonably practicable after taking the steps required by paragraph (4), and
- (b) where they request the information, to the Electoral Commission.

(6) The relevant registration officer must not disclose the paragraph (4) information otherwise than in accordance with paragraph (5).

(7) The relevant registration officer must retain the information anonymised in accordance with paragraph (4)(a) for at least 10 years.

(8) For the purpose of paragraph (4)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(9) Except as provided by paragraph (10), a disclosure of information under this rule does not breach—

- (a) any obligation of confidence owed by the presiding officer, the returning officer or a registration officer, or
  - (b) any other restriction on the disclosure of information (however imposed).
- (10) Nothing in this rule authorises the making of a disclosure that contravenes the data protection legislation (but in determining whether a disclosure would do so, the duties imposed by paragraphs (2) and (3) are to be taken into account).
- (11) In this rule—
- (a) “the data protection legislation” has the same meaning as in the Data Protection Act 2018<sup>(a)</sup>;
  - (b) references to the relevant registration officer are to the registration officer of the local authority in whose area the election is held.”.
- (13) In rule 45 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—
- “(da) in the case of a mayoral election held in England, the ballot paper refusal list completed in accordance with rule 41A.”.
- (14) In rule 56 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (a) insert—
- “(aa) in the case of a mayoral election held in England, the completed ballot paper refusal list.”.
- (15) In rule 58 (orders for production of documents), after paragraph (1) insert—
- “(1A) An order—
- (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
  - (b) for the inspection or production of that list,
- may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of an election petition relating to a mayoral election held in England.”.
- (16) In the Appendix of Forms—
- (a) in the list of forms—
    - (i) in the entry for Form 8 (elector’s official poll card), at the end insert “(for use at mayoral elections in Wales)”;
    - (ii) after the entry for Form 8, insert “Form 8A: Elector’s official poll card (for use at mayoral elections in England)”;
    - (iii) in the entry for Form 10 (official proxy poll card), at the end insert “(for use at mayoral elections in Wales)”;
    - (iv) after the entry for Form 10, insert “Form 10A: Official proxy poll card (for use at mayoral elections in England)”;
    - (v) after the entry for Form 11 (official proxy postal poll card) insert “Form 11A: Ballot paper refusal list”;
    - (vi) in the entry for Form 12 (directions for guidance of voters), at the end insert “(for use at mayoral elections in Wales)”;
    - (vii) after the entry for Form 12, insert “Form 12A: Directions for guidance of voters (for use at mayoral elections in England)”;
  - (b) after Form 8, insert new Form 8A as set out in Part 1 of Schedule 7;
  - (c) after Form 10, insert new Form 10A as set out in Part 1 of Schedule 7;
  - (d) after Form 11, insert new Form 11A as set out in Part 1 of Schedule 7;
  - (e) after Form 12, insert new Form 12A as set out in Part 1 of Schedule 7.

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(a) 2018 c. 12. See section 3(9) of that Act.



## Amendment of Schedule 2 (modifications of Acts and statutory instruments)

44.—(1) Table 1 (Representation of the People Act 1983) of Schedule 2 (modifications of Acts and statutory instruments) is amended as follows.

(2) For the entries for sections 36 and 39 substitute—

“Section 36 (local elections in England)	In subsection (3) in paragraph (a), after “such a councillor,” insert “or the election of an elected mayor of a district council”. In subsection (3AC), in paragraph (a), after “such a councillor”, insert “or the election of an elected mayor of the council of a county in England in which there are no district councils”. In subsection (4), after “a London borough)” insert “or the election of an elected mayor of the council of such an area.”. In subsection (6), after “England”, insert “or at an election of an elected mayor of the council of any such area.”. In subsection (2), after “other reason”, insert “a mayoral election or”.
Section 39 (local elections void etc in England and Wales)(a)	In subsection (5), in paragraph (a), after “section 36 or section 36A above”, insert “or, in the case of a mayoral election, regulations under section 9HE of the 2000 Act.”. In subsection (6), in paragraph (a)— (a) in sub-paragraph (i), after “section 36A)” insert “or under Part 1A of the 2000 Act (and the regulations under section 9HE of that Act)”, and (b) omit “, or, as the case may be, the district council, or Welsh county or county borough council.”.

(3) After the entry for section 54 (payment of expenses on registration) insert—

“Section 59A (reports on voter identification requirements in Great Britain)	After subsection (5) insert— “(5A) Where this subsection applies, a report prepared in accordance with subsection (4) must also include the effect of the mayoral election corresponding requirements on applications made under the provisions of rules made under section 9HE of the Local Government Act 2000 corresponding to rules 37(1), 38(1), 39(1) and 40(1) of the parliamentary elections rules. (5B) Subsection (5A) applies in respect of an election of a local authority mayor where— (a) the day of poll for that election is the same day as the poll for the ordinary elections of
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(a) Section 39 was amended by section 19 of, and by paragraph 8 of Schedule 4 to, the Representation of the People Act 1985 (c. 50); by section 18(1) of, and by Schedule 17 to, the Local Government Act 1985 (c. 51); by Part 1 of Schedule 13 to the Education Reform Act 1988 (c. 40); by paragraph 68(11) of Schedule 16 to the Local Government (Wales) Act 1994 (c. 19); by paragraphs 1 and 6 of Schedule 3 to the Greater London Authority Act 1999 (c. 29), and by section 2(7) of the Local Government and Elections (Wales) Act 2021 (asc 1).

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councillors described in subsection (4),

- (b) the election relates to a local government area to which the duty in subsection (4) otherwise applies, and
- (c) the timing of that election is determined in accordance with regulations 3, 4 or 7 of the Local Authorities (Elected Mayors) (Elections, Terms of Office and Casual Vacancies) (England) Regulations 2012 (timing of elections of mayors other than elections resulting from casual vacancies)(a).

(5C) In subsection (5A), “mayoral election corresponding requirements” means the requirements corresponding to the voter identification requirements that have effect in relation to mayoral elections in England by virtue of rules made under section 9HE of the Local Government Act 2000.”

In subsection (6), after paragraph (b) insert—

- “(c) in the case of a report under subsection (4) to which subsection (5A) applies, information provided to the Secretary of State under any provision of rules made under section 9HE of the Local Government Act 2000 corresponding to rule 40B of the parliamentary elections rules.”
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### **Amendment of Schedule 3 (mayoral election combination of poll rules)**

**45.**—(1) Schedule 3 (mayoral election combination of poll rules) is amended as follows.

(2) In the contents list, at the appropriate place—

- (a) insert “41A Refusal to deliver ballot paper: mayoral elections in England”;
- (b) insert “41B Collection and disclosure of information relating to applications made under rules 37 to 40 at mayoral elections in England”.

(3) In rule 2 (interpretation)—

(a) before the definition of “the Appendix” insert—

““anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022”;

(b) after the definition of “returning officer” insert—

““temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022”;

(4) In rule 25 (provision of polling stations) after paragraph (4) insert—

“(5) In the case of a mayoral election held in England, the returning officer must ensure that each polling station contains an area in which voters can produce proof of identity in private.”.

(5) In rule 26 (appointment of presiding officers and polling clerks), in paragraph (3), at the end insert—

“and in respect of a presiding officer for a mayoral election in England only—

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(a) S.I. 2012/336, amended by S.I. 2014/2172.

- (a) refuse to deliver a ballot paper under rule 35(3A) or rule 37(1F) (including that rule as applied by rules 38, 39 or 40), or
  - (b) resolve doubts over identity as mentioned in rule 37(1G) (including that rule as applied by rule 38, 39 or 40).”.
- (6) In rule 28 (equipment of polling stations), before paragraph (7) insert—
- “(6B) In the case of a mayoral election held in England—
- (a) the returning officer must also provide each polling station with a ballot paper refusal list, in the appropriate form in the Appendix or a form to the like effect, on which entries are to be made as mentioned in rule 41A (refusal to deliver ballot paper: mayoral elections in England);
  - (b) a large notice must be displayed inside each polling station containing—
    - (i) relevant identification details, and
    - (ii) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the elector or proxy that the voter claims to be.
- (6C) In paragraph (6B)(b)(i), “relevant identification details” means details of the documents the voter needs to produce when applying for a ballot paper, namely—
- (a) in the case of an elector (other than an elector with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
  - (b) in the case of an elector with an anonymous entry, the elector’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card.”.
- (7) In rule 35 (questions to be put to voters)—
- (a) in the table following paragraph (1), in the column headed “Question”, in entry 1 (electors), entry 2 (proxies), entry 3 (proxies for an elector with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
    - “(za) At a mayoral election held in England, “What is your name?”
    - “(zb) At a mayoral election held in England, “What is your address?””;
  - (b) after paragraph (2) insert—
 

“(2A) In the case of a mayoral election held in England, where a clerk—

    - (a) gives a person the required information (see paragraph (5)),
    - (b) puts a question specified in paragraph (1) to the person, and
    - (c) decides that the person has failed to answer the question satisfactorily,

the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
  - (c) in paragraph (3), for “A” substitute “In the case of a mayoral election in Wales, a”;
  - (d) after paragraph (3) insert—
 

“(3A) In the case of a mayoral election held in England, where the presiding officer—

    - (a) gives a person the required information,
    - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
    - (c) decides that the person has failed to answer the question satisfactorily,

the officer must refuse to deliver a ballot paper to the person (and see rule 41A (procedure where ballot paper is refused under this paragraph)).

(3B) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—

- (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of local government electors;
- (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.

(3C) In the case of an elector in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3B) are to be read as references to the notice issued under section 13B(3B) or (3D).”;

- (e) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter is not to be regarded as an inquiry as to the right of the person to vote)”;

- (f) after paragraph (4) insert—

“(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—

- (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
- (b) giving false information may be an offence.”.

- (8) In rule 37 (voting procedure)—

- (a) in paragraph (1)—

- (i) for “A” substitute “Subject to rule 35(3A) and to paragraphs (1A) to (1N), a”;
- (ii) in sub-paragraph (a), at the beginning insert “in the case of a mayoral election in Wales only,”;

- (b) after paragraph (1) insert—

“(1A) Paragraphs (1B) to (1N) apply in the case of a mayoral election held in England.

(1B) A ballot paper must not be delivered to a voter unless the voter produces a specified document to the presiding officer or a clerk.

(1C) The presiding officer or clerk must arrange for the voter to produce any document in a private area of the polling station if the voter so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter.

(1D) Paragraph (1E) applies in relation to a voter where—

- (a) the voter produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1E) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter had produced the document to the presiding officer in the first place.

(1F) The presiding officer must refuse to deliver a ballot paper to a voter where—

- (a) the voter produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to the officer that the officer reasonably suspects to be a forged document.

(1G) Paragraph (1F)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the elector or proxy that the voter claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter producing further proof of identity, and

- (b) the presiding officer has no other reason (arising from any document produced by the voter) to doubt that the voter is the elector or proxy that the voter claims to be.

(1H) The refusal to deliver a ballot paper to a voter under paragraph (1F) does not prevent the voter making a further application under paragraph (1), and paragraphs (1B) to (1G) apply on any further application.

(1I) In this rule, a “forged document” means a false document made to resemble a specified document.

(1J) In this rule, a “specified document”—

- (a) except in the case of a voter who has an anonymous entry in the register of electors, means a document which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
- (b) in the case of a voter who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
  - (i) was issued by the registration officer for the local authority in whose area the election is held, and
  - (ii) contains the number—
    - (aa) allocated to the voter as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1K) Subject to paragraph (1L), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1L) Paragraph (1K) does not apply to a temporary electoral identity document where the date of the poll for the election is after the date for which the document is issued.

(1M) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter’s identity, except as permitted by the voter.

(1N) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), after “elector” insert “in respect of a mayoral election in Wales”.

(9) In rule 38 (votes marked by presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1B) to (1N) of rule 37 apply in the case of a voter at a mayoral election held in England who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to causing a voter’s vote to be marked on a ballot paper, and
- (b) in rule 37(1H), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.

(10) In rule 39 (voting by persons with disabilities)—

- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
- (b) after paragraph (2) insert—

“(2A) Paragraphs (1B) to (1N) of rule 37 apply in the case of a voter at a mayoral election held in England who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to granting a voter’s application, and
- (b) in rule 37(1H), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.

(11) In rule 40 (tendered ballot papers – circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1B) to (1N) of rule 37 apply in the case of a person who seeks to mark a tendered ballot paper under this rule at a mayoral election held in England as they apply in the case of a voter who applies for a ballot paper under rule 37(1), but as if, in rule 37(1H) the reference to making a further application under paragraph (1) of rule 37 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which the first such attempt was made.”.

(12) After rule 41 (tendered ballot papers – general provisions) insert—

**“Refusal to deliver ballot paper: mayoral elections in England**

**41A.**—(1) This rule applies in relation to a mayoral election held in England.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as an elector, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter’s electoral number, and
- (b) against that number, the reason for the refusal.

(3) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(4) Paragraphs (5) and (6) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter under rule 37(1F), and
- (b) the voter makes a further application as permitted by rule 37(1H).

(5) If a ballot paper is delivered to the voter following that application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) If the presiding officer again refuses to deliver a ballot paper to the voter, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(7) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter is refused (or, in the case mentioned in paragraph (5), as soon as practicable after the delivery of a ballot paper to a voter).

(8) For the purposes of paragraph (2)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(9) Subject to rule 37(1H) and paragraph (10), a refusal to deliver a ballot paper to a voter is final and may not be questioned in any proceeding whatsoever.

(10) A refusal to deliver a ballot paper to a voter is subject to review on an election petition.

(11) In this rule—

- (a) except in paragraph (4)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 35(3A) or 37(1F), and
- (b) any reference to paragraph (1F) or (1H) of rule 37 includes a reference to that paragraph as applied by rule 38, 39 or 40.

**Collection and disclosure of information relating to applications made under rules 37 to 40 at mayoral elections in England**

**41B.**—(1) This rule applies in relation to a mayoral election to which the Secretary of State’s duty under section 59A(4) of the 1983 Act (reports on voter identification requirements in respect of local government elections) applies by virtue of subsection (5A) of that section.

(2) The presiding officer must—

- (a) collect the information described in regulation 34 of the Voter Identification Regulations 2022 (collection of information by presiding officer) relating to applications made under rules 37(1), 38(1), 39(1) or 40(1), and
- (b) provide that information to the returning officer as soon as practicable after the close of the poll.

(3) The returning officer must forward the information to the relevant registration officer.

(4) As soon as reasonably practicable after receiving the information the relevant registration officer must—

- (a) anonymise the information by removing from it all names and electoral numbers of the people to whom the information relates, and
- (b) collate the information in accordance with regulation 35 of the Voter Identification Regulations 2022 (collation of information by relevant registration officer).

The information as anonymised and collated in accordance with this paragraph is referred to in the rest of this rule as “the paragraph (4) information”.

(5) The relevant registration officer must provide the paragraph (4) information—

- (a) to the Secretary of State, as soon as reasonably practicable after taking the steps required by paragraph (4), and
- (b) where they request the information, to the Electoral Commission.

(6) The relevant registration officer must not disclose the paragraph (4) information otherwise than in accordance with paragraph (5).

(7) The relevant registration officer must retain the information anonymised in accordance with paragraph (4)(a) for at least 10 years.

(8) For the purpose of paragraph (4)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(9) Except as provided by paragraph (10), a disclosure of information under this rule does not breach—

- (a) any obligation of confidence owed by the presiding officer, the returning officer or a registration officer, or
- (b) any other restriction on the disclosure of information (however imposed).

(10) Nothing in this rule authorises the making of a disclosure that contravenes the data protection legislation (but in determining whether a disclosure would do so, the duties imposed by paragraphs (2) and (3) are to be taken into account).

(11) In this rule—

- (a) “the data protection legislation” has the same meaning as in the Data Protection Act 2018;
- (b) references to the relevant registration officer are to the registration officer of the local authority in whose area the election is held.”.

(13) In rule 45 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—

- “(da) in the case of a mayoral election held in England, the ballot paper refusal list completed in accordance with rule 41A,”.
- (14) In rule 56 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (a) insert—
- “(aa) in the case of a mayoral election held in England, the completed ballot paper refusal list, or”.
- (15) In rule 58 (orders for production of documents), after paragraph (1) insert—
- “(1A) An order—
- (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
- (b) for the inspection or production of that list,
- may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of an election petition relating to a mayoral election held in England.”.
- (16) In the Appendix of Forms—
- (a) in the list of forms—
- (i) in the entry for Form 8 (elector’s official poll card), at the end insert “(for use at mayoral elections in Wales)”;
- (ii) after the entry for Form 8, insert “Form 8A: Elector’s official poll card (for use at mayoral elections in England)”;
- (iii) in the entry for Form 10 (official proxy poll card), at the end insert “(for use at mayoral elections in Wales)”;
- (iv) after the entry for Form 10, insert “Form 10A: Official proxy poll card (for use at mayoral elections in England)”;
- (v) after the entry for Form 11 (official proxy postal poll card) insert “Form 11A: Ballot Paper Refusal List”;
- (vi) in the entry for Form 12 (directions for guidance of voters), at the end insert “(for use at mayoral elections in Wales)”;
- (vii) after the entry for Form 12, insert “Form 12A: Directions for guidance of voters (for use at mayoral elections in England)”;
- (b) after Form 8, insert new Form 8A as set out in Part 2 of Schedule 7;
- (c) after Form 10, insert new Form 10A as set out in Part 2 of Schedule 7;
- (d) after Form 11, insert new Form 11A as set out in Part 2 of Schedule 7;
- (e) after Form 12, insert new Form 12A as set out in Part 2 of Schedule 7.

**Amendment of the Local Authorities (Conduct of Referendums) (England) Regulations 2012**

46. The Local Authorities (Conduct of Referendums) (England) Regulations 2012 are amended in accordance with regulations 47 to 50.

**Amendment of regulation 13 (combination of referendum polls: supplementary)**

47. In regulation 13 (combination of referendum polls: supplementary), in paragraph (3)(a)(vii) at the end insert “, except the functions in rule 17(5A)”.

**Amendment of Schedule 3 (local government act referendum rules)**

- 48.—(1) Schedule 3 (local government act referendum rules) is amended as follows.
- (2) In the list of contents, at the appropriate place insert “30A Refusal to deliver ballot paper”.
- (3) In rule 2 (interpretation), for paragraph (1) substitute—
- “(1) In these Rules—



“anonymous elector’s document” and “temporary electoral identity document” have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022;

“voter” means a person entitled to vote on his or her own behalf.”.

(4) In rule 14 (provision of polling stations), after paragraph (4) insert—

“(5) The counting officer must ensure that each polling station contains an area in which voters and proxies can produce proof of identity in private.”.

(5) In rule 15 (appointment of presiding officers and polling clerks), in paragraph (3) for the words from “except” to the end substitute—

“except—

- (a) order the arrest, exclusion or removal of any person from the polling station,
- (b) refuse to deliver a ballot paper under rule 24(3) or rule 26(1E) (including that rule as applied by rule 27, 28 or 29), or
- (c) resolve doubts over identity as mentioned in rule 26(1F) (including that paragraph as applied by rule 27, 28 or 29).”.

(6) In rule 17 (equipment of polling stations)—

(a) in paragraph (5)—

(i) in sub-paragraph (a), omit the final “and”;

(ii) after sub-paragraph (a) insert—

“(aa) a ballot paper refusal list, in the form in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 30A (refusal to deliver ballot paper); and”;

(b) after paragraph (6) insert—

“(6A) A large notice must be displayed inside each polling station containing—

(a) details of the documents the voter or proxy needs to produce when applying for a ballot paper, namely—

(i) in the case of a voter (other than a voter with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);

(ii) in the case of a voter with an anonymous entry, the voter’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and

(b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the voter or proxy that the voter or proxy claims to be.”.

(7) In rule 24 (questions to be put to voters and proxies)—

(a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (voters), entry 2 (proxies), entry 3 (proxies for a voter with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—

“(za) What is your name?

(zb) What is your address?”;

(b) after paragraph (2) insert—

“(2A) Where a clerk—

(a) gives a person the required information (see paragraph (5)),

(b) puts a question specified in paragraph (1) to the person, and

(c) decides that the person has failed to answer the question satisfactorily,

the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;

- (c) for paragraph (3) substitute—
  - “(3) Where the presiding officer—
    - (a) gives the person the required information,
    - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
    - (c) decides that the person has failed to answer the question satisfactorily,
 the officer must refuse to deliver a ballot paper to the person (and see rule 30A for the procedure where a ballot paper is refused under this paragraph).
    - (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
      - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of electors;
      - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.
    - (3B) In the case of a person in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;
  - (d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a person is not to be regarded as an inquiry as to the right of the person to vote)”;
  - (e) after paragraph (4) insert—
    - “(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—
      - (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
      - (b) giving false information may be an offence.”.
- (8) In rule 26 (voting procedure)—
  - (a) in paragraph (1)—
    - (i) for “A” substitute “Subject to rule 24(3) and to paragraphs (1A) to (1M), a”;
    - (ii) omit sub-paragraph (a);
  - (b) after paragraph (1) insert—
    - “(1A) A ballot paper must not be delivered to a voter or proxy unless the voter or proxy produces a specified document to the presiding officer or a clerk.
    - (1B) The presiding officer or clerk must arrange for the voter or proxy to produce any document in a private area of the polling station if the voter or proxy so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter or proxy.
    - (1C) Paragraph (1D) applies in relation to a voter or proxy where—
      - (a) the voter or proxy produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
      - (b) the voter or proxy produces a document to a clerk that the clerk reasonably suspects to be a forged document.
    - (1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter or proxy had produced the document to the presiding officer in the first place.
    - (1E) The presiding officer must refuse to deliver a ballot paper to a voter or proxy where—

- (a) the voter or proxy produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
- (b) the voter or proxy produces a document to the officer that the officer reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the voter or proxy that the voter or proxy claims to be is resolved to the presiding officer's satisfaction at the time of the application by the voter or proxy producing further proof of identity, and
- (b) the presiding officer has no other reason (arising from any document produced by the voter or proxy) to doubt that the voter or proxy is the voter or proxy that the voter or proxy claims to be.

(1G) The refusal to deliver a ballot paper to a voter or proxy under paragraph (1E) does not prevent the voter or proxy making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter or proxy who has an anonymous entry in the register of electors, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter or proxy who has an anonymous entry in the register of electors, means an anonymous elector's document which—
  - (i) was issued by the registration officer for the local authority in whose area the referendum is held, and
  - (ii) contains the number—
    - (aa) allocated to the voter or proxy as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter or proxy is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the referendum is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter's or proxy's identity, except as permitted by the voter or proxy.

(1M) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), omit the words from “and only” to the end;
- (d) omit paragraph (3)(a).

(9) In rule 27 (votes marked by the presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 26 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 26(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to causing a voter's or proxy's vote to be marked on a ballot paper, and
- (b) in rule 26(1G), the reference to paragraph (1) of rule 26 were to paragraph (1) of this rule.”.

(10) In rule 28 (voting by persons with disabilities)—

- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
- (b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 26 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 26(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to granting a voter's or proxy's application, and
- (b) in rule 26(1G), the reference to paragraph (1) of rule 26 were to paragraph (1) of this rule.”.

(11) In rule 29 (tendered ballot papers: circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 26 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter or proxy who applies for a ballot paper under rule 26(1), but as if in rule 26(1G), the reference to making a further application under paragraph (1) of rule 26 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which a previous such attempt was made.”.

(12) After rule 30 (tendered ballot papers: general provisions) insert—

**“Refusal to deliver ballot paper**

**30A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one other than as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter's electoral number, and
- (b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter or proxy under rule 26(1E), and
- (b) the voter or proxy makes a further application under rule 26(1).

(4) If a ballot paper is delivered to the voter or proxy following a further application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter or proxy, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter or proxy is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter or proxy).

(7) For the purposes of paragraph (1)(a), a person's “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or

- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.
- (8) Subject to rule 26(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter or proxy is final and may not be questioned in any proceeding whatsoever.
- (9) A refusal to deliver a ballot paper to a voter or proxy is subject to review on a referendum petition.
- (10) In this rule—
  - (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 24(3) or 26(1E), and
  - (b) any reference to paragraph (1E) or (1G) of rule 26 includes a reference to that paragraph as applied by rule 27, 28 or 29.”.
- (13) In rule 34 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—
 

“(da) the ballot paper refusal list completed in accordance with rule 30A;”.
- (14) In rule 42 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (b) insert—
 

“(ba) the completed ballot paper refusal list;”.
- (15) In rule 43 (delivery of documents to relevant registration officer), in paragraph (1) after sub-paragraph (d) insert—
 

“(da) the packet containing the completed ballot paper refusal list;”.
- (16) In rule 44 (orders for production of documents), after paragraph (1) insert—
 

“(1A) An order—

  - (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
  - (b) for the inspection or production of that list,

may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of a referendum petition.”.
- (17) In Part 8 (appendix of forms)—
  - (a) in the list of forms, after the entry “Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post)” insert “Ballot Paper Refusal List”;
  - (b) for the form of the Official Poll Card (to be sent to a voter voting in person) substitute the corresponding form in Part 1 of Schedule 8;
  - (c) for the form of the Official Proxy Poll Card (to be sent to an appointed proxy voting in person) substitute the corresponding form in Part 1 of Schedule 8;
  - (d) after the form of the Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post) insert the ballot paper refusal list form as set out in Part 1 of Schedule 8;
  - (e) for the form of directions for the guidance of the voters and proxies in voting, substitute the corresponding form in Part 1 of Schedule 8.

**Amendment of Schedule 4 (application, with modifications, of Acts and subordinate legislation)**

**49.**—(1) Schedule 4 (application, with modifications, of Acts and subordinate legislation) is amended as follows.

(2) In Table 1 (Representation of the People Act 1983), in the entry for section 61 (other voting offences), in the second column, after the text relating to subsections (2) to (4) insert—

“In subsection (6ZB), for “, (2A)(a) to (c), (3)(a)(i) and (3A)(a) to (c)” substitute “and (3)(a)(i)”.”.

(3) In Table 6 (Representation of the People (England and Wales) Regulations 2001)—

- (a) in the entry for regulation 55A, in the first column, at the end insert “: grounds relating to occupation, service or employment”;
- (b) after that entry insert—
- 
- “Regulation 55B (additional requirements for application for an emergency proxy vote in respect of a particular election: grounds relating to voter identification)”;
- 
- (c) for the entry for regulation 56 substitute—
- |  |  |
|--|--|
| <p>“Regulation 56 (closing dates for applications)</p>           | <p>In paragraphs (1) to (3A), after “election” in each place insert “or referendum”.</p> <p>In paragraph (3D), after “election” in the second and third places it occurs insert “or referendum”.</p> <p>In paragraphs (4) to (5A) and (7)(b), after “election” in each place insert “or referendum”.</p>   |
| <p>Regulation 56A (grounds relating to voter identification)</p> | <p>In paragraph (3)—</p> <p>in sub-paragraph (a), after “election” in the second place it occurs insert “or referendum”;</p> <p>in sub-paragraph (b)(i) and (ii), after “election” insert “or referendum”.</p> <p>In paragraph (6)—</p> <p>in sub-paragraph (a), after “election” in the second place it occurs insert “or referendum”;</p> <p>in sub-paragraph (b), after “election” in the first place it occurs insert “or referendum”.”.</p> |
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**Amendment of Schedule 5 (local government act referendum combination of polls rules)**

**50.**—(1) Schedule 5 (local government act referendum combination of polls rules) is amended as follows.

- (2) In the list of contents, in the appropriate place insert “32A Refusal to deliver ballot paper”.
- (3) In rule 2 (interpretation), in paragraph (1)—
- (a) before the definition of “relevant returning or counting officer” insert—
- ““anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;
- (b) after the definition of “relevant returning or counting officer” insert—
- ““temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”.
- (4) In rule 14 (provision of polling stations), after paragraph (6) insert—
- “(7) The counting officer must ensure that each polling station contains an area in which voters and proxies can produce proof of identity in private.”.
- (5) In rule 15 (appointment of presiding officers and polling clerks), in paragraph (3) for the words from “except” to the end substitute—
- “except—
- (a) order the arrest, exclusion or removal of any person from the polling station,
- (b) refuse to deliver a ballot paper under rule 26(3) or rule 28(1E) (including that rule as applied by rule 29, 30 or 31), or

- (c) resolve doubts over identity as mentioned in rule 28(1F) (including that paragraph as applied by rule 29, 30 or 31).”.
- (6) In rule 17 (equipment of polling stations)—
- (a) after paragraph (5) insert—
    - “(5A) The counting officer must provide each polling station with a ballot paper refusal list, in the form in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 32A (refusal to deliver ballot paper).”;
  - (b) after paragraph (8) insert—
    - “(8A) A large notice must be displayed inside each polling station containing—
      - (a) details of the documents the voter or proxy needs to produce when applying for a ballot paper, namely—
        - (i) in the case of a voter (other than a voter with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
        - (ii) in the case of a voter with an anonymous entry, the voter’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and
      - (b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the voter or proxy that the voter or proxy claims to be.”.
- (7) In rule 26 (questions to be put to voters and proxies)—
- (a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (voters), entry 2 (proxies), entry 3 (proxies for a voter with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
    - “(za) What is your name?
    - (zb) What is your address?”;
  - (b) after paragraph (2) insert—
    - “(2A) Where a clerk—
      - (a) gives a person the required information (see paragraph (5)),
      - (b) puts a question specified in paragraph (1) to the person, and
      - (c) decides that the person has failed to answer the question satisfactorily,
 the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
  - (c) for paragraph (3) substitute—
    - “(3) Where the presiding officer—
      - (a) gives the person the required information,
      - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
      - (c) decides that the person has failed to answer the question satisfactorily,
 the officer must refuse to deliver a ballot paper to the person (and see rule 32A for the procedure where a ballot paper is refused under this paragraph).
      - (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
        - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of electors;
        - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.

(3B) In the case of a person in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;

(d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a person is not to be regarded as an inquiry as to the right of the person to vote)”;

(e) after paragraph (4) insert—

“(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—

(a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and

(b) giving false information may be an offence.”.

(8) In rule 28 (voting procedure)—

(a) in paragraph (1)—

(i) for “A” substitute “Subject to rule 26(3) and to paragraphs (1A) to (1M), a”;

(ii) omit sub-paragraph (a);

(b) after paragraph (1) insert—

“(1A) A ballot paper must not be delivered to a voter or proxy unless the voter or proxy produces a specified document to the presiding officer or a clerk.

(1B) The presiding officer or clerk must arrange for the voter or proxy to produce any document in a private area of the polling station if the voter or proxy so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter or proxy.

(1C) Paragraph (1D) applies in relation to a voter or proxy where—

(a) the voter or proxy produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or

(b) the voter or proxy produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter or proxy had produced the document to the presiding officer in the first place.

(1E) The presiding officer must refuse to deliver a ballot paper to a voter or proxy where—

(a) the voter or proxy produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or

(b) the voter or proxy produces a document to the officer that the officer reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

(a) a discrepancy between the name of the holder of a specified document and the name of the voter or proxy that the voter or proxy claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter or proxy producing further proof of identity, and

(b) the presiding officer has no other reason (arising from any document produced by the voter or proxy) to doubt that the voter or proxy is the voter or proxy that the voter or proxy claims to be.

(1G) The refusal to deliver a ballot paper to a voter or proxy under paragraph (1E) does not prevent the voter or proxy making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.



(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter or proxy who has an anonymous entry in the register of electors, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter or proxy who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
  - (i) was issued by the registration officer for the local authority in whose area the referendum is held, and
  - (ii) contains the number—
    - (aa) allocated to the voter or proxy as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter or proxy is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the referendum is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter’s or proxy’s identity, except as permitted by the voter or proxy.

(1M) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), omit the words from “and only” to the end;
- (d) omit paragraph (3)(a).

(9) In rule 29 (votes marked by the presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 28 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 28(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to causing a voter’s or proxy’s vote to be marked on a ballot paper, and
- (b) in rule 28(1G), the reference to paragraph (1) of rule 28 were to paragraph (1) of this rule.”.

(10) In rule 30 (voting by persons with disabilities)—

- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
- (b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 28 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 28(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to granting a voter’s or proxy’s application, and
- (b) in rule 28(1G), the reference to paragraph (1) of rule 28 were to paragraph (1) of this rule.”.

(11) In rule 31 (tendered ballot papers: circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 28 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter or proxy who applies for a ballot paper under rule 28(1), but as if in rule 28(1G), the reference to making a further application under paragraph (1) of rule 28 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which a previous such attempt was made.”.

(12) After rule 32 (tendered ballot papers: general provisions) insert—

**“Refusal to deliver ballot paper**

**32A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one other than as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter’s electoral number, and
- (b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter or proxy under rule 28(1E), and
- (b) the voter or proxy makes a further application under rule 28(1).

(4) If a ballot paper is delivered to the voter or proxy following a further application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter or proxy, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter or proxy is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter or proxy).

(7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(8) Subject to rule 28(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter or proxy is final and may not be questioned in any proceeding whatsoever.

(9) A refusal to deliver a ballot paper to a voter or proxy is subject to review on a referendum petition.

(10) In this rule—

- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 26(3) or 28(1E), and
- (b) any reference to paragraph (1E) or (1G) of rule 28 includes a reference to that paragraph as applied by rule 29, 30 or 31.”.

(13) In rule 36 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—

“(da) the ballot paper refusal list completed in accordance with rule 32A;”.

(14) In rule 44 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (a) insert—

“(aa) the completed ballot paper refusal list; or”.

(15) In rule 45 (delivery of documents to relevant registration officer), in paragraph (1) after sub-paragraph (d) insert—

“(da) the packet containing the completed ballot paper refusal list;”.

(16) In rule 46 (orders for production of documents), after paragraph (1) insert—

“(1A) An order—

(a) for the opening of the sealed packet containing a completed ballot paper refusal list, or

(b) for the inspection or production of that list,

may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of a referendum petition.”.

(17) In Part 8 (appendix of forms)—

(a) in the list of forms, after the entry “Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post)” insert “Ballot Paper Refusal List”;

(b) for the form of the Official Poll Card (to be sent to a voter voting in person) substitute the corresponding form in Part 2 of Schedule 8;

(c) for the form of the Official Proxy Poll Card (to be sent to an appointed proxy voting in person) substitute the corresponding form in Part 2 of Schedule 8;

(d) after the form of the Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post) insert the ballot paper refusal list form as set out in Part 2 of Schedule 8;

(e) for the form of directions for the guidance of the voters and proxies in voting, substitute the corresponding form in Part 2 of Schedule 8.

### **Amendment of the Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012**

**51.** The Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012 are amended in accordance with regulations 52 to 54.

### **Amendment of Schedule 3 (local government finance act referendum rules)**

**52.**—(1) Schedule 3 (local government finance act referendum rules) is amended as follows.

(2) In the list of contents, at the appropriate place insert “30A Refusal to deliver ballot paper”.

(3) In rule 2 (interpretation), for paragraph (1) substitute—

“(1) In these Rules—

“anonymous elector’s document” and “temporary electoral identity document” have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022;

“voter” means a person entitled to vote on his or her own behalf.”.

(4) In rule 14 (provision of polling stations), after paragraph (4) insert—

“(5) The counting officer must ensure that each polling station contains an area in which voters and proxies can produce proof of identity in private.”.

(5) In rule 15 (appointment of presiding officers and polling clerks), in paragraph (3) for the words from “except” to the end substitute—

“except—

(a) order the arrest, exclusion or removal of any person from the polling station,

(b) refuse to deliver a ballot paper under rule 24(3) or rule 26(1E) (including that rule as applied by rule 27, 28 or 29), or

(c) resolve doubts over identity as mentioned in rule 26(1F) (including that paragraph as applied by rule 27, 28 or 29).”.

(6) In rule 17 (equipment of polling stations)—

- (a) in paragraph (5)—
    - (i) in sub-paragraph (a), omit the final “and”;
    - (ii) after sub-paragraph (a) insert—
      - “(aa) a ballot paper refusal list, in the form in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 30A (refusal to deliver ballot paper); and”;
  - (b) after paragraph (6) insert—
    - “(6A) A large notice must be displayed inside each polling station containing—
      - (a) details of the documents the voter or proxy needs to produce when applying for a ballot paper, namely—
        - (i) in the case of a voter (other than a voter with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
        - (ii) in the case of a voter with an anonymous entry, the voter’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and
      - (b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the voter or proxy that the voter or proxy claims to be.”.
- (7) In rule 24 (questions to be put to voters and proxies)—
- (a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (voters), entry 2 (proxies), entry 3 (proxies for a voter with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
    - “(za) What is your name?
    - (zb) What is your address?”;
  - (b) after paragraph (2) insert—
    - “(2A) Where a clerk—
      - (a) gives a person the required information (see paragraph (5)),
      - (b) puts a question specified in paragraph (1) to the person, and
      - (c) decides that the person has failed to answer the question satisfactorily,
 the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
  - (c) for paragraph (3) substitute—
    - “(3) Where the presiding officer—
      - (a) gives the person the required information,
      - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
      - (c) decides that the person has failed to answer the question satisfactorily,
 the officer must refuse to deliver a ballot paper to the person (and see rule 30A for the procedure where a ballot paper is refused under this paragraph).
    - (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
      - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of electors;
      - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.

(3B) In the case of a person in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;

(d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a person is not to be regarded as an inquiry as to the right of the person to vote)”;

(e) after paragraph (4) insert—

“(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—

(a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and

(b) giving false information may be an offence.”.

(8) In rule 26 (voting procedure)—

(a) in paragraph (1)—

(i) for “A” substitute “Subject to rule 24(3) and to paragraphs (1A) to (1M), a”;

(ii) omit sub-paragraph (a);

(b) after paragraph (1) insert—

“(1A) A ballot paper must not be delivered to a voter or proxy unless the voter or proxy produces a specified document to the presiding officer or a clerk.

(1B) The presiding officer or clerk must arrange for the voter or proxy to produce any document in a private area of the polling station if the voter or proxy so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter or proxy.

(1C) Paragraph (1D) applies in relation to a voter or proxy where—

(a) the voter or proxy produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or

(b) the voter or proxy produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter or proxy had produced the document to the presiding officer in the first place.

(1E) The presiding officer must refuse to deliver a ballot paper to a voter or proxy where—

(a) the voter or proxy produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or

(b) the voter or proxy produces a document to the officer that the officer reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

(a) a discrepancy between the name of the holder of a specified document and the name of the voter or proxy that the voter or proxy claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter or proxy producing further proof of identity, and

(b) the presiding officer has no other reason (arising from any document produced by the voter or proxy) to doubt that the voter or proxy is the voter or proxy that the voter or proxy claims to be.

(1G) The refusal to deliver a ballot paper to a voter or proxy under paragraph (1E) does not prevent the voter or proxy making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter or proxy who has an anonymous entry in the register of electors, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter or proxy who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
  - (i) was issued by the registration officer for the local authority in whose area the referendum is held, and
  - (ii) contains the number—
    - (aa) allocated to the voter or proxy as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter or proxy is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the referendum is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter’s or proxy’s identity, except as permitted by the voter or proxy.

(1M) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), omit the words from “and only” to the end;
- (d) omit paragraph (3)(a).

(9) In rule 27 (votes marked by the presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 26 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 26(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to causing a voter’s or proxy’s vote to be marked on a ballot paper, and
- (b) in rule 26(1G), the reference to paragraph (1) of rule 26 were to paragraph (1) of this rule.”.

(10) In rule 28 (voting by persons with disabilities)—

- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
- (b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 26 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 26(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to granting a voter’s or proxy’s application, and
- (b) in rule 26(1G), the reference to paragraph (1) of rule 26 were to paragraph (1) of this rule.”.

(11) In rule 29 (tendered ballot papers: circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 26 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter or proxy who applies for a ballot paper under rule 26(1), but as if in rule 26(1G), the reference to making a further application under paragraph (1) of rule 26 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which a previous such attempt was made.”.

(12) After rule 30 (tendered ballot papers: general provisions) insert—

**“Refusal to deliver ballot paper**

**30A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one other than as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter’s electoral number, and
- (b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter or proxy under rule 26(1E), and
- (b) the voter or proxy makes a further application under rule 26(1).

(4) If a ballot paper is delivered to the voter or proxy following a further application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter or proxy, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter or proxy is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter or proxy).

(7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(8) Subject to rule 26(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter or proxy is final and may not be questioned in any proceeding whatsoever.

(9) A refusal to deliver a ballot paper to a voter or proxy is subject to review on a referendum petition.

(10) In this rule—

- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 24(3) or 26(1E), and
- (b) any reference to paragraph (1E) or (1G) of rule 26 includes a reference to that paragraph as applied by rule 27, 28 or 29.”.

(13) In rule 34 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—

“(da) the ballot paper refusal list completed in accordance with rule 30A;”.

(14) In rule 42 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (b) insert—

“(ba) the completed ballot paper refusal list;”.

(15) In rule 43 (delivery of documents to relevant registration officer), in paragraph (1) after sub-paragraph (d) insert—

“(da) the packet containing the completed ballot paper refusal list;”.

(16) In rule 44 (orders for production of documents), after paragraph (1) insert—

“(1A) An order—

(a) for the opening of the sealed packet containing a completed ballot paper refusal list, or

(b) for the inspection or production of that list,

may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of a referendum petition.”.

(17) In Part 8 (appendix of forms)—

(a) in the list of forms, after the entry “Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post)” insert “Ballot Paper Refusal List”;

(b) for the form of the Official Poll Card (to be sent to a voter voting in person) substitute the corresponding form in Part 1 of Schedule 9;

(c) for the form of the Official Proxy Poll Card (to be sent to an appointed proxy voting in person) substitute the corresponding form in Part 1 of Schedule 9;

(d) after the form of the Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post) insert the ballot paper refusal list form as set out in Part 1 of Schedule 9;

(e) for the form of directions for the guidance of the voters and proxies in voting, substitute the corresponding form in Part 1 of Schedule 9.

#### **Amendment of Schedule 4 (application, with modifications, of Acts and subordinate legislation)**

**53.**—(1) Schedule 4 (application, with modifications, of Acts and subordinate legislation) is amended as follows.

(2) In Table 1 (Representation of the People Act 1983), in the entry for section 61 (other voting offences), in the second column, after the text relating to subsections (2) to (4) insert—

“In subsection (6ZB), for “, (2A)(a) to (c), (3)(a)(i) and (3A)(a) to (c)” substitute “and (3)(a)(i)”.”.

(3) In Table 6 (Representation of the People (England and Wales) Regulations 2001)—

(a) in the entry for regulation 55A, in the first column, at the end insert “: grounds relating to occupation, service or employment”;

(b) after that entry insert—

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“Regulation 55B (additional requirements for application for an emergency proxy vote in respect of a particular election: grounds relating to voter identification)”;

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(c) for the entry for regulation 56 substitute—

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“Regulation 56 (closing dates for applications)

In paragraphs (1) to (3A), after “election” in each place insert “or referendum”.

In paragraph (3D), after “election” in the second and third places it occurs insert “or referendum”.

In paragraphs (4) to (5A) and (7)(b), after “election” in each place insert “or referendum”.

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Regulation 56A (grounds relating to voter identification)

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In paragraph (3)—  
in sub-paragraph (a), after “election” in the



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second place it occurs insert “or referendum”;  
in sub-paragraph (b)(i) and (ii), after “election” insert “or referendum”.  
In paragraph (6)—  
in sub-paragraph (a), after “election” in the second place it occurs insert “or referendum”;  
in sub-paragraph (b), after “election” in the first place it occurs insert “or referendum”.”.

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**Amendment of Schedule 5 (local government finance act referendum combination of polls rules)**

**54.**—(1) Schedule 5 (local government finance act referendum combination of polls rules) is amended as follows.

(2) In the list of contents, in the appropriate place insert “32A Refusal to deliver ballot paper”.

(3) In rule 2 (interpretation), in paragraph (1)—

(a) before sub-paragraph (a) insert—

“(za) “anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;

(b) in sub-paragraph (a), omit the final “and”;

(c) after sub-paragraph (a) insert—

“(aa) “temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022; and”.

(4) In rule 14 (provision of polling stations), after paragraph (6) insert—

“(7) The relevant returning or counting officer must ensure that each polling station contains an area in which voters and proxies can produce proof of identity in private.”.

(5) In rule 15 (appointment of presiding officers and polling clerks), in paragraph (3) for the words from “except” to the end substitute—

“except—

(a) order the arrest, exclusion or removal of any person from the polling station,

(b) refuse to deliver a ballot paper under rule 26(3) or rule 28(1E) (including that rule as applied by rule 29, 30 or 31), or

(c) resolve doubts over identity as mentioned in rule 28(1F) (including that paragraph as applied by rule 29, 30 or 31).”.

(6) In rule 17 (equipment of polling stations)—

(a) after paragraph (5) insert—

“(5A) The counting officer must provide each polling station with a ballot paper refusal list, in the form in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 32A (refusal to deliver ballot paper).”;

(b) after paragraph (8) insert—

“(8A) A large notice must be displayed inside each polling station containing—

(a) details of the documents the voter or proxy needs to produce when applying for a ballot paper, namely—

(i) in the case of a voter (other than a voter with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);

- (ii) in the case of a voter with an anonymous entry, the voter’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and
  - (b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the voter or proxy that the voter or proxy claims to be.”.
- (7) In rule 26 (questions to be put to voters and proxies)—
  - (a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (voters), entry 2 (proxies), entry 3 (proxies for a voter with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
    - “(za) What is your name?
    - (zb) What is your address?”;
  - (b) after paragraph (2) insert—
    - “(2A) Where a clerk—
      - (a) gives a person the required information (see paragraph (5)),
      - (b) puts a question specified in paragraph (1) to the person, and
      - (c) decides that the person has failed to answer the question satisfactorily,
 the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
    - (c) for paragraph (3) substitute—
      - “(3) Where the presiding officer—
        - (a) gives the person the required information,
        - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
        - (c) decides that the person has failed to answer the question satisfactorily,
 the officer must refuse to deliver a ballot paper to the person (and see rule 32A for the procedure where a ballot paper is refused under this paragraph).
      - (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
        - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of electors;
        - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.
      - (3B) In the case of a person in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;
    - (d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a person is not to be regarded as an inquiry as to the right of the person to vote)”;
    - (e) after paragraph (4) insert—
      - “(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—
        - (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
        - (b) giving false information may be an offence.”.
  - (8) In rule 28 (voting procedure)—
    - (a) in paragraph (1)—
      - (i) for “A” substitute “Subject to rule 26(3) and to paragraphs (1A) to (1M), a”;

- (ii) omit sub-paragraph (a);
- (b) after paragraph (1) insert—
  - “(1A) A ballot paper must not be delivered to a voter or proxy unless the voter or proxy produces a specified document to the presiding officer or a clerk.
  - (1B) The presiding officer or clerk must arrange for the voter or proxy to produce any document in a private area of the polling station if the voter or proxy so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter or proxy.
  - (1C) Paragraph (1D) applies in relation to a voter or proxy where—
    - (a) the voter or proxy produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
    - (b) the voter or proxy produces a document to a clerk that the clerk reasonably suspects to be a forged document.
  - (1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter or proxy had produced the document to the presiding officer in the first place.
  - (1E) The presiding officer must refuse to deliver a ballot paper to a voter or proxy where—
    - (a) the voter or proxy produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
    - (b) the voter or proxy produces a document to the officer that the officer reasonably suspects to be a forged document.
  - (1F) Paragraph (1E)(a) does not apply where—
    - (a) a discrepancy between the name of the holder of a specified document and the name of the voter or proxy that the voter or proxy claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter or proxy producing further proof of identity, and
    - (b) the presiding officer has no other reason (arising from any document produced by the voter or proxy) to doubt that the voter or proxy is the voter or proxy that the voter or proxy claims to be.
  - (1G) The refusal to deliver a ballot paper to a voter or proxy under paragraph (1E) does not prevent the voter or proxy making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.
  - (1H) In this rule, a “forged document” means a false document made to resemble a specified document.
  - (1I) In this rule, a “specified document”—
    - (a) except in the case of a voter or proxy who has an anonymous entry in the register of electors, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
    - (b) in the case of a voter or proxy who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
      - (i) was issued by the registration officer for the local authority in whose area the referendum is held, and
      - (ii) contains the number—
        - (aa) allocated to the voter or proxy as stated in the copy of the register of electors, or

- (bb) where an entry relating to the voter or proxy is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the referendum is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter's or proxy's identity, except as permitted by the voter or proxy.

(1M) References in this rule to producing a document are to producing it for inspection.”;

(c) in paragraph (2), omit the words from “and only” to the end;

(d) omit paragraph (3)(a).

(9) In rule 29 (votes marked by the presiding officer)—

(a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;

(b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 28 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 28(1), but as if—

(a) references to delivering a ballot paper to a voter or proxy were to causing a voter's or proxy's vote to be marked on a ballot paper, and

(b) in rule 28(1G), the reference to paragraph (1) of rule 28 were to paragraph (1) of this rule.”.

(10) In rule 30 (voting by persons with disabilities)—

(a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;

(b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 28 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 28(1), but as if—

(a) references to delivering a ballot paper to a voter or proxy were to granting a voter's or proxy's application, and

(b) in rule 28(1G), the reference to paragraph (1) of rule 28 were to paragraph (1) of this rule.”.

(11) In rule 31 (tendered ballot papers: circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 28 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter or proxy who applies for a ballot paper under rule 28(1), but as if in rule 28(1G), the reference to making a further application under paragraph (1) of rule 28 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which a previous such attempt was made.”.

(12) After rule 32 (tendered ballot papers: general provisions) insert—

#### **“Refusal to deliver ballot paper**

**32A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one other than as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

(a) the voter's electoral number, and

(b) against that number, the reason for the refusal.

- (2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—
- (a) the name and address of the voter, and
  - (b) against those details, the reason for the refusal.
- (3) Paragraphs (4) and (5) apply where—
- (a) a presiding officer refuses to deliver a ballot paper to a voter or proxy under rule 28(1E), and
  - (b) the voter or proxy makes a further application under rule 28(1).
- (4) If a ballot paper is delivered to the voter or proxy following a further application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.
- (5) If the presiding officer again refuses to deliver a ballot paper to the voter or proxy, the presiding officer or a clerk must note that fact on the ballot paper refusal list.
- (6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter or proxy is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter or proxy).
- (7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—
- (a) allocated to the person as stated in the copy of the register of electors, or
  - (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.
- (8) Subject to rule 28(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter or proxy is final and may not be questioned in any proceeding whatsoever.
- (9) A refusal to deliver a ballot paper to a voter or proxy is subject to review on a referendum petition.
- (10) In this rule—
- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 26(3) or 28(1E), and
  - (b) any reference to paragraph (1E) or (1G) of rule 28 includes a reference to that paragraph as applied by rule 29, 30 or 31.”.
- (13) In rule 36 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—
- “(da) the ballot paper refusal list completed in accordance with rule 32A;”.
- (14) In rule 44 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (a) insert—
- “(aa) the completed ballot paper refusal list; or”.
- (15) In rule 45 (delivery of documents to relevant registration officer), in paragraph (1) after sub-paragraph (d) insert—
- “(da) the packet containing the completed ballot paper refusal list;”.
- (16) In rule 46 (orders for production of documents), after paragraph (1) insert—
- “(1A) An order—
- (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
  - (b) for the inspection or production of that list,
- may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of a referendum petition.”.
- (17) In Part 8 (appendix of forms)—
- (a) in the list of forms, after the entry “Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post)” insert “Ballot Paper Refusal List”;

- (b) for the form of the Official Poll Card (to be sent to a voter voting in person) substitute the corresponding form in Part 2 of Schedule 9;
- (c) for the form of the Official Proxy Poll Card (to be sent to an appointed proxy voting in person) substitute the corresponding form in Part 2 of Schedule 9;
- (d) after the form of the Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post) insert the ballot paper refusal list form as set out in Part 2 of Schedule 9;
- (e) for the form of directions for the guidance of the voters and proxies in voting, substitute the corresponding form in Part 2 of Schedule 9.

### **Amendment of the Police and Crime Commissioner Elections Order 2012**

**55.** The Police and Crime Commissioner Elections Order 2012 is amended in accordance with regulations 56 to 62.

### **Amendment of article 2 (interpretation)**

**56.** In article 2 (interpretation)

- (a) in paragraph (1)—
  - (i) after the definition of “absent voter” insert—
    - ““anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;
  - (ii) omit the definitions of “the Assembly” and “Assembly election”;
  - (iii) after the definition of “relevant registration officer” insert—
    - ““Senedd election” means an election to return a member of the Senedd Cymru for a Senedd constituency or an election to return members of the Senedd for a Senedd electoral region (or both);
    - “temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;
- (b) in paragraphs (2A) and (2B)(a), for “an Assembly” substitute “a Senedd”;
- (c) in paragraph (2C)—
  - (i) for “Assembly” in the first and third places it occurs, substitute “Senedd”;
  - (ii) for “an Assembly” substitute “a Senedd”.

### **Amendment of article 13A (combination of polls: National Assembly for Wales)**

**57.** In article 13A—

- (a) in the heading, for “National Assembly for Wales” substitute “Senedd Cymru”;
- (b) for “an Assembly” substitute “a Senedd”.

### **Amendment of article 18 (other voting offences)**

**58.** In article 18 (other voting offences), after paragraph (6) insert—

“(6A) For the purpose of determining whether an application for a ballot paper constitutes an offence under paragraph (2)(a) or (3)(a), a previous application is to be disregarded if the applicant’s failure to vote on that occasion resulted only from a failure to produce satisfactory proof of identity.”.

### **Amendment of Schedule 2 (absent voting in PCC elections)**

**59.**—(1) Schedule 2 (absent voting in PCC elections) is amended as follows.

- (2) In Part 2 (applications for absent vote)—

- (a) in paragraph 11 (general requirements for applications for absent vote), in sub-paragraph (6), at the end insert “ and (where applicable) paragraph 14A”;
- (b) after paragraph 14 (additional requirements: applications for the appointment of a proxy in respect of a particular PCC election) insert—

**“Additional requirements: applications for the appointment of a proxy on grounds relation to voter identification**

**14A.**—(1) This paragraph applies where—

- (a) an application under paragraph 5(4) for the appointment of a proxy for the purposes of voting by proxy at a particular PCC election is made by a person (“A”);
- (b) A has previously appointed a person (“B”) as A’s proxy for those purposes;
- (c) at the time of making the application, B’s appointment remains in force; and
- (d) A’s application is made on grounds relating to voter identification which relate to B.

(2) A’s application must—

- (a) state that this paragraph applies, and
- (b) state, to the best of A’s knowledge and belief, which of the conditions set out in paragraph 16A apply in respect of B.

(3) In sub-paragraph (1)—

- (a) in paragraph (a), the reference to an application under paragraph 5(4) includes such an application which is included in an application under paragraph 3(2);
- (b) in paragraph (d), “grounds relating to voter identification” has the meaning given in paragraph 16A.”.

- (c) after paragraph 15A (additional requirements referred to in paragraph 14(5A)) insert—

**“Additional requirements for an application under paragraph 3(2) for a proxy vote: grounds related to voter identification**

**15B.**—(1) Subject to sub-paragraph (2), this paragraph applies to an application under paragraph 3(2) to which paragraph 16(2C) applies.

(2) This paragraph does not apply where—

- (a) the application under paragraph 3(2) includes an application under paragraph 5(4), and
- (b) paragraph 14A(2) applies to that application under paragraph 5(4).

(3) Where this paragraph applies, the application under paragraph 3(2) must (in addition to any other information required by this Part)—

- (a) state that it is made on grounds relating to voter identification, and
- (b) states which of the conditions set out in paragraph 16A apply to the applicant.

(4) In this paragraph, “grounds relating to voter identification” has the meaning given in paragraph 16A.”;

- (d) in paragraph 16 (closing date for applications)—

- (i) in sub-paragraph (1), after “sub-paragraph (2)” insert “and (2C)”;
- (ii) before sub-paragraph (3) insert—

“(2C) Where an application is made under paragraph 3(2) or 5(4) on grounds relating to voter identification, the application is to be refused if it is received after 5pm on the day of the poll at the PCC election for which it is made.

(2D) In sub-paragraph (2C), “grounds relating to voter identification” has the meaning given in paragraph 16A.”;

(e) after paragraph 16 insert—

**“Grounds relating to voter identification**

**16A.**—(1) For the purposes of this Part, an application is made on grounds relating to voter identification if it is made because the following apply to B—

- (a) condition 1, 2, 3 or 4, and
- (b) except where B has an anonymous entry on the register of electors, condition 5.

(2) In this paragraph, “B” means—

- (a) the applicant, where—
  - (i) the application is made under paragraph 3(2), and
  - (ii) paragraph 14A(2) does not apply to the application made under paragraph 5(4) which is included in that application under paragraph 3(2);
- (b) otherwise, the person already appointed as the applicant’s proxy at the time the application is made.

(3) Condition 1 is that—

- (a) immediately before the deadline, B has a specified document which B intends to use to vote in person at a PCC election, and
- (b) after that deadline, that document is—
  - (i) lost, stolen, destroyed or damaged so as to be no longer usable as a specified document for the purposes of that election, or
  - (ii) sent by B to another person to prove B’s identity and B considers that it is unlikely to be returned to B on or before the day of poll at that election.

(4) Condition 2 is that—

- (a) at a time during the period of 3 months ending with the deadline, B has applied for a specified document,
- (b) immediately before the deadline, B has not received that document, and
- (c) the application for the specified document has not been refused or withdrawn.

(5) Condition 3 is that—

- (a) B has an anonymous entry on the register of electors, and
- (b) either—
  - (i) B has not been issued with an anonymous elector’s document, or
  - (ii) B has been issued with an anonymous elector’s document, and after the deadline B is allocated an electoral number which is different from the one shown on that document other than as a result of an application under section 9B of the 1983 Act (anonymous registration).

(6) Condition 4 is that—

- (a) B has a temporary electoral identity document which is valid for use on the day of poll at a PCC election, and
- (b) before B is able to vote in person at such an election using that document, proceedings at B’s polling station are adjourned in accordance with rule 46 of Part 3 of Schedule 3 (adjournment of poll in case of riot).

(7) Condition 5 is that B does not have access to another specified document.

(8) In this paragraph—



- (a) “anonymous elector’s document” and “temporary electoral identity document” have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022;
- (b) the “deadline” means 5 pm on the sixth day before the date of the poll at the PCC election for which an application is made, and paragraph 16(5) applies for the purposes of computing the sixth day as it applies for the purposes of computing a period of days for the purposes of paragraph 16;
- (c) “specified document” has the meaning given in rule 39(2I) of Part 3 of Schedule 3.

(3) In Part 3 (issue and receipt of ballot papers)—

- (a) in paragraph 29 (combination of polls), in paragraph (3), for “an Assembly” substitute “a Senedd”;
- (b) in paragraph 59 (forwarding of documents), in paragraph (2A), for “an Assembly” substitute “a Senedd”.

(4) In Part 4 (forms), for Form 1 (proxy paper) substituted the corresponding form in Part 1 of Schedule 10.

### **Amendment of Schedule 3 (PCC election conduct rules)**

**60.**—(1) Schedule 3 (rules for the conduct of PCC elections where poll not taken together with poll at another election) is amended as follows.

(2) In rule 26 (provision of polling stations) after paragraph (4) insert—

“(5) The local returning officer must ensure that each polling station contains an area in which voters can produce proof of identity in private.”.

(3) In rule 27 (appointment of presiding officers and polling clerks), in paragraph (5), for the words from “except” to the end substitute—

“except—

- (a) order the arrest, exclusion or removal of any person from the polling station,
- (b) refuse to deliver a ballot paper under rule 37(3) or rule 39(2E) (including that rule as applied by rules 40, 41 or 42), or
- (c) resolve doubts over identity as mentioned in rule 39(2F) (including that rule as applied by rule 40, 41 or 42).”.

(4) In rule 29 (equipment of polling stations)—

(a) in paragraph (5), after sub-paragraph (b) insert—

“(ba) a ballot paper refusal list, in Form 14A or a form to like effect, on which entries are to be made as mentioned in rule 43A (refusal to deliver ballot paper);”;

(b) after paragraph (9) insert—

“(9A) A large notice must be displayed inside each polling station containing—

- (a) details of the documents the elector or proxy needs to produce when applying for a ballot paper, namely—
  - (i) in the case of an elector (other than an elector with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
  - (ii) in the case of an elector with an anonymous entry, the elector’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and
- (b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the elector or proxy that the voter claims to be.”.

- (5) In rule 37 (questions to be put to voters)—
- (a) in the table following paragraph (1), in the column headed “Question”, in entry 1 (electors), entry 2 (proxies), entry 3 (proxies for an elector with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
    - “(za) What is your name?
    - (zb) What is your address?”;
  - (b) after paragraph (2) insert—
 

“(2A) Where a clerk—

    - (a) gives a person the required information (see paragraph (5)),
    - (b) puts a question specified in paragraph (1) to the person, and
    - (c) decides that the person has failed to answer the question satisfactorily,

the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
  - (c) for paragraph (3) substitute—
 

“(3) Where the presiding officer—

    - (a) gives a person the required information,
    - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
    - (c) decides that the person has failed to answer the question satisfactorily,

the officer must refuse to deliver a ballot paper to the person (and see rule 43A (procedure where ballot paper is refused under this paragraph)).

(3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—

    - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of local government electors;
    - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.

(3B) In the case of an elector in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3C) are to be read as references to the notice issued under section 13B(3B) or (3D).”;
  - (d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter is not to be regarded as an inquiry as to the right of the person to vote)”;
  - (e) after paragraph (4) insert—
 

“(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—

    - (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
    - (b) giving false information may be an offence.”.

(6) In rule 39 (voting procedure)—

    - (a) in paragraph (1), for “A” substitute “Subject to rule 37(3) and to paragraphs (2A) to (2M), a”;
    - (b) omit paragraph (2)(a);
    - (c) after paragraph (2) insert—
 

“(2A) A ballot paper must not be delivered to a voter unless the voter produces a specified document to the presiding officer or a clerk.

(2B) The presiding officer or clerk must arrange for the voter to produce any document in a private area of the polling station if the voter so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter.

(2C) Paragraph (2D) applies in relation to a voter where—

- (a) the voter produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(2D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter had produced the document to the presiding officer in the first place.

(2E) The presiding officer must refuse to deliver a ballot paper to a voter where—

- (a) the voter produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to the officer that the officer reasonably suspects to be a forged document.

(2F) Paragraph (2E)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the elector or proxy that the voter claims to be is resolved to the presiding officer's satisfaction at the time of the application by the voter producing further proof of identity, and
- (b) the presiding officer has no other reason (arising from any document produced by the voter) to doubt that the voter is the elector or proxy that the voter claims to be.

(2G) The refusal to deliver a ballot paper to a voter under paragraph (2E) does not prevent the voter making a further application under paragraph (1), and paragraphs (2A) to (2F) apply on any further application.

(2H) In this rule, a “forged document” means a false document made to resemble a specified document.

(2I) In this rule, a “specified document”—

- (a) except in the case of a voter who has an anonymous entry in the register of electors, means a document which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter who has an anonymous entry in the register of electors, means an anonymous elector's document which—
  - (i) was issued by the relevant registration officer for the voting area in which the polling station to which the voter is allotted is situated,
  - (ii) contains the number—
    - (aa) allocated to the voter as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(2J) Subject to paragraph (2K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(2K) Paragraph (2J) does not apply to a temporary electoral identity document where the date of the poll for the election is after the date for which the document is issued.

(2L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter's identity, except as permitted by the voter.

(2M) References in this rule to producing a document are to producing it for inspection.”;

- (d) in paragraph (3), omit the words from “and only” until the end;
  - (e) omit paragraph (4)(a).
- (7) In rule 40 (votes marked by presiding officer)—
- (a) in paragraph (2), for “The” substitute “Subject to paragraph (2A), the”;
  - (b) after paragraph (2) insert—
    - “(2A) Paragraphs (2A) to (2M) of rule 39 apply in the case of a voter who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 39(1), but as if—
      - (a) references to delivering a ballot paper to a voter were to causing a voter’s vote to be marked on a ballot paper, and
      - (b) in rule 39(2G), the reference to paragraph (1) of rule 39 were to paragraph (1) of this rule.”.
- (8) In rule 41 (voting by persons with disabilities)—
- (a) in paragraph (2), for “The” substitute “Subject to paragraph (2A), the”;
  - (b) after paragraph (2) insert—
    - “(2A) Paragraphs (2A) to (2M) of rule 39 apply in the case of a voter who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 39(1), but as if—
      - (a) references to delivering a ballot paper to a voter were to granting a voter’s application, and
      - (b) in rule 39(2G), the reference to paragraph (1) of rule 39 were to paragraph (1) of this rule.”.
- (9) In rule 42 (tendered ballot papers: circumstances where available), after paragraph (9) insert—
- “(10) Paragraphs (2A) to (2M) of rule 39 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter who applies for a ballot paper under rule 39(1), but as if, in rule 39(2G) the reference to making a further application under paragraph (1) of rule 39 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which the first such attempt was made.”.
- (10) After rule 43 (tendered ballot papers: general provisions) insert—

**“Refusal to deliver ballot paper**

**43A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as an elector, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter’s electoral number, and
- (b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter under rule 39(2E), and
- (b) the voter makes a further application as permitted by rule 39(2G).

(4) If a ballot paper is delivered to the voter following that application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter).

(7) For the purposes of paragraph (1)(a), a person's "electoral number" is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(8) Subject to rule 39(2G) and paragraph (9), a refusal to deliver a ballot paper to a voter is final and may not be questioned in any proceeding whatsoever.

(9) A refusal to deliver a ballot paper to a voter is subject to review on an election petition.

(10) In this rule—

- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 37(3) or 39(2E), and
- (b) any reference to paragraph (2E) or (2G) of rule 39 includes a reference to that paragraph as applied by rule 40, 41 or 42."

(11) In rule 47 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—

"(da) the ballot paper refusal list completed in accordance with rule 43A,".

(12) In rule 65 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (a) insert—

"(aa) the completed ballot paper refusal list,".

(13) In rule 66 (delivery of documents), in paragraph (2) after sub-paragraph (c) insert—

"(ca) the packet containing the completed ballot paper refusal list,".

(14) In rule 67 (orders for production of documents), after paragraph (1) insert—

"(1A) An order—

- (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
- (b) for the inspection or production of that list,

may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of a PCC election petition."

(15) In rule 70 (forms)—

- (a) in the list of forms, after the entry "Form 14 Official postal proxy poll card (rule 28)" insert "Form 14A Ballot paper refusal list (rule 29(4A))";
- (b) for Form 11 (official poll card) substitute the corresponding form in Part 2 of Schedule 10;
- (c) for Form 13 (official proxy poll card) substitute the corresponding form in Part 2 of Schedule 10;
- (d) after Form 14 (official postal proxy poll card) insert new Form 14A (ballot paper refusal list) as set out in Part 2 of Schedule 10;
- (e) for Form 16 (Notice for guidance of voters for exhibition inside and outside polling station) substitute the corresponding form in Part 2 of Schedule 10.

#### **Amendment of Part 3 of Schedule 4 (modifications to PCC elections rules for combination of polls)**

**61.**—(1) Part 3 of Schedule 4 (modifications to PCC elections rules) is amended as follows.

- (2) In paragraph 21 (provision of polling stations), for “and (4)” substitute “, (4) and (5)”.
- (3) In paragraph 23 (issue of official poll cards), in the inserted text—
- (a) in paragraph (5), for “If” substitute “Subject to paragraph (5A), if”;
  - (b) after paragraph (5) insert—
 

“(5A) Paragraph (5) does not apply in respect of the official poll card for—

    - (a) a local government election in Wales,
    - (b) an election in Wales for the return of an elected mayor as defined by section 39(1) of the Local Government Act 2000, or
    - (c) a referendum in Wales under Part 2 of the Local Government Act 2000.”.
- (4) In paragraph 24 (equipment of polling stations)—
- (a) after paragraph (3) insert—
 

“(3A) Omit paragraph (5)(ba).”;
  - (b) in paragraph (4), in the inserted text, at the end insert—
 

“(5ZB) The local returning officer must provide each polling station with a ballot paper refusal list, in Form 14A or a form to like effect, on which entries are to be made as mentioned in rule 43A (refusal to deliver ballot paper).”.
- (5) In paragraph 43 (sealing up of ballot papers), in sub-paragraph (2), in the substituted text, after sub-paragraph (a) insert—
- “(aa) the completed ballot paper refusal list, or”.
- (6) In paragraph 44 (delivery of documents), in the substituted text, in paragraph (2), after sub-paragraph (c) insert—
- “(ca) the packet containing the completed ballot paper refusal list;”.

**Amendment of Part 5 of Schedule 4 (modifications to PCC elections rules for combination of poll with the poll for an election to Senedd Cymru)**

**62.**—(1) Part 5 of Schedule 4 (modifications to PCC elections rules for combination of poll with the poll for an election to Senedd Cymru) is amended as follows.

- (2) In the heading of Part 5, for “Assembly” substitute “Senedd”.
- (3) In paragraph 46 (introduction), in sub-paragraph (1)(a) and (2), for “an Assembly” substitute “a Senedd”.
- (4) In paragraph 47 (modification of paragraph 13 (interpretation)), in sub-paragraph (1)(a), in the substituted sub-paragraph (2)(a)—
  - (a) for “Assembly” in the first two places it occurs substitute “Senedd”;
  - (b) for “an Assembly” substitute “a Senedd”.
- (5) In paragraph 49 (modification of paragraph 19 (notice of poll)), in the substituted paragraph (3A), for “Assembly” in each place it occurs substitute “Senedd”.
- (6) After paragraph 49 insert—

**“Modification of paragraph 23 (issue of official poll cards)**

**49A.** In paragraph 23 (issue of official poll cards), in the inserted text, in paragraph (5A) after sub-paragraph (a) insert—

“(aa) a Senedd election.”.

(7) In paragraph 50 (modification of paragraph 35 (correction of errors on day of the poll)), in sub-paragraph (a), in the substituted paragraph (2), for “an Assembly” substitute “a Senedd”.

(8) In paragraph 51 (modification of paragraph 42 (the first count)), for “Assembly” substitute “Senedd”.

(9) In paragraph 52 (countermand or abandonment of poll on death of candidate), in the inserted paragraph 44A, in the inserted paragraph (5A), for “Assembly” substitute “Senedd”.

### **Amendment of the Neighbourhood Planning (Referendums) Regulations 2012**

**63.** The Neighbourhood Planning (Referendums) Regulations 2012 are amended in accordance with regulations 64 to 67.

### **Amendment of Schedule 3 (neighbourhood planning referendum rules)**

**64.**—(1) Schedule 3 (neighbourhood planning referendum rules) is amended as follows.

(2) In the list of contents, at the appropriate place insert “31A Refusal to deliver ballot paper”.

(3) In rule 2 (interpretation), for paragraph (1) substitute—

“(1) In these Rules—

“anonymous elector’s document” and “temporary electoral identity document” have the meanings given in regulation 3(1) of the Voter Identification Regulations 2022;

“voter” means a person entitled to vote on their own behalf.”.

(4) In rule 15 (provision of polling stations), after paragraph (4) insert—

“(5) The counting officer must ensure that each polling station contains an area in which voters and proxies can produce proof of identity in private.”.

(5) In rule 16 (appointment of presiding officers and polling clerks), in paragraph (3) for the words from “except” to the end substitute—

“except—

(a) order the arrest, exclusion or removal of any person from the polling station,

(b) refuse to deliver a ballot paper under rule 25(3) or rule 27(1E) (including that rule as applied by rule 28, 28 or 30), or

(c) resolve doubts over identity as mentioned in rule 27(1F) (including that paragraph as applied by rule 28, 29 or 30).”.

(6) In rule 18 (equipment of polling stations)—

(a) in paragraph (5)—

(i) in sub-paragraph (a), omit the final “and”;

(ii) after sub-paragraph (a) insert—

“(aa) a ballot paper refusal list, set out in Form 10A in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 31A (refusal to deliver ballot paper); and”;

(b) after paragraph (6) insert—

“(6A) A large notice must be displayed inside each polling station containing—

(a) details of the documents the voter or proxy needs to produce when applying for a ballot paper, namely—

(i) in the case of a voter (other than a voter with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);

(ii) in the case of a voter with an anonymous entry, the voter’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and

(b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the voter or proxy that the voter or proxy claims to be.”.

(7) In rule 25 (questions to be put to voters and proxies)—

- (a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (voters), entry 2 (proxies), entry 3 (proxies for a voter with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
  - “(za) What is your name?
  - (zb) What is your address?”;
- (b) after paragraph (2) insert—
  - “(2A) Where a clerk—
    - (a) gives a person the required information (see paragraph (5)),
    - (b) puts a question specified in paragraph (1) to the person, and
    - (c) decides that the person has failed to answer the question satisfactorily,
 the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
- (c) for paragraph (3) substitute—
  - “(3) Where the presiding officer—
    - (a) gives the person the required information,
    - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
    - (c) decides that the person has failed to answer the question satisfactorily,
 the officer must refuse to deliver a ballot paper to the person (and see rule 31A for the procedure where a ballot paper is refused under this paragraph).
    - (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
      - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of electors;
      - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.
    - (3B) In the case of a voter or proxy in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;
- (d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter or proxy is not to be regarded as an inquiry as to the right of the person to vote)”;
- (e) after paragraph (4) insert—
  - “(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—
    - (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
    - (b) giving false information may be an offence.”.
- (8) In rule 27 (voting procedure)—
  - (a) in paragraph (1)—
    - (i) for “A” substitute “Subject to rule 25(3) and to paragraphs (1A) to (1M), a”;
    - (ii) omit sub-paragraph (a);
  - (b) after paragraph (1) insert—
    - “(1A) A ballot paper must not be delivered to a voter or proxy unless the voter or proxy produces a specified document to the presiding officer or a clerk.
    - (1B) The presiding officer or clerk must arrange for the voter or proxy to produce any document in a private area of the polling station if the voter or proxy so requests, and, in



such a case, must ensure that no other persons witness the production except as permitted by the voter or proxy.

(1C) Paragraph (1D) applies in relation to a voter or proxy where—

- (a) the voter or proxy produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
- (b) the voter or proxy produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter or proxy had produced the document to the presiding officer in the first place.

(1E) The presiding officer must refuse to deliver a ballot paper to a voter or proxy where—

- (a) the voter or proxy produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
- (b) the voter or proxy produces a document to the officer that the officer reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the voter or proxy that the voter or proxy claims to be is resolved to the presiding officer's satisfaction at the time of the application by the voter or proxy producing further proof of identity, and
- (b) the presiding officer has no other reason (arising from any document produced by the voter or proxy) to doubt that the voter or proxy is the voter or proxy that the voter or proxy claims to be.

(1G) The refusal to deliver a ballot paper to a voter or proxy under paragraph (1E) does not prevent the voter or proxy making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter or proxy who has an anonymous entry in the register of electors, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter or proxy who has an anonymous entry in the register of electors, means an anonymous elector's document which—
  - (i) was issued by the registration officer for the local authority in whose area the referendum is held,
  - (ii) contains the number—
    - (aa) allocated to the voter or proxy as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter or proxy is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the referendum is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter's identity, except as permitted by the voter.

(1M) References in this rule to producing a document are to producing it for inspection.”;

(c) in paragraph (2), omit the words from “and only” to the end;

(d) omit paragraph (3)(a).

(9) In rule 28 (votes marked by the presiding officer)—

(a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;

(b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 27 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 27(1), but as if—

(a) references to delivering a ballot paper to a voter or proxy were to causing a voter's or proxy's vote to be marked on a ballot paper, and

(b) in rule 27(1G), the reference to paragraph (1) of rule 27 were to paragraph (1) of this rule.”.

(10) In rule 29 (voting by persons with disabilities)—

(a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;

(b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 27 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 27(1), but as if—

(a) references to delivering a ballot paper to a voter or proxy were to granting a voter's or proxy's application, and

(b) in rule 27(1G), the reference to paragraph (1) of rule 27 were to paragraph (1) of this rule.”.

(11) In rule 30 (tendered ballot papers: circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 27 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter or proxy who applies for a ballot paper under rule 27(1), but as if in rule 27(1G), the reference to making a further application under paragraph (1) of rule 27 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which a previous such attempt was made.”.

(12) After rule 31 (tendered ballot papers: general provisions) insert—

#### **“Refusal to deliver ballot paper**

**31A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one other than as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

(a) the voter's electoral number, and

(b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

(a) the name and address of the voter, and

(b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

(a) a presiding officer refuses to deliver a ballot paper to a voter or proxy under rule 27(1E), and

- (b) the voter or proxy makes a further application under rule 27(1).
- (4) If a ballot paper is delivered to the voter or proxy following a further application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.
- (5) If the presiding officer again refuses to deliver a ballot paper to the voter or proxy, the presiding officer or a clerk must note that fact on the ballot paper refusal list.
- (6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter or proxy is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter or proxy).
- (7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—
  - (a) allocated to the person as stated in the copy of the register of electors, or
  - (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.
- (8) Subject to rule 27(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter or proxy is final and may not be questioned in any proceeding whatsoever.
- (9) A refusal to deliver a ballot paper to a voter or proxy is subject to review in proceedings brought as mentioned in section 61N(3) of the 1990 Act(a).
- (10) In this rule—
  - (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 25(3) or 27(1E), and
  - (b) any reference to paragraph (1E) or (1G) of rule 27 includes a reference to that paragraph as applied by rule 28, 29 or 30.”
- (13) In rule 35 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—
 

“(da) the ballot paper refusal list completed in accordance with rule 31A;”.
- (14) In rule 44 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (b) insert—
 

“(ba) the completed ballot paper refusal list;”.
- (15) In rule 45 (delivery of documents to relevant registration officer), after paragraph (d) insert—
 

“(da) the packet containing the completed ballot paper refusal list;”.
- (16) In rule 46 (orders for production of documents), after paragraph (1) insert—
 

“(1A) An order—

  - (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
  - (b) for the inspection or production of that list,

may be made by the High Court or the county court if satisfied by evidence on oath that the order is required for the purpose of proceedings brought as mentioned in section 61N(3) of the 1990 Act.”.
- (17) In Part 8 (appendix of forms)—
  - (a) in the list of Forms, after the entry “Form 10—Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post)” insert “Form 10A—Ballot Paper Refusal List”;
  - (b) for Form 7 (official poll card) substitute the corresponding form in Part 1 of Schedule 11;
  - (c) for Form 9 (official proxy poll card) substitute the corresponding form in Part 1 of Schedule 11;

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(a) Section 61N was inserted by paragraph 2 of Schedule 9 to the Localism Act 2011 (c. 20), and subsection (3) was amended by section 92(1) of the Criminal Justice and Courts Act 2015 (c. 2).

- (d) after Form 10 (official proxy postal poll card) insert new Form 10A (ballot paper refusal list) as set out in Part 1 of Schedule 11;
- (e) for Form 11 (form of directions for the guidance of the voters and proxies in voting) substitute the corresponding form in Part 1 of Schedule 11.

**Amendment of Part 1 of Schedule 4 (application, with modification, of other Acts and subordinate legislation)**

**65.**—(1) Part 1 of Schedule 4 (application, with modifications, of other Acts and subordinate legislation) is amended as follows.

(2) In Table 1 (Representation of the People Act 1983), in the entry for section 61 (other voting offences), in the second column, after the text relating to subsections (2) to (4) insert—

“In subsection (6ZB), for “(2)(a)(i), (2A)(a) to (c), (3)(a)(i) and (3A)(a) to (c)” substitute “(2)(a) and (3)(a)”.”.

(3) In Table 6 (Representation of the People (England and Wales) Regulations 2001)—

(a) in the entry for regulation 55A, in the first column, at the end insert “: grounds relating to occupation, service or employment”;

(b) after that entry insert—

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“Regulation 55B (additional requirements for application for an emergency proxy vote in respect of a particular election: grounds relating to voter identification)”;

---

(c) for the entry for regulation 56 substitute—

“Regulation 56 (closing dates for applications)

In paragraphs (1) to (3A), after “election” in each place insert “or referendum”.

In paragraph (3D), after “election” in the second and third places it occurs insert “or referendum”.

In paragraphs (4) to (5A) and (7)(b), after “election” in each place insert “or referendum”.

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Regulation 56A (grounds relating to voter identification)

In paragraph (3)—

in sub-paragraph (a), after “election” in the second place it occurs insert “or referendum”;

in sub-paragraph (b)(i) and (ii), after “election” insert “or referendum”.

In paragraph (6)—

in sub-paragraph (a), after “election” in the second place it occurs insert “or referendum”;

in sub-paragraph (b), after “election” in the first place it occurs insert “or referendum”.”.

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**Amendment of Schedule 5 (neighbourhood planning referendum combination of polls rules)**

**66.**—(1) Schedule 5 (neighbourhood planning referendum combination of polls rules) is amended as follows.

(2) In the list of contents, at the appropriate place insert “31A Refusal to deliver ballot paper”.

(3) In rule 2 (interpretation), in paragraph (1)—

(a) before the definition of “polling agent” insert—

““anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;

(b) in the definition of “relevant and returning or counting officer”, omit the final “and”;

(c) after that definition insert—

““temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022; and”.

(4) In rule 15 (provision of polling stations), after paragraph (6) insert—

“(7) The counting officer must ensure that each polling station contains an area in which voters and proxies can produce proof of identity in private.”.

(5) In rule 16 (appointment of presiding officers and polling clerks), in paragraph (3) for the words from “except” to the end substitute—

“except—

(a) order the arrest, exclusion or removal of any person from the polling station,

(b) refuse to deliver a ballot paper under rule 25(3) or rule 27(1E) (including that rule as applied by rule 28, 28 or 30), or

(c) resolve doubts over identity as mentioned in rule 27(1F) (including that paragraph as applied by rule 28, 29 or 30).”.

(6) In rule 18 (equipment of polling stations)—

(a) after paragraph (5) insert—

“(5A) The counting officer must also provide each polling station with a ballot paper refusal list, in the form set out in Form 11A in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 31A (refusal to deliver ballot paper).”;

(b) after paragraph (8) insert—

“(8A) A large notice must be displayed inside each polling station containing—

(a) details of the documents the voter or proxy needs to produce when applying for a ballot paper, namely—

(i) in the case of a voter (other than a voter with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);

(ii) in the case of a voter with an anonymous entry, the voter’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and

(b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the voter or proxy that the voter or proxy claims to be.”.

(7) In rule 25 (questions to be put to voters and proxies)—

(a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (voters), entry 2 (proxies), entry 3 (proxies for a voter with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—

“(za) What is your name?

(zb) What is your address?”;

(b) after paragraph (2) insert—

“(2A) Where a clerk—

(a) gives a person the required information (see paragraph (5)),

(b) puts a question specified in paragraph (1) to the person, and

(c) decides that the person has failed to answer the question satisfactorily,

the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;

- (c) for paragraph (3) substitute—
  - “(3) Where the presiding officer—
    - (a) gives the person the required information,
    - (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
    - (c) decides that the person has failed to answer the question satisfactorily,
 the officer must refuse to deliver a ballot paper to the person (and see rule 31A for the procedure where a ballot paper is refused under this paragraph).
    - (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
      - (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of electors;
      - (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.
    - (3B) In the case of a voter or proxy in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;
  - (d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter or proxy is not to be regarded as an inquiry as to the right of the person to vote)”;
  - (e) after paragraph (4) insert—
    - “(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—
      - (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
      - (b) giving false information may be an offence.”.
- (8) In rule 27 (voting procedure)—
  - (a) in paragraph (1)—
    - (i) for “A” substitute “Subject to rule 25(3) and to paragraphs (1A) to (1M), a”;
    - (ii) omit sub-paragraph (a);
  - (b) after paragraph (1) insert—
    - “(1A) A ballot paper must not be delivered to a voter or proxy unless the voter or proxy produces a specified document to the presiding officer or a clerk.
    - (1B) The presiding officer or clerk must arrange for the voter or proxy to produce any document in a private area of the polling station if the voter or proxy so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter or proxy.
    - (1C) Paragraph (1D) applies in relation to a voter or proxy where—
      - (a) the voter or proxy produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
      - (b) the voter or proxy produces a document to a clerk that the clerk reasonably suspects to be a forged document.
    - (1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter or proxy had produced the document to the presiding officer in the first place.
    - (1E) The presiding officer must refuse to deliver a ballot paper to a voter or proxy where—

- (a) the voter or proxy produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter or proxy is the voter or proxy that the voter or proxy claims to be, or
- (b) the voter or proxy produces a document to the officer that the officer reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the voter or proxy that the voter or proxy claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter or proxy producing further proof of identity, and
- (b) the presiding officer has no other reason (arising from any document produced by the voter or proxy) to doubt that the voter or proxy is the voter or proxy that the voter or proxy claims to be.

(1G) The refusal to deliver a ballot paper to a voter or proxy under paragraph (1E) does not prevent the voter or proxy making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter or proxy who has an anonymous entry in the register of electors, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter or proxy who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
  - (i) was issued by the registration officer for the local authority in whose area the referendum is held,
  - (ii) contains the number—
    - (aa) allocated to the voter or proxy as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter or proxy is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the referendum is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter’s identity, except as permitted by the voter.

(1M) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), omit the words from “and only” to the end;
- (d) omit paragraph (3)(a).

(9) In rule 28 (votes marked by the presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 27 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 27(1), but as if—

- (a) references to delivering a ballot paper to a voter or proxy were to causing a voter’s or proxy’s vote to be marked on a ballot paper, and

(b) in rule 27(1G), the reference to paragraph (1) of rule 27 were to paragraph (1) of this rule.”.

(10) In rule 29 (voting by persons with disabilities)—

(a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;

(b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 27 apply in the case of a voter or proxy who applies under paragraph (a) as they apply in the case of a voter or proxy who applies under rule 27(1), but as if—

(a) references to delivering a ballot paper to a voter or proxy were to granting a voter’s or proxy’s application, and

(b) in rule 27(1G), the reference to paragraph (1) of rule 27 were to paragraph (1) of this rule.”.

(11) In rule 30 (tendered ballot papers: circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 27 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter or proxy who applies for a ballot paper under rule 27(1), but as if in rule 27(1G), the reference to making a further application under paragraph (1) of rule 27 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which a previous such attempt was made.”.

(12) After rule 31 (tendered ballot papers: general provisions) insert—

#### **“Refusal to deliver ballot paper**

**31A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one other than as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

(a) the voter’s electoral number, and

(b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

(a) the name and address of the voter, and

(b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

(a) a presiding officer refuses to deliver a ballot paper to a voter or proxy under rule 27(1E), and

(b) the voter or proxy makes a further application under rule 27(1).

(4) If a ballot paper is delivered to the voter or proxy following a further application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter or proxy, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter or proxy is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter or proxy).

(7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—

(a) allocated to the person as stated in the copy of the register of electors, or

(b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.



(8) Subject to rule 27(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter or proxy is final and may not be questioned in any proceeding whatsoever.

(9) A refusal to deliver a ballot paper to a voter or proxy is subject to review in proceedings brought as mentioned in section 61N(3) of the 1990 Act.

(10) In this rule—

- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 25(3) or 27(1E), and
- (b) any reference to paragraph (1E) or (1G) of rule 27 includes a reference to that paragraph as applied by rule 28, 29 or 30.”.

(13) In rule 35 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—

“(da) the ballot paper refusal list completed in accordance with rule 31A;”.

(14) In rule 44 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (a) insert—

“(aa) the completed ballot paper refusal list; or”.

(15) In rule 45 (delivery of documents to relevant registration officer), in paragraph (1) after sub-paragraph (d) insert—

“(da) the packet containing the completed ballot paper refusal list;”.

(16) In rule 46 (orders for production of documents), after paragraph (1) insert—

“(1A) An order—

- (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
- (b) for the inspection or production of that list,

may be made by the High Court or the county court if satisfied by evidence on oath that the order is required for the purpose of proceedings brought as mentioned in section 61N(3) of the 1990 Act.”.

(17) In Part 8 (appendix of forms)—

- (a) in the list of Forms, after the entry “Form 11—Official Proxy Postal Poll Card (to be sent to an appointed proxy voting by post)” insert “Form 11A—Ballot Paper Refusal List”;
- (b) for Form 8 (official poll card) substitute the corresponding form in Part 2 of Schedule 11;
- (c) for Form 10 (official proxy poll card) substitute the corresponding form in Part 2 of Schedule 11;
- (d) after Form 11 (official proxy postal poll card) insert new Form 11A (ballot paper refusal list) as set out in Part 2 of Schedule 11;
- (e) for Form 12 (form of directions for the guidance of the voters and proxies in voting) substitute the corresponding form in Part 2 of Schedule 11.

#### **Amendment of Schedule 6 (registering to vote in a business referendum)**

**67.** In Schedule 6 (registering to vote in a business referendum), omit paragraph 38(1)(e).

#### **Amendment of the 2016 Regulations**

**68.** The 2016 Regulations are amended in accordance with regulations 69 to 92.

#### **Amendment of regulation 2 (application)**

**69.** In regulation 2 (application), in paragraph (2)—

- (a) before sub-paragraph (a) insert—
  - “(za) regulation 20A (provision of private area for production of proof of identity);”;
- (b) after sub-paragraph (a) insert—

- “(aa) regulation 30A (refusal to deliver signing sheet);”;
- (c) after sub-paragraph (e) insert—
  - “(ea) regulation 63A (additional requirements for applications for the appointment of a proxy on grounds relation to identification);”;
- (d) in sub-paragraph (i), after “particular petition” insert “on grounds relating to occupation, service or employment”;
- (e) after sub-paragraph (i) insert—
  - “(ia) regulation 69A (additional requirements: applications for an emergency proxy signature in respect of a particular petition on grounds relating to identification);”;
- (f) after sub-paragraph (j) insert—
  - “(ja) regulation 71A (grounds relating to identification);”.

### **Amendment of regulation 3 (interpretation)**

- 70.** In regulation 3 (interpretation), in paragraph (1)—
- (a) after the definition of “allotted petition signing place” insert—
    - ““anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;
  - (b) after the definition of “special lists” insert—
    - ““temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”.

### **Amendment of regulation 17 (appointment of petition assistants)**

- 71.** In regulation 17 (appointment of petition assistants), in paragraph (3)—
- (a) in sub-paragraph (b)—
    - (i) after “sheet under” insert “paragraph (3A) of regulation 25 (questions to be put to persons signing the petition), paragraph (1E) of regulation 27 (signing procedure in England and Wales and Scotland) or”;
    - (ii) for “that paragraph” substitute “those paragraphs”;
  - (b) after sub-paragraph (b) insert—
    - “(c) resolve doubts over identity as mentioned in paragraph (1F) of regulation 27 (including that paragraph as applied by regulation 29 or regulation 30).”.

### **Amendment of regulation 18 (issue of official petition notice)**

- 72.** In regulation 18 (issue of official petition notice), in paragraph (7)—
- (a) after sub-paragraph (f) insert—
    - “(fa) in respect of an official petition notice described in paragraph (6)(a) or (c) for a recall petition held in England, Wales or Scotland, details of the documents the elector or proxy needs to produce when applying for a signing sheet, namely—
      - (i) in the case of an elector (other than an elector with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
      - (ii) in the case of an elector with an anonymous entry, the elector’s official petition notice and an anonymous elector’s document showing the same number on the register as the number on the register shown on the official petition notice;”;
  - (b) in paragraph (8), after “(f)” insert “, (fa)”.

### **Amendment of regulation 19 (equipment at petition signing place)**

**73.** In regulation 19 (equipment at petition signing place)—

(a) after paragraph (3) insert—

“(3A) For a petition signing place in England, Wales or Scotland, the petition officer must also provide each petition signing place with a signing sheet refusal list, in the form set out in Form G1 in Schedule 2 or a form to like effect, on which entries are to be made as mentioned in regulation 30A (refusal to deliver signing sheet: England and Wales and Scotland).”;

(b) after paragraph (5) insert—

“(5A) A large notice must be displayed inside each petition signing place in England, Wales and Scotland containing—

(a) details of the documents that a person needs to produce when applying for a signing sheet, namely—

(i) in the case of a person (other than a person with an anonymous entry) or a proxy, any of the forms of identification for the time referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);

(ii) in the case of a person with an anonymous entry, the person’s official petition notice and an anonymous elector’s document showing the same electoral number as the number shown on the official petition notice; and

(b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the elector or proxy that the person attending that place for the purpose of signing the petition claims to be.”.

### **New regulation 20A (provision of private area for production of proof of identity: England and Wales and Scotland)**

**74.** After regulation 20 (identification of secure storage) insert—

#### **“Provision of private area for production of proof of identity: England and Wales and Scotland**

**20A.** The petition officer must ensure that each petition signing place in England, Wales and Scotland contains an area in which a person who attends that place for the purpose of signing the petition can produce proof of identity in private.”.

### **Amendment of regulation 25 (questions to be put to persons signing the petition)**

**75.** In regulation 25 (questions to be put to persons signing the petition)—

(a) in the table following paragraph (1), in the column headed “Questions”, in entry 1 (electors), entry 2 (proxies), entry 3 (proxies for an elector with an anonymous entry), entry 5 (postal signers) and entry 6 (proxy postal signers), before question (a) insert—

“(za) At a petition held in England, Wales or Scotland, “What is your name?”

(zb) At a petition held in England, Wales or Scotland, “What is your address?””;

(b) after paragraph (3) insert—

“(3A) Where at a petition held in England, Wales or Scotland an assistant appointed to assist the petition clerk—

(a) gives a person the required information (see paragraph (6)),

(b) puts a question specified in paragraph (1) to a person, and

(c) decides that the person has failed to answer the question satisfactorily,

the assistant must refer the matter to the petition clerk, who must put the question to the person again.”;

(c) in paragraph (4), for “A” substitute “At a petition held in Northern Ireland, a”;

(d) after paragraph (4) insert—

“(4A) Where at a petition held in England, Wales or Scotland the petition clerk—

(a) gives a person the required information,

(b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (3A)), and

(c) decides that the person has failed to answer the question satisfactorily,

the petition clerk must refuse to deliver a signing sheet to the person (and see regulation 30A (procedure where signing sheet is refused under this paragraph)).

(4B) For the purposes of this regulation, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—

(a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register;

(b) where both those questions are put, the answers match a name and address in that register that relate to the same person.

(4C) In the case of an elector in respect of whom a notice has been issued under section 13BC(6) of the 1983 Act, the references to the register in paragraph (4B) are to be read as references to the notice issued under section 13BC(6).”;

(e) in paragraph (5), after “petition” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a person is not to be regarded as an inquiry as to the right of the person to sign the petition)”;

(f) after paragraph (5) insert—

“(6) For the purposes of this regulation, a person to whom any question is to be put is given “the required information” if the person is first informed that—

(a) a signing sheet will be refused if the person fails to answer each question satisfactorily, and

(b) giving false information may be an offence.”.

#### **Amendment of regulation 27 (signing procedure: England and Wales and Scotland)**

**76.**—(1) Regulation 27 (signing procedure: England and Wales and Scotland) is amended as follows.

(2) In paragraph (1)—

(a) for “A” substitute “Subject to regulation 25(4A) and to paragraphs (1A) to (1N), a”;

(b) omit sub-paragraph (a).

(3) After paragraph (1) insert—

“(1A) A signing sheet must not be delivered to a person unless the person produces a specified document to the petition clerk or an assistant to the petition clerk.

(1B) The petition clerk or assistant must arrange for the person to produce any document in a private area of the petition signing place if the person so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the person.

(1C) Paragraph (1D) applies in relation to a person where—

(a) the person produces a specified document to an assistant to the petition clerk and the assistant decides that the document raises a reasonable doubt as to whether the person is the elector or proxy that the person claims to be, or

(b) the person produces a document to an assistant that the assistant reasonably suspects to be a forged document.

(1D) Where this paragraph applies, the assistant must refer the matter and produce the document to the petition clerk, who must proceed as if the person had produced the document to the petition clerk in the first place.

(1E) The petition clerk must refuse to deliver a signing sheet to a person where—

- (a) the person produces a specified document to the clerk and the clerk decides that the document raises a reasonable doubt as to whether the person is the elector or proxy that the person claims to be, or
- (b) the person produces a document to the clerk that the clerk reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the elector or proxy that the person claims to be is resolved to the petition clerk's satisfaction at the time of the application by the person producing further proof of identity, and
- (b) the petition clerk has no other reason (arising from any document produced by the person) to doubt that the person is the elector or proxy that the person claims to be.

(1G) The refusal to deliver a signing sheet to a person under paragraph (1E) does not prevent the voter making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a person who has an anonymous entry in the register, is one which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a person who has an anonymous entry in the register, means an anonymous elector's document which—
  - (i) was issued by the appropriate registration officer;
  - (ii) contains the number allocated to the person as stated in the copy of the register.

(1J) In paragraph (1I)(b)(i), the “appropriate registration officer” means—

- (a) the registration officer of the local authority in whose area the constituency of the MP to whom the petition relates is situated, or
- (b) where the petition relates to a constituency for which there is more than one registration officer, any of those officers.

(1K) Subject to paragraph (1L), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1L) Paragraph (1K) does not apply to a temporary electoral identity document where the date for which the temporary electoral identity document is issued is before the designated day.

(1M) No person other than the petition clerk or an assistant to the petition clerk may inspect a document produced as proof of a person's identity, except as permitted by the person.

(1N) References in this regulation to producing a document are to producing it for inspection.”.

(4) In paragraph (2), omit the words from “and only” to the end.

(5) In paragraph (3), for “subparagraphs (a) and (c) of paragraph (1)” substitute “paragraphs (1)(c) and (1I)(b)(ii)”.

**Amendment of regulation 29 (signing sheets endorsed by petition clerk)**

77. In regulation 29 (signing sheets endorsed by petition clerk), after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1N) of regulation 27 (signing procedure: England and Wales and Scotland) apply in the case of a person who applies under paragraph (1) as they apply in the case of a person who applies under regulation 27(1), but as if—

- (a) references to delivering a signing sheet to a person were references to endorsing a signing sheet, and
- (b) in regulation 27(1G), the reference to paragraph (1) of regulation 27 were a reference to paragraph (1) of this regulation.”.

**Amendment of regulation 30 (tendered signing sheets)**

78. In regulation 30 (tendered signing sheets), after paragraph (7) insert—

“(7A) Paragraphs (1A) to (1N) of regulation 27 (signing procedure: England and Wales and Scotland) apply in the case of a person entitled to sign a tendered signing sheet as they apply in the case of a person who applies for a signing sheet under regulation 27(1), but as if in regulation 27(1G), the reference to making a further application under regulation 27(1) were to seeking a further time to mark a tendered ballot paper under the paragraph of this regulation under which a previous such attempt was made.”.

**New regulation 30A (refusal to deliver signing sheet: England and Wales and Scotland)**

79. After regulation 30 (tendered signing sheets) insert—

**“Refusal to deliver signing sheet: England and Wales and Scotland**

**30A.**—(1) This regulation applies where a petition clerk refuses to deliver a signing sheet under regulation 27(1E) (including that paragraph as applied by regulation 29 (signing sheets endorsed by the petition clerk) or regulation 30 (tendered signing sheets)).

(2) Where a petition clerk refuses to deliver a signing sheet to a person who applied for one as an elector, the clerk or an assistant to the clerk must enter on the signing sheet refusal list—

- (a) the person’s electoral number, and
- (b) against that number, the reason for the refusal.

(3) Where a petition clerk refuses to deliver a signing sheet to a person who applied for one as a proxy, the clerk or an assistant to the clerk must enter on the signing sheet refusal list—

- (a) the name and address of the elector, and
- (b) against those details, the reason for the refusal.

(4) Paragraphs (5) and (6) apply where—

- (a) a petition clerk refuses to deliver a signing sheet to a person under regulation 27(1E), and
- (b) the person makes a further application under regulation 27(1).

(5) If a signing sheet is delivered to the person following a further application, the petition clerk or an assistant to the petition clerk must note that fact on the signing sheet refusal list.

(6) If the petition clerk again refuses to deliver a signing sheet to the person, the petition clerk or an assistant to the petition clerk must note that fact on the signing sheet refusal list.

(7) Entries required by this regulation to be made to the signing sheet refusal list must be made as soon as practicable after delivery of a signing sheet to a person is refused (or, in

the case mentioned in paragraph (5), as soon as practicable after the delivery of a signing sheet to a person).

(8) For the purposes of paragraph (2)(a), a person's "electoral number" is the number—

- (a) allocated to the person as stated in the copy of the register, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13BC(6) of the 1983 Act, as stated in the copy of that notice.

(9) Subject to regulation 27(1G) and paragraph (10), a refusal to deliver a signing sheet to a person is final and may not be questioned in any proceeding whatsoever.

(10) A refusal to deliver a signing sheet to a person is subject to review on a recall petition complaint.

(11) In this regulation—

- (a) except in paragraph (4)(a), any reference to the refusal to deliver a signing sheet (however expressed) is to the refusal to do so under regulation 25(4A) or 27(1G), and
- (b) any reference to paragraph (1E) or (1G) or regulation 27 includes a reference to that paragraph as applied by regulation 29 or 30."

#### **Amendment of regulation 33 (daily verification and storage)**

**80.** In regulation 33 (daily verification and storage), in paragraph (5) after sub-paragraph (e) insert—

“(ea) the signing sheet refusal list;”.

#### **Amendment of regulation 37 (procedure on close of petition)**

**81.** In regulation 37 (procedure on close of petition), in paragraph (1) after sub-paragraph (e) insert—

“(ea) in the case of a petition held in England, Wales or Scotland, the signing sheet refusal list completed in accordance with regulation 30A;”.

#### **Amendment of regulation 43 (sealing up of signing sheets)**

**82.** In regulation 43 (sealing up of signing sheets), in paragraph (2) after sub-paragraph (b) insert—

“(ba) in the case of a petition held in England, Wales or Scotland, the completed signing sheet refusal list;”.

#### **Amendment of regulation 44 (delivery of documents to the registration officer: England and Wales and Northern Ireland)**

**83.** In regulation 44 (delivery of documents to the registration officer: England and Wales and Northern Ireland), in paragraph (1) after sub-paragraph (d) insert—

“(da) in the case of a petition held in England or Wales, the packet containing the completed signing sheet refusal list;”.

#### **Amendment of regulation 45 (orders for production of documents: England and Wales and Northern Ireland)**

**84.** In regulation 45 (orders for production of documents: England and Wales and Northern Ireland), after paragraph (1) insert—

“(1A) In respect of a petition held in England or Wales, an order may be made by the bodies and in the circumstances described in paragraph (2)—

- (a) for the opening of the sealed packet containing a completed signing sheet refusal list, or
- (b) for the inspection or production of that list.”.

**Amendment of regulation 60 (general requirements for applications for absent signing)**

**85.** In regulation 60 (general requirements for applications for absent signing), in paragraph (6) at the end insert “and (where applicable) regulation 63 (additional requirement for applications for the appointment of a proxy) and regulation 63A (additional requirements for applications for the appointment of a proxy on grounds relating to identification: England and Wales and Scotland)”.

**New regulation 63A (additional requirements for applications for the appointment of a proxy on grounds relating to identification: England and Wales and Scotland)**

**86.** After regulation 63 (additional requirements for applications for the appointment of a proxy) insert—

**“Additional requirements for applications for the appointment of a proxy on grounds relating to identification: England and Wales and Scotland**

**63A.**—(1) Paragraph (2) applies where—

- (a) an applicant (“A”) makes an application under regulation 57(6) or (7) for the appointment of a proxy for the purposes of signing a petition held in England or Wales or Scotland;
- (b) A has previously appointed a person (“B”) as A’s proxy for those purposes;
- (c) at the time of making the application, B’s appointment remains in force; and
- (d) A’s application is made on grounds relating to identification which relate to B.

(2) Where this paragraph applies A’s application must

- (a) state that this paragraph applies, and
- (b) state, to the best of A’s knowledge and belief, which of the conditions set out in regulation 71A apply in respect of B.

(3) In paragraph (2)—

- (a) in sub-paragraph (a), the reference to an application under regulation 57(7) includes such an application which is included in an application under 53(2);
- (b) in sub-paragraph (d), “grounds relating to identification” has the meaning given in regulation 71A.”.

**Amendment of regulation 69 (additional requirements: applications for an emergency proxy signature in respect of a particular petition: England and Wales and Scotland)**

**87.** In regulation 69 (additional requirements: applications for an emergency proxy signature in respect of a particular petition: England and Wales and Scotland), in the heading after “petition” insert “on grounds relating to occupation, service or employment”.

**New regulation 69A (additional requirements: applications for an emergency proxy signature in respect of a particular petition on grounds relating to identification: England and Wales and Scotland)**

**88.** After regulation 69 insert—



**“Additional requirements: applications for an emergency proxy signature in respect of a particular petition on grounds relating to identification: England and Wales and Scotland**

**69A.**—(1) Subject to paragraph (2), this regulation applies to an application under regulation 53(2) to which regulation 71(4A) applies.

(2) This regulation does not apply where—

- (a) the application under regulation 53(2) includes an application under regulation 57(7), and
- (b) regulation 63A(2) applies to that application under regulation 57(7).

(3) Where this regulation applies, the application under regulation 53(2) must (in addition to providing any other information required by this Chapter)—

- (a) state that it is made on grounds relating to identification, and
- (b) state which of the conditions set out in regulation 71A apply to the applicant.

(4) In paragraph (3)(a), “grounds relating to identification” has the meaning given in regulation 71A.”.

**Amendment of regulation 71 (closing date for applications: England and Wales and Scotland)**

**89.**—(1) Regulation 71 (closing date for applications: England and Wales and Scotland) is amended as follows.

(2) In paragraph (2), for “An” substitute “Subject to paragraph (2A), an”.

(3) After that paragraph insert—

“(2A) An application under regulation 57(6) which is made on grounds relating to identification must be disregarded for the purposes of a particular petition if it is received by the registration officer after the relevant time on the last day of the signing period at the petition for which it is made.”.

(4) In paragraph (3), for “paragraph (4)” substitute “paragraphs (4) or (4A)”.

(5) In paragraph (4)—

- (a) after “received” insert “after the relevant time”;
- (b) omit the words from “less than 5 hours” to the end.

(6) After paragraph (4) insert—

“(4A) Where an application is made under regulation 53(2) or 57(7) on grounds relating to identification, the application must be refused if it is received after the relevant time on the last day of the signing period at the petition for which it is made.

(4B) In paragraphs (2A) and (4A), “grounds relating to identification” has the meaning given in regulation 71A.”.

(7) After paragraph (7) insert—

“(8) In this regulation, “the relevant time” on the last day of the signing period means—

- (a) 5pm, or
- (b) if earlier, the beginning of the final hour that the petition is available for signing on that day.”.

**New regulation 71A (grounds relating to identification: England and Wales and Scotland)**

**90.** After regulation 71 insert—

**“Grounds relating to identification: England and Wales and Scotland**

**71A.**—(1) For the purposes of this Part, an application is made on grounds relating to identification if it is made because the following apply to B—

- (a) condition 1, 2 or 3, and
  - (b) except where B has an anonymous entry in the register, condition 4.
- (2) In this regulation, “B” means—
- (a) the applicant, where—
    - (i) the application is made under regulation 53(2), and
    - (ii) regulation 63A(2) does not apply to the application made under regulation 57(7) which is included in that application under regulation 53(2);
  - (b) otherwise, the person already appointed as the applicant’s proxy at the time the application is made.
- (3) Condition 1 is that—
- (a) immediately before the deadline, B has a specified document which B intends to use to sign the petition in person, and
  - (b) after that deadline, that document is—
    - (i) lost, stolen, destroyed or damaged so as to be no longer usable as a specified document for the purposes of that petition, or
    - (ii) sent by B to another person to prove B’s identity, and B considers it is unlikely to be returned to B on or before the last day of the signing period at that petition.
- (4) Condition 2 is that—
- (a) at a time during the period of 3 months ending with the deadline, B has applied for a specified document,
  - (b) immediately before the deadline, B has not received that document, and
  - (c) the application for the specified document has not been refused or withdrawn.
- (5) Condition 3 is that—
- (a) B has an anonymous entry in the register, and
  - (b) either—
    - (i) B has not been issued with an anonymous elector’s document, or
    - (ii) B has been issued with an anonymous elector’s document, and after the deadline B is allocated an electoral number which is different from the one shown on that document other than as a result of an application under section 9B of the 1983 Act (anonymous registration).
- (6) Condition 4 is that B does not have access to another specified document.
- (7) In this regulation—
- (a) the “deadline” means 5pm on the sixth day before the last day of the signing period at the petition to which the application relates;
  - (b) “specified document” has the meaning given in regulation 27(1I).”.

**Amendment of regulation 144 (forms)**

**91.** In regulation 144 (forms)—

- (a) in paragraph (2)(b), for “or Part 2 of that Schedule” substitute “of that Schedule or in an order made under section 26(2) of the Welsh Language Act 1993(a) as applied by section 21(5) of the Act”;
- (b) after paragraph (2) insert—
  - “(2A) Paragraph (2)(c) does not apply to a reference to form G1.”.

**Amendment of Schedule 2 (forms)**

**92.** In Schedule 2 (forms)—

- (a) in Part 1 (United Kingdom)—
  - (i) for Form D (official petition notice for an elector who may sign the petition in person), substitute the corresponding form in Schedule 12;
  - (ii) for Form F (official petition notice for a proxy who may sign the petition in person), substitute the corresponding form in Schedule 12;
  - (iii) after Form G (official petition notice for a proxy who may sign the petition by post), insert new Form G1 (signing sheet refusal list) as set out in Schedule 12;
  - (iv) for Form H (guidance for person signing the petition), substitute the corresponding form in Schedule 12;
  - (v) for Form J (proxy paper), substitute the corresponding form in Schedule 12;
- (b) omit Part 2 (Welsh forms).

**Amendment of the Combined Authorities (Mayoral Elections) Order 2017**

**93.** The Combined Authorities (Mayoral Elections) Order 2017 is amended in accordance with regulations 94 to 96.

**Amendment of Schedule 1 (combined authorities mayoral election rules)**

**94.—**(1) Schedule 1 (combined authorities mayoral election rules) is amended as follows.

(2) In the list of contents—

- (a) in the appropriate place insert “41A Refusal to deliver ballot paper”;
- (b) in the appropriate place insert “41B Collection and disclosure of information relating to applications made under rules 37 to 40”;
- (c) in the appropriate place insert “Form 11A—Ballot paper refusal list”.

(3) In rule 2 (interpretation), for paragraph (1) substitute—

“(1) In these Rules—

“anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;

“the Appendix” means the Appendix to these Rules contained in Part 9 of this Schedule;

“temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022.”.

(4) In rule 25 (provision of polling stations) after paragraph (4) insert—

“(5) The returning officer must ensure that each polling station contains an area in which voters can produce proof of identity in private.”.

(5) In rule 26 (appointment of presiding officers and polling clerks), in paragraph (3), for the words from “except” to the end substitute—

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(a) 1993 c. 38.

“except—

- (a) order the arrest, exclusion or removal of any person from the polling station,
- (b) refuse to deliver a ballot paper under rule 35(3) or rule 37(1E) (including that rule as applied by rules 38, 39 or 40), or
- (c) resolve doubts over identity as mentioned in rule 37(1F) (including that rule as applied by rule 38, 39 or 40).”.

(6) In rule 28 (equipment of polling stations)—

(a) in paragraph (3) after sub-paragraph (d) insert—

“(e) a ballot paper refusal list, in the appropriate form in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 41A (refusal to deliver ballot paper).”;

(b) after paragraph (6) insert—

“(6A) A large notice must be displayed inside each polling station containing—

(a) details of the documents the elector or proxy needs to produce when applying for a ballot paper, namely—

- (i) in the case of an elector (other than an elector with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
- (ii) in the case of an elector with an anonymous entry, the elector’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and

(b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the elector or proxy that the voter claims to be.”.

(7) In rule 35 (questions to be put to voters)—

(a) in the table following paragraph (1), in the column headed “Question”, in entry 1 (electors), entry 2 (proxies), entry 3 (proxies for an elector with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—

“(za) What is your name?

(zb) What is your address?”;

(b) after paragraph (2) insert—

“(2A) Where a clerk—

- (a) gives a person the required information (see paragraph (5)),
- (b) puts a question specified in paragraph (1) to the person, and
- (c) decides that the person has failed to answer the question satisfactorily,

the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;

(c) for paragraph (3) substitute—

“(3) Where the presiding officer—

- (a) gives a person the required information,
- (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
- (c) decides that the person has failed to answer the question satisfactorily,

the officer must refuse to deliver a ballot paper to the person (and see rule 41A (procedure where ballot paper is refused under this paragraph)).

(3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—

- (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of local government electors;
- (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.

(3B) In the case of an elector in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;

- (d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter is not to be regarded as an inquiry as to the right of the person to vote)”;

- (e) after paragraph (4) insert—

“(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—

- (a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and
- (b) giving false information may be an offence.”.

- (8) In rule 37 (voting procedure)—

- (a) in paragraph (1)—

- (i) for “A” substitute “Subject to rule 35(3) and to paragraphs (1A) to (1M), a”;
- (ii) omit sub-paragraph (a);

- (b) after paragraph (1) insert—

“(1A) A ballot paper must not be delivered to a voter unless the voter produces a specified document to the presiding officer or a clerk.

(1B) The presiding officer or clerk must arrange for the voter to produce any document in a private area of the polling station if the voter so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter.

- (1C) Paragraph (1D) applies in relation to a voter where—

- (a) the voter produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter had produced the document to the presiding officer in the first place.

- (1E) The presiding officer must refuse to deliver a ballot paper to a voter where—

- (a) the voter produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or
- (b) the voter produces a document to the officer that the officer reasonably suspects to be a forged document.

- (1F) Paragraph (1E)(a) does not apply where—

- (a) a discrepancy between the name of the holder of a specified document and the name of the elector or proxy that the voter claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter producing further proof of identity, and
- (b) the presiding officer has no other reason (arising from any document produced by the voter) to doubt that the voter is the elector or proxy that the voter claims to be.

(1G) The refusal to deliver a ballot paper to a voter under paragraph (1E) does not prevent the voter making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter who has an anonymous entry in the register of electors, means a document which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
  - (i) was issued by the registration officer for the constituent council in whose area the polling station to which the voter is allotted is situated,
  - (ii) contains the number—
    - (aa) allocated to the voter as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the election is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter’s identity, except as permitted by the voter.

(1M) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), omit the words from “and only” to the end;
- (d) omit paragraph (3)(a).

(9) In rule 38 (votes marked by presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 37 apply in the case of a voter who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to causing a voter’s vote to be marked on a ballot paper, and
- (b) in rule 37(1G), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.

(10) In rule 39 (voting by persons with disabilities)—

- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
- (b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 37 apply in the case of a voter who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to granting a voter’s application, and
- (b) in rule 37(1G), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.

(11) In rule 40 (tendered ballot papers—circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 37 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter who applies for a ballot paper under rule 37(1), but as if, in rule 37(1G) the reference to making a further application under paragraph (1) of rule 37 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which the first such attempt was made.”.

(12) After rule 41 (tendered ballot papers—general provisions) insert—

**“Refusal to deliver ballot paper**

**41A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as an elector, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter’s electoral number, and
- (b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter under rule 37(1E), and
- (b) the voter makes a further application as permitted by rule 37(1G).

(4) If a ballot paper is delivered to the voter following that application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter).

(7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(8) Subject to rule 37(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter is final and may not be questioned in any proceeding whatsoever.

(9) A refusal to deliver a ballot paper to a voter is subject to review on an election petition.

(10) In this rule—

- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 35(3) or 37(1E), and
- (b) any reference to paragraph (1E) or (1G) of rule 37 includes a reference to that paragraph as applied by rule 38, 39 or 40.

**Collection and disclosure of information relating to applications made under rules 37 to 40**

**41B.**—(1) This rule applies in relation to an election to which the Secretary of State’s duty under section 59A(4) of the 1983 Act (reports on voter identification requirements in respect of local government elections) applies by virtue of subsection (5A) of that section.

(2) The presiding officer must—

- (a) collect the information described in regulation 34 of the Voter Identification Regulations 2022 (collection of information by presiding officer) relating to applications made under rules 37(1), 38(1), 39(1) or 40(1), and
- (b) provide that information to the returning officer as soon as practicable after the close of the poll.

(3) The returning officer must forward the information to the relevant registration officer.

(4) As soon as reasonably practicable after receiving the information the relevant registration officer must—

- (a) anonymise the information by removing from it all names and electoral numbers of the people to whom the information relates, and
- (b) collate the information in accordance with regulation 35 of the Voter Identification Regulations 2022 (collation of information by relevant registration officer).

The information as anonymised and collated in accordance with this paragraph is referred to in the rest of this rule as “the paragraph (4) information”.

(5) The relevant registration officer must provide the paragraph (4) information—

- (a) to the Secretary of State, as soon as reasonably practicable after taking the steps required by paragraph (4), and
- (b) where they request the information, to the Electoral Commission.

(6) The relevant registration officer must not disclose the paragraph (4) information otherwise than in accordance with paragraph (5).

(7) The relevant registration officer must retain the information anonymised in accordance with paragraph (4)(a) for at least 10 years.

(8) For the purpose of paragraph (4)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(9) Except as provided by paragraph (10), a disclosure of information under this rule does not breach—

- (a) any obligation of confidence owed by the presiding officer, the returning officer or a registration officer, or
- (b) any other restriction on the disclosure of information (however imposed).

(10) Nothing in this rule authorises the making of a disclosure that contravenes the data protection legislation (but in determining whether a disclosure would do so, the duties imposed by paragraphs (2) and (3) are to be taken into account).

(11) In this rule—

- (a) “the data protection legislation” has the same meaning as in the Data Protection Act 2018;
- (b) references to the relevant registration officer are to the registration officer of the constituent council in relation to whose area the returning officer exercises functions under this Order.”.

(13) In rule 45 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—



- “(da) the ballot paper refusal list completed in accordance with rule 41A,”.
- (14) In rule 61 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (b) insert—  
“(ba) the completed ballot paper refusal list,”.
- (15) In rule 62 (delivery and retention of documents), after paragraph (c) insert—  
“(ca) the packet containing the completed ballot paper refusal list,”.
- (16) In rule 63 (orders for production of documents), after paragraph (1) insert—  
“(1A) An order—  
(a) for the opening of the sealed packet containing a completed ballot paper refusal list, or  
(b) for the inspection or production of that list,  
may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of an election petition.”.
- (17) In Part 9 (appendix of forms)—  
(a) in the list of forms, after the entry “Form 11: Official proxy postal poll card” insert “Form 11A: Ballot paper refusal list”;  
(b) for Form 8 (official poll card) substitute the corresponding form in Part 1 of Schedule 13;  
(c) for Form 10 (official proxy poll card) substitute the corresponding form in Part 1 of Schedule 13;  
(d) after Form 11 (official proxy postal poll card) insert new Form 11A (ballot paper refusal list) as set out in Part 1 of Schedule 13;  
(e) for Form 12 (directions for the guidance of voters) substitute the corresponding form in Part 1 of Schedule 13.

**Amendment of Schedule 2 (modifications of Acts and statutory instrument)**

**95.** In Schedule 2 (modifications of Acts and statutory instrument), in paragraph 1 (Representation of the People Act 1983)—

- (a) in sub-paragraph (6), omit “and Wales” in both places it occurs;  
(b) in sub-paragraphs (7)(c) and (d)(i) and (8)(c)(i), after “section 36” insert “or section 36A”;  
(c) after sub-paragraph (14) insert—

“(14A) Section 59A (reports on voter identification requirements in Great Britain) has effect as if—

- (a) after subsection (5) there were inserted—

“(5A) Where this subsection applies, a report prepared in accordance with subsection (4) must also include the effect of the combined authority mayoral election corresponding requirements on applications made under the provisions of rules made under paragraph 12 of Schedule 5B to the 2009 Act corresponding to rules 37(1), 38(1), 39(1) and 40(1) of the parliamentary elections rules.

(5B) Subsection (5A) applies in respect of a combined authority mayoral election where—

- (a) the day of poll for that combined authority mayoral election is the same day as the poll for the ordinary elections of councillors described in subsection (4),  
(b) the combined authority mayoral election relates to a local government area to which the duty in subsection (4) otherwise applies, and

- (c) the timing of that combined authority mayoral election is not determined in accordance with article 6 of the Combined Authorities (Mayors) (Filling of Vacancies) Order 2017 (filling of casual vacancies by by-elections)(a).

(5C) In subsection (5A), “combined authority mayoral election corresponding requirements” means the requirements corresponding to the voter identification requirements that have effect in relation to combined authority mayoral elections by virtue of rules made under paragraph 12 of Schedule 5B to the 2009 Act.”;

- (b) in subsection (6), after paragraph (b) there were inserted—

“(c) in the case of a report under subsection (4) to which subsection (5A) applies, information provided to the Secretary of State under any provision of rules made under paragraph 12 of Schedule 5B to the 2009 Act corresponding to rule 40B of the parliamentary elections rules.”;

- (d) in sub-paragraph (15), after paragraph (b) insert—

“(ba) in subsection (6ZB), for “2(a)(i), (2A)(a) to (c), (3)(a)(i) and (3A)(a) to (c)” there were substituted “(2A)(a) to (c), (2B), (3A)(a) to (c) and (3B)”;

### **Amendment of Schedule 3 (combined authority mayoral election combination of polls rules)**

**96.**—(1) Schedule 3 (combined authority mayoral election combination of polls rules) is amended as follows.

- (2) In the list of contents—

- (a) in the appropriate place insert “41A Refusal to deliver ballot paper”;
- (b) in the appropriate place insert “41B Collection and disclosure of information relating to applications made under rules 37 to 40”;
- (c) in the appropriate place insert “Form 11A: Ballot paper refusal list”.

- (3) In rule 2 (interpretation), in paragraph (1)—

- (a) before the definition of “the Appendix” insert—

““anonymous elector’s document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022;”;

- (b) after the definition of “polling observer” insert—

““temporary electoral identity document” has the meaning given in regulation 3(1) of the Voter Identification Regulations 2022.”.

- (4) In rule 25 (provision of polling stations) after paragraph (4) insert—

“(5) The returning officer must ensure that each polling station contains an area in which voters can produce proof of identity in private.”.

- (5) In rule 26 (appointment of presiding officers and polling clerks), in paragraph (3), for the words from “except” to the end substitute—

“except—

- (a) order the arrest, exclusion or removal of any person from the polling station,
- (b) refuse to deliver a ballot paper under rule 35(3) or rule 37(1E) (including that rule as applied by rules 38, 39 or 40), or
- (c) resolve doubts over identity as mentioned in rule 37(1F) (including that rule as applied by rule 38, 39 or 40).”.

- (6) In rule 28 (equipment of polling stations)—

- (a) in paragraph (4) after sub-paragraph (d) insert—

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(a) S.I. 2017/69.

- “(e) a ballot paper refusal list, in the appropriate form in the Appendix or a form to like effect, on which entries are to be made as mentioned in rule 41A (refusal to deliver ballot paper).”;
- (b) after paragraph (8) insert—
- “(8A) A large notice must be displayed inside each polling station containing—
- (a) details of the documents the elector or proxy needs to produce when applying for a ballot paper, namely—
- (i) in the case of an elector (other than an elector with an anonymous entry) or a proxy, any of the forms of identification for the time being referred to in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary elections rules);
- (ii) in the case of an elector with an anonymous entry, the elector’s official poll card and an anonymous elector’s document showing the same electoral number as the electoral number shown on the official poll card; and
- (b) a statement that further proof of identity may be required to resolve any discrepancy between the name of the holder of a form of identification and the name of the elector or proxy that the voter claims to be.”.
- (7) In rule 35 (questions to be put to voters)—
- (a) in the table following paragraph (1), in the column headed “Question”, in entry 1 (electors), entry 2 (proxies), entry 3 (proxies for an elector with an anonymous entry), entry 5 (postal voters) and entry 6 (proxy postal voters), before question (a) insert—
- “(za) What is your name?  
 (zb) What is your address?”;
- (b) after paragraph (2) insert—
- “(2A) Where a clerk—
- (a) gives a person the required information (see paragraph (5)),
- (b) puts a question specified in paragraph (1) to the person, and
- (c) decides that the person has failed to answer the question satisfactorily,
- the clerk must refer the matter to the presiding officer, who must put the question to the person again.”;
- (c) for paragraph (3) substitute—
- “(3) Where the presiding officer—
- (a) gives a person the required information,
- (b) puts a question specified in paragraph (1) to the person (whether or not following a referral under paragraph (2A)), and
- (c) decides that the person has failed to answer the question satisfactorily,
- the officer must refuse to deliver a ballot paper to the person (and see rule 41A (procedure where ballot paper is refused under this paragraph)).
- (3A) For the purposes of this rule, a person answers the question “What is your name?” or “What is your address?” satisfactorily if—
- (a) where one of those questions is put, the answer matches a name or address (as the case may be) in the register of local government electors;
- (b) where both those questions are put, the answers match a name and address in that register that relate to the same person.
- (3B) In the case of an elector in respect of whom a notice has been issued under section 13B(3B) or (3D) of the 1983 Act, the references to the register in paragraph (3A) are to be read as references to the notice issued under section 13B(3B) or (3D).”;

(d) in paragraph (4), after “vote” insert “(and for the purposes of this paragraph, an inquiry relating to the production of identification by a voter is not to be regarded as an inquiry as to the right of the person to vote)”;

(e) after paragraph (4) insert—

“(5) For the purposes of this rule, a person to whom any question is to be put is given “the required information” if the person is first informed that—

(a) a ballot paper will be refused if the person fails to answer each question satisfactorily, and

(b) giving false information may be an offence.”.

(8) In rule 37 (voting procedure)—

(a) in paragraph (1)—

(i) for “A” substitute “Subject to rule 35(3) and to paragraphs (1A) to (1M), a”;

(ii) omit sub-paragraph (a);

(b) after paragraph (1) insert—

“(1A) A ballot paper must not be delivered to a voter unless the voter produces a specified document to the presiding officer or a clerk.

(1B) The presiding officer or clerk must arrange for the voter to produce any document in a private area of the polling station if the voter so requests, and, in such a case, must ensure that no other persons witness the production except as permitted by the voter.

(1C) Paragraph (1D) applies in relation to a voter where—

(a) the voter produces a specified document to a clerk and the clerk decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or

(b) the voter produces a document to a clerk that the clerk reasonably suspects to be a forged document.

(1D) Where this paragraph applies, the clerk must refer the matter and produce the document to the presiding officer, who must proceed as if the voter had produced the document to the presiding officer in the first place.

(1E) The presiding officer must refuse to deliver a ballot paper to a voter where—

(a) the voter produces a specified document to the officer and the officer decides that the document raises a reasonable doubt as to whether the voter is the elector or proxy that the voter claims to be, or

(b) the voter produces a document to the officer that the officer reasonably suspects to be a forged document.

(1F) Paragraph (1E)(a) does not apply where—

(a) a discrepancy between the name of the holder of a specified document and the name of the elector or proxy that the voter claims to be is resolved to the presiding officer’s satisfaction at the time of the application by the voter producing further proof of identity, and

(b) the presiding officer has no other reason (arising from any document produced by the voter) to doubt that the voter is the elector or proxy that the voter claims to be.

(1G) The refusal to deliver a ballot paper to a voter under paragraph (1E) does not prevent the voter making a further application under paragraph (1), and paragraphs (1A) to (1F) apply on any further application.

(1H) In this rule, a “forged document” means a false document made to resemble a specified document.

(1I) In this rule, a “specified document”—

- (a) except in the case of a voter who has an anonymous entry in the register of electors, means a document which for the time being falls within the list specified in rule 37(1H) of Schedule 1 to the 1983 Act (parliamentary election rules);
- (b) in the case of a voter who has an anonymous entry in the register of electors, means an anonymous elector’s document which—
  - (i) was issued by the registration officer for the constituent council in whose area the polling station to which the voter is allotted is situated,
  - (ii) contains the number—
    - (aa) allocated to the voter as stated in the copy of the register of electors, or
    - (bb) where an entry relating to the voter is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(1J) Subject to paragraph (1K), a reference in this rule to a document that is a specified document is a reference to the document regardless of any expiry date relating to it.

(1K) Paragraph (1J) does not apply to a temporary electoral identity document where the date of the poll for the election is after the date for which the document is issued.

(1L) No person other than the presiding officer or a clerk may inspect a document produced as proof of a voter’s identity, except as permitted by the voter.

(1M) References in this rule to producing a document are to producing it for inspection.”;

- (c) in paragraph (2), omit the words from “and only” to the end;
- (d) omit paragraph (3)(a).

(9) In rule 38 (votes marked by presiding officer)—

- (a) in paragraph (1), for “The” substitute “Subject to paragraph (1A), the”;
- (b) after paragraph (1) insert—

“(1A) Paragraphs (1A) to (1M) of rule 37 apply in the case of a voter who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to causing a voter’s vote to be marked on a ballot paper, and
- (b) in rule 37(1G), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.

(10) In rule 39 (voting by persons with disabilities)—

- (a) in paragraph (2), for “If” substitute “Subject to paragraph (2A), if”;
- (b) after paragraph (2) insert—

“(2A) Paragraphs (1A) to (1M) of rule 37 apply in the case of a voter who applies under paragraph (1) of this rule as those paragraphs apply in the case of a voter who applies under rule 37(1), but as if—

- (a) references to delivering a ballot paper to a voter were to granting a voter’s application, and
- (b) in rule 37(1G), the reference to paragraph (1) of rule 37 were to paragraph (1) of this rule.”.

(11) In rule 40 (tendered ballot papers—circumstances where available), after paragraph (6) insert—

“(7) Paragraphs (1A) to (1M) of rule 37 apply in the case of a person who seeks to mark a tendered ballot paper under this rule as they apply in the case of a voter who applies for a ballot paper under rule 37(1), but as if, in rule 37(1G) the reference to making a further application under paragraph (1) of rule 37 were to seeking a further time to mark a tendered ballot paper under the paragraph of this rule under which the first such attempt was made.”.

(12) After rule 41 (tendered ballot papers—general provisions) insert—

### **“Refusal to deliver ballot paper**

**41A.**—(1) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as an elector, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the voter’s electoral number, and
- (b) against that number, the reason for the refusal.

(2) Where a presiding officer refuses to deliver a ballot paper to a voter who applied for one as a proxy, the officer or a clerk must enter on the ballot paper refusal list—

- (a) the name and address of the voter, and
- (b) against those details, the reason for the refusal.

(3) Paragraphs (4) and (5) apply where—

- (a) a presiding officer refuses to deliver a ballot paper to a voter under rule 37(1E), and
- (b) the voter makes a further application as permitted by rule 37(1G).

(4) If a ballot paper is delivered to the voter following that application, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(5) If the presiding officer again refuses to deliver a ballot paper to the voter, the presiding officer or a clerk must note that fact on the ballot paper refusal list.

(6) Entries required by this rule to be made on the ballot paper refusal list must be made as soon as practicable after delivery of a ballot paper to a voter is refused (or, in the case mentioned in paragraph (4), as soon as practicable after the delivery of a ballot paper to a voter).

(7) For the purposes of paragraph (1)(a), a person’s “electoral number” is the number—

- (a) allocated to the person as stated in the copy of the register of electors, or
- (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.

(8) Subject to rule 37(1G) and paragraph (9), a refusal to deliver a ballot paper to a voter is final and may not be questioned in any proceeding whatsoever.

(9) A refusal to deliver a ballot paper to a voter is subject to review on an election petition.

(10) In this rule—

- (a) except in paragraph (3)(a), any reference to the refusal to deliver a ballot paper (however expressed) is to the refusal to do so under rule 35(3) or 37(1E), and
- (b) any reference to paragraph (1E) or (1G) of rule 37 includes a reference to that paragraph as applied by rule 38, 39 or 40.

### **Collection and disclosure of information relating to applications made under rules 37 to 40**

**41B.**—(1) This rule applies in relation to an election to which the Secretary of State’s duty under section 59A(4) of the 1983 Act (reports on voter identification requirements in respect of local government elections) applies by virtue of subsection (5A) of that section.

(2) The presiding officer must—

- (a) collect the information described in regulation 34 of the Voter Identification Regulations 2022 (collection of information by presiding officer) relating to applications made under rules 37(1), 38(1), 39(1) or 40(1), and
- (b) provide that information to the returning officer as soon as practicable after the close of the poll.

- (3) The returning officer must forward the information to the relevant registration officer.
- (4) As soon as reasonably practicable after receiving the information the relevant registration officer must—
- (a) anonymise the information by removing from it all names and electoral numbers of the people to whom the information relates, and
  - (b) collate the information in accordance with regulation 35 of the Voter Identification Regulations 2022 (collation of information by relevant registration officer).
- The information as anonymised and collated in accordance with this paragraph is referred to in the rest of this rule as “the paragraph (4) information”.
- (5) The relevant registration officer must provide the paragraph (4) information—
- (a) to the Secretary of State, as soon as reasonably practicable after taking the steps required by paragraph (4), and
  - (b) where they request the information, to the Electoral Commission.
- (6) The relevant registration officer must not disclose the paragraph (4) information otherwise than in accordance with paragraph (5).
- (7) The relevant registration officer must retain the information anonymised in accordance with paragraph (4)(a) for at least 10 years.
- (8) For the purpose of paragraph (4)(a), a person’s “electoral number” is the number—
- (a) allocated to the person as stated in the copy of the register of electors, or
  - (b) where an entry relating to the person is added to the register in pursuance of a notice issued under section 13B(3B) or (3D) of the 1983 Act, as stated in the copy of that notice.
- (9) Except as provided by paragraph (10), a disclosure of information under this rule does not breach—
- (a) any obligation of confidence owed by the presiding officer, the returning officer or a registration officer, or
  - (b) any other restriction on the disclosure of information (however imposed).
- (10) Nothing in this rule authorises the making of a disclosure that contravenes the data protection legislation (but in determining whether a disclosure would do so, the duties imposed by paragraphs (2) and (3) are to be taken into account).
- (11) In this rule—
- (a) “the data protection legislation” has the same meaning as in the Data Protection Act 2018;
  - (b) references to the relevant registration officer are to the registration officer of the constituent council in relation to whose area the returning officer exercises functions under this Order.”.
- (13) In rule 45 (procedure on close of poll), in paragraph (1) after sub-paragraph (d) insert—
- “(da) the ballot paper refusal list completed in accordance with rule 41A,”.
- (14) In rule 61 (sealing up of ballot papers), in paragraph (2) after sub-paragraph (b) insert—
- “(ba) the completed ballot paper refusal list,”.
- (15) In rule 62 (delivery and retention of documents), after paragraph (c) insert—
- “(ca) the packet containing the completed ballot paper refusal list,”.
- (16) In rule 63 (orders for production of documents), after paragraph (1) insert—
- “(1A) An order—
- (a) for the opening of the sealed packet containing a completed ballot paper refusal list, or
  - (b) for the inspection or production of that list,

may be made by the county court if satisfied by evidence on oath that the order is required for the purpose of an election petition.”.

(17) In Part 9 (appendix of forms)—

- (a) in the list of forms, after the entry “Form 11: Official proxy postal poll card” insert “Form 11A: Ballot paper refusal list”;
- (b) for Form 8 (official poll card) substitute the corresponding form in Part 2 of Schedule 13;
- (c) for Form 10 (official proxy poll card) substitute the corresponding form in Part 2 of Schedule 13;
- (d) after Form 11 (official proxy postal poll card) insert new Form 11A (ballot paper refusal list) as set out in Part 2 of Schedule 13;
- (e) for Form 12 (directions for the guidance of voters) substitute the corresponding form in Part 2 of Schedule 13.

### **Amendment of the Police and Crime Commissioner Elections (Welsh Forms) Order 2021**

**97.**—(1) The Police and Crime Commissioner Elections (Welsh Forms) Order 2021(a) is amended as follows.

(2) In article 5 (Welsh and English versions of forms), in Table 3, after the entry for Form 14 (official postal proxy poll card) insert—

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“Form 14A (ballot paper refusal list)	Referred to in rule 29(4A) of, and set out in Part 8 of, the PCC elections rules”.
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(3) In Schedule 1 (Welsh versions of forms of words), for Part 2 substitute the new Part 2 as set out in Part 1 of Schedule 14.

(4) In Schedule 3 (Welsh and English versions of prescribed forms)—

- (a) for Form 1 (proxy paper at particular PCC election), substitute the corresponding form in Part 2 of Schedule 14;
- (b) for Form 11 (poll card) substitute the corresponding form in Part 2 of Schedule 14;
- (c) for Form 13 (proxy poll card) substitute the corresponding form in Part 2 of Schedule 14;
- (d) after Form 14 (proxy postal poll card) insert new Form 14A (ballot paper refusal list) as set out in Part 2 of Schedule 14;
- (e) for Form 16 (Notice for guidance of voters for exhibition inside and outside polling station) substitute the corresponding form in Part 2 of Schedule 14.

Signed by authority of the Secretary of State for Levelling Up, Housing and Communities

22nd December 2022

*Scott of Bybrook*  
Parliamentary Under Secretary of State  
Department for Levelling Up, Housing and Communities

## SCHEDULE 1

### Enabling Powers

These Regulations are made under the following powers—

- (a) the following provisions of the Representation of the People Act 1983—

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(a) S.I. 2021/291.



- (i) sections 9B(1A), 13BD(3), (4), (8), (9), (10) and (11), 13BE(3), (4), (8), (9), (10), (11) and (12), 53(1)(ba) and (4), 56(1) and (5) (including that section as applied in relation to Scotland by section 57(1)) and 201(3)(a);
- (ii) in Schedule 1, rule 28(3), 29(3ZA), 40B(1), (2) and (5)(b) and 56A(1), (2) and (3) (including that rule as modified by rule 58(2)(ba))(b);
- (iii) in Schedule 2, paragraphs 1(2), (2A) and (4), 1A(1), (2) and (3), 3ZA(1), (2)(a), (2A) and (3A), 8BA(1), (3) and (4), 8C, 10B(1)(a), 11(3) and 13(1) and (1ZB)(c);
- (b) section 15(5) of the Representation of the People Act 1985;
- (c) paragraph 16 of Schedule 4B to the Town and Country Planning Act 1990 (including as applied by section 38A(3) of the Planning and Compulsory Purchase Act 2004)(d);
- (d) sections 52ZQ and 113(1) and (2) of the Local Government Finance Act 1992(e);
- (e) paragraphs 4(2)(c) and 6(7) and (8) of Schedule 4 to the Representation of the People Act 2000(f);
- (f) sections 9HE(1), 9MG(2) to (5) and 105(2) and (3) of the Local Government Act 2000;
- (g) sections 114(1) and 117(1A) of, and paragraph 12 of Schedule 5B to, the Local Democracy, Economic Development and Construction Act 2009(g);
- (h) section 58(1) (including as extended by section 26(3) of the Welsh Language Act 1993) and 154(5) of the Police Reform and Social Responsibility Act 2011(h);
- (i) section 18(1) of the Recall of MPs Act 2015.

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- (a) Section 53(1)(ba) was inserted by paragraph 1 of Schedule 2 to the Elections Act 2022 (c. 37). Section 53(4) was inserted by paragraph 109 of Schedule 1 to the Electoral Administration Act 2006 (c. 22). See section 202(1) for the meaning of “prescribed” in section 56(1) and (5). Section 201(3) was inserted by paragraph 21 of Schedule 1 to the Representation of the People Act 2000 (c. 2) and amended by paragraph 6 of Schedule 21 to the Political Parties, Elections and Referendums Act 2000 (c. 41).
  - (b) See section 202(1) for the meaning of “prescribed” in rules 29(3ZA) and 40B(2) and (5)(b). Rule 28(3) was amended by paragraph 70 of Schedule 1 to the Electoral Administration Act 2006. Rules 56A and 58(2)(ba) were inserted by paragraphs 30 and 32 of Schedule 1 to the Elections Act 2022 respectively.
  - (c) Paragraph 1 was amended by paragraph 68(18) of Schedule 16 to the Local Government (Wales) Act 1994 (c. 19); by paragraph 24 of Schedule 1 to the Representation of the People Act 2000 (“the 2000 Act”); by section 6 of the Electoral Fraud (Northern Ireland) Act 2002 (c. 13); by paragraph 15 of Schedule 1 to the Electoral Administration Act 2006; by section 7(3) of the Northern Ireland (Miscellaneous Provisions) Act 2006 (c. 33); by section 2 of, and paragraph 20 of Schedule 4 to, the Electoral Registration and Administration Act 2013 (c. 6) (“the 2013 Act”); by sections 6(1) and (2) and 20(2)(a) of the Northern Ireland (Miscellaneous Provisions) Act 2014 (c. 13) (“the 2014 Act”) and by paragraph 3 of Schedule 2 to the Elections Act 2022 (“the 2022 Act”). See paragraph 1(5A) for the meaning of “registration duties” in paragraph 1. Paragraph 1A was inserted by paragraph 2 of Schedule 2 to the 2013 Act and was amended by section 20(2)(b) of the 2014 Act, by paragraph 18 of Schedule 19 to the Data Protection Act 2018 (c. 12) and by paragraph 4 of Schedule 2 to the 2022 Act. Paragraph 3ZA was inserted by section 2(3) of the 2013 Act, and was amended by paragraph 5 of Schedule 2 to the 2022 Act. Paragraph 8BA was inserted by paragraph 9 of Schedule 2 to the 2022 Act. Paragraph 8C was inserted by paragraph 3 of Schedule 2 to the 2013 Act, and was amended by section 20(2)(c) of the 2014 Act; by paragraph 18 of Schedule 19 to the Data Protection Act 2018; and by paragraph 10 of Schedule 2 to the 2022 Act. Paragraph 10B was inserted, and paragraph 11 was substituted, by section 9(2) of the 2000 Act. Paragraph 13(1) was amended by paragraph 11 of Schedule 6 to the 2000 Act. Paragraph 13(1ZB) was inserted by paragraph 4 of Schedule 2 to the 2013 Act. See section 85(2) of the Legal Aid, Sentencing and Punishment of Offenders Act 2012 (c. 10), the effect of which is that provision made under paragraph 13(1ZB) creating an offence may provide for an offence punishable on summary conviction by a fine of any amount.
  - (d) 2004 c. 5. Section 38A was inserted by paragraph 7 of Schedule 9 to the Localism Act 2011 (c. 20).
  - (e) Section 113(1) and (2) was amended by paragraph 9 of Schedule 1 to the Local Government Act 1999 (c. 27), by paragraph 52 of Schedule 7 to the Local Government Act 2003 (c. 26), by section 80 of the Localism Act 2011 and by S.I. 2013/2597, 2015/1376, 2016/997, 2021/1265.
  - (f) See section 202(1) of the Representation of the People Act 1983 (c. 2), as read with paragraph 1(2) of Schedule 4 to the Representation of the People Act 2000 for the meaning of “prescribed”.
  - (g) Section 117(1A) was inserted by paragraph 29 of Schedule 5 to the Cities and Local Government Devolution Act 2016 (c. 1).
  - (h) Section 154(5) was amended by S.I. 2014/268, 2021/1265.

## SCHEDULE 2

Regulation 4(3)(a)

### Identity document applications: photograph requirements

1. A photograph included in an identity document application (“the photograph”) must meet the following requirements.
2. The photograph must be a close-up photograph of the head and shoulders of the applicant.
- 3.—(1) Subject to sub-paragraph (2), the photograph must show the full head of the applicant (without any other person visible or any covering, unless it is worn for religious beliefs or medical reasons)—
  - (a) facing forward,
  - (b) with nothing covering the face,
  - (c) looking straight at the camera,
  - (d) with a plain facial expression, and
  - (e) with eyes open and clearly visible (e.g. without sunglasses and not obscured with hair etc.).

(2) The requirements in paragraph (1)(d) and (e) do not apply where the applicant is unable to provide a photograph which complies with either or both of those requirements (as the case may be) due to any disability.
4. The photograph must be in colour and taken against a plain, light background.
5. The photograph must be—
  - (a) in sharp focus and clear,
  - (b) free from “redeye”, shadows which obscure the face, or reflection,
  - (c) undamaged, and
  - (d) a true likeness of the applicant, without amendment or manipulation.
6. For an application made other than via the digital service, the photograph must be—
  - (a) at least 45 millimetres in height and at least 35 millimetres in width, and
  - (b) no more than 297 millimetres in height and no larger than 210 millimetres in width.
7. For an application made via the digital service, the photograph must be—
  - (a) at least 750 pixels in height and at least 600 pixels in width, and
  - (b) contained in an electronic file which is no more than 20MB in size.

## SCHEDULE 3

Regulation 15(2)

### Requirements for the design of anonymous elector’s documents, electoral identity documents, and temporary electoral identity documents

#### Requirements for the design of the anonymous elector’s document

- 1.—(1) The anonymous elector’s document must be 297 millimetres in height and 210 millimetres in width.
- (2) The design of the anonymous elector’s document must include—
  - (a) each of the following, all on the front side of the document—
    - (i) space for the electoral number of the anonymous elector it is issued to;
    - (ii) space for a photograph of the anonymous elector it is issued to;
    - (iii) space for the date of issue of the document;

- (iv) space for the appropriate identifier allocated to the document by the registration officer in accordance with regulation 16(1)(e);
- (v) one or more security features recommended by the Home Secretary;
- (b) for the design of the dual Welsh and English version of the anonymous elector's document in accordance with regulation 15(1)(d), the Welsh equivalent of any text shown in English.

### **Requirements for the design of the electoral identity document**

**2.**—(1) The electoral identity document must be 297 millimetres in height and 210 millimetres in width.

- (2) The design of the electoral identity document must include—
  - (a) each of the following, all on the front side of the document—
    - (i) space for the full name of the elector it is issued to;
    - (ii) space for a photograph of the elector it is issued to;
    - (iii) space for the date of issue of the document;
    - (iv) space for the appropriate identifier allocated to the document by the registration officer in accordance with regulation 16(1)(e);
    - (v) the words “Issued by the electoral registration officer appointed by” and space for the name of the local authority added to the document by the registration officer in accordance with regulation 16(1)(f)(i);
    - (vi) space for the recommended renewal date for the document to be added to the document by the registration officer in accordance with regulation 16(1)(f)(ii);
    - (vii) one or more security features recommended by the Home Secretary;
  - (b) for the design of the dual Welsh and English version of the electoral identity document in accordance with regulation 15(1)(d), the Welsh equivalent of any text shown in English.

### **Requirements for the design of the temporary electoral identity document**

**3.**—(1) The temporary electoral identity document must be 297 millimetres in height and 210 millimetres in width.

- (2) The design of the temporary electoral identity document must include—
  - (a) each of the following, all on the front side of the document—
    - (i) space for the full name of the elector it is issued to;
    - (ii) space for a photograph of the elector it is issued to;
    - (iii) space for the date of issue of the document;
    - (iv) space for the appropriate identifier allocated to the document by the registration officer in accordance with regulation 19(2)(b)(iv);
    - (v) the words “Issued by the electoral registration officer appointed by” and space for the name of the local authority added to the document by the registration officer in accordance with regulation 19(2)(b)(iii);
    - (vi) space for the date on which the document is valid for use at a poll;
    - (vii) space for a registration officer's signature;
  - (b) for the design of the dual Welsh and English version of the temporary electoral identity document in accordance with regulation 15(1)(d), the Welsh equivalent of any text shown in English.

## SCHEDULE 4

Regulation 31

### Prescribed form of ballot paper refusal list at parliamentary elections

**Ballot Paper Refusal List**

***Guidance***

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

<b>Elector's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if elector or proxy later returned and was issued a ballot paper

Representation of the People (Combination of Polls) (England and Wales)  
 Regulations 2004: New Form of directions for the guidance of voters

**Form of directions for the guidance of the voters in voting**

**How to vote at [this] [these] election(s)  
 [and referendum(s)]**

**1** Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.  
*[In Wales, if one of the elections is a local government election, insert –"You only need to present photographic identification if you want to vote in the [Parliamentary] [or] [Police and Crime Commissioner] election(s)"]*



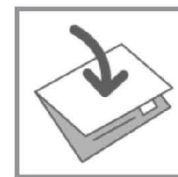
**2** Take your ballot papers to a voting booth.



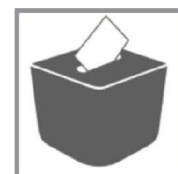
**3** Read the instructions in the booth and mark your ballot papers.



**4** When you have marked your ballot papers, fold them so that nobody can see how you have voted.



**5** Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted.  
 (i) If you make a mistake or need some help, just ask the staff.**

## SCHEDULE 6

Regulations 38(11) and 39(11)

### New forms of official poll cards and official proxy poll cards at parliamentary elections

#### PART 1

New forms for the Representation of the People (England and Wales) Regulations  
2001

**Form A: Official poll card (to be sent to an elector voting in person)**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**  
 You will not be able to vote unless you show photographic identification to the polling station staff.  
 A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* *[Elector's name and qualifying address details here]*
- \* *Acting Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*

<b>Poll card</b>	
<b>Election of Member of Parliament for the</b> <b><i>[insert name of constituency]</i> constituency</b>	
Date of election: <i>[Day] [Date] [Month] [Year]</i>	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**Electoral register number:**

- \*\* *[You do not need to take this card with you in order to vote.]*
  - \*\* *[You must have this card with you. You cannot vote without it.]*
  - \*\* *[If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.]*
- [Insert helpline and other details including website].*

*This space for map or other information such as helpline and website details*

**If you are away or cannot go to the polling station on *[day] [date of poll]* you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you are given a postal vote, you will not be able to vote in person at this election.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**It is an offence to:**

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

**If after 5pm on *[the sixth day before the date of the poll]* you are unable to vote in person because:**

- You have a medical emergency after 5pm on *[day] [date of deadline]*
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. To find out how to apply, call the helpline immediately.

**Please turn over**

The Acting Returning Officer issued this card.

*Rear of form*

***[Where the elector is not an anonymous elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.



## Form B: Official proxy poll card (to be sent to an appointed proxy voting in person)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Acting Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number)]  
[The person with this electoral register number: (insert elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Election of Member of Parliament for the  
*[insert name of constituency] constituency*

Date of election: *[Day] [Date] [Month] [Year]*

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*


*[Insert helpline and other details including website].*

#### If you are away or cannot go to the polling station on *[day] [date of poll]*

- You can apply to vote by post. The deadline for completed applications is 5pm on *[day] [date of deadline]*.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* *If an anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
2. Go to one of the voting booths.
3. Follow the instructions on how to mark the ballot paper.
4. Fold the ballot paper and put in the ballot box

If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Acting Returning Officer issued this card

Please turn over

## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an Anonymous Elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## PART 2

### New forms for the Representation of the People (Scotland) Regulations 2001

#### Form A: Official poll card (to be sent to an elector voting in person)

Front of form

#### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Elector's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

#### Electoral register number:

- \*\* [You do not need to take this card with you in order to vote.]
- \*\* [You must have this card with you. You cannot vote without it.]
- \*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.

[Insert helpline and other details including website].

This space for map or other information such as helpline and website details

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



If you need any help or to find out if your polling station is accessible, please contact us.

If undelivered, return to:  
[Insert return address]

Please turn over

#### Poll card

Election of Member of Parliament for the  
[insert name of constituency] constituency

Date of election: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your polling station will be

If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:

- Apply to vote by post. Completed applications must reach us before 5pm on [day] [date of deadline]. If you are given a postal vote, you will not be able to vote in person at this election.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us before 5pm on [day] [date of deadline]. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us before 5pm on [day] [date of deadline]. To find out how to apply, call the helpline immediately.

The Returning Officer issued this card.

***[Where the elector is not an anonymous elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.



## Form B: Official proxy poll card (to be sent to an appointed proxy voting in person)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number))  
[The person with this electoral register number: (insert  
elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

Proxy Poll card	
Election of Member of Parliament for the <i>[insert name of constituency]</i> constituency	
Date of election: <i>[Day]</i> <i>[Date]</i> <i>[Month]</i> <i>[Year]</i>	
Voting information	
Polling day	
Voting hours	
Your polling station will be	

#### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*


*[Insert helpline and other details including website].*

#### If you are away or cannot go to the polling station on *[day]* *[date of poll]*

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day]* *[date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]

\* *If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*

2. Go to one of the voting booths.
3. Follow the instructions on how to mark the ballot paper.
4. Fold the ballot paper and put in the ballot box

If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Returning Officer issued this card

Please turn over

## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an anonymous elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

**SCHEDULE 7**

Regulations 43(16) and 45(16)

**Local Authorities (Mayoral Elections) (England and Wales) Regulations  
2007: New forms**

**PART 1**

Forms for use at a mayoral election in England where the poll is not taken together  
with another election or referendum

**Form 8A: Elector's official poll card (for use at mayoral elections in England)**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Elector's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
  - \*\* [You must have this card with you. You cannot vote without it.]
  - \*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.
- [Insert helpline and other details including website].

<b>Poll card</b>	
<b>Election of the Mayor for [insert name of authority]</b>	
Date of election: [Day] [Date] [Month] [Year]	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

This space for map or other information such as helpline and website details

If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:

- Apply to vote by post. Completed applications must reach us before 5pm on [day] [date of deadline]. If you are given a postal vote, you will not be able to vote in person at this election.
- OR
- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us before 5pm on [day] [date of deadline]. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**It is an offence to:**

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
[Insert return address]

If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us before 5pm on [day] [date of deadline]. To find out how to apply, call the helpline immediately.

**Please turn over**

The Returning Officer issued this card.



***[Where the elector is not an Anonymous Elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 10A: Official proxy poll card (for use at mayoral elections in England)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Proxy's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number))  
[The person with this electoral register number: (insert  
elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

Proxy Poll card	
Election of Mayor for the [insert name of authority] authority	
Date of election: [Day] [Date] [Month] [Year]	
Voting information	
Polling day	
Voting hours	
Your polling station will be	

#### You will receive a proxy vote

- \*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.
- \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
- \*\* If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.

[Insert helpline and other details including website].

#### If you are away or cannot go to the polling station on [day] [date of poll]

- You can apply to vote by post. The deadline for completed applications is 5pm on [day] [date of deadline].
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- To find out how to apply, please call us on [insert helpline number or other contact details].

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** If you need any help or to find out if your polling station is accessible, please contact us.

If undelivered, return to:  
[Insert return address]

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Returning Officer issued this card

Please turn over

## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an anonymous elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 11A: Ballot paper refusal list

### **Ballot Paper Refusal List**

#### ***Guidance***

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

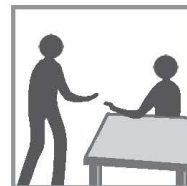
An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

<b>Elector's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if elector or proxy later returned and was issued a ballot paper

## How to vote at this election

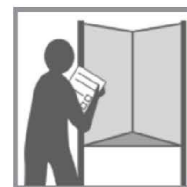
1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot paper.



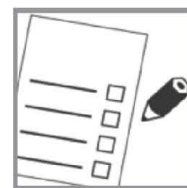
2

Take your ballot paper to a voting booth.



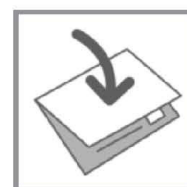
3

Read the instructions in the booth and mark your ballot paper.



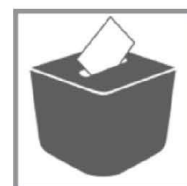
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted.



5

Put your folded ballot paper into the ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**  
**🗣️ If you make a mistake or need some help, just ask the staff.**

## PART 2

Forms for use at a mayoral election in England where the poll is taken together with another election or referendum

**Form 8A: Elector's official poll card (for use at mayoral elections in England)**

*Front of form*



**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**  
 You will not be able to vote unless you show photographic identification to the polling station staff.  
 A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* *[Elector's name and qualifying address details here]*
- \* *Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*


**Electoral register number:**

- \*\* *[You do not need to take this card with you in order to vote.]*
  - \*\* *[You must have this card with you. You cannot vote without it.]*
  - \*\* *If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.*
- [Insert helpline and other details including website].*

*This space for map or other information such as helpline and website details*

**It is an offence to:**

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

**Please turn over**

<b>Poll card</b>	
<b>Election of the Mayor for <i>[insert name of authority]</i></b>	
Date of election: <i>[Day] [Date] [Month] [Year]</i>	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**If you are away or cannot go to the polling station on *[day] [date of poll]* you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you are given a postal vote, you will not be able to vote in person at this election.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on *[the sixth day before the date of the poll]* you are unable to vote in person because:**

- You have a medical emergency after 5pm on *[day] [date of deadline]*
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. To find out how to apply, call the helpline immediately.

The Returning Officer issued this card.

***[Where the elector is not an Anonymous Elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.



## Form 10A: Official proxy poll card (for use at mayoral elections in England)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number))  
[The person with this electoral register number: (insert  
elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Election of Mayor for the *[insert name of authority]* authority

Date of election: *[Day] [Date] [Month] [Year]*

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

#### If you are away or cannot go to the polling station on *[day] [date of poll]*

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day] [date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* *If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Returning Officer issued this card

Please turn over

## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an anonymous elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 11A: Ballot paper refusal list

### **Ballot Paper Refusal List**

#### ***Guidance***

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

<b>Elector's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if elector or proxy later returned and was issued a ballot paper

## How to vote at [this] [these] election(s) [and referendum(s)]

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.



2

Take your ballot papers to a voting booth.



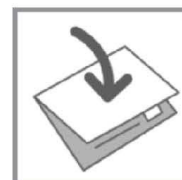
3

Read the instructions in the booth and mark your ballot papers.



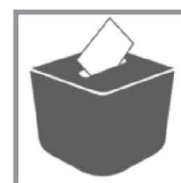
4

When you have marked your ballot papers, fold them so that nobody can see how you have voted.



5

Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted.**

**🗣️ If you make a mistake or need some help, just ask the staff.**

**SCHEDULE 8**

Regulations 48(17) and 50(17)

**Local Authorities (Conduct of Referendums) (England) Regulations  
2012: New forms**

**PART 1**

Forms for use at a referendum where the poll is not taken together with another  
election or referendum

**Official Poll Card (to be sent to a voter voting in person)**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Voter's name and qualifying address details here]
- \* Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope

**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
- \*\* [You must have this card with you. You cannot vote without it.]
- \*\* If anonymous voter omit the words in the first set of brackets, if not omit the words in the second set of brackets.

[Insert helpline and other details including website].

This space for map or other information such as helpline and website details

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
[Insert return address]

**Please turn over**

**Poll card**

**Referendum on how [insert name of council] Council is run**

Date of referendum: [Day] [Date] [Month] [Year]

**Voting information**

Polling day

Voting hours

Your polling station will be

If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:

- Apply to vote by post. Completed applications must reach us before 5pm on [day] [date of deadline]. If you are given a postal vote, you will not be able to vote in person at this referendum.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us before 5pm on [day] [date of deadline]. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us before 5pm on [day] [date of deadline]. To find out how to apply, call the helpline immediately.

The Counting Officer issued this card.



***[Where the voter is not an anonymous voter, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the voter that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Official Proxy Poll Card (to be sent to an appointed proxy voting in person)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Proxy's name and qualifying address details here]
- \* Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope

#### For this referendum you are proxy for:

\*[(Voter's name)  
(Voter's Address  
(Voter's electoral register number))  
[The person with this electoral register number: (insert  
voter's electoral register number)]

\*if anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Referendum on how [insert name of council]  
Council is run

Date of referendum: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your polling  
station will  
be

#### You will receive a proxy vote

- \*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.
  - \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
  - \*\* If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.
- [Insert helpline and other details including website].

#### If you are away or cannot go to the polling station on [day] [date of poll]

- You can apply to vote by post. The deadline for completed applications is 5pm on [day] [date of deadline].
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this referendum.
- To find out how to apply, please call us on [insert helpline number or other contact details].

#### It is an offence to:

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** If you need any help or to find out if your polling station is accessible, please contact us.

If undelivered, return to:  
[Insert return address]

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* If anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Counting Officer issued this card

Please turn over



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the voter is not an anonymous voter, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Ballot paper refusal list

### Ballot Paper Refusal List

#### **Guidance**

You should only record a refusal to issue a ballot paper on this List when a voter or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The voter or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If a voter or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to a voter **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

A voter or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse a voter or proxy more than once, mark each reason for refusal in order on the same row for that voter.**

<b>Voter's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that voter, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if voter or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The voter or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if voter or proxy later returned and was issued a ballot paper

## How to vote at this referendum

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot paper.



2

Take your ballot paper to a voting booth.



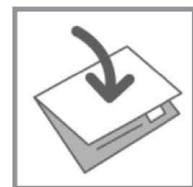
3

Read the instructions in the booth and mark your ballot paper.



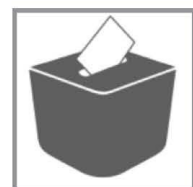
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted.



5

Put your folded ballot paper into the ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**  
**🗣️ If you make a mistake or need some help, just ask the staff.**

## PART 2

Forms for use at a referendum where the poll is taken together with another election  
or referendum

**Official Poll Card (to be sent to a voter voting in person)**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Voter's name and qualifying address details here]
- \* Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope

**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
  - \*\* [You must have this card with you. You cannot vote without it.]
  - \*\* If anonymous voter omit the words in the first set of brackets, if not omit the words in the second set of brackets.
- [Insert helpline and other details including website].

<b>Poll card</b>	
Referendum on how <i>[insert name of council]</i> Council is run	
Date of referendum: <i>[Day] [Date] [Month] [Year]</i>	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

This space for map or other information such as helpline and website details

If you are away or cannot go to the polling station on *[day] [date of poll]* you can do one of the following:


- Apply to vote by post. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you are given a postal vote, you will not be able to vote in person at this referendum.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
[Insert return address]

If after 5pm on *[the sixth day before the date of the poll]* you are unable to vote in person because:

- You have a medical emergency after 5pm on *[day] [date of deadline]*
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. To find out how to apply, call the helpline immediately.

**Please turn over**

The Counting Officer issued this card.

***[Where the voter is not an anonymous voter, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the voter that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.



# Official Proxy Poll Card (to be sent to an appointed proxy voting in person)

Front of form

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
 You will need to bring your own photographic identification, not that of the person you are proxy for.  
 A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* *[Proxy's name and qualifying address details here]*
- \* *Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope*

**For this referendum you are proxy for:**

\*[[Voter's name)  
 (Voter's Address  
 (Voter's electoral register number)]  
 [The person with this electoral register number: (insert voter's electoral register number)]

*\*if anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*

<b>Proxy Poll card</b>	
<b>Referendum on how <i>[insert name of council]</i> Council is run</b>	
Date of referendum: <i>[Day] [Date] [Month] [Year]</i>	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**You will receive a proxy vote**

- \*\* *[The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.*
  - \*\* *[You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]*
  - \*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*
- [Insert helpline and other details including website].*

**If you are away or cannot go to the polling station on *[day] [date of poll]***

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day] [date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this referendum.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**How to vote as a proxy**

1. \* *[At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]*  
*\* If anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
2. Go to one of the voting booths.
3. Follow the instructions on how to mark the ballot paper.
4. Fold the ballot paper and put in the ballot box

**If you need any help, just ask the staff.**

**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

**The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.**

The Counting Officer issued this card

**Please turn over**

## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the voter is not an anonymous voter, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.



## Ballot paper refusal list

### Ballot Paper Refusal List

#### *Guidance*

You should only record a refusal to issue a ballot paper on this List when a voter or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The voter or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If a voter or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to a voter **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

A voter or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse a voter or proxy more than once, mark each reason for refusal in order on the same row for that voter.**

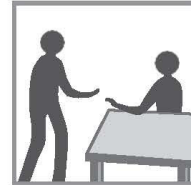
<b>Voter's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that voter, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if voter or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The voter or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if voter or proxy later returned and was issued a ballot paper

**Form of directions for the guidance of the voters and proxies in voting**

**How to vote at [this] [these] election(s)  
[and referendum(s)]**

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.



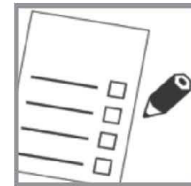
2

Take your ballot papers to a voting booth.



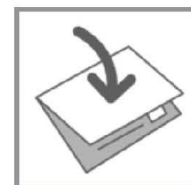
3

Read the instructions in the booth and mark your ballot papers.



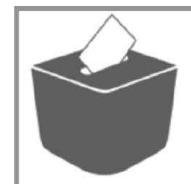
4

When you have marked your ballot papers, fold them so that nobody can see how you have voted.



5

Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted.**

**🗣️ If you make a mistake or need some help, just ask the staff.**

**SCHEDULE 9**

Regulations 52(17) and 54(17)

**Local Authorities (Conduct of Referendums) (Council Tax Increases)  
(England) Regulations 2012: New forms**

**PART 1**

Forms for use at a referendum where the poll is not taken together with another  
election or referendum

**Official Poll Card (to be sent to a voter voting in person)**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**  
 You will not be able to vote unless you show photographic identification to the polling station staff.  
 A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Voter's name and qualifying address details here]
- \* Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope


**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
  - \*\* [You must have this card with you. You cannot vote without it.]
  - \*\* If anonymous voter omit the words in the first set of brackets, if not omit the words in the second set of brackets.
- [Insert helpline and other details including website].

*This space for map or other information such as helpline and website details*

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
 [Insert return address]

**Please turn over**

<b>Poll card</b>	
<b>Referendum on the Council Tax increase for [insert name of authority]</b>	
Date of referendum: [Day] [Date] [Month] [Year]	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you are given a postal vote, you will not be able to vote in person at this referendum.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:**

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on [day] [date of deadline]**. To find out how to apply, call the helpline immediately.

The Counting Officer issued this card.

***[Where the voter is not an anonymous voter, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the voter that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Official Proxy Poll Card (to be sent to an appointed proxy voting in person)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope*

#### For this referendum you are proxy for:

\*[(Voter's name)  
(Voter's Address  
(Voter's electoral register number))  
[The person with this electoral register number: (insert  
voter's electoral register number)]

\*if anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Referendum on the Council Tax increase for  
**[insert name of authority]**

Date of referendum: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

#### It is an offence to:

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** **If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

**Please turn over**

#### If you are away or cannot go to the polling station on [day] [date of poll]

- You can apply to vote by post. The deadline for completed applications is 5pm on [day] [date of deadline].
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this referendum.
- **To find out how to apply, please call us on [insert helpline number or other contact details].**

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \*[At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]

\* *If anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*

2. Go to one of the voting booths.
3. Follow the instructions on how to mark the ballot paper.
4. Fold the ballot paper and put in the ballot box

**If you need any help, just ask the staff.**

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Counting Officer issued this card



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

**[Where the voter is not an anonymous voter, insert the text below]**

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

**[Where the voter is an anonymous voter, insert the text below]**

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Ballot paper refusal list

### Ballot Paper Refusal List

#### **Guidance**

You should only record a refusal to issue a ballot paper on this List when a voter or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The voter or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If a voter or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to a voter **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

A voter or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse a voter or proxy more than once, mark each reason for refusal in order on the same row for that voter.**

<b>Voter's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that voter, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if voter or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The voter or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if voter or proxy later returned and was issued a ballot paper



## How to vote at this referendum

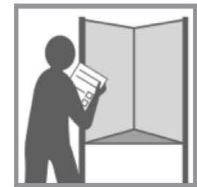
1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot paper.



2

Take your ballot paper to a voting booth.



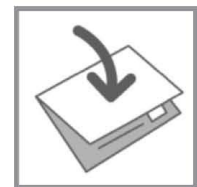
3

Read the instructions in the booth and mark your ballot paper.



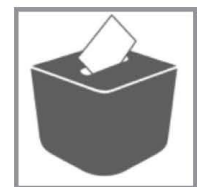
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted.



5

Put your folded ballot paper into the ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**

**🗣️ If you make a mistake or need some help, just ask the staff.**

## PART 2

Forms for use at a referendum where the poll is taken together with another election  
or referendum

**Official Poll Card (to be sent to a voter voting in person)**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Voter's name and qualifying address details here]
- \* Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope

**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
- \*\* [You must have this card with you. You cannot vote without it.]
- \*\* If anonymous voter omit the words in the first set of brackets, if not omit the words in the second set of brackets.

[Insert helpline and other details including website].

This space for map or other information such as helpline and website details

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
[Insert return address]

**Please turn over**

<b>Poll card</b>	
<b>Referendum on the Council Tax increase for [insert name of authority]</b>	
Date of referendum: [Day] [Date] [Month] [Year]	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you are given a postal vote, you will not be able to vote in person at this referendum.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:**

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on [day] [date of deadline]**. To find out how to apply, call the helpline immediately.

The Counting Officer issued this card.

Rear of form

***[Where the voter is not an anonymous voter, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the voter that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Official Proxy Poll Card (to be sent to an appointed proxy voting in person)

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope*

#### For this referendum you are proxy for:

\*[(Voter's name)  
(Voter's Address  
(Voter's electoral register number))  
[The person with this electoral register number: (insert  
voter's electoral register number)]

\*if anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Referendum on the Council Tax increase for  
***[insert name of authority]***

Date of referendum: *[Day] [Date] [Month] [Year]*

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

\*\* [The person named on this card  
[Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

#### It is an offence to:

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

**Please turn over**

#### If you are away or cannot go to the polling station on *[day] [date of poll]*

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day] [date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this referendum.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* *If anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.**

**The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.**

The Counting Officer issued this card



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

**[Where the voter is not an anonymous voter, insert the text below]**

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

**[Where the voter is an anonymous voter, insert the text below]**

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Ballot paper refusal list

### **Ballot Paper Refusal List**

#### ***Guidance***

You should only record a refusal to issue a ballot paper on this List when a voter or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The voter or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If a voter or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to a voter **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

A voter or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse a voter or proxy more than once, mark each reason for refusal in order on the same row for that voter.**

<b>Voter's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that voter, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if voter or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The voter or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if voter or proxy later returned and was issued a ballot paper

**Form of directions for the guidance of the voters and proxies in voting**

**How to vote at [this] [these] [election(s) and] referendum(s)]**

**1**

Go to the desk and present your photographic identification to the staff. They will ask for your name and address. They will then give you your ballot papers.



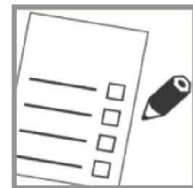
**2**

Take your ballot papers to a voting booth.



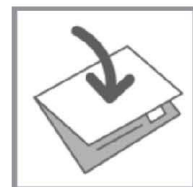
**3**

Read the instructions in the booth and mark your ballot papers.



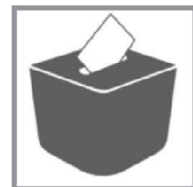
**4**

When you have marked your ballot papers, fold them so that nobody can see how you have voted.



**5**

Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted.  
🗣️ If you make a mistake or need some help, just ask the staff.**



SCHEDULE 10

Regulations 59(3) and 60(15)

Police and Crime Commissioner Elections Order 2012: New forms

PART 1

New proxy paper form

*Front of form*

**Proxy paper at particular PCC election**

Police area.....

Voting area.....

Name of Proxy.....

Address.....

Is appointed as proxy for.....

(Name of elector).....

who is qualified to be registered for

(Qualifying address) .....

to vote for him/her at

The Police and Crime Commissioner election for the above [police area] on  
(date).

Signature

.....

Electoral Registration Officer.....

Address.....

Date.....

This proxy paper gives you the right to vote as proxy, at a Police and Crime Commissioner election only, on behalf of the elector whose name is given above.

Your appointment as proxy is for the Police and Crime Commissioner election on a particular day. You have the right to vote only at the election specified in the proxy paper.

When the elector applied for you to be appointed as proxy EITHER he or she was asked to state that he or she has consulted you and that you were

*Rear of form*

capable of being, and willing to be, appointed as proxy OR you signed a statement stating that you were capable of being, and willing to be, appointed. You are capable of being appointed as proxy if you are at least 18 years old on polling day, a British or other Commonwealth citizen, a citizen of the republic of Ireland or citizen of any other Member State of the European Union, and not for any reason disqualified from voting. If for some reason you are not capable of being, or willing to be, appointed as proxy, please write to the elector asking him or her to cancel the appointment.

You may vote as proxy at the polling station to which the elector on whose behalf you are appointed is allotted. However, you may not vote as proxy-

- at a Police and Crime Commissioner election in the same police area;

Or

- in any other case, at the same election,

for more than two electors of whom you are not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.

Shortly before polling day you will be sent a proxy poll card telling you where the polling station is. You do not need to take either the poll card or this proxy paper to the polling station but it will be helpful to do so. You will need to show one of the accepted forms of photographic identification and these will be listed on the poll card. Remember that the elector may still vote in person. If he or she applies for a ballot paper at the polling station before you do you will not be able to vote as proxy on his or her behalf.

If you cannot vote in person at the polling station the electoral registration officer may be able to allow you to vote as proxy by post.

You may vote by post at a Police and Crime Commissioner election or for all elections on a particular day. But the electoral registration officer cannot allow an application to vote by post at a Police and Crime Commissioner election on a particular day if he or she receives it after 5pm on the eleventh working day before the poll.

## PART 2

### Forms for use at a PCC election

#### Form 11: Official poll card

Front of form

#### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Elector's name and qualifying address details here]
- \* Local Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

#### Electoral register number:

- \*\* [You do not need to take this card with you in order to vote.]
- \*\* [You must have this card with you. You cannot vote without it.]
- \*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.

[Insert helpline and other details including website].

This space for map or other information such as helpline and website details

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
[Insert return address]

Please turn over

#### Poll card

**Election of the Police and Crime  
Commissioner for [insert name of police area]  
police area**

Date of election: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your  
polling  
station will  
be

**If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you are given a postal vote, you will not be able to vote in person at this election.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:**

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on [day] [date of deadline]**. To find out how to apply, call the helpline immediately.

The Local Returning Officer issued this card.

***[Where the elector is not an Anonymous Elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 13: Official proxy poll card

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring **your own** photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Local Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number))  
[The person with this electoral register number: (insert elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Election of the Police and Crime Commissioner for the *[insert name of police area]* police area

Date of election: *[Day] [Date] [Month] [Year]*

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote


- \*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.
  - \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
  - \*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*
- [Insert helpline and other details including website].*

#### If you are away or cannot go to the polling station on *[day] [date of poll]*

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day] [date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* *If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Local Returning Officer issued this card

Please turn over



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an anonymous elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 14A: Ballot paper refusal list

### **Ballot Paper Refusal List**

#### ***Guidance***

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

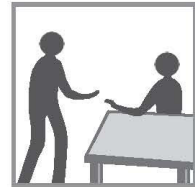
<b>Elector's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b>	<b>Reason for refusal(s) – separate by comma if elector or proxy refused more than once</b> 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	<b>Tick if elector or proxy later returned and was issued a ballot paper</b>



## How to vote at this election

1

Go to the desk and tell the staff your name and address. They will ask for you to present your photographic identification. They will then give you your ballot paper.



2

Take your ballot paper to a voting booth.



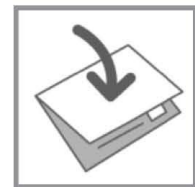
3

Read the instructions in the booth and mark your ballot paper.



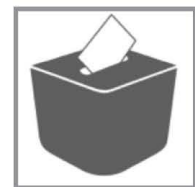
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted.



5

Put your folded ballot paper into the ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**  
**🗣️ If you make a mistake or need some help, just ask the staff.**

SCHEDULE 11 Regulations 64(17) and 66(17)

Neighbourhood Planning (Referendums) Regulations 2012: New forms

PART 1

Forms for use at a referendum where the poll is not taken together with another election or referendum

**Form 7: Official poll card**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Voter's name and qualifying address details here]
- \* Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope

**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
- \*\* [You must have this card with you. You cannot vote without it.]
- \*\* If anonymous voter omit the words in the first set of brackets, if not omit the words in the second set of brackets.

[Insert helpline and other details including website].

This space for map or other information such as helpline and website details

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
[Insert return address]

**Please turn over**

**Poll card**

**Referendum on the [Neighbourhood Plan / Neighbourhood Development Order / Community Right to Build Order] for [insert name of neighbourhood area]**

(Relevant Council: [insert name of relevant council]).

Date of referendum: [Day] [Date] [Month] [Year]

**Voting information**

Polling day	
Voting hours	
Your polling station will be	

**If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you are given a postal vote, you will not be able to vote in person at this referendum.

**OR**

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:**

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on [day] [date of deadline]**. To find out how to apply, call the helpline immediately.

The Counting Officer issued this card.

***[Where the voter is not an anonymous voter, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the voter that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 9: Official proxy poll card

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring **your own** photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope*

#### For this referendum you are proxy for:

\*[(Voter's name)  
(Voter's Address  
(Voter's electoral register number))  
[The person with this electoral register number: (insert  
voter's electoral register number)]

\*if anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Referendum on the *[Neighbourhood Plan / Neighbourhood Developing Order / Community Right to Build Order]* for *[insert name of neighbourhood area]*

Date of referendum: *[Day] [Date] [Month] [Year]*

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote


- \*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.
  - \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
  - \*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*
- [Insert helpline and other details including website].*

#### If you are away or cannot go to the polling station on *[day] [date of poll]*

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day] [date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this referendum.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### It is an offence to:

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* *If anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.**

**The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.**

The Counting Officer issued this card

Please turn over



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the voter is not an anonymous voter, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 10A: Ballot paper refusal list

### Ballot Paper Refusal List

#### **Guidance**

You should only record a refusal to issue a ballot paper on this List when a voter or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The voter or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If a voter or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to a voter **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

A voter or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse a voter or proxy more than once, mark each reason for refusal in order on the same row for that voter.**

<b>Voter's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that voter, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if voter or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The voter or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if voter or proxy later returned and was issued a ballot paper

## How to vote at this referendum

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot paper.



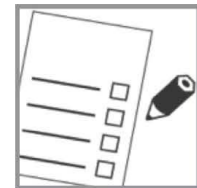
2

Take your ballot paper to a voting booth.



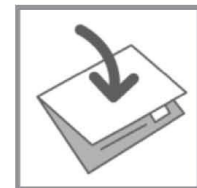
3

Read the instructions in the booth and mark your ballot paper.



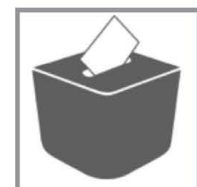
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted.



5

Put your folded ballot paper into the ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**  
**🗣️ If you make a mistake or need some help, just ask the staff.**



## PART 2

Forms for use at a referendum where the poll is taken together with another election  
or referendum

### **Form 8: Official poll card**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* *[Voter's name and qualifying address details here]*
- \* *Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope*

**Electoral register number:**

- \*\* *[You do not need to take this card with you in order to vote.]*
- \*\* *[You must have this card with you. You cannot vote without it.]*
- \*\* *If anonymous voter omit the words in the first set of brackets, if not omit the words in the second set of brackets.*

*[Insert helpline and other details including website].*

*This space for map or other information such as helpline and website details*

**It is an offence to:**

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote



**If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

**Please turn over**

**Poll card**

**Referendum on the *[Neighbourhood Plan / Neighbourhood Development Order / Community Right to Build Order]* for *[insert name of neighbourhood area]***

*(Relevant Council: *[insert name of relevant council]*).*

Date of referendum: *[Day] [Date] [Month] [Year]*

**Voting information**

Polling day	
Voting hours	
Your polling station will be	

**If you are away or cannot go to the polling station on *[day] [date of poll]* you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you are given a postal vote, you will not be able to vote in person at this referendum.

**OR**

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on *[day] [date of deadline]***. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on *[the sixth day before the date of the poll]* you are unable to vote in person because:**

- You have a medical emergency after 5pm on *[day] [date of deadline]*
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on *[day] [date of deadline]***. To find out how to apply, call the helpline immediately.

The Counting Officer issued this card.

***[Where the voter is not an anonymous voter, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the voter that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 10: Official proxy poll card

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* *[Proxy's name and qualifying address details here]*
- \* *Counting Officer to omit where poll card sent to an anonymous voter. Poll card to an anonymous voter must be delivered in a sealed envelope*

#### For this referendum you are proxy for:

\*[[Voter's name)  
(Voter's Address  
(Voter's electoral register number)]  
[The person with this electoral register number: (insert voter's electoral register number)]

\*if anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Referendum on the *[Neighbourhood Plan / Neighbourhood Developing Order / Community Right to Build Order]* for *[insert name of neighbourhood area]*

Date of referendum: *[Day] [Date] [Month] [Year]*

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

- \*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.
  - \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
  - \*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*
- [Insert helpline and other details including website].*

#### It is an offence to:

- vote more than once at this referendum, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this referendum for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** **If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
*[Insert return address]*

#### If you are away or cannot go to the polling station on *[day] [date of poll]*

- You can apply to vote by post. The deadline for completed applications is **5pm on *[day] [date of deadline]***.
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this referendum.
- **To find out how to apply, please call us on *[insert helpline number or other contact details]*.**

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* *If an anonymous voter omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Counting Officer issued this card

Please turn over



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this referendum.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous voter omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the voter is not an anonymous voter, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the voter is an anonymous voter, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 11A: Ballot paper refusal list

### Ballot Paper Refusal List

#### **Guidance**

You should only record a refusal to issue a ballot paper on this List when a voter or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The voter or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If a voter or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to a voter **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

A voter or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse a voter or proxy more than once, mark each reason for refusal in order on the same row for that voter.**

<b>Voter's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that voter, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if voter or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The voter or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if voter or proxy later returned and was issued a ballot paper

**Form 12: Form of directions for the guidance of the voters and proxies in voting**

**How to vote at [this] [these] election(s)  
[and referendum(s)]**

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.



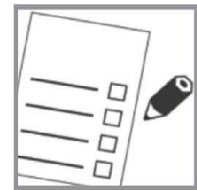
2

Take your ballot papers to a voting booth.



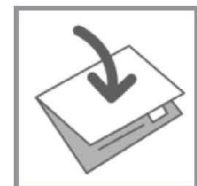
3

Read the instructions in the booth and mark your ballot papers.



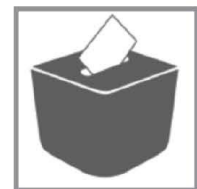
4

When you have marked your ballot papers, fold them so that nobody can see how you have voted.



5

Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted.  
❗ If you make a mistake or need some help, just ask the staff.**

## SCHEDULE 12

Regulation 92(a)

### Recall of MPs Act 2015 (Recall Petition) Regulations 2016: New forms

#### Form D: Official petition notice for an elector who may sign the petition in person

Page 1

**Your details:**

# [ELECTOR'S NAME  
AND QUALIFYING ADDRESS]

# Petition Officer to omit where notice of petition sent to an anonymous elector. Notice to an anonymous elector must be delivered in a sealed envelope

[LOCAL AUTHORITY'S  
ADDRESS AND  
CONTACT DETAILS]

**Electoral Register Number:**

[DATE]

Dear [Elector's name]

**Notice of Petition to remove the MP for [name of constituency], [name of MP]**

I am writing to inform you that there will be a petition to decide whether [name of MP], the MP for [constituency] should lose [his/her] seat as an MP and a by-election should be held to decide who will be the MP for that constituency.

**You have been sent this notice because your name is on the electoral register, however signing the petition is optional.**

The petition has been started because [name of MP] MP has been [convicted of the [offence] and has been [sentenced/ordered] to be [imprisoned/detained] for/given a suspended sentence of [length of sentence]\*]\*\*

[[convicted of an offence under section 10 of the Parliamentary Standards Act and has been [sentenced/ordered] to be [imprisoned/detained/fined] for/given a suspended sentence of [length of sentence/level of fine] (offence of providing false or misleading information for allowances claims)\* ]]\*\*

[[suspended from sitting in the House of Commons for a period of [number of days] for breaching the code of conduct for MPs\*]\*\*

\*Petition Officer to complete as appropriate

\*\* Petition Officer to delete the conditions which do not apply

**If at least 10%** of eligible people in the constituency sign the petition, [name of MP] **will** lose [his/her] seat in the House of Commons and a by-election will be held. The loss of [his/her] seat does not prevent [name of MP] standing in this by-election.

**If less than 10%** of eligible people in the constituency sign the petition, [name of MP] MP **will not** lose [his/her] seat and therefore no by-election will be held.

**What to do if you wish to sign the petition**

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO SIGN THE PETITION**

You will not be able to sign the petition unless you show photographic identification to the staff at your official signing place.

A full list of accepted photographic identification is set out at the end of this notice.

## [You do not need to take this notice with you if you go to sign the petition at your official signing place.]




## [You must take this notice with you if you go to sign the petition at your official signing place, otherwise you won't be able to sign it.]

## If an anonymous elector, omit the words in the first set of brackets, if not omit the words in the second set of brackets

<p><b>Your Official Signing Place:</b></p> <p><i>[insert address]</i></p> <p><b>When is the petition available to sign?</b></p> <p><i>Petition open between [insert dates and times]</i></p> <p><b>You can apply to sign the petition by post or you can appoint someone else to sign it for you. More information can be found below.</b></p>
--

<p><i>This space for map of signing place</i></p>
---

<p> <b>If you need any help or to find out if your signing place is accessible, please contact us.</b></p> <p><i>[Petition Officer to add contact details including website if appropriate]</i></p>
---

**Other ways to sign the petition**

**You can apply to sign the petition by post.**

Completed applications must reach us by **[time] on [day] [date of deadline]**.

If you choose to sign by post you will not be able to sign the petition in person at your signing place.

**You can apply to sign by proxy** (this means someone else can sign on your behalf in person or by post).

Completed applications must reach us before **[time] on [day] [date of deadline]**. If you appoint a proxy you can sign if you wish, but only if your proxy has not already signed on your behalf at the signing place and has not applied for a postal signing sheet for you.

**Contact us if you wish to apply to sign the petition by post or proxy.**

**Emergency Proxy**

If after *[time]* on *[the sixth day before the final signing day]* you are unable to sign in person because:

- You have a medical condition
- You learn you cannot go to the signing place because of work reasons
- The form of accepted photographic identification that you were intending to use to sign has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to sign the petition by proxy.

Completed applications must reach us before *[time on [day] [date of deadline]]*. *To find out how to apply, call the helpline immediately.*

**It is an offence to:**

- Sign the petition more than once, unless you are signing on your own behalf and as a proxy for another person.
- Sign the petition as a proxy for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
- Sign the petition as a proxy for someone if you know that by law they are not allowed to sign the petition.

**\* IMPORTANT** - if you choose to sign the petition your name will be marked on the register used to administer the petition. This is known as the 'marked register' and helps to prevent someone from signing twice and to detect fraud. After the result of the petition is announced, any person may apply to the petition officer to inspect the marked register if they suspect fraud. If the petition officer agrees to this request then the inspection will take place under the supervision of local authority staff and the person can only make handwritten notes, which they may pass to the police for investigation.

*\* delete if notice is sent to an anonymous elector*

Yours sincerely

Petition Officer

**[Where the elector is not an anonymous elector, insert the text below]**

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to sign in person at a petition signing place:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use at any time during the petition signing period.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector or proxy that you claim to be.

**[Where the elector is an anonymous elector, insert the text below]**

### **Accepted form of photographic identification**

#### **Accepted forms of photographic identification**

You must present your Anonymous Elector's Document in addition to this petition notice in order to sign in person at a petition signing place. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this petition notice to be accepted.

## Form F: Official petition notice for a proxy who may sign the petition in person

Page 1

### Your details:

# [PROXY'S NAME  
AND QUALIFYING ADDRESS]

# Petition Officer to omit where notice of petition sent to an anonymous elector. Notice to an anonymous elector must be delivered in a sealed envelope

[LOCAL AUTHORITY'S  
ADDRESS AND  
CONTACT DETAILS]

Electoral register number:

[DATE]

Dear [Proxy's name]

### **Proxy Notice of Petition to remove the MP for [name of constituency], [name of MP]**

I am writing to inform you that there will be a petition to decide whether [name of MP], the MP for [constituency] should lose [his/her] seat as an MP and a by-election should be held to decide who will be the MP for that constituency.

**You have been sent this notice because our records show that \*[the person named on the back of this notice] [another person] has appointed you as a proxy to sign on their behalf at this petition. However signing the petition is optional.**

*\*If anonymous elector omit the words in the first set of square brackets. If not omit the words in the second set of square brackets.*

The petition has been started because [name of MP] MP has been [convicted of the [offence] and has been [sentenced/ordered] to be [imprisoned/detained] for/given a suspended sentence of [length of sentence]\*]\*\*

[[convicted of an offence under section 10 of the Parliamentary Standards Act and has been [sentenced/ordered] to be [imprisoned/detained/fined] for/given a suspended sentence of [length of sentence/level of fine] (offence of providing false or misleading information for allowances claims)\* ]]\*\*

[[suspended from sitting in the House of Commons for a period of [number of days] for breaching the code of conduct for MPs\*]\*\*

*\*Petition Officer to complete as appropriate*

*\*\*Petition Officer to delete the conditions which do not apply*

**If at least 10%** of eligible people in the constituency sign the petition, [name of MP] **will** lose [his/her] seat in the House of Commons and a by-election will be held. The loss of [his/her] seat does not prevent [name of MP] standing in this by-election.

**If less than 10%** of eligible people in the constituency sign the petition, [name of MP] MP **will not** lose [his/her] seat and therefore no by-election will be held.

### **What to do if you wish to sign the petition**

You should check with the person who has named you as their proxy whether or not they wish you to sign the petition on their behalf.

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO SIGN THE PETITION**

You will not be able to sign the petition unless you show photographic identification to the staff at your official signing place.

A full list of accepted photographic identification is set out at the end of this notice.


## [You do not need to take this notice with you if you go to sign the petition at your official signing place.]

## [You must take this notice with you if you go to sign the petition at your official signing place, otherwise you won't be able to sign it.]

## If an anonymous elector, omit the words in the first set of brackets, if not omit the words in the second.

<p><b>Your Official Signing Place:</b></p> <p><i>[insert address]</i></p> <p><b>When is the petition available to sign?</b></p> <p><i>Petition open between [insert dates and times]</i></p> <p><b>You can apply to sign the petition by post. More information can be found below.</b></p>
---

<p><i>This space for map of signing place</i></p>
---

<p> <b>If you need any help or to find out if your signing place is accessible, please contact us.</b></p> <p><i>[Petition Officer to add contact details including website if appropriate]</i></p>
--

**Signing as a proxy**

\*\* [The person named below] [another person] has appointed you as a proxy to sign on their behalf at this petition.]

\*\*[You do not need to take this notice with you to sign the petition.] [You must have this notice with you if you go to sign the petition. You cannot sign as a proxy without it.]

\*If sent to the proxy of an anonymous elector omit the words in each of the first set of brackets. If not omit the words in each of the second sets of brackets.

**For this petition you are the proxy for:**

*\*[(Elector's name)*

*(Elector's address)*

*(Elector's electoral register number)]*

*[The person with this electoral register number. (Insert elector's electoral register number)].*

*\*If anonymous elector omit the words in the first set of square brackets. If not omit the words in the second set of square brackets.*

**The person you are proxy for can sign the petition themselves if they wish – but only if you have not already signed the petition on their behalf.**

**How to sign the petition as a proxy:**

1. *\*[At the signing place, tell the staff that you are a proxy for the person named above. They will give you that person's petition signing sheet.] \*[At the signing place, ask to speak to the petition clerk and show them this letter. They will give you the petition signing sheet for the person you are proxy for.] \*If anonymous elector omit the words in the first set of square brackets. If not omit the words in the second set of square brackets.*
2. Read the content of the signing sheet and sign it in the box provided.
3. Fold the signing sheet and put it in the ballot box.

**If you need any help, just ask the staff.**

**If you are away or cannot go to the signing place.**

- You can apply to sign the petition by post. The deadline for completed applications is **[time] on [day] [date of deadline]**.
- If you are given a petition signing sheet by post, you or the person you are proxy for will not be able to sign in person at this petition.
- **To find out how to apply, please call us on [insert helpline number or other contact details].**

**It is an offence to:**

- Sign the petition more than once, unless you are signing on your own behalf and as a proxy for another person.
- Sign the petition as a proxy for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
- Sign the petition as a proxy for someone if you know that by law they are not allowed to sign the petition.

**\*IMPORTANT** - if you choose to sign the petition, the name of the person on whose behalf you have signed, will be marked on the register used to administer the petition. This is known as the 'marked register' and helps to prevent someone from signing twice and to detect fraud. After the result of the petition is announced, any person may apply to the petition officer to inspect the marked register if they suspect fraud. If the petition officer agrees to this request then the inspection will take place under the supervision of local authority staff and the person can only make handwritten notes, which they may pass to the police for investigation.

*\*delete if notice is sent to an anonymous elector*

Yours sincerely

Petition Officer

***[Where the elector is not an anonymous elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to sign in person at a petition signing place:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.



If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day] [date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use at any time during the petition signing period.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector or proxy that you claim to be.

***[Where the elector is an anonymous elector, insert the text below]***

### **Accepted form of photographic identification**

#### **Accepted forms of photographic identification**

You must present your Anonymous Elector's Document in addition to this petition notice in order to sign in person at a petition signing place. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this petition notice to be accepted.



## Form G1: Signing sheet refusal list

### Signing Sheet Refusal List

#### **Guidance**

You should only record a refusal to issue a signing sheet on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a signing sheet – you do not need to record their details on this form.

If you refuse to issue a signing sheet to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to sign again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

<b>Elector's elector number OR If a proxy voted on behalf of that elector, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if elector or proxy later returned and was issued a signing sheet

**Form H: Guidance for person signing the petition**

## How to sign the petition

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you a petition signing sheet.



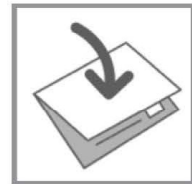
2

Read the signing sheet and sign it in the box provided.



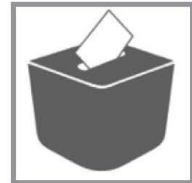
3

When you have signed your signing sheet, fold it.



4

Put your folded signing sheet into the ballot box.



**i** If you make a mistake or need some help, just ask the staff.

## Form J: Proxy paper

<b>Proxy Paper</b>	
Petition to Remove the MP for <i>[name of constituency]</i> , <i>[name of MP]</i>	
Petition area <i>[insert name of area]</i>	
Name of Proxy	
Address of Proxy	
<p>You have been appointed as proxy for:</p> <p>_____ (Elector name)</p> <p>*[who is qualified to be registered at:</p> <p>_____ (Qualifying address)</p> <p>*[who qualifies as an overseas elector in respect of the above constituency]</p> <p>to sign for them at this petition.</p> <p>**[This proxy appointment is not valid until.....]</p> <p>**[This proxy appointment remains valid until.....]</p> <p>Signature _____ (Petition Officer)</p> <p>Address _____</p> <p>Date _____</p> <p><i>* Enter as appropriate</i>  <i>** Delete whichever is inappropriate</i></p>	

1. This proxy paper gives you the right to sign the petition as a proxy for the elector named above. However, you may not sign the petition as proxy at the same petition for more than two electors of whom you are not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
2. Your appointment as a proxy may be for a particular petition only, or it may be for a definite or indefinite period.
 

If it is for a particular petition, you may have the right to sign the petition as proxy only at the petition specified in the proxy paper.

If it is for an indefinite period, you have in general the right to sign the petition at any petition held in the constituency, until you are informed to the contrary.

If it is for a definite period, your right to sign the petition as proxy expires on the date stated on the form.
3. You may sign the petition as proxy at the signing place allotted to the elector on whose behalf you are appointed. Shortly before the petition opens you will be sent a proxy petition notice telling you where the signing place is. You do not need to take either the petition notice or this proxy paper to the signing place but you may find it helpful to do so. You will need to show one of the accepted forms of photographic identification and these will be listed on the petition notice.
4. If you cannot sign the petition in person at the signing place, you should consult the petition officer about your right to sign it by post.

SCHEDULE 13 Regulations 94(17) and 96(17)

Combined Authorities (Mayoral Elections) Order 2017: New forms

PART 1

Forms for use at a mayoral election where the poll is not taken together with another election or referendum

**Form 8: Official poll card**

*Front of form*

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**  
 You will not be able to vote unless you show photographic identification to the polling station staff.  
 A full list of accepted photographic identification is set out overleaf.

**Your details:**

- \* [Elector's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope


**Electoral register number:**

- \*\* [You do not need to take this card with you in order to vote.]
  - \*\* [You must have this card with you. You cannot vote without it.]
  - \*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.
- [Insert helpline and other details including website].

*This space for map or other information such as helpline and website details*

**It is an offence to:**

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

** If you need any help or to find out if your polling station is accessible, please contact us.**

If undelivered, return to:  
 [Insert return address]

**Please turn over**

<b>Poll card</b>	
<b>Election of Mayor for</b> <b>[insert name of combined authority]</b>	
Date of election: [Day] [Date] [Month] [Year]	
<b>Voting information</b>	
Polling day	
Voting hours	
Your polling station will be	

**If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:**

- Apply to vote by post. Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you are given a postal vote, you will not be able to vote in person at this election.
- OR
- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us **before 5pm on [day] [date of deadline]**. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

**If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:**

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us **before 5pm on [day] [date of deadline]**. To find out how to apply, call the helpline immediately.

The Returning Officer issued this card.

***[Where the elector is not an Anonymous Elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- a Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 10: Official proxy poll card

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Proxy's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number))  
[The person with this electoral register number: (insert  
elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Election of Mayor for [insert name of combined authority]

Date of election: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.

[Insert helpline and other details including website].

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** If you need any help or to find out if your polling station is accessible, please contact us.

If undelivered, return to:  
[Insert return address]

Please turn over

If you are away or cannot go to the polling station on [day] [date of poll]

- You can apply to vote by post. The deadline for completed applications is 5pm on [day] [date of deadline].
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- To find out how to apply, please call us on [insert helpline number or other contact details].

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Returning Officer issued this card



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an Anonymous Elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.



## Form 11A: Ballot paper refusal list

### Ballot Paper Refusal List

#### **Guidance**

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

<b>Elector's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if elector or proxy later returned and was issued a ballot paper

**Form 12: Directions for the guidance of voters in voting**

## How to vote at this election

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot paper.



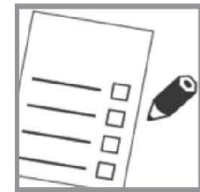
2

Take your ballot paper to a voting booth.



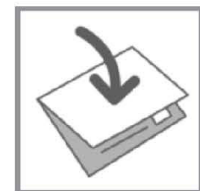
3

Read the instructions in the booth and mark your ballot paper.



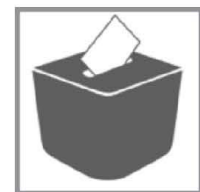
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted.



5

Put your folded ballot paper into the ballot box.



**(!) Voting is secret. Do not let anyone see how you have voted.**  
**👤 If you make a mistake or need some help, just ask the staff.**

## PART 2

Forms for use at a mayoral election where the poll is taken together with another election or referendum

### Form 8: Official poll card

Front of form

#### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Elector's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

#### Electoral register number:

- \*\* [You do not need to take this card with you in order to vote.]
- \*\* [You must have this card with you. You cannot vote without it.]
- \*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.

[Insert helpline and other details including website].

This space for map or other information such as helpline and website details

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** If you need any help or to find out if your polling station is accessible, please contact us.

If undelivered, return to:  
[Insert return address]

Please turn over

#### Poll card

Election of Mayor for  
[insert name of combined authority]

Date of election: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your polling station will be

If you are away or cannot go to the polling station on [day] [date of poll] you can do one of the following:

- Apply to vote by post. Completed applications must reach us before 5pm on [day] [date of deadline]. If you are given a postal vote, you will not be able to vote in person at this election.

OR

- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us before 5pm on [day] [date of deadline]. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.

If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:

- You have a medical emergency after 5pm on [day] [date of deadline]
- You learn you cannot go to the polling station because of work reasons
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently

You can apply to vote by proxy. Completed applications must reach us before 5pm on [day] [date of deadline]. To find out how to apply, call the helpline immediately.

The Returning Officer issued this card.

***[Where the elector is not an Anonymous Elector, insert the text below]***

### **Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- a Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### **Accepted form of photographic identification**

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 10: Official proxy poll card

Front of form

### YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE

You will not be able to vote unless you show photographic identification to the polling station staff.  
You will need to bring your own photographic identification, not that of the person you are proxy for.  
A full list of accepted photographic identification is set out overleaf.

#### Your details:

- \* [Proxy's name and qualifying address details here]
- \* Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope

#### For this election you are proxy for:

\*[(Elector's name)  
(Elector's Address  
(Elector's electoral register number))  
[The person with this electoral register number: (insert elector's electoral register number)]

\*if anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

### Proxy Poll card

Election of Mayor for [insert name of combined authority]

Date of election: [Day] [Date] [Month] [Year]

#### Voting information

Polling day

Voting hours

Your polling station will be

#### You will receive a proxy vote

- \*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.
- \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
- \*\* If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.

[Insert helpline and other details including website].

#### It is an offence to:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

**i** If you need any help or to find out if your polling station is accessible, please contact us.

If undelivered, return to:  
[Insert return address]

Please turn over

#### If you are away or cannot go to the polling station on [day] [date of poll]

- You can apply to vote by post. The deadline for completed applications is 5pm on [day] [date of deadline].
- If you are given a postal vote, you or the person you are proxy for will not be able to vote in person at this election.
- To find out how to apply, please call us on [insert helpline number or other contact details].

#### How to vote as a proxy

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
\* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets
  2. Go to one of the voting booths.
  3. Follow the instructions on how to mark the ballot paper.
  4. Fold the ballot paper and put in the ballot box
- If you need any help, just ask the staff.

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.

The Returning Officer issued this card



## Rear of form

### You will receive a proxy vote

\*\* [The person named on this card] [Another person] has appointed you as a proxy to vote on their behalf at this election.

\*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]

\*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*

*[Insert helpline and other details including website].*

***[Where the elector is not an Anonymous Elector, insert the text below]***

### Accepted forms of photographic identification

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local electoral registration officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on *[day]* *[date of deadline]*.

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

***[Where the elector is an Anonymous Elector, insert the text below]***

### Accepted form of photographic identification

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

## Form 11A: Ballot paper refusal list

### **Ballot Paper Refusal List**

#### ***Guidance***

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**
2. You believe the document is a forgery; **or**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form.**

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

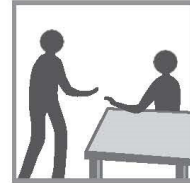
<b>Elector's elector number</b> <i>OR</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once 1. You are not satisfied the identification is of who they claimed to be 2. You believe the document is a forgery 3. The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required	Tick if elector or proxy later returned and was issued a ballot paper

**Form 12: Directions for the guidance of voters in voting**

**How to vote at [this] [these] election(s)  
[and referendum(s)]**

1

Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.



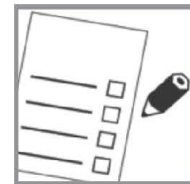
2

Take your ballot papers to a voting booth.



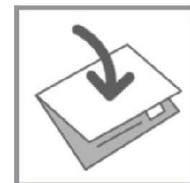
3

Read the instructions in the booth and mark your ballot papers.



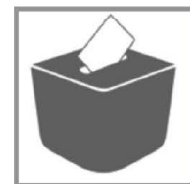
4

When you have marked your ballot papers, fold them so that nobody can see how you have voted.



5

Put your folded ballot papers into the [appropriate] ballot box[es].



**(!) Voting is secret. Do not let anyone see how you have voted. If you make a mistake or need some help, just ask the staff.**



Police and Crime Commissioner Elections: Welsh form of words and  
Welsh and English forms

PART 1

New Part 2 of Schedule 1 (Welsh versions of forms of words)

“PART 2

Welsh version of questions to be put to voters

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*Person sy'n gwneud cais am bapur Cwestiynau  
pleidleisio*

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1 Person sy'n gwneud cais fel etholwr	<p>(za) Beth yw'ch enw? (zb) Beth yw'ch cyfeiriad? (a) Ai chi yw'r person sydd wedi'i gofrestru ar y gofrestr etholwyr fel a ganlyn (<i>rhaid i chi ddarllen yn uchel y cofnod cyfan o'r gofrestr</i>)? [R] (b) A ydych eisoes wedi pleidleisio yn yr etholiad hwn ar gyfer comisiynydd yr heddlu a throseddu, naill ai yma neu rywle arall, ac eithrio fel dirprwy i rywun arall? [R]</p>
2 Person sy'n gwneud cais fel dirprwy	<p>(za) Beth yw'ch enw? (zb) Beth yw'ch cyfeiriad? (a) Ai chi yw'r person y mae ei enw yn ymddangos fel A B ar y rhestr dirprwyon ar gyfer yr etholiad hwn ar gyfer comisiynydd yr heddlu a throseddu fel y person sydd â hawl i bleidleisio fel dirprwy ar ran C D? [R] (b) A ydych eisoes wedi pleidleisio yn yr etholiad hwn ar gyfer comisiynydd yr heddlu a throseddu, naill ai yma neu rywle arall, fel y person sydd â hawl i bleidleisio fel dirprwy ar ran C D? [R] (c) Ai chi yw gŵr/gwraig, partner sifil, rhiant, tad-cu/mam-gu, brawd/chwaer, plentyn neu wŷr/wyres C D? [R]</p>
3 Person sy'n gwneud cais fel dirprwy ar gyfer etholwr â chofnod dienw (yn hytrach na'r cwestiynau yng nghofnod 2)	<p>(za) Beth yw'ch enw? (zb) Beth yw'ch cyfeiriad? (a) Ai chi yw'r person y mae hawl ganddo bleidleisio fel dirprwy ar ran yr etholwr sydd â'r rhif (<i>darllenwch yn uchel rif yr etholwr o'r gofrestr</i>) ar y gofrestr etholwyr? [R] (b) A ydych eisoes wedi pleidleisio yn yr etholiad hwn ar gyfer comisiynydd yr heddlu a throseddu, yma neu rywle arall, fel dirprwy ar ran yr etholwr sydd â'r rhif (<i>darllenwch yn uchel rif yr etholwr o'r gofrestr</i>) ar y gofrestr etholwyr? [R] (c) A ydych yn wŷr/gwraig, yn bartner sifil, yn</p>

4 Person sy'n gwneud cais fel dirprwy os na roddir ateb cadarnhaol i'r cwestiwn yng nghofnod 2(c) neu 3(c) (os ydynt yn berthnasol)	rhiant, yn dad-cu/mam-gu, yn frawd/chwaer, yn blentyn neu'n wŷr/wyres i'r etholwr sydd â'r rhif ( <i>darllenwch yn uchel rif yr etholwr o'r gofrestr</i> ) ar y gofrestr etholwyr? [R] A ydych eisoes wedi pleidleisio yn yr etholiad hwn ar gyfer comisiynydd yr heddlu a throseddu, yma neu rywle arall, ar ran dau berson nad ydych yn wŷr/gwraig, yn bartner sifil, yn rhiant, yn dad-cu/mam-gu, yn frawd/chwaer, yn blentyn neu'n wŷr/wyres iddynt? [R]
5 Person sy'n gwneud cais fel etholwr y mae cofnod ganddo ar y rhestr pleidleiswyr post	(za) Beth yw'ch enw? (zb) Beth yw'ch cyfeiriad? (a) A wnaethoch gais i bleidleisio drwy'r post? (b) Pam nad ydych wedi pleidleisio drwy'r post?
6 Person sy'n gwneud cais fel dirprwy y mae cofnod ganddo ar y rhestr dirprwyon sy'n pleidleisio drwy'r post	(za) Beth yw'ch enw? (zb) Beth yw'ch cyfeiriad? (a) A wnaethoch gais i bleidleisio drwy'r post fel dirprwy? (b) Pam nad ydych wedi pleidleisio drwy'r post fel dirprwy?"

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## PART 2

### New Welsh and English Forms

**Form/Ffurflen 1: Proxy paper at particular PCC election/Papur pleidleisio drwy ddirprwy mewn etholiad penodol ar gyfer Comisiynydd yr Heddlu a Throseddu**

*Page/Tudalen 1*

**Proxy paper at particular PCC election**  
**Papur pleidleisio drwy ddirprwy mewn etholiad penodol ar gyfer Comisiynydd yr Heddlu a Throsedd**

Police area .....  
Ardal yr heddlu

Voting area .....  
Ardal bleidleisio

Name of Proxy .....  
Enw'r Dirprwy

Address .....  
Cyfeiriad

Is appointed as proxy for .....  
Penodir yr uchod fel dirprwy i

(Name of elector) .....  
(Enw'r etholwr)

who is qualified to be registered for  
sy'n gymwys i gael ei gofrestru/ei chofrestru yn

(Qualifying address) .....  
(Cyfeiriad cymhwys)

to vote for him/her at  
i bleidleisio drosto ef/drosti hi yn

The Police and Crime Commissioner election for the above [police area] on  
(date).

Yr Etholiad ar gyfer Comisiynydd yr Heddlu a Throsedd ar gyfer yr uchod [ardal yr heddlu] ar (dyddiad).

Signature  
Llofnod

.....

Electoral Registration Officer.....  
Swyddog Cofrestru Etholiadol

Address .....  
Cyfeiriad

Date .....  
Dyddiad

This proxy paper gives you the right to vote as proxy, at a Police and Crime Commissioner election only, on behalf of the elector whose name is given above.

Mae'r papur pleidleisio drwy ddirprwy hwn yn rhoi'r hawl i chi bleidleisio fel dirprwy, mewn etholiad ar gyfer Comisiynydd yr Heddlu a Throseddau yn unig, ar ran yr etholwr a enwir uchod.

Your appointment as proxy is for the Police and Crime Commissioner election on a particular day. You have the right to vote only at the election specified in the proxy paper.

Fe'ch penodir yn ddirprwy ar gyfer etholiad ar gyfer Comisiynydd yr Heddlu a Throseddau ar ddiwrnod penodol. Dim ond yn yr etholiad a nodir ar y papur pleidleisio drwy ddirprwy y mae gennych yr hawl i bleidleisio.

When the elector applied for you to be appointed as proxy EITHER he or she was asked to state that he or she has consulted you and that you were capable of being, and willing to be, appointed as proxy OR you signed a statement stating that you were capable of being, and willing to be, appointed. You are capable of being appointed as proxy if you are at least 18 years old on polling day, a British or other Commonwealth citizen, a citizen of the republic of Ireland or citizen of any other Member State of the European Union, and not for any reason disqualified from voting. If for some reason you are not capable of being, or willing to be, appointed as proxy, please write to the elector asking him or her to cancel the appointment.

Pan wnaeth yr etholwr gais i chi gael eich penodi'n ddirprwy, gofynnwyd NAILL Al iddo ef neu iddi hi nodi ei fod/ei bod wedi ymgynghori â chi a'ch bod yn gallu cael eich penodi'n ddirprwy ac yn fodlon cael eich penodi NEU eich bod wedi llofnodi datganiad yn nodi eich bod yn gallu cael eich penodi ac yn fodlon cael eich penodi. Gallwch gael eich penodi'n ddirprwy os ydych yn 18 oed o leiaf ar y diwrnod pleidleisio, yn ddinesydd Prydeinig neu'n ddinesydd o'r Gymanwlad, yn ddinesydd Gweriniaeth Iwerddon neu'n ddinesydd unrhyw un o Aelod-wladwriaethau eraill yr Undeb Ewropeaidd, ac nad ydych wedi'ch anghymhwyso rhag pleidleisio am unrhyw reswm. Os na allwch gael eich penodi'n ddirprwy neu os nad ydych yn fodlon cael eich penodi'n ddirprwy am unrhyw reswm, ysgrifennwch at yr etholwr yn gofyn iddo/iddi ganslo'r penodiad.

You may vote as proxy at the polling station to which the elector on whose behalf you are appointed is allotted. However, you may not vote as proxy-  
Gallwch bleidleisio fel dirprwy yn yr orsaf bleidleisio a bennir ar gyfer yr etholwr rydych wedi cael eich penodi i bleidleisio ar ei ran/rhan. Fodd bynnag, ni allwch bleidleisio fel dirprwy-

- at a Police and Crime Commissioner election in the same police area;
- mewn etholiad ar gyfer Comisiynydd yr Heddlu a Throseddau yn yr un ardal heddlu;

Or / Neu

- in any other case, at the same election,

- mewn unrhyw achos arall, yn yr un etholiad,

for more than two electors of whom you are not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.

dros fwy na dau etholwr nad ydych yn wŵr/gwraig, partner sifil, rhiant, tad-cu neu fam-gu, brawd, chwaer, plentyn neu wŵyr neu wyres iddynt.

Shortly before polling day you will be sent a proxy poll card telling you where the polling station is. You do not need to take either the poll card or this proxy paper to the polling station but it will be helpful to do so. You will need to show one of the accepted forms of photographic identification and these will be listed on the poll card. Remember that the elector may still vote in person. If he or she applies for a ballot paper at the polling station before you do you will not be able to vote as proxy on his or her behalf.

Ychydig cyn y diwrnod pleidleisio, anfonir cerdyn pleidleisio dirprwy atoch yn dweud wrthyich ble mae'r orsaf bleidleisio. Nid oes angen i chi fynd â'ch cerdyn pleidleisio na'r papur pleidleisio drwy ddirprwy hwn gyda chi i'r orsaf bleidleisio ond bydd yn ddefnyddiol i chi wneud hynny. Bydd angen i chi ddangos un o'r mathau o brawf adnabod ffotograffig â llun a dderbynnir a rhestrir y rhain ar y cerdyn pleidleisio. Cofiwch y gall yr etholwr bleidleisio'n bersonol o hyd. Os bydd ef neu hi yn gwneud cais am papur pleidleisio yn yr orsaf bleidleisio cyn i chi wneud, ni fyddwch yn gallu pleidleisio fel dirprwy ar ei ran/rhan.

If you cannot vote in person at the polling station the electoral registration officer may be able to allow you to vote as proxy by post.

Os na allwch bleidleisio'n bersonol yn yr orsaf bleidleisio, efallai y gall y swyddog cofrestru etholiadol ganiatáu i chi bleidleisio fel dirprwy drwy'r post.

You may vote by post at a Police and Crime Commissioner election or for all elections on a particular day. But the electoral registration officer cannot allow an application to vote by post at a Police and Crime Commissioner election on a particular day if he or she receives it after 5pm on the eleventh working day before the poll.

Gallwch bleidleisio drwy'r post mewn etholiad ar gyfer Comisiynydd yr Heddlu a Throseddu neu ar gyfer pob etholiad ar ddiwrnod penodol. Ond ni all y swyddog cofrestru etholiadol ganiatáu cais i bleidleisio drwy'r post mewn etholiad ar gyfer Comisiynydd yr Heddlu a Throseddu ar ddiwrnod penodol os bydd yn derbyn y cais hwnnw ar ôl 5pm ar yr unfed diwrnod gwaith ar ddeg cyn yr etholiad.

## Form/Ffurflen 11: Poll Card/Cerdyn pleidleisio

### Page/Tudalen 1

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**  
**RHAID I CHI DDOD Â PHRAWF ADNABOD FFOTOGRAFFIG I BLEIDLEISIO**  
 You will not be able to vote unless you show photographic identification to the polling station staff.  
 Ni chewch bleidleisio heb ddangos eich prawf adnabod ffotograffig i staff yr orsaf bleidleisio.  
 A full list of accepted photographic identification is attached.  
 Atodir rhestr lawn o'r prawf adnabod ffotograffig a dderbynnir.

Your details:  
 Eich manylion:

*\*[Elector's name and qualifying address details here]*  
*\*[Enw'r etholwr a manylion cyfeiriad cymwys yma]*  
*\*Local Returning Officer to omit where poll card sent to an anonymous elector. Poll card to an anonymous elector must be delivered in a sealed envelope*  
*\*Swyddog Canlyniadau Lleol i'w adael allan pan fo'r cerdyn pleidleisio yn cael ei anfon at etholwr dienw. Rhaid i gerdyn pleidleisio a anfonir at etholwr gyda chofrestriad dienw gael ei anfon mewn amlen wedi'i selio*

Electoral register number /  
 Rhif cofrestru etholiadol:

*\*\* [You do not need to take this card with you in order to vote.]*  
*\*\* [Does dim rhaid i chi fynd â'r cerdyn hwn gyda chi er mwyn cael pleidleisio.]*  
*\*\* [You must have this card with you. You cannot vote without it.]*  
*\*\* [Rhaid i chi fynd â'r cerdyn hwn gyda chi. Ni chewch chi bleidleisio hebdo.]*  
*\*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.*  
*\*\*Os yn etholwr dienw, dylid eithrio'r geiriau yn y set gyntaf o fracedi, os nad dylid eithrio'r geiriau yn yr ail set o fracedi.*  
*[Insert helpline and other details including website].*  
*[Rhowch rif y llinell gymorth a manylion eraill yn cynnwys gwefan].*

*This space for map or other information such as helpline and website details.*

*Y bwch hwn ar gyfer map neu wybodaeth arall megis manylion llinell gymorth a gwefan.*

It is an offence to:  
 Mae'n drosedd:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- i bleidleisio mwy nag unwaith yn yr etholiad hwn, oni bai eich bod yn pleidleisio ar eich rhan eich hun ac fel dirprwy i rywun arall
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- i bleidleisio fel dirprwy yn yr etholiad hwn ar gyfer mwy na dau o bobl, oni bai mai chi yw eu priod,artner sifil, rhiant, taid neu nain, brawd, chwaer, plentyn neu wŷr neu wyres
- vote as a proxy for someone if you know that by law they are not allowed to vote
- i bleidleisio fel dirprwy i rywun y gwyddoch nad oes

### Poll card / Cerdyn pleidleisio

Election of Police and Crime Commissioner for *[insert name of police area]* police area  
 Etholiad Comisysynydd yr Heddlu a Throseddau ar gyfer ardal heddlu *[nodwch new ardal yr heddlu]*

Date of election *[Day] [Date] [Name of the Month] [Year]*

Dyddiad yr etholiad *[Dydd] [Dyddiad] [Enw'r Mis] [Bwyddyn]*

### Voting information / Gwybodaeth pleidleisio

Polling day  
 Diwrnod pleidleisio

Voting hours Oriau  
 pleidleisio

Your polling station will be  
 Eich gorsaf bleidleisio fydd

If you are away or cannot go to the polling station on *[day] [date of poll]* you can do one of the following:

- Os ydych i fwrdd neu'n methu mynd i'r orsaf bleidleisio ar *[dydd] [dyddiad y bleidlais]* Gallwch wneud un o'r canlynol:
- Apply to vote by post. Completed applications must reach us before 5pm on *[day] [date of deadline]*. If you are given a postal vote, you will not be able to vote in person at this election.
  - Gwneud cais i bleidleisio trwy'r post. Rhaid i geisiadau wedi eu cwblhau ein cyrraedd cyn 5pm ar *[dydd] [dyddiad cau]*. Os rhoddir pleidlais bost i chi, ni fyddwch yn gallu pleidleisio mewnperson yn yr etholiad hwn.
- OR NEU
- Apply to vote by proxy (this means someone else can vote on your behalf). Completed applications must reach us before 5pm on *[day] [date of deadline]*. If you appoint a proxy, you can vote if you wish, but only if your proxy has not already voted on your behalf and has not got a postal vote for you.
  - Gwneud cais i bleidleisio drwy ddirprwy (mae hyn yn golygu y gall rhywun arall bleidleisio ar eich rhan). Rhaid i geisiadau wedi eu cwblhau ein cyrraedd cyn 5pm ar *[dydd] [dyddiad cau]*. Os ydych yn penodi dirprwy, gallwch bleidleisio os ydych yn dymuno, ond dim ond os nad yw eich dirprwy eisoes wedi pleidleisio ar eich rhan, ac nad oes ganddo efi/ganddi hi bleidlais bost ar eich rhan.



If you need any help or to find out if your polling station is accessible, please contact us.  
 Os byddwch angen unrhyw gymorth, neu i ddarganfod a yweich gorsaf bleidleisio yn hygyrch, cysylltwch â ni.  
*[Local Returning Officer to add contact details including website if appropriate]*  
*[Swyddog Canlyniadau Lleol i ychwanegu manylion cyswilt yncynnwys gwefan os yn briodol]*

If undelivered return to:

Os na ddanfonwyd dychweler i:  
*[insert return address] [rhowch y cyfeiriad dychwelyd]*

The Local Returning Officer issued this card.

Y Swyddog Canlyniadau Lleol ddosbarthodd y cerdyn hwn.

Please turn over / Trowch drosodd os gwelwch yn

If after 5pm on [the sixth day before the date of the poll] you are unable to vote in person because:  
Os wedi 5pm ar [y chweched diwrnod cyn dyddiad y bleidlais] na allwch bleidleisio'n bersonol oherwydd:

- You have a medical emergency after 5pm on [day] [date of deadline]
- Eich bod yn cael argyfwng meddygol ar ôl 5pm ar [dydd] [dyddiad cau]
- You learn you cannot go to the polling station because of work reasons
- Eich bod yn cael gwybod na allwch fynd i'r orsaf bleidleisio oherwydd rhesymau Gwaith
- The form of accepted photographic identification that you were intending to use to vote has been lost, stolen, damaged or destroyed, or has not yet been received if applied for recently
- Mae'r math o brawf adnabod â llun a dderbynnir yr oeddech yn bwriadu ei ddefnyddio i bleidleisio wedi cael ei golli, ei ddwyn, ei ddiroddi neu ei ddinistrio, neu nid ydych wedi'i dderbyn eto os gwnaethoch gais amdano'n ddiweddar

You can apply to vote by proxy. Completed applications must reach us before 5pm on [day] [date of deadline]. To find out how to apply, call the helpline immediately.

Gallwch wneud cais i bleidleisio drwy ddirprwy. Rhaid i geisiadau wedi eu cwblhau ein cyrraedd cyn 5pm ar [dydd] [dyddiad cau]. I ddarganfod sut i wneud cais, ffoniwch y llinell gymorth ar unwaith.

[Where the elector is not an anonymous elector, insert the text below]

**Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on [day] [date of deadline].

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the elector that you claim to be.

[Where the elector is an anonymous elector, insert the text below]

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

[Lle naid yw'r etholwr yn etholwr diennw, dylech gynnwys y testun isod]

**Mathau o brawf adnabod ffotograffig â llun a dderbynnir**

Mae'n rhaid i chi gyflwyno un o'r mathau canlynol o brawf adnabod ffotograffig â llun er mwyn pleidleisio'n bersonol mewn gorsaf bleidleisio:

- Pasbort a gyhoeddwyd gan y DU, unrhyw un o Ynysydd y Sianel, Ynys Manaw, un o Dirioogaethau Tramor Prydain, un o wladwriaethau'r AEE neu un o wledydd y Gymanwlad
- Trwydded yrru a gyhoeddwyd gan y DU, unrhyw un o Ynysydd y Sianel, Ynys Manaw neu un o wladwriaethau'r AEE
- Dogfen mewnfudo fiometrigr
- Cerdyn adnabod sy'n cynnwys hologram y Cynllun Safonau Prawf Oedran (cerdyn PASS)
- Ffurflen 90 y Weinyddiaeth Amddiffyn (Cerdyn Adnabod Amddiffyn)
- Bathodyn Glas
- Cerdyn adnabod cenedlaethol a gyhoeddwyd gan un o wladwriaethau'r AEE
- Pàs Bws Person Hŷn
- Pàs Bws Person Anabl
- Cerdyn Oyster 60+
- Freedom Pass
- Cerdyn Hawl Cenedlaethol yr Alban a gyhoeddwyd yn yr Alban
- Cerdyn Teithio Rhatach i Bobl 60 Oed neu Drosodd a gyhoeddwyd yng Nghymru
- Cerdyn Teithio Rhatach i Bobl Anabl yng Nghymru
- SmartPass i Bobl Hŷn a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass i Bobl wedi'u Cofrestru'n Ddall neu SmartPass i Bobl Ddall a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass Anabledd Rhyfel a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass i Bobl 60+ a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass Hanner Pris a gyhoeddwyd yng Ngogledd Iwerddon
- Cerdyn Adnabod Etholiadol a gyhoeddwyd yng Ngogledd Iwerddon
- Tystysgrif Awdurdodi Pleidleisiwr neu Dystysgrif Awdurdodi Pleidleisiwr dros dro

Os nad oes gennych yr un o'r mathau uchod o brawf adnabod ffotograffig, gallwch wneud cais am Dystysgrif Awdurdodi Pleidleisiwr i'ch Swyddog Cofrestru Etholiadol lleol. Rhaid i geisiadau wedi eu cwblhau ein cyrraedd cyn 5pm ar [dydd] [dyddiad cau].

Os yw eich dogfen prawf adnabod ffotograffig â llun wedi dod i ben, caiff ei dderbyn o hyd ar yr amod bod y llun yn dal i edrych yn debyg i chi, oni bai mai Tystysgrif Awdurdodi Pleidleisiwr dros dro ydyw, nad yw'n ddilys i'w defnyddio ar y dyddiad pleidleisio.

Efallai y bydd yn ofynnol i chi ddarparu prawf adnabod ffotograffig arall os bydd anghysondeb rhwng eich enw fel y'i dangosir ar eich math o brawf adnabod â llun ac enw'r etholwr rydych yn honni i fod.

[Lle mae'r etholwr yn etholwr diennw, dylech gynnwys y testun isod]

Mae'n rhaid i chi gyflwyno eich Dogfen Etholwr Diennw yn ogystal â'r cerdyn pleidleisio hwn er mwyn pleidleisio'n bersonol mewn gorsaf bleidleisio. Mae'n rhaid i'r rhif cofrestru etholiadol ar y Ddogfen Etholwr Diennw gyfateb i'r rhif cofrestru etholiadol a ddangosir ar y cerdyn pleidleisio hwn iddo gael ei dderbyn.



# Form/Ffurflen 13: Proxy poll card/Cerdyn pleidleisio dirprwy

Page/Tudalen 1

**YOU MUST BRING PHOTOGRAPHIC IDENTIFICATION TO VOTE**  
**RHAID I CHI DDOD Â PHRAWF ADNABOD FFOTOGRAFFIG I BLEIDLEISIO**  
 You will not be able to vote unless you show photographic identification to the polling station staff.  
 Ni chawch bleidleisio heb ddangos eich prawf adnabod ffotograffig i staff yr orsaf bleidleisio.  
 You will need to bring **your own** photographic identification, not that of the person you are proxy for.  
 Bydd angen i chi ddod â'ch prawf adnabod ffotograffig **eich hun**, nid prawf adnabod y person rydych yn ddirprwy iddo.  
 A full list of accepted photographic identification is attached.  
 Atodir rhestr lawn o'r prawf adnabod ffotograffig a dderbynnir.

Your details: Eich manylion:

\* [Proxy's name and qualifying address details here]  
 \* [Enw'r dirprwy a manylion cyfeiriad cymwys yma]  
 \* Local Returning Officer to omit where poll card sent to the proxy of an anonymous elector. Poll card to proxy of an anonymous elector must be delivered in a sealed envelope.  
 \* Y Swyddog Canlyniadau Lleol i'w adael allan pan fo'r cerdyn pleidleisio yn cael ei anfon at ddirprwy etholwr diennw. Rhaid i gerdyn pleidleisio a anfonir at ddirprwy etholwr gyda chofrestr diennw gael ei anfon mewn amlen wedi'i selio.

Electoral register number / Rhif cofrestru etholiadol:

\*\* [You do not need to take this card with you in order to vote.]  
 \*\* [Does dim rhaid i chi fynd â'r cerdyn hwn gyda chi er mwyn cael pleidleisio.]  
 \*\* [You must have this card with you. You cannot vote without it.]  
 \*\* [Rhaid i chi fynd â'r cerdyn hwn gyda chi. Ni chawch chi bleidleisio hebdo.]  
 \*\* If anonymous elector omit the words in the first set of brackets, if not omit the words in the second set of brackets.  
 \*\* Os yn etholwr diennw, dylid eithrio'r geiriau yn y set gyntaf o fracedi, os nad dylid eithrio'r geiriau yn yr ail set o fracedi. [Insert helpline and other details including website]. [Rhowch rif y llinell gymorth a manylion eraill yn cynnwys gwefan].

This space for map or other information such as helpline and website details.

Y bwch hwn ar gyfer map neu wybodaeth arall megis manylion llinell gymorth a gwefan.

It is an offence to:  
 Mae'n drosedd:

- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- i bleidleisio mwy nag unwaith yn yr etholiad hwn, oni bai eich bod yn pleidleisio ar eich rhan eich hun ac fel dirprwy i rywun arall
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- bleidleisio fel dirprwy yn yr etholiad hwn ar gyfer mwy na dau o bobl, oni bai mai chi yw eu priod, partner sifil, rhiant, taid neu nain, brawd, chwaer, plentyn neu wŷr neu wyres
- vote as a proxy for someone if you know that by law they are not allowed to vote
- i bleidleisio fel dirprwy i rywun y gwyddoch nad oes ganddo hawl i bleidleisio yn ôl y gyfraith

The Local Returning Officer issued this card.  
 Y Swyddog Canlyniadau Lleol ddosbarthodd y cerdyn hwn.

**Proxy poll card / Cerdyn pleidlais ddirprwy**

Election of Police and Crime Commissioner for [Insert name of police area] police area  
 Etholiad Comisysynydd yr Heddlu a Throseddu ar gyfer ardal heddlu [nodwch new ardal yr heddlu]

Date of election [Day] [Date] [Name of the Month] [Year]  
 Dyddiad yr etholiad [Dydd] [Dyddiad] [Enw'r Mis] [Blwyddyn]

**Voting information / Gwybodaeth pleidleisio**

Polling day Diwrnod pleidleisio	
Voting hours	
Oriau pleidleisio	
Your polling station will be Eich gorsaf bleidleisio fydd	

For this election you are proxy for:  
 Ar gyfer yr etholiad hwn, rydych chi'n ddirprwy ar gyfer:

\* [(Elector's name) [(Enw'r etholwr)  
 (Elector's address) (Cyfeiriad yr etholwr)  
 (Elector's electoral register number)] (Rhif yr etholwr ar y gofrestr etholwyr)]

[the person with this electoral register number]: (yr unigolyn â'r rhif hwn ar y gofrestr etholwyr [yr unigolyn â'r rhif hwn ar y gofrestr etholwyr]): (Rhowch rif yr etholwr ar y gofrestr)]

\* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets  
 \* Os yn etholwr diennw, dylid eithrio'r geiriau yn y set gyntaf o fracedi sgwâr, os na, dylid eithrio'r geiriau yn yr ail set o fracedi sgwâr

The person you are proxy for can vote themselves if they wish – but only if you have not already voted on their behalf.  
 Gall y sawl yr ydych yn dirprwyo ar ei gyfer bleidleisio ei hun os yw yn dymuno – ond dim ond osnad ydych eisoes wedi pleidleisio ar ei ran.

**How to vote as a proxy / Sut i bleidleisio fel dirprwy**

1. \* [At the polling station, tell the staff that you are a proxy for the person named above. They will give you that person's ballot paper.] \* [At the polling station, ask to speak to the presiding officer and show them this card. They will give you the ballot paper of the person you are proxy for.]  
 \* If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets

1. \* [Yn yr orsaf bleidleisio, rhowch wybod i'r staff eich bod chi'n ddirprwy ar gyfer y sawl a enwir uchod. Byddant yn rhoi papurau pleidleisio'r unigolyn hwnnw i chi.] \* [Yn yr orsaf bleidleisio, gofynnwch i gael siarad â'r swyddog llywyddu a dangos y cerdyn hwn iddynt. Byddant yn rhoi papur pleidleisio'r sawl yr ydych yn ddirprwy ar ei gyfer i chi.]  
 \* Os yn etholwr diennw, dylid eithrio'r geiriau yn y set gyntaf o fracedi sgwâr, os na, dylid eithrio'r geiriau yn yr ail set o fracedi sgwâr

If undelivered return to:  
 Os na ddanfonwyd dychweler i:  
 [Insert return address] [Rhowch y cyfeiriad dychwelyd]





If you need any help or to find out if your polling station is accessible, please contact us.  
 Os byddwch angen unrhyw gymorth, neu i ddarganfod a yweich gorsaf bleidleisio yn hygyrch, cysylltwch â ni.  
 [Local Returning Officer to add contact details including website if appropriate]  
 [Swyddog Canlyniadau Lleol i ychwanegu manylion cyswllt yncynnwys gwefan os yn briodol]

**You will receive a proxy vote Byddwch yn derbyn pleidlais ddirprwy**

- \*\* [The person named overleaf] [Another person] has appointed you as a proxy to vote on their behalf at this election.
  - \*\* [Y person a enwir drosodd] [Person arall] wedi eichpenodi chi'n ddirprwy i bleidleisio ar eu rhan yn yr etholiad hwn.
  - \*\* [You do not need to take this card with you to vote.] [You must have this card with you when you vote. You cannot vote as a proxy without it.]
  - \*\* [Does dim rheid i chi fynd â'r cerdyn hwn gyda chi i bleidleisio.] [Rheid i chi fynd â'r cerdyn hwn gyda chi pan fyddwch ynpleidleisio. Ni chewch chi bleidleisio fel dirprwy hebdo.]
  - \*\* *If sent to the proxy of an anonymous elector omit the words in each of the first sets of brackets, if not omit the words in each of the second sets of brackets.*
  - \*\* *Os yr anfonir at ddirprwy etholwr dienw, dylid eithrio'r geiriau yn y set gyntaf o fracedi, os nad dylid eithrio'r geiriau yn yr ail set o fracedi.*
- [Insert helpline and other details including website].  
 [Rhowch rif y llinell gymorth a manylion eraill yn cynnwys gwefan].

[Where the elector is not an anonymous elector, insert the text below]

**Accepted forms of photographic identification**

You must present one of the following forms of photographic identification in order to vote in person at a polling station:

- A passport issued by the UK, any of the Channel Islands, the Isle of Man, a British Overseas Territory, an EEA state or a Commonwealth country
- A driving licence issued by the UK, any of the Channel Islands, the Isle of Man or an EEA state
- A biometric immigration document
- An identity card bearing the Proof of Age Standards Scheme hologram (a PASS card)
- Ministry of Defence Form 90 (Defence Identity Card)
- A Blue Badge
- A national identity card issued by an EEA state
- An Older Person's Bus Pass
- A Disabled Person's Bus Pass
- An Oyster 60+ Card
- A Freedom Pass
- A Scottish National Entitlement Card issued in Scotland
- A 60 and Over Welsh Concessionary Travel Card issued in Wales
- A Disabled Person's Welsh Concessionary Travel Card issued in Wales
- A Senior SmartPass issued in Northern Ireland
- A Registered Blind SmartPass or Blind Person's SmartPass issued in Northern Ireland
- A War Disablement SmartPass or War Disabled SmartPass issued in Northern Ireland
- A 60+ SmartPass issued in Northern Ireland
- A Half Fare SmartPass issued in Northern Ireland
- An Electoral Identity Card issued in Northern Ireland
- A Voter Authority Certificate or a temporary Voter Authority Certificate

You will need to bring your own photographic identification, not that of the person you are proxy for.

If you do not possess any of the above forms of photographic identification, you can apply to your local Electoral Registration Officer for a free Voter Authority Certificate. Completed applications must reach us before 5pm on [day] [date of deadline].

If your photographic identification document has expired it will still be accepted so long as the photograph is still a good likeness of you, unless it is a temporary Voter Authority Certificate which is not valid for use on the date of poll.

You may be required to provide further proof of identity if there is any discrepancy between your name as shown on your form of photographic identification and the name of the proxy that you claim to be.

[Where the elector is an anonymous elector, insert the text below]

You must present your Anonymous Elector's Document in addition to this poll card in order to vote in person at a polling station. The electoral register number on the Anonymous Elector's Document must match the electoral register number shown on this poll card to be accepted.

[**Le nad yw'r etholwr yn etholwr dienw, dylech gynnwys y testun isod**

**Mathau o brawf adnabod ffotograffig â llun a dderbynnir**  
 Mae'n rhaid i chi gyflwyno un o'r mathau canlynol o brawf adnabod ffotograffig â llun er mwyn pleidleisio'n bersonol mewn gorsaf bleidleisio:

- Pasbort a gyhoeddwyd gan y DU, unrhyw un o Ynysoedd y Sianel, Ynys Manaw, un o Dirioegaethau Tramor Prydain, un o wladwriaethau'r AEE neu un o wledydd y Gymanwlad
- Trwydded yrru a gyhoeddwyd gan y DU, unrhyw un o Ynysoedd y Sianel, Ynys Manaw neu un o wladwriaethau'r AEE
- Dogfen mewnfudo fiometrig
- Cerdyn adnabod sy'n cynnwys hologram y Cynllun Safonau Prawf Oedran (cerdyn PASS)
- Ffurflen 90 y Weinyddiaeth Amddiffyn (Cerdyn Adnabod Amddiffyn)
- Bathodyn Glas
- Cerdyn adnabod cenedlaethol a gyhoeddwyd gan un o wladwriaethau'r AEE
- Pâs Bws Person Hŷn
- Pâs Bws Person Anabl
- Cerdyn Oyster 60+
- Freedom Pass
- Cerdyn Hawl Cenedlaethol yr Alban a gyhoeddwyd yn yr Alban
- Cerdyn Teithio Rhatach i Bobl 60 Oed neu Drosodd a gyhoeddwyd yng Nghymru
- Cerdyn Teithio Rhatach i Bobl Anabl yng Nghymru
- SmartPass i Bobl Hŷn a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass i Bobl wedi'u Cofrestru'n Ddall neu SmartPass i Bobl Ddall a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass Anabledd Rhyfel a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass i Bobl 60+ a gyhoeddwyd yng Ngogledd Iwerddon
- SmartPass Hanner Pris a gyhoeddwyd yng Ngogledd Iwerddon
- Cerdyn Adnabod Etholiadol a gyhoeddwyd yng Ngogledd Iwerddon
- Tystysgrif Awdurdodi Pleidleisiwr neu Dystysgrif Awdurdodi Pleidleisiwr dros dro

Bydd angen i chi ddod â'ch prawf adnabod ffotograffig eich hun, nid prawf adnabod y person rydych yn ddirprwy iddo.

Os nad oes gennych yr un o'r mathau uchod o brawf adnabod ffotograffig, gallwch wneud cais am Dystysgrif Awdurdodi Pleidleisiwr i'ch Swyddog Cofrestru Etholiadol lleol. Rhaid i geisiadau wedi eu cwblhau ein cyrraedd cyn 5pm ar [dydd] [dyddiad cau].

Os yw eich dogfen prawf adnabod ffotograffig â llun wedi dod i ben, caiff ei dderbyn o hyd ar yr amod bod y llun yn dal i edrych yn debyg i chi, oni bai mai Tystysgrif Awdurdodi Pleidleisiwr dros dro ydyw, nad yw'n ddilys i'w defnyddio ar y dyddiad pleidleisio.

Efallai y bydd yn ofynnol i chi ddarparu prawf adnabod ffotograffig arall os bydd anghysondeb rhwng eich enw fel y'i dangosir ar eich math o brawf adnabod â llun ac enw'r etholwr neu'r dirprwy rydych yn honni i fod.

[**Le mae'r etholwr yn etholwr dienw, dylech gynnwys y testun isod**

Mae'n rhaid i chi gyflwyno eich Dogfen Etholwr Dienw yn ogystal â'r cerdyn pleidleisio hwn er mwyn pleidleisio'n bersonol mewn gorsaf bleidleisio. Mae'n rhaid i'r rhif cofrestru etholiadol ar y Ddogfen Etholwr Dienw gyfateb i'r rhif cofrestru etholiadol a ddangosir ar y cerdyn pleidleisio hwn iddo gael ei dderbyn.

## Form/Ffurflen 14A: Ballot paper refusal list/Rhestr o Achosion o Wrthod Rhoi Papur Pleidleisio

Page/Tudalen 1

### **Ballot Paper Refusal List**

#### **Rhestr o Achosion o Wrthod Rhoi Papur Pleidleisio**

##### ***Guidance***

##### ***Canllawiau***

You should only record a refusal to issue a ballot paper on this List when an elector or proxy presents one of the required forms of identification, but **either**:

Dim ond pan fydd etholwr neu ddirprwy yn cyflwyno un o'r mathau gofynnol o brawf adnabod y dylech gofnodi penderfyniad i wrthod rhoi papur pleidleisio ar y Rhestr hon, ond **naill ai**:

1. You are not satisfied the identification is of who they claim to be (e.g. the photo was not a good likeness); **or**  
1. Nid ydych wedi'ch bodloni bod y prawf adnabod yn perthyn i'r sawl yr honnir ei fod yn perthyn iddo (e.e. nid oedd y llun yn un da o'r etholwr); **neu**
2. You believe the document is a forgery; **or**  
2. Rydych yn credu bod y ddogfen yn un ffug; **neu**
3. The elector or proxy was asked the Voter Identification statutory questions and did not answer as required.  
3. Gofynnwyd y cwestiynau statudol ar gyfer Adnabod Pleidleisiwr i'r etholwr neu'r dirprwy ond ni wnaeth eu hateb fel sy'n ofynnol.

Please enter 1, 2 or 3 based on the reasons outlined above in the 'reason for refusal' column.  
Rhowch 1, 2 neu 3 yn seiliedig ar y rhesymau a amlinellir uchod yn y golofn 'rheswm dros wrthod'.

If an elector or proxy is initially refused for one of the above reasons, but then produces an accepted document before leaving the desk and is issued a ballot paper – you do not need to record their details on this form.  
Os gwrthodir etholwr neu ddirprwy i ddechrau am un o'r rhesymau uchod, ond ei fod wedyn yn cyflwyno dogfen dderbyniol cyn gadael y ddesg ac yn cael papur pleidleisio – nid oes angen i chi gofnodi'r manylion ar y ffurflen hon.

If you refuse to issue a ballot paper to an elector **for any other reason** (e.g. they did not bring any identification or do not have one of the required forms of identification) - **DO NOT record this on this form**.  
Os gwrthodwch roi papur pleidleisio i etholwr **am unrhyw reswm arall** (e.e. nid yw wedi dod ag unrhyw brawf adnabod neu nid oes gan yr etholwr un o'r mathau gofynnol o brawf adnabod) - **PEIDIWCH â chofnodi hyn ar y ffurflen hon**.

An elector or proxy can only be refused for one reason at a time but can be refused more than once if they return and attempt to vote again. **If you refuse an elector or proxy more than once, mark each reason for refusal in order on the same row for that elector.**

Dim ond am un rheswm ar y tro y gellir gwrthod etholwr neu ddirprwy ond gellir ei wrthod fwy nag unwaith os bydd yn dychwelyd ac yn ceisio pleidleisio eto. **Os byddwch yn gwrthod etholwr neu ddirprwy fwy nag unwaith, nodwch bob rheswm dros wrthod mewn trefn ar yr un rhes ar gyfer yr etholwr hwnnw.**

<b>Elector's elector number</b> <b>Rhif etholwr yr Etholwr</b> <i>OR</i> <i>NEU</i> <b>If a proxy voted on behalf of that elector, the proxy's name and address</b> <b>Os pleidleisiodd dirprwy ar</b>	Reason for refusal(s) – separate by comma if elector or proxy refused more than once Rheswm dros wrthod – gwahanwch â choma os gwrthodwyd etholwr neu ddirprwy fwy nag unwaith.  1. You are not satisfied the identification is of who they claimed to	Tick if elector or proxy later returned and was issued a ballot paper Ticiwch os dychwelodd yr etholwr neu'r dirprwy yn nes ymlaen ac y rhoddwyd papur pleidleisio iddo
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<p><b>ran yr etholwr hwnnw, enw a chyfeiriad y dirprwy</b></p>	<p>be  1.Os nad ydych wedi'ch bodloni bod y prawf adnabod yn perthyn i'r sawl yr honnir ei fod yn perthyn iddo  2,You believe the document is a forgery  2.Rydych yn credu bod y ddogfen yn un ffug  3.The elector or proxy was asked the Voter Identification statutory questions, and did not answer as required  3.Gofynnwyd y cwestiynau statudol ar gyfer Adnabod Pleidleisiwr i'r etholwr neu'r dirprwy ond ni wnaeth eu hateb fel sy'n ofynnol</p>	

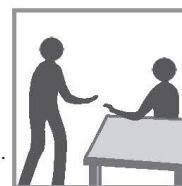
**Form/Flurflen 16: Notice for guidance of voters for exhibition inside and outside polling station/Hysbysiad canllaw i bleidleiswyr i'w arddangos y tu mewn a'r tu allan i'r orsaf bleidleisio**

## How to vote at this election Sut i bleidleisio yn yr etholiad hwn

1

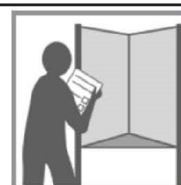
Go to the desk and tell the staff your name and address. They will ask you to present your photographic identification. They will then give you your ballot papers.

Ewch at y ddesg a rhowch eich enw a'ch cyfeiriad i'r staff. Byddant yn gofyn i chi gyflwyno'ch prawf adnabod ffotograffig. Byddant wedyn yn rhoi eich papur pleidleisio i chi.



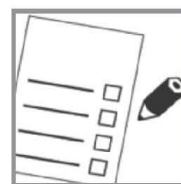
2

Take your ballot paper to a voting booth. Ewch â'ch papur pleidleisio i mewn i fwth pleidleisio.



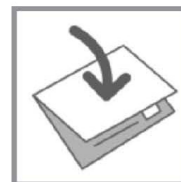
3

Read the instructions in the booth and mark your ballot paper. Darllenwch y cyfarwyddiadau yn y bwth a marciwch eich papur pleidleisio.



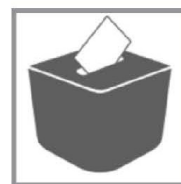
4

When you have marked your ballot paper, fold it so that nobody can see how you have voted. Pan fyddwch wedi marcio eich papur pleidleisio, plygwch ef fel bod neb yn gallu gweld sut rydych wedi pleidleisio.



5

Put your folded ballot paper into the ballot box. Rhowch eich papur pleidleisio wedi ei blygu yn y blwch pleidleisio.



- (!) Voting is secret. Do not let anyone see how you have voted.**  
Mae'r broses bleidleisio yn gyfrinachol. Peidiwch â gadael i unrhyw un weld sut rydych wedi pleidleisio.
- 🗣️ If you make a mistake or need some help, just ask the staff.**  
Os byddwch yn gwneud camgymeriad neu os bydd angen help arnoch, gofynnwch i'r staff.

## EXPLANATORY NOTE

*(This note is not part of the Regulations)*

These Regulations make provision related to the requirement for voters to present photographic identification when voting at polling stations at UK Parliamentary elections in Great Britain. These Regulations also create a similar requirement for persons voting at polling stations at Police and Crime Commissioner elections in England and Wales, and local government elections and referendums in England, and a similar requirement for persons signing a recall petition held in Great Britain under the Recall of MPs Act 2015 (c. 25) when signing the petition at a petition signing place.

Part 2 makes provision as to the content of applications for electoral identity documents made under section 13BD of the Representation of the People Act 1983 (c. 2) (“the 1983 Act”) and of applications for anonymous elector’s documents under section 13BE of the 1983 Act (together “identity document applications”). Part 2 also makes provision as to the manner in which identity document applications can be made, and as to the verification of information provided in an identity document application by the registration officer using information or evidence from other sources.

Part 3 makes provision as to the determination of these applications, including the circumstances in which determination must be postponed (regulation 10), provision relating to an appeal against a refusal of an application (regulation 12) and the processing of information contained within or connected to an identity document application following determination (regulation 14).

Part 4 makes provision related to anonymous elector’s documents, electoral identity documents and temporary electoral identity documents. Regulation 15 requires the Electoral Commission to create designs of those documents for use by registration officers. Regulations 16 and 17 relate to the issuing and delivery or collection of anonymous elector’s documents and electoral identity documents. Regulations 18 and 19 make provision about issuing temporary electoral identity documents. Regulation 20 sets out the requirements of the record of anonymous elector’s documents and electoral identity documents to be kept by registration officers, and regulations 21 to 23 contain restrictions upon the supply, disclosure or use of information from that record. Regulation 24 creates a criminal offence for failure to comply with those restrictions.

Part 5 makes further provision in relation to anonymous elector’s documents. Regulations 25 and 26 require registration officers to issue reminders to electors with anonymous entries on a register of parliamentary electors in Great Britain or a register of local government electors in England or Wales regarding the need for an anonymous elector’s document in order to vote in person or sign a recall petition signing sheet in person. Regulations 27 to 30 make provision about the replacement of anonymous elector’s documents by registration officers in certain circumstances.

Part 6 prescribes the form of the ballot paper refusal list for UK parliamentary elections (regulation 31), and the circumstances in which a ballot paper refusal list completed in relation to an election or a signing sheet refusal list completed in relation to a recall petition can be inspected and information recorded in that list disclosed (regulation 32).

Part 7 makes provision about the collection and collation of information relating to certain elections which is to be used by the Secretary of State for the preparation of reports on voter identification requirements in pursuance of section 59A of the 1983 Act.

Part 8 makes amendments to Part 6 of the Representation of the People (Scotland) Regulations 1986 (S.I. 1986/1111) and Schedule 2 to the Representation of the People (Combination of Polls) (England and Wales) Regulations 2004 (S.I. 2004/294), which modify the parliamentary elections rules set out in Schedule 1 to the 1983 Act where the poll for a UK parliamentary election is combined with one or more other polls in England and Wales and Scotland respectively.

Part 9 makes amendments to the Representation of the People (England and Wales) Regulations 2001 (S.I. 2001/341) and the Representation of the People (Scotland) Regulations 2001 (S.I. 2001/497), including amendments providing for emergency applications to be made by voters to vote by proxy on grounds relating to voter identification.

Part 10 amends various instruments to make equivalent amendments to election, referendum and recall petition rules to those made to the UK parliamentary election rules in Schedule 1 to the 1983 Act by Schedule 1 to the Elections Act 2022 (c. 37), and, in relation to Police and Crime Commissioner elections and recall petitions, equivalent amendments to those made by Part 9 of these Regulations providing for emergency proxy applications to be made on grounds relating to voter identification.

A full impact assessment of the effect that this instrument will have on the costs of business and the voluntary sector and community bodies is available from the Department of Levelling Up, Housing and Communities at 2 Marsham Street, London, SW1P 4DF and published with the Explanatory Memorandum alongside this instrument on [www.legislation.gov.uk](http://www.legislation.gov.uk).

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